



Plan Review Guidelines:

REVIEW OF SITE PLAN (STORM WATER MANAGEMENT SYSTEM, GRADING, SOIL CONSERVATION, LANDSCAPING, (TREE PRESERVATION/REMOVAL);

REVIEW OF FOUNDATION LOCATION SURVEY (GRADING, HEIGHT MEASUREMENTS AT TOP OF FOUNDATION AND CONNECTION OF FOUNDATION DRAINS TO STORM WATER MANAGEMENT SYSTEM);

REVIEW OF FINAL AS-BUILT SURVEY (STORM WATER MANAGEMENT SYSTEM, GRADING, SOIL CONSERVATION, LANDSCAPING, TREE PRESERVATION/MITIGATION);

Inspection Guidelines:

INSPECTION OF GRADING, HEIGHT MEASUREMENTS AT TOP OF FOUNDATION AND CONNECTION OF FOUNDATION DRAINS TO STORM WATER MANAGEMENT SYSTEM;

INSPECTION OF STORM WATER MANAGEMENT SYSTEM;

INSPECTION OF CURBING (FORMS) AND SIDEWALKS (FORMS);

INSPECTION OF GRADING, SOIL CONSERVATION, LANDSCAPING, TREE PRESERVATION/MITIGATION, CURBING, SIDEWALKS AND CONNECTION OF ROOF LEADERS TO STORM WATER MANAGEMENT SYSTEM;

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Engineering / Site Work Application

APPLICABLE PROJECTS

- 1.) New Construction;
- 2.) Expansion of Existing Building Whereby Roof Surface Area is Increased One-Third (1/3) or More;
- 3.) Condition of Approval by Land Use Boards (Planning Board and/or Zoning Board of Adjustment);

REQUIREMENTS (ALL ITEMS BELOW MUST BE SUBMITTED TO BUILDING DEPARTMENT FOR PROCESSING)

- 1.) Site Plan- *Prepared by Professional Engineer*;
- 2.) Drainage Calculations for (2) Inch Storm Event of Tributary Area- *Prepared by Professional Engineer*;
- 3.) Soil Analysis Containing Types, Sample Locations and Ground Water Levels- *Prepared by Professional Engineer*;
- 4.) Percolation Test- *Prepared by Professional Engineer*;
- 5.) Survey Markers (Benchmarks)- *Installed by Professional Land Surveyor*;
- 6.) Escrow Deposit (Required Amount Based Upon Project Type Indicated Below):

- A.) **\$600.00** (Storm Water Management Systems);
- B.) **\$2,500.00** (New Construction, Reconstruction and Additions);
- C.) **\$2,500.00 OR 5% OF TOTAL COST OF SITE WORK IMPROVEMENTS WHICHEVER IS GREATER AS DETERMINED BY BOARD ENGINEERS** (Site Plan and/or Subdivision Approvals by Land Use Boards Not Requiring Developer's Agreements);

CONTACT INFORMATION

1.) **Property Address** _____ **Block** _____ **Lot** _____ **Zoning District** _____

2.) **Applicant- Name** _____

Address _____
STREET CITY STATE ZIP

Phone _____ **Fax** _____ **Email** _____

3.) **Land Owner- Name** _____

Address _____
STREET CITY STATE ZIP

Phone _____ **Fax** _____ **Email** _____

4.) **Design Professional- Name** _____

Address _____
STREET CITY STATE ZIP

Phone _____ **Fax** _____ **Email** _____