



MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REORGANIZATION MEETING MINUTES - WEDNESDAY, JANUARY 3, 2024 - 7:30 P.M

Mayor Glidden opened the meeting at 7:30 p.m. with the following announcements: **DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.**

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date. **To join via Telephone Audio Only: TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309**

1 PLEDGE OF ALLEGIANCE David Cho, a Scout and son of Councilman-elect Cho led the pledge. National Anthem was performed.

2 INVOCATION – PASTOR JOHN PARK
Rabbi Yoshi was acknowledged and thanked for attending.

3 OPEN PUBLIC MEETINGS ACT STATEMENT
This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was published in The Record on December 29, 2023 and published in The Star-Ledger on December 29, 2023; was posted on the Municipal Clerk’s Bulletin Board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk and on the Borough website.

4. ROLL CALL
Councilwoman Amitai-present Councilwoman Latner-present
Councilwoman Chung-present Councilwoman Witko-not present
Councilman Devlin-not present Councilman Yammarino-present

5 ADMINISTRATION OF OATHS OF OFFICE accompanied by the families
a. COUNCILMAN ELECT – CHRISTOPHER CHO January 3, 2024-December 31, 2026
ADMINISTERED BY JUDGE BENJAMIN CHOI
Councilman Cho thanked Judge Choi and the Closter voters.
b. COUNCILWOMAN ELECT – ANNA MAROULES January 3, 2024-December 31, 2026
ADMINISTERED BY JUDGE MENELAOS TOSKOS
Councilwoman Maroules thanked everyone.

6 MAYOR GLIDDEN REMARKS
DECLARE COUNCIL ORGANIZED FOR 2024
The Mayor spoke about the Village School and other ways that Closter is a community leader. He expressed his appreciation for the work of Council members Witko and Devlin. He then asked for a moment of silence for the Closter residents who passed away in 2023 and read their names. The Mayor spoke about the Borough employees, as well as the Fire Department, Police Department, DPW, and Ambulance. He wished everyone a happy and prosperous 2024.

ROLL CALL OF 2024 GOVERNING BODY
Councilwoman Amitai-present Councilwoman Latner-present
Councilman Cho-present Councilwoman Maroules-present
Councilwoman Chung present Councilman Yammarino-present

7 MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS
All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
<u>*Environmental Commission</u>				
Member/Council-Liaison	<u>Scott Devlin</u>	<u>Christopher Cho</u>	3 Years	Dec 31,26
Member	<u>Krishina Rege</u>	<u>Krishina Rege</u>	3 Years	Dec 31,26
Member	<u>Open</u>	<u>Rachel Suter</u>	3 Years	Dec 31, 26
Alternate No. 1	<u>Rachel Suter</u>	<u>OPEN</u>	2 Yrs Unexpired	Dec 31, 24
Alternate No. 2	<u>Jim Oettinger</u>	<u>OPEN</u>	2 Yrs Unexpired	Dec 31, 26

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***Planning Board**

Class III Council Member/ Class II/Rep. Gov't of Closter- Historian	<u>Victoria Amitai</u>	<u>Vicky Amitai</u>	1 Year	Dec 31, 24
Class IV	<u>Tsun Tam</u>	<u>Tsun Tam</u>	1 Year	Dec 31, 24
Class IV	<u>Dean C. Pialtos</u>	Dean C. Pialtos	4 Years	Dec 31, 27
Class IV	<u>Conway Wong</u>	Avia Blum	4 Years 2 Years	Dec 31,27
Alternate #1	<u>Avia Blum</u>	Japil Chung	Unexpired	Dec 31, 24
Alternate #2	<u>Zachary Messinger</u>	<u>OPEN</u>	2 Year	Dec 31, 25

***Shade Tree Commission**

Council Liaison/Member	<u>Councilman Scott Devlin</u>	<u>Anna Maroules</u>	1 Year	Dec 31, 24
Member	<u>Todd Bradbury</u>	<u>Todd Bradbury</u>	5 Year 5 Years	Dec 31, 28
Member	<u>George Futterknecht</u>	<u>Tsun Tam</u>	Unexpired 5 Years	Dec 31, 28
Member	<u>Anthony Lupardi</u>	<u>Daniel Serata</u>	Unexpired	Dec 31,27
Alternate #1	<u>Tsun Tam</u>	<u>OPEN</u>	<u>OPEN</u>	Dec 31, 27
Alternate #2	<u>Daniel Serata</u>	<u>OPEN</u>	<u>OPEN</u>	Dec 31, 27

8 **APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER**

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I.
 D. "MAYOR" and Rule No. V. A. "COMMITTEES AND COMMISSIONS"

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Administrator	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Administrative Secretary (Full Time)	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	Dec 31, 24
Affirmative Action Officer	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Animal Control Officer	<u>Bergen County Animal Shelter</u>	<u>Bergen County Animal Shelter</u>	4 Year	Dec 31, 26
Appropriate Authority	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Assessor Clerical Assistant	<u>Rose Mitchell</u>	<u>Rose Mitchell</u>	1 Year	Dec 31, 24
Assistant to Borough Clerk	<u>Martha Francis</u>	<u>Martha Francis</u>	1 Year	Dec 31, 24
Deputy Borough Clerk	<u>Jennifer Martinez</u>	<u>Jennifer Martinez</u>	1 Year	Dec 31, 24
Chief Financial Officer	<u>Francis Elenio</u>	<u>Francis Elenio</u>	4 Years	Dec 9, 25
Assistant Chief Financial Officer	<u>Maria Passafaro</u>	<u>Maria Passafaro</u>	1 Year	Dec 31, 24
Construction Code Official	<u>Joseph Jezequel</u>	<u>Joseph Jezequel</u>	4 Years-	Dec 31, 25
Deputy Treasurer	<u>Maria Passafaro</u>	<u>Maria Passafaro</u>	1 Year	Dec 31, 24
P/T Property Maintenance Official	<u>James Whitney</u>	<u>OPEN</u>	1 Year	Dec 31, 24
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	<u>Giuseppe LaMastra</u>	1 Year	Dec 31, 24
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	<u>Bill Fuchs</u>	1 Year	Dec 31, 24
Technical Assistant	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	Dec 31, 24
Technical Assistant	<u>Rose Mitchell</u>	<u>Rose Mitchell</u>	1 Year	Dec 31, 24

Alternate Inspectors

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Plumbing Inspector	<u>Mario DeMichele</u>	<u>Mario DeMichele</u>	1 Year	Dec 31, 24
Fire Inspector	<u>Robert Byrnes, Jr</u>	<u>Robert Byrnes, Jr</u>	1 Year	Dec 31, 24
Office Assistant	<u>Richard Yoo</u>	<u>Richard Yoo</u>	1 Year	Dec 31, 24
Director of Public Work	<u>Vacant</u>	<u>William Dahle III</u>	1 Year	Dec 31, 24
Superintendent of Public Works	<u>William Dahle III</u>	<u>Alan Martin</u>	1 Year	31-Dec-24
Employee Benefits Clerk	<u>Michaela Tomanova</u>	<u>Michaela Tomanova</u>	1 Year	Dec 31, 24
Fire Prevention				
Fire Official	<u>Kevin Whitney</u>	<u>Kevin Whitney</u>	2 Years	Dec 31, 24
Inspector/Secretary	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	Dec 31, 24
Inspector/Secretary	<u>Alphonso Young, Jr</u>	<u>Alphonso Young, Jr</u>	1 Year	Dec 31, 24
Inspector/Secretary	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	Dec 31, 24
Historian	<u>Tsun Tam</u>	<u>Tsun Tam</u>	1 Year	Dec 31, 24
<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
NJ Motion Picture/TV Comm.				
Member	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	Dec 31, 24
Administrator	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Municipal Officer	<u>Chief John McTigue</u>	<u>Chief John McTigue</u>	1 Year	Dec 31, 24
Municipal Court				
Municipal Court Judge	<u>Judge Francis J. Leddy</u>	<u>Judge Francis J. Leddy</u>	3 Year	Dec 31, 25
Municipal Court Administrator	<u>Antoinette Ceccon</u>	<u>Antoinette Ceccon</u>	1 Year	Dec 31, 24
Acting Municipal Court Administrator	<u>Dawn Curatola</u>	<u>Dawn Curatola</u>	1 Year	Dec 31, 24
Violations Clerk	<u>Christine Fredette</u>	<u>Christine Fredette</u>	1 Year	Dec 31, 24
Violations Clerk	<u>Vacant</u>	<u>Diane Frohich</u>	1 Year	Dec 31, 24
Municipal Humane Law Enforcement Officer (MHLEO)*	<u>Detective Sgt. Keith Dombkowski</u>	<u>Detective Sgt. Keith Dombkowski</u>	1 Year	Dec 31, 24
Parking Reserve				
Councilperson	<u>Victoria Amitai</u>	<u>Victoria Amitai</u>	1 Year	Dec 31, 24
Administrator	<u>James Winter</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Zoning Officer	<u>Jimmy Kim</u>	<u>Jimmy Kim</u>	1 Year	Dec 31, 24
Pension Certifying Agent	<u>Maria Passafaro</u>	<u>Maria Passafaro</u>	1 Year	Dec 31, 24
Police Matrons	<u>MaryEllen Cerbasi</u>	<u>MaryEllen Cerbasi</u>	1 Year	Dec 31, 24
Police Records Clerk (Full Time)	<u>MaryEllen Cerbasi</u>	<u>MaryEllen Cerbasi</u>	1 Year	Dec 31, 24
Public Agency Compliance Officer (PACO)*	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Registrar / Licensing Official, Board of Health	<u>Jin Bae</u>	<u>Jin Bae</u>	1 Year	Dec 31, 24

School Crossing Guards

<u>Elizabeth Bussanich</u>	<u>Elizabeth Bussanich</u>
<u>Marija Galinac</u>	<u>Ludwina Lang</u>
<u>Louise Hettinger</u>	<u>Louise Hettinger</u>
<u>Donna Kelly</u>	<u>Donna Kelly</u>
<u>Cheryl Friedrich</u>	<u>Cheryl Friedrich</u>
<u>Patricia Williams</u>	<u>Patricia Williams</u>
<u>Kenneth F. Norton</u>	<u>Kenneth F. Norton</u>
<u>James L. Gabettie</u>	<u>James L. Gabettie</u>
<u>Roberto Gonzalez-</u>	<u>Roberto Gonzalez</u>
<u>Gail Watkins</u>	<u>Gail Watkins</u>
<u>Jeff Siegmann</u>	<u>Jeff Siegmann</u>
<u>John Dorato</u>	<u>Charlotte Salamone</u>
<u>Thomas Burderi</u>	<u>Thomas Burderi</u>

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Assistant to Tax Collector/ Payroll Clerk	<u>Michaela Tomanova</u>	<u>Michaela Tomanova</u>	1 Year	Dec 31, 24
Temporary and Part-Time Clerical				
(Finance/COAH)	<u>Virginia Scalcione</u>	<u>Dee Woods</u>	1 Year	Dec 31, 24
(Recreation)	<u>Vacant</u>	<u>Vacant</u>	1 Year	Dec 31, 24
HR Coordinator	<u>Michaela Tomanova</u>	<u>Michaela Tomanova</u>	1 Year	Dec 31, 24
Treasurer	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Finance Clerk	<u>Holly Paradiso</u>	<u>Mellissa Gracey</u>	1 Year	Dec 31, 24
Zoning Officer	<u>Jimmy Kim</u>	<u>Jimmy Kim</u>	1 Year	Dec 31, 24
IT Director	<u>Kevin Whitney</u>	<u>Kevin Whitney</u>	1 Year	Dec 31, 24

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Bergen Municipal Coalition	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	Dec 31, 24
Emergency Management				
Coordinator	<u>James Winters</u>	<u>James Winters</u>	3 Years	Dec 31, 25
Deputy Coordinator	<u>Kevin Whitney</u>	<u>Kevin Whitney</u>	1 Year	Dec 31, 24
Deputy Coordinator	<u>William Dahle III</u>	<u>William Dahle III</u>	1 Year	Dec 31, 24
Deputy Coordinator	<u>Lt. James Buccola</u>	<u>Sgt. Daniel Hargrave</u>	1 Year	Dec 31, 24
Committee Member	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	Dec 31, 24
Committee Member	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	Dec 31, 24
Committee Member	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	Dec 31, 24

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Committee Member	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	Dec 31, 24
Joint Insurance Fund				
Fund Commissioner	<u>Fred Pitofsky</u>	<u>Fred Pitofsky</u>	2 Years	Dec 31, 24
Alternate Fund Commissioner	<u>James Winters</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Safety Delegate	<u>William Dahle III</u>	<u>William Dahle III</u>	1 Year	Dec 31, 24
Safety Alternate	<u>Tony Lupardi</u>	<u>Tony Lupardi</u>	1 Year	Dec 31, 24
Safety Committee	<u>Councilman Scott Devlin</u>	<u>OPEN</u>	1 Year	Dec 31, 24
Safety Committee	<u>Mark Lupardi</u>	<u>Mark Lupardi</u>	1 Year	Dec 31, 24

2024 COUNCIL COMMITTEES

<u>Committee</u>	<u>Incumbent Chairperson Members</u>	<u>Chairperson Members</u>
Finance and Technology	Joseph Yammarino Chung / Witko	Joseph Yammarino Cho / Maroules
Human Resources, Communication & Environment	Dolores Witko Glidden / Latner	Maroules Yammarino/ Latner
Ordinances & Legislative	Scott Devlin Amitai /Latner	Christopher Cho Amitai/ Latner
Private Construction, Land Use, Zoning Enforcement & New Buildings	Victoria Amitai Devlin / Yammarino	Victoria Amitai Chung / Cho
Public Safety	Alissa Latner Chung / Devlin	Alissa Latner Chung / Amitai
Public Works, Construction & Grounds	Jannie Chung Witko/Yammarino	Jannie Chung Yammarino/Maroules
<u>Council Liaisons</u>	<u>Incumbent Liaison</u>	<u>Liaison</u>
Ambulance Corps.	John C. Glidden, Jr.	John C. Glidden, Jr.
Northern Valley Regional High School Board of Education	Alissa Latner	Alissa Latner
Closter Public Schools Board of Education	Jannie Chung	Jannie Chung
Board of Health	Dolores Witko	Jannie Chung
Engineer	John C. Glidden, Jr.	John C. Glidden, Jr.
*Environmental Commission	Scott Devlin	Christopher Cho
Fire	Dolores Witko	Joseph Yammarino
Food and Assistance Board	Dolores Witko	Joseph Yammarino
Historic Preservation Commission	Victoria Amitai	Anna Maroules
*Improvement Commission	Victoria Amitai	Victoria Amitai
Library Board of Trustees	Alissa Latner	Alissa Latner
*Planning Board, Class III	Victoria Amitai	Victoria Amitai
Police	Alissa Latner	Alissa Latner
Recreation Commission	Joseph Yammarino	Joseph Yammarino
Senior Citizens	Victoria Amitai	Victoria Amitai
*Shade Tree Commission	Scott Devlin	Anna Maroules
Zoning Board of Adjustment	Jannie Chung	Christopher Cho
Council President	Victoria Amitai	Jannie Chung

Northern Valley Mayors Association

John C. Glidden, Jr.

John C. Glidden, Jr.

**Voting Member AND Liaison*

9 APPOINTMENT OF BOROUGH PROFESSIONALS

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Appraiser Properties Commercial	<u>Louis S. Izenberg, MAI, SRA</u> <u>BBG Real Estate Services</u>	<u>Louis S. Izenberg, MAI, SRA</u> <u>BBG Real Estate Services</u>	1 Year	Dec 31, 24
Appraiser Properties Residential	<u>Associated Appraisal Group</u>	<u>Associated Appraisal Group</u>	1 Year	Dec 31, 24
Attorney	<u>William J. Bailey</u> <u>Huntington Bailey,</u>	<u>William J. Bailey</u> <u>Huntington Bailey</u>	1 Year	Dec 31, 23
Auditor	<u>Gary J. Vinci</u> <u>Lerch, Vinci & Bliss, LLP</u>	<u>Gary J. Vinci</u> <u>Lerch, Vinci & Bliss, LLP</u>	1 Year	Dec 31, 24
Bond Counsel	<u>John D. Draikiwicz</u> <u>Gibbons</u>	<u>John D. Draikiwicz</u> <u>Gibbons</u>	1 Year	Dec 31, 24
Borough Planner (Master Plan Reexamination)	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	1 Year	Dec 31, 24
COAH Planner	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	1 Year	Dec 31, 24
Engineer	<u>Stephen T. Boswell</u> <u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	<u>Stephen T. Boswell</u> <u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	1 Year	Dec 31, 24
Financial Advisory Services	<u>Daniel C. Mariniello</u> <u>NW Financial Group, LLC</u>	<u>Daniel C. Mariniello</u> <u>NW Financial Group, LLC</u>	1 Year	Dec 31, 24
Landscaper - Foreclosed & Abandoned Properties	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	1 Year	Dec 31, 24
Qualified Purchasing Agent	<u>Erik Lenander</u>	<u>Erik Lenander</u>	1 Year	Dec 31, 24
Risk Management Consultant	<u>John F. Zisa</u> <u>Accrisure / Scirocco Group,</u> <u>LLC</u>	<u>James Barsa</u> <u>Barsa Insurance Agency</u>	1 Year	Dec 31, 24
Municipal Court				
Prosecutor	<u>Mark Peter Fierro</u> <u>Dimin Fierro</u>	<u>Mark Peter Fierro</u> <u>Dimin Fierro</u>	1 Year	Dec 31, 24
Alt. Prosecutor	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of Elsbeth J.</u> <u>Cruisus, LLC</u>	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of Elsbeth J.</u> <u>Cruisus, LLC</u>	1 Year	Dec 31, 24
Public Defender	<u>Salvador Sclafani</u> <u>Salvador Sclafani, Esq.</u>	<u>Salvador Sclafani, Esq.</u>	1 Year	Dec 31, 24

APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>David Hollender</u>	<u>David Hollender</u>	5 Years	Dec 31, 28
Board of Health				
Member	<u>Phyllis Buonomo</u>	<u>Phyllis Buonomo</u>	4 Years	Dec 31, 27
Vice President	<u>Anthony Neusch</u>	<u>Jerome Pontrolli</u>	4 Years	Dec 31, 27
Alternate No.1	<u>Jerome Pontrolli</u>	<u>Robert Hennigar</u>	2 Years Unexp.	Dec 31, 24

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Food and Assistance Board

Co-Chair	<u>Vacant</u>	<u>Hillary Hirschhorn</u>	Years	Dec 31, 25
Member	<u>Ruthie Nussbaum</u>	<u>Ruthie Nussbaum</u>	2 Years	Dec 31, 25
Member	<u>Lorraine Bianco</u>	<u>Lorraine Bianco</u>	2 Years	Dec 31, 25
Member	<u>Dolores Witko</u>	<u>Dolores Witko</u>	2 Years	Dec 31, 25

Historic Preservation Commission

Member (Class B)	<u>Jennifer Rothschild</u>	<u>Jennifer Rothschild</u>	4 Years	Dec 31, 27
Member (Class C)	<u>Jeanne Stella</u>	<u>Jeanne Stella</u>	4 Years	Dec 31, 27
Alternate No. 1	<u>Keven Morrow</u>	<u>Georgia Carey</u>	2 Years	Dec 31, 25
Alternate No. 2	<u>Georgia Carey</u>	<u>OPEN</u>	2 Years	Dec 31, 25

Improvement Commission

Member	<u>Leslie Pena-Raclí</u>	<u>Leslie Pena-Raclí</u>	2 Years	Dec 31, 25
Member	<u>Iris S. Barad</u>	<u>Iris S. Barad</u>	2 Years	Dec 31, 25
Member	<u>Arati Navar</u>	<u>Arati Navar</u>	2 Years	Dec 31, 25
Member	<u>Olga Golfinopoulous</u>	<u>Olga Golfinopoulous</u>	2 Years	Dec 31, 25
CO-Chair	<u>Yuval Tal</u>	<u>Yuval Tal</u>	2 Term	Dec 31, 25
Member	<u>Gloria Byrne</u>	<u>Gloria Byrne</u>	2 Years 2 Years	Dec 31, 25
Member	<u>Anna Maroules</u>	<u>Michael Lee</u>	Unexp	Dec 31, 24
Member	<u>Darlenys Ramesar-DeLaRosa</u>	<u>Yoomi Samaan</u>	2 Years	Dec 31, 24
Alternate No #1	<u>OPEN</u>	<u>Tom Antoshak</u>	2 Years	Dec 31, 25
Alternate No #2	<u>OPEN</u>	<u>Christina Antoshak</u>	2 Years	Dec 31, 25

OFFICE

INCUMBENT

**MAYOR GLIDDEN'S
RECOMMENDATION**

TERM

EXPIRES

Land Use Coordinator

Planning Board	<u>Rose Mitchell</u>	<u>Paul Demarest</u>	1 Year	Dec 31, 24
Zoning Board of Adjustment	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	Dec 31, 24

Library Board of Trustees

Trustee	<u>Mary Ellen Altendorfer</u>	<u>Mary Ellen Altendorfer</u>	5 Years	Dec 31, 28
GB Belskie Rep	<u>Tsun Tam</u>	<u>Tsun Tam</u>	3 Years	Dec 31, 26

Recreation Commission

Director	<u>James Oettinger</u>	<u>James Oettinger</u>	1 Year	Dec 31,-24
Deputy Director - Field Maintenance	<u>John Kilduff</u>	<u>John Kilduff</u>	1 Year	Dec 31,24
Assistant Deputy Field Maintenance	<u>OPEN</u>	<u>Devon Sampson</u>	1 Year	Dec 31,24
Member	<u>Paul Nyfenger</u>	<u>Brian Beddoe</u>	3 Years	Dec 31 26
Member	<u>Joe Argenziano</u>	<u>Joe Argenziano</u>	3 Year	Dec 31, 26
Associate Member	<u>Vinay Puttannah</u>	<u>Vinay Puttannah</u>	1 Year	Dec 31, 24
Associate Member	<u>Steve Bottieri</u>	<u>Steve Bottieri</u>	1 Year	Dec 31, 24
Associate Member	<u>Allison Schwartz</u>	<u>Allison Schwartz</u>	1 Year	Dec 31, 24
Associate Member	<u>Beverley Mac Keen</u>	<u>Beverley Mac Keen</u>	1 Year	Dec 31, 24
Associate Member	<u>Devon Sampson</u>	<u>Paul Nyfenger</u>	1 Year	Dec 31, 24
Associate Member	<u>John Kim</u>	<u>John Kim</u>	1 Year	Dec 31, 24
Associate Member	<u>Kristen Schwartz</u>	<u>Kristen Schwartz</u>	1 Year	Dec 31, 24
Associate Member	<u>Monica Cohen</u>	<u>Katherine Vittorio</u>	1 Year	Dec 31, 24

Zoning Board of Adjustment

Council Member-Liaison	<u>Councilwoman Jannie Chung</u>	<u>Councilman Christopher Cho</u>	1 Year	Dec 31, 24
Member	<u>Heena Dhorajia</u>	<u>Heena Dhorajia</u>	4 Years	Dec 31, 27
Member	<u>Wayne Sabo</u>	<u>Wayne Sabo</u>	4 Years	Dec 31, 27
Alternate No. 1	<u>Leslie Brunell</u>	<u>Elain Lim</u>	2 Years	Dec 31, 24
Alternate No. 2	<u>Christopher Cho</u>	<u>Kristie Davida</u>	Unexp l	
Alternate No. 3	<u>Kristie Davida</u>	<u>Zachary Messinger</u>	2 Years	Dec 31, 24
Alternate No. 4	<u>Zachary Messinger</u>	<u>Cochi Ho</u>	Unexpired	Dec 31, 24
			2 Years	Dec. 31, 25

Green Team

Member	<u>Paul Yarin</u>	<u>Paul Yarin</u>	1 Years	Dec 31, 24
Member	<u>Cinnie Cole</u>	<u>Cinnie Cole</u>	1 Years	Dec 31, 24

MacBain Farm

Member	<u>Paul Weissman</u>	<u>James Winters</u>	1 Year	Dec 31, 24
Member	<u>Jeanne Stella</u>	<u>Jeanne Stella</u>	1 Year	Dec 31, 24
Member	<u>Sally Dorian</u>	<u>Sally Dorian</u>	1 Year	Dec 31, 24
Member	<u>Nancy Pergament</u>	<u>Lowell Mandelblatt</u>	1 Year	Dec 31 24
Member	<u>Simon Bauerie</u>	<u>Dolores Witko</u>	1 Year	Dec 31, 24
Member	<u>Bobby Bouton Goldberg</u>	<u>Jaime Stella</u>	1 Year	Dec 31, 24
Member	<u>Marina Lavant</u>	<u>Marina Lavant</u>	1 Year	Dec 31, 24
Member	<u>OPEN</u>	<u>Nancy Pergament</u>		

Councilwoman Latner moved to accept the appointments, second Councilwoman Chung.
 Councilwoman Amitai-yes Councilwoman Latner-yes
 Councilman Cho-yes Councilwoman Maroules-yes
 Councilwoman Chung-yes Councilman Yammarino-yes
 Carried.

REVIEW OF CONSENT AGENDA ITEMS

The Mayor read the following. The Mayor pulled the second item for separate discussion. All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

- *24-01 RESOLUTION WAIVING READING OF MINUTES
- *24-02 RESOLUTION FIXING MEETING DATES OF THE MAYOR AND COUNCIL FOR 2024
- *24-03 RESOLUTION FIXING INTEREST RATE – 2024
- *24-04 RESOLUTION FOR WARRANTS
- *24-05 RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES
- *24-06 RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS
- *24-07 RESOLUTION ADOPTING CASH MANAGEMENT PLAN FOR 2024
- *24-08 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS
- *24-09 RESOLUTION ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2024
- *24-10 RESOLUTION AUTHORIZING PETTY CASH FUNDS:
 - a. BOROUGH CLERK \$150.00
 - b. DEPARTMENT OF PUBLIC WORKS \$100.00
 - c. DETECTIVE BUREAU \$100.00
 - d. POLICE DEPARTMENT \$150.00

- *24-11 RESOLUTION CANCELLING SMALL BALANCES
- *24-12 RESOLUTION AUTHORIZING TREASURER AND ASSISTANT CFO THE AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED
- *24-13 RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS
- *24-14 RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER
- *24-15 RESOLUTION AUTHORIZING 2024 TAX SALE
- *24-16 RESOLUTION ENDORSING PARTICIPATION IN VALLEY PHYSICIANS SERVICES POLICY RENEWAL-2024
- *24-17 RESOLUTION HIRING TEMPORARY DRIVER/LABORER-DEPARTMENT OF PUBLIC WORKS-2023 SNOW REMOVAL/EMERGENCY WEATHER SEASON
- *24-18 RESOLUTION APPOINTING DET. SGT.KEITH DOMBKOWSKI AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER
- *24-19 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGHS OF NORWOOD, NORTHVALE, RIVER VALE, AND DEMAREST FOR THE CLOSTER POLICE FIRING RANGE
- *24-20 RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT
- *24-21 BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID RESOLUTIONS
- *24-22 RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF CLOSTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT N.J.S.A. 59:8-6
- *24-23 REDEMPTION CALCULATION FEES
- *24-24 RESOLUTION APPOINTING BOROUGH ATTORNEY FOR THE BOROUGH OF CLOSTER
- *24-25 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – AUDITOR
- *24-26 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOND COUNSEL
- *24-27 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ENGINEER
- *24-28 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PLANNER
- *24-29 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – COAH PLANNER
- *24-30 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – FINANCIAL ADVISORY SERVICES
- *24-31 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES
- *24-32 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – QUALIFIED PURCHASE AGENT
- *24-33 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – RISK MANAGEMENT CONSULTANT
- *24-34 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PROSECUTOR
- *24-35 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ALTERNATE PROSECUTOR
- *24-36 RESOLUTION APPOINTING A BOROUGH LABOR ATTORNEY FOR THE BOROUGH OF CLOSTER
- *24-37 RESOLUTION APPOINTING A BOROUGH ACTUARIAL CONSULTING SERVICE FOR THE BOROUGH OF CLOSTER

*24-38 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT-CONFLICT ATTORNEY

*24-39 RESOLUTION APPOINTING PROFESSIONAL SERVICES APPOINTMENT-BOROUGH ARCHITECTS

*24-40 RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER

*24-41 RESOLUTION REGARDING AWARD OF 2023 SHARED SERVICES AGREEMENT-BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES-EMPLOYEE ASSISTANCE PROGRAM

*24-42 RESOLUTION FOR APPROVAL TO PURCHASE ANY GOODS OR SERVICES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR CALENDAR YEAR 2024

*24-43 RESOLUTION APPOINTING PROFESSIONAL SERVICES APPOINTMENT COMMERCIAL APPRAISER

*24-44 RESOLUTION APPOINTING PROFESSIONAL SERVICES APPOINTMENT RESIDENTIAL APPRAISER

The administrator asked to pull Items 5, 7, and 33 and asked that for Items 5 and 7 Citizens be replaced with investors. For Item 2 he asked to add July 24 to the meeting list. For Item 33 he wanted to confirm that the right risk manager was listed. The Mayor said that he would make sure it was.

MOTIONS Councilwoman Latner moved to adopt the Consent Agenda, second Councilwoman Chung.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilman Cho-yes	Councilwoman Maroules-yes
Councilwoman Chung-yes	Councilman Yammarino-yes
Carried.	

12 REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

13 ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14 OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)

(Subject to 5-minute limit per By-Laws General Rule No. 11)

Daphna Avizov (Bizzoni Drive) commented on the last Mayor and Council she attended by Zoom and spoke about the emotions that ran high and the unfortunate comments that were made by some.

Steve Isaacson (97 Columbus) said that MacBain Farm is really for family recreation. He said that it also qualifies for Open Space funds. He said he hoped money would be put into the Farm from this fund.

Leslie Brunell asked the Mayor and Council to please prioritize changing the MacBain Farm to the Conservation Zone. She said that many people are disappointed in the Farm Committee and that it is biased against John McCaffrey. She said she would like to see the Mayor and Council act on some of the recommendations made by the Zoning Board.

Joe Bianco (7 MacArthur Avenue) said that this is the first 3-term Mayor of Closter. He spoke about diversity on the Mayor and Council. He said that Closter is 120 years old.

The Mayor invited everyone to join for refreshments.

15 ADJOURNMENT Councilwoman Latner moved to adjourn, second Councilwoman Chung. All in favor.

Meeting adjourned at 8:11 p.m.

Respectfully submitted,

Stephanie Evans
Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION # 23-01

RESOLUTION WAIVING READING OF MINUTES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the Minutes of any prior meeting of the Mayor and Council need not be read by the Borough Clerk at the next or any succeeding Regular or Special Meeting of the Mayor and Council, provided, however, that prior to the approval of any such Minutes of a prior meeting of the Mayor and Council, a true copy of such Minutes shall have been delivered to the Mayor, each Councilperson, the Collector, and such other officials of the Borough or persons as hereafter may be designated by duly adopted Resolution of the Mayor and Council, and provided further that a true copy of such Minutes shall have been posted upon the Bulletin Board of the Borough in the Borough Hall, Closter, New Jersey, for examination by the public prior to approval of any such Minutes by the Mayor and Council.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-02

2024 MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the meetings of the Mayor and Council of the Borough of Closter shall take place on the second and fourth Wednesday of the month, except where indicated; and

BE IT FURTHER RESOLVED that meetings scheduled to take place at the Municipal Building, Council Chambers, 295 Closter Dock Road, Closter, New Jersey. Meetings will be held in-person and virtually via Zoom beginning at 7:00 PM, with the exception of the 2024 Reorganization Meeting which will be held on Wednesday, January 3 at 7:30 PM; and

BE IT FURTHER RESOLVED the meeting date for 2024 are as follows:

Work Session starting at 7:00 PM, and Regular Public Meeting immediately following

- | | |
|--------------|----------------------|
| January 10 | January 24 |
| February 14 | February 28 |
| March 13 | March 27 |
| April 10 | April 24 |
| May 8 | May 22 |
| June 12 | June 26 |
| July 10 | July 24 |
| *August 14 | |
| September 11 | September 25 |
| October 9 | October 23 |
| November 13 | November 25 (Monday) |
| *December 11 | |
- * Indicates only one meeting for that month

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED BY:


 Stephanie Evans, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.


 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-03

RESOLUTION FIXING INTEREST RATE 2024

WHEREAS, N.J.S.A. 54:4-67 provided that the governing body of a municipality is to fix the rate of interest to be charged for the delinquent payment of real estate taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the interest shall be charged at the rate of eight percent (8%) per annum on the first **FIFTEEN HUNDRED DOLLARS** (\$1,500) of the delinquency, and eighteen percent (18%) per annum on any amount in excess of **FIFTEEN HUNDRED DOLLARS** (\$1,500), to be calculated from the date the tax or assessment was payable until the date of actual payment.

In connection with any delinquency of taxes, assessments or municipal charges exceeding \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in the sum equal to **six percent (6%)** of the delinquency.

With respect to tax certificates held by the municipality, the following additional penalties shall be charged:

- Two percent (2%)** on the amount due over \$200 up to \$5,000;
- Four percent (4%)** on the amount due over \$5,000 up to \$10,000; **and;**
- Six percent (6%)** should the certificate amount exceed \$10,000.00.


BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held Tuesday, January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION # 23-04

RESOLUTION FOR WARRANTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the proper officers of the Borough of Closter be and they are hereby authorized and directed, for the Year 2023, to issue proper warrants in payment of all items, the payment of which are mandatory under the Laws of the State of New Jersey, or pursuant to ordinance or resolutions of the Borough of Closter; and

BE IT FURTHER RESOLVED that such payments may be made without the passage of any special resolution of the Mayor and Council of the Borough of Closter authorizing the same.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Chuo			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

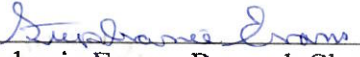
ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-05

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following banks be and the same are hereby designated as **OFFICIAL DEPOSITORIES** for funds of the Borough of Closter for the calendar year **2024**:

CITIZENS BANK
Iselin/Englewood, New Jersey

FIRST COMMERCE
Lakewood/Closter, New Jersey


BE IT FURTHER RESOLVED that the **Treasurer and Assistant Chief Finance Officer** are hereby authorized to wire funds if and when necessary.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman WMaroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
Resolution No. 24-06

RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at **Citizens Bank**, Rhode Island and **First Commerce**, Closter NJ and Lakewood, NJ, to title of which shall be as follows:

Payroll Account

James B. Winters, Borough Administrator/Treasurer

Accounts Payable

John C. Glidden, Jr., Mayor
 James B. Winters, Borough Administrator/Treasurer

Alternate Signatories

Council President – for Mayor
 Maria Passafaro – for Treasurer

BE IT ALSO RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at **NVE Bank**, Closter Branch Office, Closter, New Jersey, the title of which shall be as follows:

Magistrate Account & Bail Account

Francis Leddy, Judge
 and
 Antoinette Cecon, Court Administrator
AND

BE IT ALSO RESOLVED, that the Clerk shall forward a certified copy of this Resolution to the Chief of Police, Assistant CFO and Treasurer.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

Attest: Stephanie Evans
 Stephanie Evans, Borough Clerk

Approved: John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.

Stephanie Evans
 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION No. 24-07

RESOLUTION ADOPTING
CASH MANAGEMENT PLAN FOR 2024

WHEREAS, N.J.S.A. 40A:5-14 requires each municipality to have a Cash Management Plan, and

WHEREAS, the Chief Financial Officer has prepared the attached plan,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the attached plan be adopted as the Cash Management Plan of the Borough of Closter for 2024.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung		X	X			
Councilman Cho			X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

**CASH MANAGEMENT PLAN OF THE BOROUGH OF CLOSTER
IN THE COUNTY OF BERGEN, NEW JERSEY**

1. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Borough of Closter, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

2. DESIGNATION OF OFFICIALS OF THE BOROUGH OF CLOSTER AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Borough of Closter is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

3. DESIGNATION OF DEPOSITORY

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in the Plan, including any Certificates Of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Citizens Bank	Iselin/Englewood, New Jersey
First Commerce Bank	Lakewood/Closter, New Jersey

4. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

No designated brokerage firms or dealers.

5. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the Plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, Chapter 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of the subsection A;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, Chapter 236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, Chapter 410 (C.52:14B-1 et

seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through the use of a national or State bank located within this State; or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 Chapter 9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

6. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Closter, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Closter to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Closter or by a third party custodian prior to or upon the release of the Borough's funds.

7. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section 3 hereof shall supply to the governing body of the Borough of Closter a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Closter as a Deposit on a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased on Deposits made.
- D. The book value of such Deposits or Permitted Investments.

- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Closter.

8. TERM OF PLAN

This Plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Borough of Closter approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

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BOROUGH OF CLOSTER
RESOLUTION #24-08

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that THE RECORD and THE STAR-LEDGER be and the same are hereby designated as official newspapers of the Borough of Closter for the calendar year 2024 for the publication of ordinances, resolutions, notices and advertisements required by law, or authorized or required by ordinance of the Borough of Closter, or by the Mayor and Council thereof, all to be in the manner required by law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
 Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-09

RESOLUTION ESTABLISHING TEMPORARY BUDGET
APPROPRIATIONS FOR 2024

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2016 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on the first day of January, 2024 and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2023 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2023 Budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Closter, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Assistant Chief Financial Officer for the Borough's records.

2024	SALARIES	OTHER	
APPROPRIATIONS	AND WAGES	EXPENSES	TOTAL
<u>CURRENT FUND</u>			
General Administration	50,000.00	20,000.00	70,000.00
Municipal Clerk	55,000.00	7,500.00	62,500.00
Mayor and Council	0.00	5,000.00	5,000.00
Financial Administration	50,000.00	25,000.00	75,000.00
Audit Services	0	25,000.00	25,000.00
Information Technology	10,000.00	10,000.00	20,000.00
Revenue Administration	45,000.00	10,000.00	55,000.00
Tax Assessment Administration	35,000.00	25,000.00	60,000.00
Legal Services	0	60,000.00	60,000.00
Engineering Services	0	20,000.00	20,000.00
Closter Improvement Commission	0	3,000.00	3,000.00
Historic Commission	0	2,000.00	2,000.00
Joint Land Use	30,000.00	0.00	0.00
Planning Board	0.00	10,000.00	10,000.00
Zoning Board of Adjustment	0.00	10,000.00	10,000.00
Uniform Construction Code	95,000.00	12,000.00	107,000.00
Zoning Officer	20,000.00	0	20,000.00
Property Maintenance	30,000.00	0	30,000.00
Liability Insurance	0	75,000.00	75,000.00
Workers Compensation	0	60,000.00	60,000.00
Group Health & Dental	0	415,000.00	415,000.00
Unemployment Compensation	0	7,500.00	7,500.00
Other Insurance	0	200.00	200.00
Police Department	875,000.00	35,000.00	910,000.00
Emergency Management	5,000.00	5,000.00	10,000.00
Fire Prevention	20,000.00	3,000.00	23,000.00
Fire Protection	0.00	25,000.00	25,000.00
Fire Hydrant Service	0	60,000.00	60,000.00
Municipal Prosecutor	0	3,000.00	3,000.00
DPW Streets and Roads	425,000.00	50,000.00	475,000.00

Snow Removal	0	15,000.00	15,000.00
Shade Tree Commission	2,000.00	30,000.00	32,000.00
Sanitation	100,000.00	2,000.00	102,000.00
Recycling	25,000.00	0	25,000.00
Public Building and Grounds	30,000.00	40,000.00	70,000.00
Vehicle Maintenance	50,000.00	175,000.00	225,000.00
Board of Health	25,000.00	10,000.00	35,000.00
Environmental Commission	0	2,500.00	2,500.00
Animal Control	0	5,000.00	5,000.00
Board of Recreation	30,000.00	10,000.00	40,000.00
Senior Citizens	0	5,000.00	5,000.00
Maintenance of Parks & Playgrounds	0	25,000.00	25,000.00
Library	-	250,000.00	250,000.00
Electricity	-	40,000.00	40,000.00
Street Lighting	-	40,000.00	40,000.00
Telephone	-	40,000.00	40,000.00
Water	-	40,000.00	40,000.00
Natural Gas	-	20,000.00	20,000.00
Sewer System	-	7,500.00	7,500.00
Gasoline	-	80,000.00	80,000.00
Bergen County Utilities Authority	-	300,000.00	300,000.00
Solid Waste Recycling & Contingency	-	100,000.00	100,000.00
Contribution to Social Security System	-	90,000.00	90,000.00
Defined Contribution Retirement Plan	-	3,000.00	3,000.00
Interborough Radio/County of Bergen	\$	35,000.00	35,000.00
Municipal Court	\$ 30,000.00	2,500.00	32,500.00
Public Defender	-	2,500.00	2,500.00
TOTAL TEMPORARY APPROPRIATIONS	\$2,037,000.00	\$2,353,200.00	\$4,360,200.00
Principal		\$250,000.00	\$250,000.00
Interest		\$205,000.00	\$205,000.00
Green Trust Loan Program		60,000.00	60,000.00
Payment of Note Principal			
Total Debt Service			\$515,000.00
CAPITAL IMPROVEMENT FUND	\$	\$35,000.00	\$35,000.00
-	-		
TOTAL TEMPORARY BUDGET			\$5,425,200.00

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

Stephanie Evans
 Stephanie Evans, Borough Clerk

APPROVED BY:

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024

Stephanie Evans
 Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
2024 TEMPORARY BUDGET

TOTAL 2022 ADOPTED BUDGET	
APPROPRIATIONS	\$18,094,567
LESS: DEBT SERVICE	1,259,273
CAPITAL IMPROVEMENT	<u>130,000</u>
TOTAL AMOUNT ON WHICH CALCULATION	
IS BASED	16,705,294
	<u>26.25%</u>
TOTAL ALLOWABLE APPROPRIATIONS	<u><u>\$4,385,140</u></u>



BOROUGH OF CLOSTER
RESOLUTION #24-10

RESOLUTION AUTHORIZING PETTY CASH FUNDS

WHEREAS, the Borough of Closter has established certain petty cash funds in accordance with N.J.S.A 40A: 5-21;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the **Finance Clerk** be and hereby is authorized to draw the following checks to re-establish the said funds for the year **2024**:

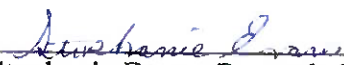
BOROUGH CLERK..... \$150.00
DEPARTMENT OF PUBLIC WORKS.....\$100.00
DETECTIVE BUREAU..... \$100.00
POLICE DEPARTMENT..... \$150.00

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024


ATTEST:

APPROVED:


 Stephanie Evans, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-11

RESOLUTION CANCELING SMALL BALANCES

WHEREAS, N.J.S.A. 40 A:5-17.1 provides that a municipality *may* authorize the processing of tax refunds of less than TEN dollars (\$10.00) and the cancellation of tax delinquencies of less than TEN dollars (\$10.00) without further action of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter that the Tax Collector is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than \$10.00 **AND** the cancellation of any property tax delinquency of less than \$10.00.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024

ATTEST:

Stephanie Evans
Stephanie Evans, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION NO. 24-12

RESOLUTION AUTHORIZING TREASURER AND ASSISTANT CFO THE
AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED

WHEREAS, it is in the best interest of the Borough of Closter, Closter, New Jersey to grant authority to the Chief Financial Officer and Assistant Chief Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Treasurer and Assistant Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Closter:


- Association Meetings/Educational Sessions/Conference Costs
- Bergen County Taxes – Regular & Open Space
- Borough Payrolls including Social Security/Medicare
- Debt Payments – Bonds, Notes & Loans, Principal & Interest
- Gasoline/Diesel Vendors
- Boards of Education
- Postmaster
- Healthcare Reimbursements
- Health & Dental Insurance Premiums
- Lease Payments (previously authorized)
- Petty Cash
- Purchases Associated with Borough Events (including Recreation)
- Sewer Disposal – BCUA
- State or County Permit Applications
- Utilities

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:


 Stephanie Evans, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-13

A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER'S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Borough of Closter to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law Against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the governing body of the Borough of Closter has determined that certain procedures need to be established to accomplish this policy;

NOW, THEREFORE, BE IT REAFFIRMED by the Borough of Closter that:

Section 1: No official, employee, appointee or volunteer of the Borough of Closter by whatever title known, or any entity that is in any way a part of the Borough of Closter, shall engage, either directly or indirectly, in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Borough of Closter's business or using the facilities or property of the Borough of Closter.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Closter to provide services that otherwise could be performed by the Borough of Closter.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Closter, as well as all other entities subject to this resolution, to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Closter. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Closter's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Closter in order for the public to be made aware of this policy and the Borough of Closter's commitment to the implementation and enforcement of this policy.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

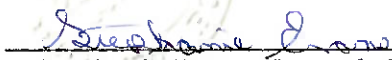
ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-14

RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following Borough Official is hereby designated as the Public Agency Compliance Officer (PACO):

James B. Winters, Borough Administrator.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to complete the Designation of Public Agency Compliance Officer form via the online submission process available on the Department of Treasury's website at https://www.nj.gov/treasury/contract_compliance/ and submit same via email to CCAU@treas.state.nj.gov or mailed to the address on the correspondence from the State.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED BY:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

JW:lw

BOROUGH OF CLOSTER
RESOLUTION #24-15

RESOLUTION AUTHORIZING 2024 TAX SALE


BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Collector of Taxes for the Borough of Closter is hereby authorized to conduct a *Standard Tax Sale* of **2024 delinquent taxes** for the Calendar Year of 2023 for all **delinquent** properties.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024

ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the ReOrganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #24-16

RESOLUTION ENDORSING PARTICIPATION IN
VALLEY HEALTH SYSTEM, INC. POLICY RENEWAL 2024

WHEREAS, the Borough of Closter works to provide its employees with assistance through numerous programs that enhance the lives of its employees;

WHEREAS, the Borough of Closter has a policy for alcohol and drugs abuse testing of applicants and/or employees and requires alcohol and drug testing services from the Valley Health System Inc. and;

WHEREAS, Valley Health System Inc. has provided the most competitive rates for comprehensive coverage (Exhibit A attached), and;

WHEREAS, the Borough of Closter has reviewed the coverage and services provided through the Valley Health System Inc. at the Mayor and Council Meeting held on January 3, 2024, and;

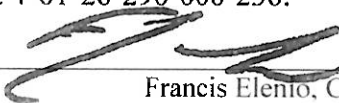
NOW, THEREFORE, BE IT FURTHER RESOLVED the Mayor and Council of the Borough of Closter have determined that the Valley Health System Inc. would be of benefit to borough and to its employees, and;

NOW, THEREFORE, BE IT FURTHER RESOLVED the Mayor of Closter hereby authorizes the Borough Administrator to execute the renewal Agreement with the Valley Health System, Inc., 223 North Van Dien Avenue, Ridgewood, New Jersey 07450 as the program for alcohol and drug testing services with a renewal period of 01/01/24 to 12/31/24.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Francis Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will be available to the Borough of Closter for calendar year 2024 in account 4-01-26-290-000-236.


Dated: January 3, 2024


Francis Elenio, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024


ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-17

RESOLUTION HIRING TEMPORARY DRIVER / LABORER DEPARTMENT OF PUBLIC WORKS 2024 SNOW REMOVAL/EMERGENT WEATHER SEASON

WHEREAS, there exists a need for a Temporary Driver / Laborer for 2024 Snow Removal and Emergent Severe Weather conditions within the Closter Department of Public Works; and,

WHEREAS, the following individual meets the requirements to fill the position at the Department of Public Works; and,

Robert Dippolito Driver / Laborer \$50.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that Robert Dippolito is hereby appointed to the position of Temporary Driver / Laborer in the Department of Public Works – Streets & Roads Division beginning January 1, 2024 through December 31, 2024 at a rate of \$50.00 per hour as needed for the removal of snow and any emergent weather conditions; not to exceed 37.5 hours per week.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Clerk shall provide a certified copy of this Resolution to the Finance Office.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

Stephanie Evans
Stephanie Evans, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-18

RESOLUTION APPOINTING DET. KEITH DOMBKOWSKI AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

WHEREAS, in a letter dated May 8, 2018, from Deborah Yankow, Division Director Animal Services, advising of a new law (S3558/A5231) that abolished the State Society for the Prevention of Cruelty to Animals (SPCA); and

WHEREAS, the letter requested that each municipal governing body appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

WHEREAS, the Chief of Police recommends appointing Det. Sgt. Keith Dombkowski as the Municipal Humane Law Enforcement Officer (MHLEO); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that Det. Sgt. Keith Dombkowski is hereby appointed as the Municipal Humane Law Enforcement Officer (MHLEO).

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #24-19

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF NORWOOD, NORTHVALE, RIVER VALE and DEMAREST FOR THE
CLOSTER POLICE FIRING RANGE

WHEREAS, the Borough of Closter has a Police Department Firing Range for training and qualification of the members of its police department; and

WHEREAS, representatives from the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and River Vale Township, have indicated a desire to share services with the Borough of Closter and to use the Closter Police Firearms Training Facility for members of their respective police departments from January 1, 2024 through December 31, 2024; and

WHEREAS, the Closter Chief of Police recommended this Shared Services Arrangement to the Mayor and Council and has prepared Standard Operating Procedures (SOPs) for the range as part of a Shared Services Agreement at a rate of \$200.00 per Officer for hand gun and small arms qualifications and an additional \$100.00 surcharge per Officer for qualifications of high powered rifles.

WHEREAS, the Borough Attorney reviewed the SOPs and Shared Services Agreement and found same to be in order; and

WHEREAS, the Borough's Risk Manager reviewed the insurance provisions and found same to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that:

1. A Shared Services Agreement between the Borough of Closter and the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and the Township of River Vale for use of the Police Firing Range is hereby authorized; and
2. The Chief of Police is hereby authorized to forward the SOPs and Shared Services Agreement to the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and the Township of River Vale; and
3. The Mayor and Clerk are hereby authorized to execute the aforementioned Shared Services Agreement


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-20

**RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE
POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY,
LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE
POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF
DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the Closter Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period with authorization to participate terminating on December 31 of the current calendar year from January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED that the Closter Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Closter Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Closter Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the "DEMIL B thorough Q" controlled 3-page property list is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Closter Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Closter Police Department shall provide a quarterly accounting of all property obtained through the I033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and certain "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

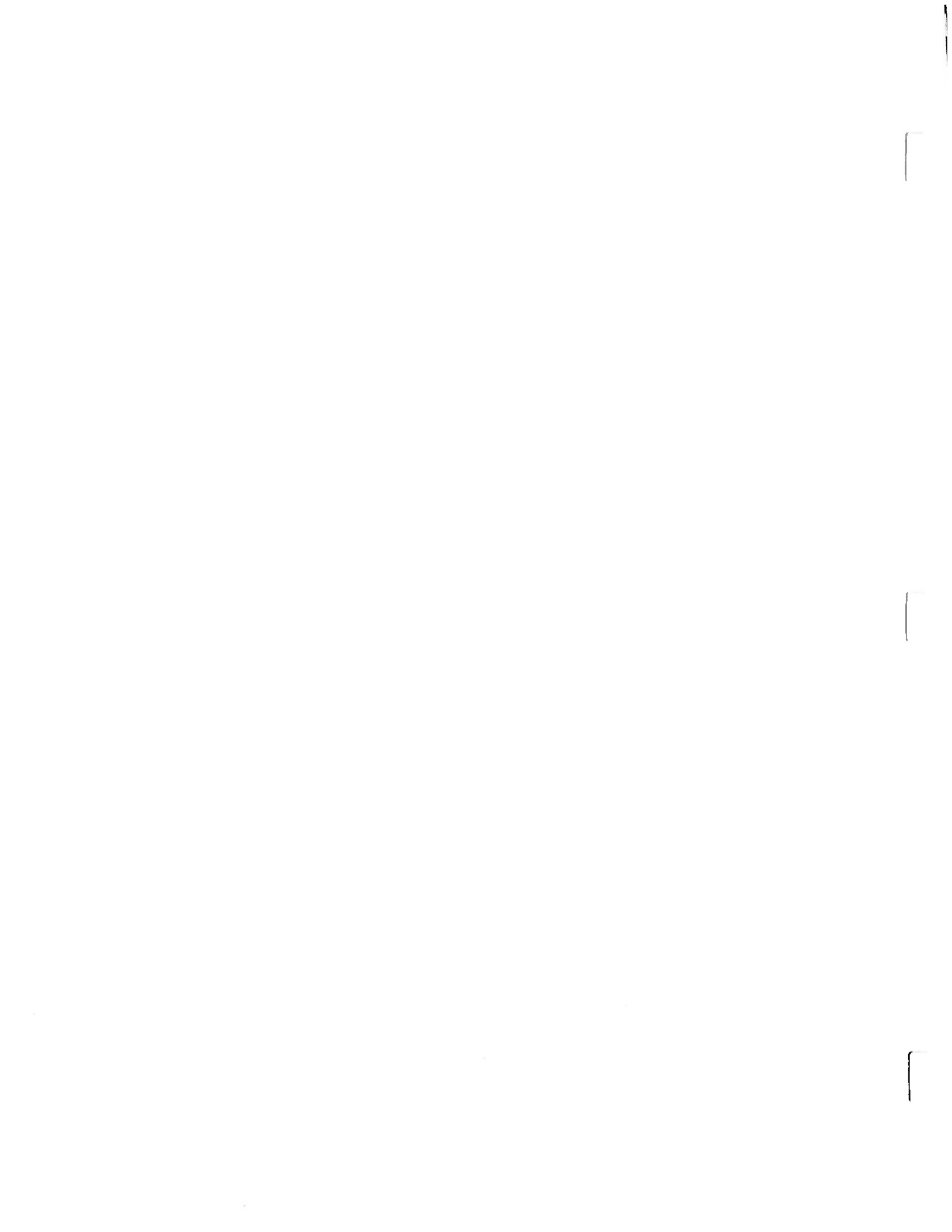
Stephanie Evans
 Stephanie Evans, Borough Clerk

APPROVED:

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 3, 2024

Stephanie Evans
 Stephanie Evans Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #24-21

BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID RESOLUTION

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Closter Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to the Task Force, Rapid Deployment Team (RDF,RDT), or Regional SWAT team operated in conjunction with the Bergen County Prosecutor's office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Closter to participate in a Mutual Aid Plan / Protocol and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association and Prosecutors Office 2020-14.


NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the police Department of the Borough of Closter, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan / Protocol and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-22

RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF CLOSTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Closter is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Closter deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Closter, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Closter; and

2. BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Closter, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Cho			X			
Councilman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED BY:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.


Stephanie Evans, Borough Clerk

EXHIBIT A
NOTICE OF TORT CLAIM



BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

CLAIMANT INFORMATION

Name: _____

Telephone: _____

Address: _____

Date of Birth: _____

Email: _____

ATTORNEY INFORMATION (If Applicable)

Name: _____

Telephone: _____

Address: _____

Fax: _____

File No.: _____

Email: _____

Send Notices to: Y Claimant Y Attorney

GENERAL INSTRUCTIONS: Pursuant to the provisions of the New Jersey Tort Claims Act, this Notice of Tort Claim form has been adopted as the official form for the filing of claims against the .

The questions are to be answered to the extent of all information available to the Claimant or to his or her attorneys, agents, servants, and employees, under oath. The fully completed Claim Form and the documents requested shall be returned to the:

Insert town name and address

and

**JIF Claims, LLC
373 Kinderkamack Road
Westwood, NJ 07675**

NOTE CAREFULLY: Your claim will not be considered filed as required under the New Jersey Tort Claims Act until this completed form has been filed with the municipality. Failure to provide the information requested, including such responses as “to Be Provided” or “Under Investigation” will result in the claim being treated as not being properly filed.

Timely Notices of Claim must be filed within 90 days after the incident giving rise to the claim.

This form is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate “Not Applicable.”

If you are unable to answer any questions because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies. Where a question asks that you “identify all persons,” provide the name, address and telephone number of the person.

If you need more space to provide a full answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

DEFINITIONS:

“Claimant” shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the Township.

“Documents” shall refer to any written, photographic, or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

“Person” shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

“Public Entity” shall refer to the along with any agent, official, or employee of the against whom a claim is asserted by the Claimant.

NOTE: That the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or public employee.

If the claim involves only property damage, the portion on personal injuries need not be answered. If the claim involves no property damage, then the portion on property damage need not be answered.

INFORMATION ON THE CLAIMANT

1. Provide the following information with respect to the Claimant:

Y Any other name by which the claimant is known.

Y Address at the time of the incident giving rise to the claim.

Y Marital Status (at the time of the incident and current).

Y Identify each person residing with the claimant and the relationship, if any, of the person to the Claimant.

2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time as the Claimant resided at the address and the relation, of any of the persons to the Claimant.

INFORMATION ON ALL CLAIMS

3. Provide the exact date, time and place of the incident forming the basis of the claim and the weather conditions prevailing at the time.
4. Provide the Claimant's complete version of the events the form the basis of the claim.
5. List any and all individuals who were witnesses to or who have knowledge of the facts of the incident which gives rise to the claim. Provide the full name and address of each individual.
6. Identify all public entities or public employees (by name and position) alleged to have caused the injury or property damage and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage.
7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition, and the manner in which you claim the condition caused the injury.
8. If you allege a dangerous condition of public property, state the specific basis on which you claim that the public entity was responsible for the condition and the specific basis and date on which you claim that the public entity was given notice of the alleged dangerous condition. **Statements such as "should have known" and "common knowledge" are insufficient.**
9. If you or any other party or witness consume any alcoholic beverages, drugs or medications within twelve hours before the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed, (b) the quantity thereof, (c) where consumed, (d) the names and addresses of all persons present.

10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payers. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person of your behalf, including doctors, hospitals or any person repairing damage to property.
11. If any photographs, sketches, charts, or maps were made with respect to anything which is the subject matter of the Claim, state the date thereof, the names and addresses of the persons making the maps and of the persons who have present possession thereof. Attach copies of any photographs, sketched, charts or maps.
12. If you or any of the parties to this action or any of the witnesses made any statements or admissions, set forth what was said; by whom said; the date and place where said; and in whose presence, giving names and addresses of any persons having knowledge thereof.
13. State the total amount of your claim and the basis on which you calculated the amount claimed.
14. Provide copies of all documents, memoranda, correspondence, reports (including police reports), etc. Which discuss, mention or pertain to the subject matter of this claim.
15. Provide the names and addresses of all persons or entities against whom claims have been made for injuries or damages arising out of the incident forming the basis of this claim and give the basis for the claim against each.

PROPERTY DAMAGE CLAIM

16. If your claim is for property damage, attach a description of the property and an estimate of the cost of repair. If your claim does not involve any claim for property damage, enter "None."

Note: If your claim is for property damage only, initial here and proceed directly to the certification section on the next to last page of this form.

Initials: _____

PERSONAL INJURY CLAIMS

17. Was any complaint made to the public entity or to any official or employee of the public entity. State the time and place of the complaint and the person or persons to whom the complaint was made.

18. Describe in detail the nature, extent and duration of any and all injuries.

19. Describe in detail any injury or condition claimed to be permanent.

20. If confined to any hospital, state name and address of each and the dates of admissions and discharge. Include all hospital admissions prior to and subsequent to the alleged injury and give the reason for each admission.

21. If x-rays were taken, state (a) the address of the place where each was taken, (b) the name and address of the person who took them, (c) the date when each was taken, (d) what each disclosed, (e) where and in whose possession they now are. Include all x-rays, whether prior to or subsequent to the alleged injury forming the basis of the claim.

22. If treated by doctors, including psychiatrist or psychologist, state (a) the name and present address of each doctor, (b) the dates and places where treatments were treatments are continuing, the schedule of continuing treatments. Provide true copies of all written reports rendered to you or about you by any doctor whom you propose to have testify on your behalf.

23. If you have any physical impairment which you allege is caused by the injury forming the basis of your claim and which is affecting your ordinary movement, hearing or sight, state in detail, the nature and extent of the impairment and what corrective appliances, support or device you use to overcome or alleviate the impairment.

24. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and give the name and present address of each doctor who treated you for the condition, the period during which treatment was received and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of the claim.
25. If any treatments, operations, or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation, or surgery, (b) the purpose thereof and the results anticipated or expected, (c) the name and address of the doctor who recommended the treatments operations or surgery, (d) the name and address of doctor who will administer or perform the same, (e) the estimated medical expenses to be incurred, (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence, (g) all other losses or expenditure anticipated as a result of the treatment, operations or surgery, (h) further if it is your intention to undergo the treatments, operation or surgery, please give an approximate date.
26. Itemize any and all expense incurred for hospital, doctors, nurses, x-rays, medicines, care and appliances and indicate which expenses were paid by any insurance coverage.
27. If employed at the time of the alleged injury forming the basis of the claim state (a) the name and address of the employer, (b) position held and the nature of the work performed, (c) average weekly wages for the year prior to the injury, (d) period of time lost form employment, giving dated, (e) amount of wages lost, if any. List any sources of income continuation or replacement, including, but not limited to, workers' compensation, disability income, social security and income continuation insurance.
28. If other loss of income, profit or earnings is claimed, state (a) total amount of loss, (b) give a complete detailed computation of the loss, (c) the nature and dates of the loss.
29. If you are claiming lost wages state (a) the date that the employment began, (b) the name and address of the employer, (c) the position held and the nature of the work performed, (d) the average weekly wages. Attach copies of pay stubs or other complete payroll record for all wages received during the year.

DOCUMENT REQUEST: Provide all documents identified in your answers to the above questions.

CERTIFICATION: I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

Signature of Claimant: _____
[Date]

Authorization for Release of Employment Records

Date: _____

To: _____

Re: _____
Employee's Name

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

Approximate date of lost time:

A photocopy of this release form, bearing a photocopy of my signature shall constitute you authorization for the release of the information in accordance with the request made to you.

Signature: _____ Date: _____

AUTHORIZATION TO DISCLOSE HEALTH INFORMATION

PATIENT NAME:

DATE OF BIRTH:

ADDRESS:

SOCIAL SECURITY NO.:

1. I do hereby consent and authorize the use and/or disclosure of my health information as described below.
2. The following individual or organization is authorized to make the disclosure.

	Specific date(s) of treatment and/or admission: <i>All dates of examination and treatment</i>
--	---

3. The type and amount of information to be used or disclosed is as follows:

MY ENTIRE MEDICAL CHART FOR ALL DATES OF SERVICE INCLUDING:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Problem List | <input checked="" type="checkbox"/> Laboratory Results |
| <input checked="" type="checkbox"/> Medication List | <input checked="" type="checkbox"/> Consultation Reports |
| <input checked="" type="checkbox"/> List of Allergies | <input checked="" type="checkbox"/> X-Ray and Imaging Reports |
| <input checked="" type="checkbox"/> Immunization Record | <input checked="" type="checkbox"/> Personal contact with the provider of |
| service | |
| <input checked="" type="checkbox"/> Most recent history & physical | <input checked="" type="checkbox"/> Other: <u>Bills</u> |
| <input checked="" type="checkbox"/> Most recent discharge summary | |

I understand that the information in my health record may include information related to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavioral, psychiatric or mental health services and treatment for alcohol and drug abuse or genetic information. I authorize the release of this information.

This information may be disclosed to and used by the following individual or organization or any of the attorneys or authorized representative thereof for the purpose of legal representation, or to provide copies of my records to opposing parties in litigation, which I have commenced.

I understand I have the right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the health information management department. I understand the revocation will not apply to my insurance company when the law provides my insurer the right to contest a claim under my policy. If I fail to specify an expiration date, event or condition, this authorization will expire at the conclusion of the litigation between _____

I understand the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand that I may inspect or copy the information to be used or disclosed, as provided in CFR 164.524. I understand any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosures of my health information, I can contact the HIM director or privacy officer for information.

I understand that this consent shall operate as a complete release of liability to the hospital, medical provider, and to their employees for the release of the information specified above. I have read and understand the terms of this Authorization and I have had an opportunity to ask questions about the use and disclosure of my health information. I hereby, knowingly and voluntarily, authorize the provider of medical services to disclose my health information in the matter described above.

Signature of Patient/Legal Representative

Date

***** NOTICE OF RECIPIENT OF INFORMATION *****

Each disclosure made with the patient's consent may be accompanied by the written statement reproduced below. This information has been disclosed to you from records protected by Federal confidentiality rules 42 C.F.R. Part 2. The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent from the person to whom it pertains or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

BOROUGH OF CLOSTER
RESOLUTION #24-23

REDEMPTION CALCULATION FEES

WHEREAS, N.J.S.A. 54:5-97.1 was amended to allow a municipality to charge a \$50.00 fee for a redemption calculation that has been requested by a lienholder on a certificate they own. N.J.S.A. 54:5-54 states a municipality may charge \$50.00 after two calendar year calculations.


THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Tax collector is hereby authorized to charge a lienholder \$50 for a redemption calculation and any party entitled to redeem a tax sale certificate a fee of \$50 for any subsequent redemption calculations during a calendar year.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024


ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-25

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
AUDITOR

WHEREAS, there exists a need for professional auditing services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Gary J. Vinci / Lerch, Vinci & Bliss LLP, is qualified to provide professional, auditing services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: **LERCH, VINCI & BLISS, , LLP**
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
 Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-26

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
BOND COUNSEL

WHEREAS, there exists a need for professional bond counsel services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, the firm of Gibbons P.C. is qualified to provide professional, bond counsel services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:


1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: **GIBBONS P.C.**
(REP. JOHN D. DRAIKIWICZ)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

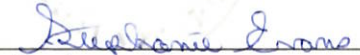
ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-27

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
BOROUGH ENGINEER

WHEREAS, there exists a need for professional engineering services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Boswell Engineering, is qualified to provide professional, engineering services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

- 1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

BOSWELL ENGINEERING
(REP. NICK DeNICOLA)

- 2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
- 3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
- 4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
- 5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-28

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
BOROUGH PLANNER

WHEREAS, there exists a need for professional planning services for 2024 including the Master Plan Re-Examination; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Caroline Reiter, P.P., AICP, T and M Associates, is qualified to provide said professional planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: T and M Associates
(REP. CAROLINE REITER, P.P., AICP)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-29

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
COAH PLANNER

WHEREAS, there exists a need for professional COAH/Affordable Housing planning services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Caroline Reiter, P.P., AICP, T and M Associates, is qualified to provide professional COAH/Affordable Housing planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

T and M ASSOCIATES
(REP. CAROLINE REITER, P.P., AICP)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-30

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
FINANCIAL ADVISORY SERVICES

WHEREAS, there exists a need for professional, financial advisory services for 2024;
and

WHEREAS, funds are available for said purpose; and

WHEREAS, Daniel C. Mariniello, NW Financial Group, LLC, is qualified to provide financial advisory services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: DANIEL C. MARINIELLO
NW FINANCIAL GROUP, LLC
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-31

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES

WHEREAS, there exists a need for professional landscaping – foreclosed and abandoned property services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Lupardi, Lupardi’s Nursery, Inc., is qualified to provide landscaping-foreclosed and abandoned property services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: **LUPARDI’S NURSERY, INC.**
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED:


 Stephanie Evans, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-32

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
QUALIFIED PURCHASING AGENT

WHEREAS, there exists a need for the professional services of a Qualified Purchasing Agent for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Erik Lenander, is qualified to provide professional Qualified Purchasing Agent services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

ERIK LENANDER

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i)) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:

APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-33

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Closter is a current member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant; and

WHEREAS, the Borough of Closter desires a Risk Management Consultant to perform various services in connection with its membership in the insurance fund for 2024; and

WHEREAS, insurance consultant services are an exception to the bidding requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that said services are considered to be Extraordinary Unspecifiable Services; and

WHEREAS, James Barsa, Barsa Insurance Agency, is qualified to provide insurance and risk management services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:


1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:


 Stephanie Evans, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.


 Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-35

RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT
BOROUGH ALTERNATE PROSECUTOR

WHEREAS, there exists a need for professional legal services of an Alternate Prosecutor for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Elsbeth J. Crusius, Esq., Elsbeth J. Crusius, LLC, is qualified to provide professional legal services as an Alternate Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: ELSBETH J. CRUSIUS, ESQ.
ELSBETH J. CRUSIUS, LLC
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-36

RESOLUTION APPOINTING A BOROUGH LABOR ATTORNEY FOR THE
BOROUGH OF CLOSTER

WHEREAS, there exists a need for professional legal services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Raymond Wiss, Wiss & Bouregy, P.C. is qualified to provide professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Raymond Wiss
Wiss & Bouregy, P.C.
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED BY:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-37

RESOLUTION APPOINTING A BOROUGH ACTUARIAL CONSULTING SERVICES FOR THE BOROUGH OF CLOSTER

WHEREAS, there exists a need for professional actuarial services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Robert Cirkiel, Cirkiel Actuarial Consulting, LLC is qualified to provide professional actuarial services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Robert Cirkiel
 Cirkiel Actuarial Consulting LLC
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED BY:

Stephanie Evans
 Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.

Stephanie Evans
 Stephanie Evans, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION #24-40**

**RESOLUTION TO PURSUE A "FAIR AND OPEN" PROCESS IN AWARDING
CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER**

WHEREAS, the laws of the State of New Jersey regarding the awarding of certain municipal contracts requires that said contracts be awarded pursuant to the provisions of N.J.S.A. 19:44A-20, et. seq., commonly called the "Pay to Play" law; and

WHEREAS, the governing body desires to pursue the "Fair and Open" process set forth in the law in awarding contracts for the following positions for 2024:

- | | |
|--|--|
| Borough Auditor | Borough Bond Attorney |
| Borough Attorney | Borough Appraiser-Commercial/Residential |
| Borough Labor Attorney | Actuarial Consulting Services |
| Attorney to the Planning Board* | Architect |
| Attorney to the Zoning Board* | Borough Planner (Master Plan Reexamination) |
| COAH Planner | Financial Advisory Services |
| Risk Manager | Ethics Board Attorney |
| Qualified Purchasing Agent | Landscape-er-Foreclosed & Abandoned Properties |
| Borough Engineer; Including Planning Board & Zoning Board of Adjustments | |
| Public Prosecutor | Alternate Prosecutor |
| Public Defender | |

Duly licensed personnel to carry out the following public health activities:

- a) Public Health Administration: health Officer, electronic information notification (LINCS), health education.
- b) Environmental Health Services – Registered Environmental Health Specialist (approximately 4 days per week but additional hours may be assigned subject to Board of Health approval)

All of the services described in a & b shall meet "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey".

***WHEREAS**, the governing body recognizes that under the law, the Planning Board and Zoning Board of Adjustment may make the final decision as to whether or not to use the Fair and Open process when awarding their contracts; however, the governing body strongly recommends that these Boards use the Fair and Open process.

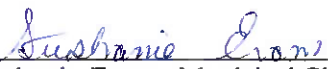
NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that the governing body desires to pursue the Fair and Open Process in awarding contracts for the positions set forth above and the Borough Clerk is hereby authorized to advertise for said positions pursuant to the law.

BE IT FURTHER RESOLVED that the Borough Clerk and Borough Attorney are hereby authorized to take all further steps necessary to carry out the governing body's desire to pursue the Fair and Open process in awarding the contracts for the positions set forth above.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

ADOPTED: January 3, 2024

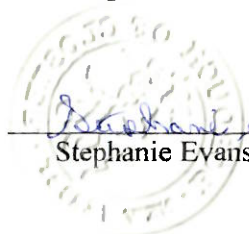

ATTEST:


Stephanie Evans, Municipal Clerk

APPROVED:


John C. Glidden, Jr. Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.



Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-41

RESOLUTION REGARDING AWARD OF 2024 SHARED SERVICE AGREEMENT
BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES EMPLOYEE
ASSISTANCE PROGRAM

WHEREAS, The Borough of Closter desires to enter into an agreement with the County of Bergen Department of Health for provision of certain professional health clinic services for the period January 1, 2024 to December 31, 2024; and,

WHEREAS, the County of Bergen has agreed to provide certain health services to the Borough of Closter for a fee; and

WHEREAS, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, this agreement is in the best interest of the Borough of Closter; and

WHEREAS, the Bergen County Department of Health Services is qualified to provide the Employee Assistance Program; and

WHEREAS, Bergen County Department of Health Services is the existing agreement which expires on December 31, 2023 for a one year period of time; and

WHEREAS, this agreement will be renewed on the same billing cycles as the existing agreement beginning **January 1, 2024** through **December 31, 2024** in an amount of **\$1,268.25** (\$22.25 per employee) in 2024 for an Employee Assistance Program (Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the shared services contract between the Borough of Closter and the County of Bergen for the provision of certain professional health services is authorized and accepted and the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement in the amount and **\$1,268.25** annually with the County of Bergen; and

BE IT FURTHER RESOLVED, that the contract shall take effect upon the adoption of the appropriate Resolution by the Borough of Closter and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Frank Elenio, CFO of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will be available to the Borough of Closter for calendar year 2024 in account 04-01-27-340-000-020.

Dated: January 3, 2024



Frank Elenio, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

APPROVED:

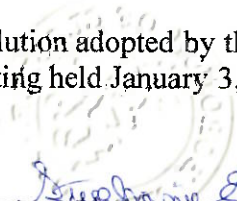



Stephanie Evans, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 3, 2024.

Stephanie Evans, Borough Clerk

:lw

EXHIBIT A
Shared Services Agreement Between The County of Bergen and Borough of Closter
For Provision of Employee Assistance Program (EAP) Services



SHARED SERVICES AGREEMENT

BETWEEN

**COUNTY OF BERGEN
AND
BOROUGH OF CLOSTER**

FOR:

**THE PROVISION OF EMPLOYEE ASSISTANCE
PROGRAM (EAP) SERVICES THROUGH
THE COUNTY OF BERGEN**

BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

Approved by Bergen County Resolution No. _____ Dated _____
Approved by BOROUGH OF CLOSTER Resolution No _____ Dated _____

**SHARED SERVICE AGREEMENT
EMPLOYEE ASSISTANCE PROGRAM (EAP)**

THIS AGREEMENT ("AGREEMENT") made and entered into this **1st day of January 2024** ("Effective Date"), is by and between:

THE COUNTY OF BERGEN, a body politic and corporate of the State of New Jersey, with administrative offices located at One Bergen County Plaza, City of Hackensack, County Bergen, State of New Jersey, 07601 (hereinafter referred to as "COUNTY"); and

THE Borough of Closter a body politic and corporate of the State of New Jersey, with administrative offices located at 295 Closter Dock Road, Closter, County of Bergen, State of New Jersey 07624-2645 (hereinafter referred to as the "LOCAL ENTITY").

WITNESSETH:

WHEREAS, the LOCAL ENTITY has a need for Employee Assistance Program (EAP) Services for its municipal workforce; and

WHEREAS, the COUNTY has entered into a contract with an accredited third-party vendor, ("Contractor") to provide EAP Services to COUNTY employees as well as other LOCAL ENTITY employees within its borders; and

WHEREAS, the LOCAL ENTITY wishes to enter into this Shared Services Agreement with the COUNTY for Contractor to provide EAP Services for its workforce; and

WHEREAS, this Agreement is established in accordance with the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (N.J.S.A. 40A:65-1, *et seq.*); and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the COUNTY and the LOCAL ENTITY have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits.

NOW, THEREFORE, IT IS AGREED by and between the LOCAL ENTITY and the COUNTY as follows:

- I. **APPOINTMENT.** The COUNTY is hereby appointed and retained to provide EAP Services through its Contractor.
- II. **TERM.** The term of this Agreement be for ONE (1) Year and shall commence on **01/01/2024** in accordance with the terms and conditions of this Agreement, terminating on **12/31/2024**.
- III. **TERMINATION OF AGREEMENT.** The COUNTY may terminate this Agreement, at any time during the term thereof, by giving of thirty (30) days written notice, to the LOCAL ENTITY.

The LOCAL ENTITY may terminate this Agreement, at any time during the term thereof, by the giving of thirty (30) days written notice, to the COUNTY.

IV. SCOPE OF EMPLOYEE ASSISTANCE PROGRAM SERVICES

- a. Contractor will provide immediate access, 24 hours a day, 365 days a year, to an MD, PhD, RN, or another licensed mental health professional for the provision of Emergency Consultation; Referral, Conflict Resolution; Support Services; Problem Solving; Professional Coaching; and Critical Incident Intervention
- b. Intervention Strategies will provide 24-hour specialized consultation for employees, family members, and significant others needing information and referral services in the following areas:
 - Information regarding hospitals, health centers, nursing care, senior citizen centers, and drug/alcohol rehab facilities, elder care, and day care
 - Alcohol and drug problems
 - Personal and family wellness counseling
 - Anger management
 - Depression and suicidal ideation
 - Employee conflicts
 - Concern for fellow employees, employment issues, loss of job/outplacement, and relocation counseling for employees
 - Addictive behaviors, compulsive shopping, and gambling
 - Hospice care/coping with the terminally ill, loss of a loved one

- Critical incidents
 - Prevention and intervention of workplace violence
 - Emergency services to employee and/or family members who are overseas
 - Day-to-day challenges
- c. Contractor will provide 24-hour consultation for managers, supervisors, and/or leaders who may need help from a qualified professional in the following areas:
- Interpersonal employee conflicts, concerns about employees
 - Absentecism, performance and productivity problems
 - Health issues, work stress-related issues
 - Interdepartmental issues
 - Assistance with critical incidents, i.e., death of employee, employee conflicts, etc.

V. COMPENSATION

- a. The LOCAL ENTITY shall pay Twenty-two dollars and twenty-five cents (\$22.25) per each employee of the LOCAL ENTITY, per year, for the above Employee Assistance Program Services. The COUNTY will provide the LOCAL ENTITY with invoices for payments on an annual basis, with LOCAL ENTITY required to provide two payments; the first payment no later than May 15th and the second no later than November 30th of each year.

Furthermore, this payment schedule is subject to any rules and regulations promulgated by the New Jersey Department of Insurance and Department of Community Affairs.

VI. DISPUTE RESOLUTION

- a. Mandatory Mediation. In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objection party must participate in the mediation. The costs of the mediator shall be borne equally by the parties.
- b. Procedure. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or ongoing relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter, or one party determines in its sole discretion that its interests are not being served by the mediation.

- c. Non-Binding Effect. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
- d. Judicial Proceedings. Upon the conclusion of Mediation, either party may commence legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.
- e. Temporary Injunctive Relief. Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Bergen County.

Payment Pending Dispute. In the event of any dispute as to the amount to be paid, the full amount shall be paid; but if through subsequent negotiation, arbitration or litigation the amount due shall be determined, agreed or adjudicated to be less than was actually so paid, then the COUNTY shall forthwith repay the excess.

- VII. COUNTY REPRESENTATIVE.** COUNTY representative will be Hansel Asmar, Director/Health Officer. The COUNTY shall not permanently change its designated representative without written notification to the LOCAL ENTITY.
- VIII. GOVERNING LAW/VENUE/CONSTRUCTION.** This Agreement and all amendments hereof shall be governed by and construed in accordance with the laws of the State of New Jersey applicable to contracts made and to be performed therein. The venue shall be the County of Bergen. The Parties acknowledge that they have been represented by counsel with respect to the negotiation and preparation of this Agreement and that, accordingly, this Agreement shall be construed in accordance with its terms and without regard to or aid of cannons requiring construction against the drafting party.
- IX. MODIFICATION.** No modification of this Agreement shall be valid or binding unless the modification shall be in writing and executed by both the LOCAL ENTITY and the COUNTY.
- X. ENTIRE AGREEMENT.** This Agreement sets forth the entire understanding of the Parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between the Parties relating to the subject matter hereof. The Parties acknowledge and agree that they have not made any representations, including the execution and delivery hereof, except such representations as are specifically set forth herein.
- XI. NO WAIVER.** No waiver of any term, provision, or condition contained in this Agreement, nor any reach of any such term, provision, or condition shall constitute a waiver of any subsequent breach of any such term, provision, or condition by either party, or justify or authorize the non-observance of any other occasion of the same or any other term, provision, or condition of this Agreement by either party.

XII. CAPTIONS. The captions and paragraph headings contained in this Agreement are solely for the purpose of convenience and shall not be deemed part of this Agreement for the purpose of construing the meaning thereof or for any other purpose.

XIII. NO ASSIGNMENT. This Agreement shall not be assigned by the COUNTY without the specific written consent of the LOCAL ENTITY.

XIV. INDEMNIFICATION AND HOLD HARMLESS. The COUNTY shall indemnify and hold harmless the LOCAL ENTITY from any and all claims, suits, demands, damages, charges, liabilities, losses, cost, and expenses arising out of the activities of the COUNTY, its employees and agents in connection with any activities undertaken by the COUNTY, pursuant to this Agreement. It is the intention of the parties that any claim for relief or any type being asserted against the LOCAL ENTITY, based upon any act or omission of the COUNTY, its affiliates and successors, shall not be the responsibility of the LOCAL ENTITY, and the COUNTY shall hold the LOCAL ENTITY harmless from same;

The LOCAL ENTITY shall indemnify and hold harmless the COUNTY from any and all claims, suits, damages, charges, liabilities, losses, costs, and expenses arising out of the activities of the LOCAL ENTITY, its employees and agents, in connection with all activities undertaken by the LOCAL ENTITY pursuant to this Agreement. It is the intention of the Parties that any claim for relief of any type being asserted against the COUNTY based upon any act or omission of the LOCAL ENTITY, shall not be the responsibility of the COUNTY, and the LOCAL ENTITY shall hold the COUNTY harmless from same;

XV. NOTICE. Notices required or permitted to be given under this Agreement shall be made to the Parties at the following addresses and shall be presumed to have been received by the other Party (i) three (3) days after mailing by the Party when notices are sent by First Class Mail, postage prepaid; (ii) on receipt (if sent via facsimile or electronic mail with a confirmed transmission report/delivery receipt); or (iii) upon receipt (if sent by hand delivery or courier service) as follows:

If to COUNTY:

Director/Health Officer
Bergen County Department of Health Services
One Bergen County Plaza, 4th Floor Hackensack,
New Jersey 07601

With a copy to:

Bergen County Counsel
County of Bergen
One Bergen County Plaza – Room 580
Hackensack, New Jersey 07601

If to the LOCAL ENTITY:

CLERK, Borough of Closter
295 Closter Dock Road
Closter, NJ 07624-2645

XVI. AUTHORIZATION. All Parties hereto have the requisite power and authority to enter into this Agreement and it is the intention of the Parties to be bound by the terms hereof. The execution and delivery of this Agreement is valid and binding upon the Parties hereto and the genuineness of any and all resolutions executed may be assumed to be genuine by the Parties in receipt thereof.

XVII. COOPERATION OF THE PARTIES. In performing any services pursuant to this Agreement, the performing Parties will act in a reasonably prudent manner to accommodate the common goals of the Parties toward implementation and effectuation of the stated purposes of this Agreement. No Party hereto shall be liable for failure to advise another Party of any adverse impact from action taken hereunder, unless such failure to advise shall be the result of bad faith or willful concealment of an impact actually known to the Party taking the action or omitting to take such action to be substantially adverse to the other Parties. The fact that any act or omission should subsequently be determined to have an adverse impact shall not in itself be evidence of bad faith or willful concealment and the Party bringing an action shall be required to affirmatively establish, by independent sufficient evidence, that such Party acted in bad faith or willfully concealed an adverse impact of which it had actual knowledge.

XVIII. COUNTERPARTS AND ELECTRONIC DELIVERY AND SIGNATURES. This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement (“Agreement Documents”), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects

as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A12-1, *et seq.* and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third-party electronic signature capture service providers as may be chosen by the COUNTY.

- XIX. RELATIONSHIP OF THE PARTIES.** Except as otherwise provided herein, nothing shall create any association, joint venture, partnership, or agency relationship of any kind between the parties. Neither party may create or assume any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement.
- XX. NON-DISCRIMINATION.** The Services provided by the COUNTY hereunder shall be in compliance with applicable laws prohibiting discrimination on any basis.
- XXI. SEVERABILITY.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction; such holding shall not invalidate or render unenforceable any other provision hereof.
- XXII. RECITALS.** The recitals set forth above are incorporated into the body of this Agreement as if set forth at length herein.
- XXIII. EMPLOYMENT RECONCILIATION.** Both Parties agree that no employees are intended to be transferred pursuant to this Agreement, and none of the Employees are intended to be terminated for reasons of efficiency or economy as a result of entry into this Agreement.

[Signature Page to Follow]

IN THE WITNESS WHEREOF, the Parties hereto have caused these presents to be signed and attested pursuant to duly adopted resolutions of their governing bodies, passed for that purpose.

_____ **total number of Borough of Closter employees x \$22.25 per employee = \$** _____

**BOROUGH OF CLOSTER
SIGNATURES BELOW:**

ATTESTING SIGNATURE:

By: _____

Print: _____

Title: _____

Date: _____

AUTHORIZED SIGNATURE:

By: _____

Print: _____

Title: _____

Date: _____

**COUNTY OF BERGEN
SIGNATURES BELOW:**

ATTESTING SIGNATURE:

By: _____

Title: _____

Date: _____

AUTHORIZED SIGNATURE:

By: _____

James J. Tedesco, III, County Executive

Or: _____

Thomas J. Duch, Esq.

County Administrator/County Counsel

Date: _____

BOROUGH OF CLOSTER
RESOLUTION # 24-42

RESOLUTION FOR APPROVAL TO PURCHASE ANY GOODS OR SERVICES
UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING
PROGRAM FOR CALENDAR YEAR 2024

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29 (C), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Closter intends to enter into contracts with the Referenced State Contract Vendors (Addendum A, attached) through this resolution and properly executed contracts, which shall be subject to all of the conditions applicable to the current State contracts; and

NOW, THEREFORE BE IT RESOLVED, that the Borough of Closter authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that governing body of the Borough of Closter pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of Closter and the Referenced New Jersey State Contract Vendors shall be from January 1, 2024 to December 31, 2024.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			


Adopted: January 3, 2024

ATTEST:

APPROVED BY:




Stephanie Evans, Borough Clerk

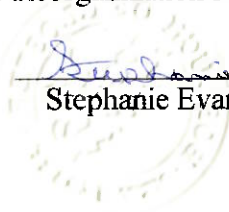


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.



Stephanie Evans, Borough Clerk



EL:lw

**ADDENDUM A: LIST OF APPROVED VENDORS FOR THE PURCHASE ANY
GOODS OR SERVICES UNDER STATE OF NEW JERSEY COOPERATIVE
PURCHASING PROGRAM FOR CALENDAR YEAR 2024**

<u>VENDOR NAME:</u>	<u>STATE CONTRACT I.D. NUMBER</u>
Atlantic Uniform	T00763
Ben Shaeffer	65CESCCPS
Cliffside Auto Body	T89250/40822
Downes Tree Service	RC35
East Coast Emergency Lighting	81338
Foveonics	ESCNJ 22/23-11
Gabrielli	S-060920KTC
Mall Chevrolet	ESC 21-09
Motorola	T83909
Musco	MSL 041123
National Highway Products	ESC 0099-22
Rachles	BC 20-89
Senco Metals	RC-35
Sports Time	ESC TX Region 14
Van Dynes	A 88270
Timmerman	ESCNJ 23/24-04

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BOROUGH OF CLOSTER
RESOLUTION #24-43

RESOLUTION APPOINTING PROFESSIONAL SERVICES APPOINTMENT
COMMERCIAL APPRAISER

WHEREAS, there exists a need for professional certified, commercial real estate appraisal services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Louis S. Izenberg, MAI, SRA, BBG Izenberg Appraisal Associates is qualified to provide professional, certified, commercial real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for commercial real estate appraisal services with:
BBG IZENBERG APPRAISAL ASSOCIATES
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

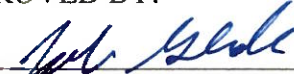
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024


ATTEST:


Stephanie Evans, Borough Clerk

APPROVED BY:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 3, 2024.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-44

RESOLUTION APPOINTING PROFESSIONAL SERVICES APPOINTMENT
RESIDENTIAL APPRAISER

WHEREAS, there exists a need for professional, certified, residential real estate appraisal services for 2024; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Darren Raymond, MAI, SCGREA, Associated Appraisal Group is qualified to provide professional, certified, real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for residential real estate appraisal services with:
ASSOCIATED APPRAISAL GROUP
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Cho			X			
Councilwoman Chung		X	X			
Councilwoman Latner	X		X			
Councilwoman Maroules			X			
Councilman Yammarino			X			

Adopted: January 3, 2024

ATTEST:

Stephanie Evans
Stephanie Evans, Borough Clerk

APPROVED BY:
John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on January 3, 2024.

Stephanie Evans
Stephanie Evans, Borough Clerk