



CLOSTER MAYOR AND COUNCIL

REGULAR MEETING MINUTES – WEDNESDAY, JUNE 14, 2023 – 7:00 P.M.

- \*23-161 RESOLUTION AUTHORIZING RENEWAL OF 2023 LIQUOR LICENSES
- \*23-162 RESOLUTION AUTHORIZE RENEWAL OF 2023-2024 LIQUOR LICENSE
- \*23-163 RESOLUTION HIRING TEMPORARY PART-TIME ADMINISTRATION CLERICAL FOR 2023
- \*23-164 RESOLUTION FOR A PROFESSIONAL SERVICES CONTRACT FOR VEGETATION RESTORATION AT THE CLOSTER NATURE CENTER
- \*23-165 RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR “STORM WATER ASSISTANT GRANT”
- \*23-166 BILL LIST
- \*23-167 RESOLUTION FIXING BASE SALARIES FOR 2023

Items 162 and 167 were pulled for separate vote. Councilwoman Witko moved to approve the Consent Agenda without Items 162 and 167, second Councilman Devlin.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes
Carried.	

Item 23-162: Councilwoman Witko moved to approve the item, second Councilwoman Latner

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-abstain
Carried.	

Item 23-167: Councilwoman Witko moved to approve the item, second Councilman Devlin.

Councilwoman Amitai-no due to the stipend	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-no
Carried.	

New Item 23-168 rejecting the bid for the Ruckman Road construction project and authorizing \$3,000 for the Borough Engineer to revise the specifications  
Councilwoman Amitai moved to approve, second Councilwoman Latner.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes
Carried.	

Councilwoman Latner moved that Mr. Oettinger move forward with the High Street playground equipment, second Councilwoman Witko. The administrator clarified that the Recreation Director wanted direction from the Council.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes
Carried.	

5. **MINUTES**

- a. Approval of Work Session and Regular Meeting of April 26, 2023
- b. Approval of Work Session and Regular Meeting of May 10, 2023
- c. Approval of Work Session and Regular Meeting of May 24, 2023

Councilwoman Latner moved to approve the minutes, second Councilwoman Chung.

Councilwoman Amitai-yes for 4/26 (abstain on other two)	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes
Carried.	

6. **APPROVING APPLICATION AS NEW MEMBER OF FIRE DEPARTMENT**

- a. DENNIS DELANEY (JUNIOR MEMBER)  
Councilwoman Witko moved to approve, second Councilwoman Latner.

Councilwoman Amitai-yes  
Councilwoman Chung-yes  
Councilman Devlin-yes  
Carried.

Councilwoman Latner-yes  
Councilwoman Witko-yes  
Councilman Yammarino-yes

7. **HAWKER-PEDDLERS APPLICATIONS**

Approval for issuance by Police Department for the following applications:

- a. Aptive Environmental – Pest Control Services - Permit #23-03, #23-04, #23-05, #23-06, #23-07
- b. Coldwell Banker Realty – Real Estate Services – Permit #23-08

Councilwoman Witko moved to approve, second Councilman Yammarino.

Councilwoman Amitai-yes  
Councilwoman Chung-yes  
Councilman Devlin-yes  
Carried.

Councilwoman Latner-yes  
Councilwoman Witko-yes  
Councilman Yammarino-yes

8. **VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA**

9. **ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE GOVERNING BODY**

The attorney stated that 379 Anderson Avenue in Alpine is making an application to tie into the sewer system. The applicant pays for everything.

10. **OPEN MEETING TO PUBLIC FOR ANY MATTER (5-minute limit)** No one came forward.

The attorney requested Closed Session to discuss items that came up in the discussion with the contractor for the Village School. This would concern contract negotiations. Councilwoman Latner moved to go into Closed Session, second Councilwoman Witko. All in favor. Went into Closed Session @8:48 pm..

11. **ADJOURNMENT**

Exited Closed Session @9:17 pm, returning to the Regular Meeting to Adjourn @9:17 pm.

Respectfully Submitted,

Stephani Evans  
Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION #23-161**

**RESOLUTION AUTHORIZING RENEWAL OF 2023 LIQUOR LICENSES**

**WHEREAS**, applications have been filed for the renewal of certain liquor licenses for the sales and consumption of alcoholic beverages pursuant N.J.S.A 33:1-1 et seq. for the term of one (1) year commencing July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, the following licenses for the sale and consumption of alcohol beverages are hereby approved and authorized:

**PLENARY RETAIL DISTRIBUTION LICENSES**

0207-44-004-006	ANANT, INC. t/a Garden State Dairy & Liquor 135 Oakland Ave	\$2,304.00
0207-44-008-006	CLOSTER WINE & SPIRITS, INC t/a Gary's Wine 67 Vervalen Street	\$2,304.00
0207-44-008-006	EESH AND AASTHA, INC. t/a Murphy's Fine Wine & Liquor 230 Closter Dock Rd	\$2,304.00

**PLENARY CONSUMPTION LICENSE**

0207-33-001-009	NORMLIN. INC. t/a Rudy's Pizza 55 Vervalen St.	\$2,500.00
0207-33-003-007	GJEVUKAJ RESTAURANT CORP. t/a Sear House 411 Piermont Rd	\$2,500.00
0207-33-005-006	HOOT TWO, LLC t/a Bareburger 129 Vervalen St.	\$2,500.00
0207-33007-010	S and R LIQUOR t/a The Hill 252 Schraalenburgh Rd	\$2,500.00
0207-33-009-015	STERN & BOW, LLC t/a Stern & Bow 171 Schraanlenburgh Rd	\$2,500.00
0207-33-011-014	SILK ROAD RESTAURANT, LLC t/a Brasserie Memere 107 Vervalen Street	\$2,500.00

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: June 14, 2023

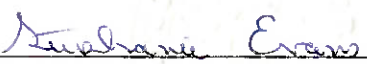
ATTEST:

APPROVED BY:

  
Stephanie Evans, Borough Clerk

  
John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on June 14, 2023.

  
Stephanie Evans, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION #23-162**

**RESOLUTION AUTHORIZE RENEWAL OF 2023-2024 LIQUOR LICENSE**

**WHEREAS**, applications have been filed for the renewal of certain liquor licenses for the sale and consumption of alcoholic beverages pursuant to N.J.S.A. 33:1-1 et seq. for the term of one year commencing July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, the following license for the sale and consumption of alcohol beverages is hereby approved and authorized;

**NAME AND ADDRESS**

**LICENSE NUMBER**

BPO ELKS 2304  
t/a Benevolent & Protective Order of Elks  
148 Railroad Avenue

0207-31-014-002

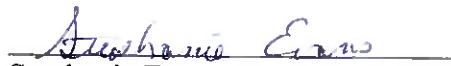
**NOW, THEREFORE, BE IT RESOLVED**, that the aforesaid license shall be issued for use at the indicated location as shown on the application, in the name of the Borough of Closter, and the Borough Clerk be and she is hereby designated as the municipal official to sign, attest and deliver the said license certificate on behalf of the Borough of Closter, to the aforesaid licensee upon payment of the fees of such license and upon compliance by said licensee with all other applicable statutes, ordinances and regulations.

<b>Councilperson</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko	X		X			
Councilman Yammarino						X

Adopted: June 14, 2023

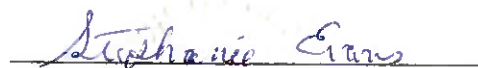
ATTEST:

APPROVED:

  
Stephanie Evans, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2023.

  
Stephanie Evans, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION # 23-163**

**RESOLUTION HIRING TEMPORARY PART-TIME ADMINISTRATION CLERICAL**  
**FOR 2023**

**WHEREAS**, there exists a need for a Temporary Part-Time administration clerical for 2023 within the Borough Hall

**WHEREAS**, The Borough Administrator and HR Committee of the Council has reviewed the qualifications and recommended the below listed for that position

Richard Yoo      Temporary Part Time Administration Clerical      \$25.00

**NOW THEREFORE BE IT RESOLVED**, by the Mayor & Council that Richard Yoo is here by appointed to the position of Temporary Part-Time administration clerical Beginning June 26, 2023 through December 31, 2023 at the rate of \$25.00 per hour and not to exceed 30.0 hours per week.

**NOW THEREFORE BE IT FURTHER RESOLVED** the Clerk shall provide a certified copy of this Resolution to the Finance Office.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted:    June 14, 2023

Attest:

Approved By:

Stephanie Evans  
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 14, 2023

Stephanie Evans  
Stephanie Evans, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION #23-164**

**RESOLUTION FOR A PROFESSIONAL SERVICES CONTRACT FOR VEGETATION RESTORATION AT THE CLOSTER NATURE CENTER**

**WHEREAS**, the Borough of Closter is in need for professional consultation services relating to vegetation restoration for the Closter Nature Center; and

**WHEREAS**, the Borough received a proposal from Doctor Linda Rohleder and Richard Pillar, a copy of which is attached hereto as **Exhibit A** along with biographical information and credentials pertaining to Doctor Rohleder and Mr. Pillar; and

**WHEREAS**, the Borough of Closter wishes to retain their services for Vegetation Restoration Consultation for the Closter Nature Center in accordance with the proposal annexed hereto delineating the services to be provided in an amount not to exceed \$5,000.00.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that it hereby awards the Contract for Vegetation Restoration Consultation for the Closter Nature Center to Dr. Linda Rohleder and Richard Pillar in accordance with the terms and conditions set forth in the proposal annexed hereto.

<b>Councilperson</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: June 14, 2023


**ATTEST:**

**APPROVED BY:**

  
Stephanie Evans, Borough Clerk

  
John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted at the Regular Meeting by the Mayor and Council of Borough of Closter held on June 14, 2023.

  
Stephanie Evans, Borough Clerk



**EXHIBIT A**

**VEGETATION RESTORATION AT CLOSTER NATURE CENTER**

Dr. Linda Rohleder & Richard Pillar  
219 Clove Road  
Salisbury Mills, NJ 12577

May 21, 2023

To: Borough of Closter  
Attn: James 8. Winters, Borough Administrator 295  
Old Closter Dock Road  
Closter, NJ 07624  
jwinters@closternj.us

Subject: Proposal for Vegetation Restoration Consultation for Closter Nature Center (CNC), Closter, New Jersey

We are pleased to offer this proposal for Consultation services for various tasks to be provided by Linda Rohleder Ph.D. and/or Richard Pillar. Pursuant to our discussions with CNC representatives we can offer the following services:

Develop elements of an overall plan for forest restoration with the area around the Orange trail including the following in priority order:

1. Selection of appropriate locations in the field for tree and shrub replantings with particular focus on the area around the Orange trail. Recommendations and marking out in the field for specific tree and shrub replantings in the selected locations, or placement of plants in the field during a planting event, identification of tree and shrub species, sizes and numbers to be purchased and identification of nursery sources for the chosen plants, and recommendations on the materials and supplies for deer protection for the planned tree and shrub plantings within the constraints of the project grant funding already awarded to CNC.
2. Invasive species field assessment and specific plans for mitigation where possible given the available volunteer and monetary resources. Identification of seasonal timing issues for most effective treatment. Removal of certain invasive species along with a target timeline for management activities.
3. Review of the CNC's existing forest management plan and New Jersey Audubon report date March 16, 2023 and recommendations for specific actions or modifications for moving that plan forward including potential marking of trees for removal.
4. Identification of an appropriate restoration site or sites for an anticipated future project with Wild Woods Restoration Project for community involvement through volunteer seed collection and seedling production.

The above activities require a combination of on-site field assessment and flagging or marking work as well as consultation and communication with CNC representatives via meetings (either in-person or via Zoom) and email communications. Other expenses that may be incurred include flagging and marking supplies.

Services as stated above will be billed at a rate of \$80 per hour for Dr. Rohleder's time and \$80 per hour for Mr. Pillar's time, as appropriate. Round trip travel time to the site will be billed at half rate for time (\$40 per hour per person) and current IRS mileage reimbursement rates and tolls per trip.

Generally, based on the work anticipated, we estimate about \$900 travel time and mileage, \$100 materials and supplies, and \$4,000 (SO hours) of time. We estimate that we will be able to complete a substantial portion of the above activities within the constraints of an initial budget of \$5,000.

Due to the anticipated multi-year restoration process and other unanticipated constraints (i.e. plant material and volunteer availability) that the project may experience, we propose the initial budget be set at a not-to-exceed limit of \$5,000. If our amount of time and work required exceeds that amount and additional funds are not available, we will postpone delivery of some services and stay within the available funding. This budgetary limit may be extended in the future upon mutual agreement.

All individual services and tasks will be discussed with and authorized in writing (email being an acceptable method) by your identified representative prior to any action by us.

Please email me at [rohleder360@gmail.com](mailto:rohleder360@gmail.com) no later than Wednesday June 7 (copy to Mary Mayer) if this proposal is acceptable to the Borough so that we may proceed with plans for a site visit on Monday June 12.

We look forward to working with the Borough of Closter and Closter Nature Center on this project to help restore, enhance the site and also promote community use and restoration involvement for the greater good.

Sincerely,

uc.AJf

Linda Rohleder

Linda Rohleder, PhD., [rohleder360@gmail.com](mailto:rohleder360@gmail.com), 732-939-3461

Dr. Linda Rohleder recently ended a position as Director of Land Stewardship at the New York - New Jersey Trail Conference where she built the Trail Conference's Invasives Strike Force volunteer program starting in 2011. By 2021, the program had trained over 400 invasives-mapping volunteers who collectively surveyed more than 1,500 miles of hiking trails for invasive plants. She organized more than 100 invasives-removal workdays and ran a seasonal conservation corps crew for seven years to remove invasive plants in parks across southern New York and northern New Jersey. Dr. Rohleder was also the founding coordinator of the Lower Hudson Partnership for Regional Invasive Species Management (PRISM) in New York leading it for almost ten years. She grew the partnership to over 50 organizations and agencies, and led the development and implementation of regional strategy for invasive species management in the Lower Hudson. In addition, Dr. Rohleder led a volunteer group to create and maintain the Trail Conference's native plant gardens from 2016 through 2021 and conduct restoration projects at sites on New York and New Jersey state park lands.

In 2013, Dr. Rohleder received her PhD in Ecology from Rutgers University, where she studied the effects of deer on forest understories. While attending graduate school she worked as a park ranger in Monmouth County, NJ, and taught beginning Biology labs at Rutgers and Wetland Plant ID for Rutgers' Wetland Delineation certification series. Dr. Rohleder has also spent more than 20 years creating native plant wildlife habitat on her own properties both in New Jersey and New York.

Richard L. Pillar, [redtaored@gmail.com](mailto:redtaored@gmail.com). 732-598-7955

Mr. Pillar is a retired Landscape Architect. He received his degree in Landscape Architecture from Rutgers University. He began his professional career at a civil engineering firm where he gained significant knowledge of site planning, environmental assessment, and site feasibility analysis for a variety of land use projects.

In the middle of his landscape design career, he took a different route for a while. He became interested in native plants during the early years of the movement. He established Wild Earth Native Plant Nursery in Jackson, NJ and ran it for approximately thirteen years. During this time, he learned from experience how to germinate and grow over 300 species of native plants - wildflowers, ferns, grasses, shrubs and trees. His customers included homeowners, regional parks and preserves and environmental restoration projects.

After closing his nursery, Mr. Pillar worked for more than a dozen years in the design department of Monmouth County Park System in New Jersey as the Chief Landscape Architect. He co-led several volunteer work days for the New York - New Jersey Trail

Conference to lay out and install native plantings at the Trail Conference's headquarters and state parks restoration sites.

Mr. Pillar continues to periodically conduct various consultations with clients regarding landscape design, natural restoration, environmental quality assessment and natural playgrounds.

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**BOROUGH OF CLOSTER**  
**RESOLUTION #23-165**

**RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND**  
**APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR**  
**"STORM WATER ASSISTANCE GRANT"**

**WHEREAS, N.J.S.A. 40A: 4-87** provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

**WHEREAS,** said Director may also approve the insertion of an item of appropriation for an equal amount,

**NOW, THEREFORE, BE IT RESOLVED,** that the Borough of Closter hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2023** in the sum of **\$25,000.00** which item is now available as revenue from the **DEP STORMWATER ASSISTANCE GRANT.**

**BE IT FURTHER RESOLVED** that the total sum thereof of **\$25,000.00** is and the same is hereby appropriated under the caption of

**Chapter 159 - DEP STORMWATER ASSISTANCE GRANT**

**BE IT FURTHER RESOLVED,** that the Assistant Chief Financial Officer will electronically submit this certified resolution along with the form to the Division of Local Government Services as per LFN 2014-11.

<b>Councilperson</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

ADOPTED: June 14, 2023

ATTEST:

Stephanie Evans  
Stephanie Evans, Borough Clerk

APPROVED:

John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2023.

Stephanie Evans  
Stephanie Evans, Borough Clerk

**BOROUGH OF CLOSTER, NJ**  
**RESOLUTION #23-166**

**WHEREAS**, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct.

**THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

**Budgeted**

**Amount**

Bergen County Tax	\$ 0.00
County Open Space Tax	\$ 0.00
Northern Valley High School	\$ 0.00
Closter Board of Education	\$ 0.00
2022 Operating Expense	\$ 21,659.00
2023 Budget Appropriations – Operating Expenses	\$ 284,139.18
Payroll 5/25/2023	\$ 301,444.10
Current Treasury Account May 25, 2023 through June 14, 2023	\$ 607,242.28

**Capital and Trust**

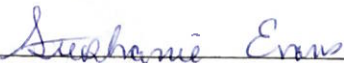
**Amount**

Capital	\$ 193,581.20
Escrow Trust	\$ 19,836.08
Recreation	\$ 32,164.54
Animal	\$ 29.40
Housing Trust	\$ 0.00
Food Locker	\$ 0.00

The foregoing resolution was adopted at the Regular meeting of the Mayor and Council of Closter, New Jersey held on June 14, 2023.

**Attest:**

**Approved:**

  
 \_\_\_\_\_  
 Stephanie Evans, Borough Clerk


  
 \_\_\_\_\_  
 John C Glidden, Mayor

CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education	\$ 0.00
Northern Valley Regional HS	\$ 0.00
Bergen County Tax	\$ 0.00
County Open Space Tax	\$ 0.00
2022 Budget Appropriations	\$ 21,659.00
2023 Budget Appropriations - Operating	\$ 284,139.18
Payroll 05/25/2023	\$ 301,444.10
Total Current Treasury May 25 <sup>th</sup> , 2023 – June 14 <sup>th</sup> , 2023	\$ 607,242.28
Capital	\$ 193,581.20
Escrow	\$ 19,836.08
Recreation	\$ 32,164.54
Animal Trust	\$ 29.40
Housing Trust	\$ 0.00

  
Francis Elenio  
Chief Finance Officer  
Borough of Closter



Dated: June 14, 2023



Range of Checking Accts: 01CURRENT to CURRENT-MANUAL Range of Check Dates: 05/25/23 to 06/14/23  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT		
19043	05/25/23	AMAZ001 AMAZON BUSINESS	226.58	6935
19044	05/25/23	CLOST070 CLOSTER PUBLIC LIBRARY	71,639.16	6935
19045	05/25/23	CONST015 CONSTELLATION NEW ENERGY NJ	95.25	6935
19046	05/25/23	LINCO000 THE LINCOLN NATIONAL LIFE INS.	41,909.00	6935
19047	05/25/23	ROCKL015 ROCKLAND ELECTRIC COMPANY	4,590.72	6935
19048	05/25/23	UNITE020 VEOLIA WATER NEW JERSEY	849.02	6935
19049	05/25/23	VERIZ020 VERIZON WIRELESS	1,482.98	6935
19050	05/25/23	HORIZ000 HORIZON BCBSNJ	8,230.00	6940
19051	05/25/23	DIREC001 DIRECT ENERGY BUSINESS	678.16	6941
19052	05/25/23	EMPTY000 EMPTY VASE	135.00	6941
19053	05/25/23	NATIM000 NATIONAL MAINTENANCE SERVICE	1,650.00	6941
19054	05/30/23	COREL000 CORE LOGIC	10,808.93	6944
19055	05/31/23	ERIKL005 ERIK LENANDER	550.00	6947
19056	05/31/23	MILLE012 MILLENNIUM STRATEGIES LLC	4,800.00	6947
19057	05/31/23	NJLEA000 NJ LEAGUE OF MUNICIPALITIES	175.00	6947
19058	05/31/23	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	29.06	6947
19059	05/31/23	VERIZ005 VERIZON	159.00	6947
19060	06/01/23	ALFON000 ALFONSO DIASPARRA	174.85	6948
19061	06/01/23	ALPHO000 ALPHONSO H. YOUNG JR.	1,520.65	6948
19062	06/01/23	ANDRE010 ANDREW ORLICH	1,122.87	6948
19063	06/01/23	ARLEN000 ARLENE GRAY	2,179.56	6948
19064	06/01/23	BONNIE000 BONNIE SWITZER	174.85	6948
19065	06/01/23	CHIEF000 DAVID BERRIAN	418.02	6948
19066	06/01/23	CHRIS033 CHRISTOPHER DIPPOLITO	2,624.31	6948
19067	06/01/23	DAVID050 DAVID HOLLENDER	545.43	6948
19068	06/01/23	DENNI005 DENNIS KAINÉ	2,303.10	6948
19069	06/01/23	DONAL010 DONALD NICOLETTI	2,624.31	6948
19070	06/01/23	DONDE000 DONN DEEGAN	2,303.10	6948
19071	06/01/23	DONOV000 DONOVAN BLADES	381.29	6948
19072	06/01/23	DOROT000 DOROTHY WOODS	157.55	6948
19073	06/01/23	JAMES000 JAMES B. WINTERS	2,624.31	6948
19074	06/01/23	JAMES035 JAMES GORDON	279.62	6948
19075	06/01/23	JAMES080 JAMES G. GABETTIE	174.85	6948
19076	06/01/23	JEROM000 JEROME IKALOWYCH	1,551.82	6948
19077	06/01/23	JOSEP020 JOSEPH CORVELLI	518.85	6948
19078	06/01/23	KEVIN000 KEVIN M. DOERR	1,520.65	6948
19079	06/01/23	LITON005 LI-TONG CHIANG	174.85	6948
19080	06/01/23	LORET000 LORETTA CASTANO	174.85	6948
19081	06/01/23	LUISR005 LUIS RUIZ	2,624.31	6948
19082	06/01/23	MATTH005 MATTHEW THORNHILL	1,062.06	6948
19083	06/01/23	MICHA026 MICHAEL DILUZIO	174.85	6948
19084	06/01/23	NORMA010 NORMA T. KETLER	174.85	6948
19085	06/01/23	RICHA040 RICHARD D'AMICO	545.43	6948
19086	06/01/23	RONAL010 RONALD GAFFNEY	166.00	6948
19087	06/01/23	THOMA025 THOMAS MCNAMARA	174.85	6948
19088	06/01/23	THOMA065 THOMAS BRUECK	2,624.31	6948
19089	06/01/23	TIMOTH00 TIMOTHY CONWAY	846.08	6948
19090	06/01/23	WILLI040 WILLIAM HOWARD	972.20	6948
19091	06/01/23	WMCLO000 WILLIAM MCLOUGHLIN	2,303.10	6948

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
19092	06/02/23	STAND000 STANDARD INSURANCE COMPANY	1,274.28	6949
19093	06/05/23	ROCKL015 ROCKLAND ELECTRIC COMPANY	10,713.61	6951
19094	06/05/23	UNITE020 VEOLIA WATER NEW JERSEY	931.21	6951
19095	06/05/23	VERIZ005 VERIZON	129.00	6951
19096	06/07/23	UNITE020 VEOLIA WATER NEW JERSEY	12,575.12	6953
19097	06/14/23	11PRI005 11 PRISTINE CORP	128.00	6954
19098	06/14/23	ACETO020 ACE TOOL REPAIR, INC	1,025.60	6954
19099	06/14/23	ACTIO010 ACTION RUBBER & INDUSTRIAL	83.40	6954
19100	06/14/23	AIRGA000 AIRGAS USA, LLC	177.87	6954
19101	06/14/23	AMERI000 AMERICAN HOSE AND HYDRAULICS	1,040.20	6954
19102	06/14/23	AMERI018 AMERICAN PAPER TOWEL CO., LLC	1,305.46	6954
19103	06/14/23	AMERI040 AMERICANWEAR, INC.	787.94	6954
19104	06/14/23	AMGRA000 AM GRAPHICS CO., INC.	450.00	6954
19105	06/14/23	ANJR0005 ANJR	90.00	6954
19106	06/14/23	ARCTI005 ARCTIC FALLS SPRING WATER INC.	173.59	6954
19107	06/14/23	ARIST000 ARISTA TROPHIES	129.45	6954
19108	06/14/23	BRAEN000 BRAEN STONE	152.66	6954
19109	06/14/23	CAREE005 CAREER DEVELOPMENT INSTTUTE	139.00	6954
19110	06/14/23	CERTI020 CERTIFIED SPEEDOMETER SERVICE	396.00	6954
19111	06/14/23	CIRKI020 CIRKIEL ACTUARIAL CONSULT LLC	3,500.00	6954
19112	06/14/23	CLIFF000 CLIFFSIDE BODY CORPORATION	18,159.00	6954
19113	06/14/23	COMPL005 COMPLETE DOCUMENT SOLUTIONS	239.93	6954
19114	06/14/23	CONST015 CONSTELLATION NEW ENERGY NJ	0.00	6954
19115	06/14/23	CUSTO001 CUSTOM BANDAG INC	1,708.22	6954
19116	06/14/23	DELAC001 IDENTIFICATION SIGNS LLC	1,080.00	6954
19117	06/14/23	DEUNI000 D & E UNIFORMS LLC	238.00	6954
19118	06/14/23	DOROT001 DOROTHY WOODS	3,850.00	6954
19119	06/14/23	DURIE005 DURIE LAWNMOWER & EQUIPMENT	225.80	6954
19120	06/14/23	FIREF015 FIREFIGHTER ONE LLC	178.52	6954
19121	06/14/23	GATES000 GATES FLAG & BANNER CO., INC.	74.00	6954
19122	06/14/23	GRAIN000 GRAINGER	412.20	6954
19123	06/14/23	GREAT015 GREATAMERICA FINANCIAL SVCS.	370.50	6954
19124	06/14/23	HACKE000 HACKENSACK AUTO SPRING	98.00	6954
19125	06/14/23	HAWOR001 HAWORTH BOARD OF EDUCATION	2,550.00	6954
19126	06/14/23	HOMET000 HOMETOWN HARDWARE INC.	495.68	6954
19127	06/14/23	INTER065 INTERSTATE WASTE SERVICES OF	24,584.63	6954
19128	06/14/23	JBLOC000 J & B LOCK & ALARM, INC.	2,025.00	6954
19129	06/14/23	JESCO000 JESCO INC.	2,608.97	6954
19130	06/14/23	JETVA005 JET VAC EQUIPMENT, LLC	129.72	6954
19131	06/14/23	LEVIT005 LEVITT'S LLC	489.95	6954
19132	06/14/23	LOWES000 LOWE'S	903.15	6954
19133	06/14/23	LUPAR000 LUPARDI'S NURSERY INC.	3,500.00	6954
19134	06/14/23	MAHSS000 MAHWAH SALES AND SERVICE, INC	1,250.30	6954
19135	06/14/23	MID-B000 MID-BERGEN REGIONAL HEALTH COM	5,289.00	6954
19136	06/14/23	MITHR005 MITHRIL METALS CORP	425.01	6954
19137	06/14/23	NATIM000 NATIONAL MAINTENANCE SERVICE	1,650.00	6954
19138	06/14/23	NORTH010 NORTH JERSEY MEDIA GROUP	779.68	6954
19139	06/14/23	PARTS003 PARTS AUTHORITY, INC.	4.82	6954
19140	06/14/23	PGAUT006 P&G AUTO INC.	447.52	6954
19141	06/14/23	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	0.00	6954
19142	06/14/23	QUALI005 QUALITY COOLING CORP	625.00	6954
19143	06/14/23	RACHL000 RACHLES/MICHELE'S OIL CO., INC	4,321.93	6954

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT CURRENT TREASURY ACCOUNT Continued					
19144	06/14/23	RUGGE000 SMITTY'S PRODUCTIONS INC	2,920.81		6954
19145	06/14/23	RUTGE010 RUTGERS UNIVERSITY	1,908.00		6954
19146	06/14/23	SIGSA005 SIG SAUER INC	550.00		6954
19147	06/14/23	STEPH035 STEPHANIE EVANS	195.00		6954
19148	06/14/23	SUNSE000 SUNSET CAR WASH	140.00		6954
19149	06/14/23	TILCO000 TILCON NY/CREDIT DEPT	1,252.46		6954
19150	06/14/23	TIMME000 W E TIMMERMAN EQUIPMENT CO INC	755.98		6954
19151	06/14/23	UNITE004 UNITED FORD LLC	30.99		6954
19152	06/14/23	UNITE013 UNITED SUPPLY COMPANY	286.50		6954
19153	06/14/23	VERIZ005 VERIZON	0.00		6954
19154	06/14/23	WESTP000 THOMSON REUTERS - WEST	526.00		6954
19155	06/14/23	WILLI030 WILLIAM DAHLE	89.93		6954

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	113	0	305,798.18	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	113	0	305,798.18	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
04CAPITAL CAPITAL ACCOUNT					
1431	05/25/23	DMRAR023 DMR ARCHITECTS P.C.	14,750.00		6942
1432	05/30/23	KRUEG005 KRUEGER INTERNATIONAL, INC.	4,077.53		6945
1433	06/14/23	BOSWE000 BOSWELL ENGINEERING, INC.	11,691.98		6955
1434	06/14/23	GABRI005 GABRIELLI KENWORTH OF	156,961.69		6955
1435	06/14/23	GRAFI000 GRAFIX SHOPPE	900.00		6955
1436	06/14/23	KENST000 KEN'S TREE CARE	5,200.00		6955

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	193,581.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	193,581.20	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2					
3481	06/14/23	BOSWE000 BOSWELL ENGINEERING, INC.	19,652.48		6956

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	19,652.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	19,652.48	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13TRUST Trust Checking					
417	05/25/23	BEMSY005 BEM SYSTEMS, INC.	183.60		6936

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	183.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	183.60	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13TRUST-MANUAL TRUST MANUAL					
305256	05/25/23	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	27,483.52		6939

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>13TRUST-MANUAL TRUST MANUAL</b>					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	27,483.52	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	27,483.52	0.00
<b>14RECREATION SPECIAL RECREATION ACCOUNT</b>					
814	05/26/23	DAVEB005 DAVE & BUSTER'S	1,400.00		6943
815	05/26/23	THECA010 THE CASTLE	1,000.00		6943
816	05/26/23	TOMAH015 TOMAHAWK LAKE WATERPARK, INC.	830.00		6943
817	05/26/23	URBAN005 URBAN AIR TRAMPOLINE &	839.40		6943
818	05/30/23	THEFU005 THE FUNPLEX	2,452.50		6946
819	06/14/23	BERGE100 BERGEN FENCE INC	1,142.00		6957
820	06/14/23	HARLE005 HARLEM WIZARDS ENTERTAINMENT	750.00		6957
821	06/14/23	SPORT010 SPORTS TIME	16,343.40		6957
822	06/14/23	THEGR000 THE GRIT NINJA LLC	7,407.24		6957
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	32,164.54	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	32,164.54	0.00
<b>15ANIMALCONTROL ANIMAL ACCOUNT</b>					
267	06/14/23	NJDEP000 NJ DEPARTMENT OF HEALTH	29.40		6958
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	29.40	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	29.40	0.00
<b>16PAYROLLMANUAL PAYROLL AGENCY MANUAL</b>					
305255	05/25/23	NATIO005 NATIONAL BENEFIT SERVICES, LLC	123.33		6938
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	123.33	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	123.33	0.00
<b>CURRENT-MANUAL CURRENT - MANUAL</b>					
305251	05/25/23	PAYR0000 PAYROLL AGENCY ACCOUNT	263.72		6937
305252	05/25/23	PAYR0000 PAYROLL AGENCY ACCOUNT	12,311.55		6937
305253	05/25/23	CHASE010 CHASE MANHATTAN/DTC	59,873.75		6937
305254	05/25/23	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	301,444.10		6937
306021	06/02/23	NJSHB000 NJSHBP	125,728.47		6950
306022	06/02/23	NATIO005 NATIONAL BENEFIT SERVICES, LLC	50.00		6950
306051	06/05/23	MUNIC003 MUNICIPALITY LLC	50.30		6952
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	499,721.89	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	499,721.89	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
Continued					
URRRENT-MANUAL	CURRENT - MANUAL				
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:	<u>Paid</u>	<u>Void</u>		
		140	0	1,078,738.14	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	140	0	1,078,738.14	0.00

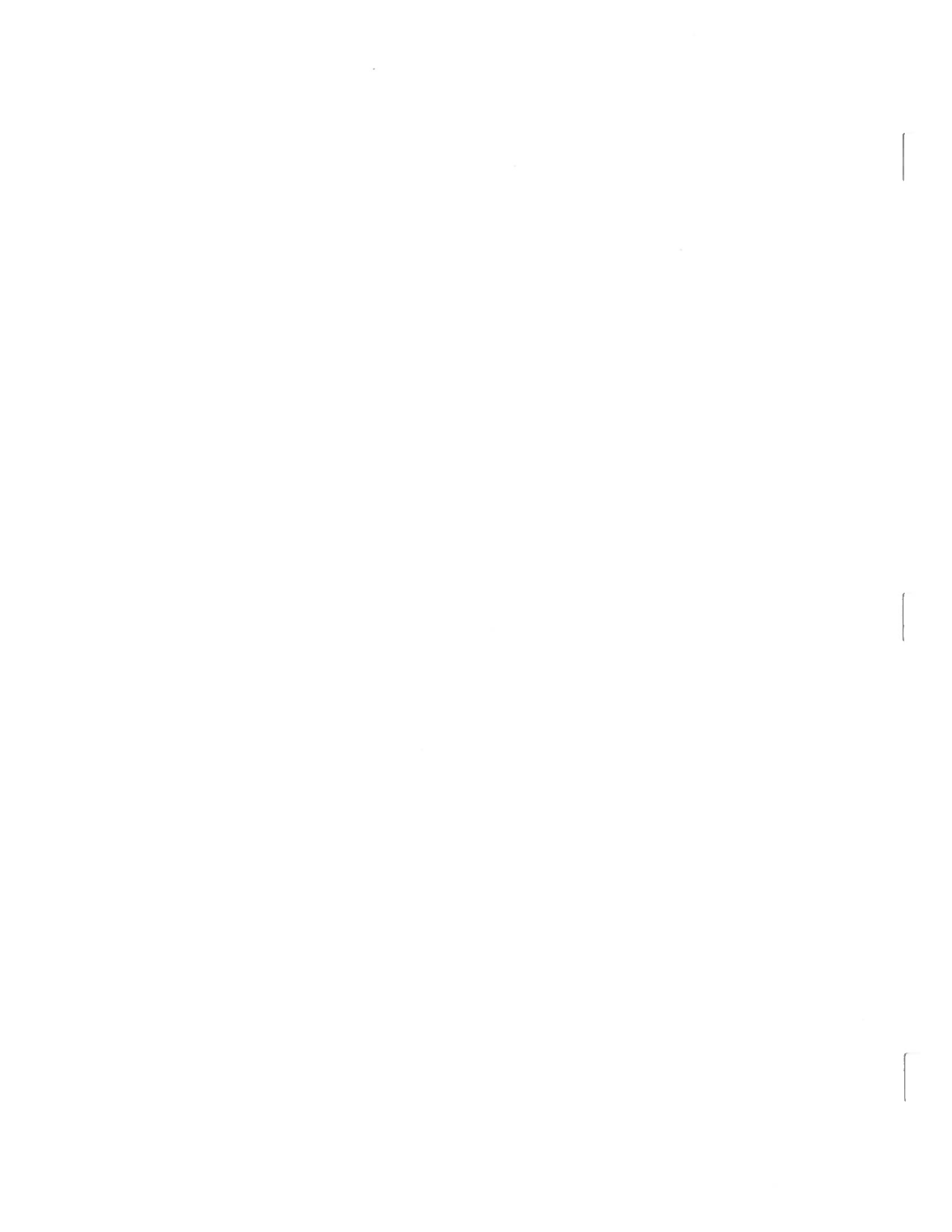
Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	22,453.00	0.00	0.00	22,453.00
CURRENT FUND	3-01	783,067.07	0.00	0.00	783,067.07
GENERAL CAPITAL FUND	C-04	193,581.20	0.00	0.00	193,581.20
OTHER TRUST FUND	T-13	27,667.12	0.00	0.00	27,667.12
RECREATION TRUST	T-14	32,164.54	0.00	0.00	32,164.54
DOG TRUST	T-15	29.40	0.00	0.00	29.40
	T-16	123.33	0.00	0.00	123.33
Year Total:		59,984.39	0.00	0.00	59,984.39
Total of All Funds:		1,059,085.66	0.00	0.00	1,059,085.66

June 8, 2023  
11:50 AM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 7

Project Description	Project No.	Project Total
231/39 HERBERT & 81 RUCKMAN	2010057447	19,415.00
375 BLANCH AVENUE	2010057450	237.48
Total of All Projects:		<u>19,652.48</u>





**BOROUGH OF CLOSTER**  
**RESOLUTION #23-167**

**RESOLUTION FIXING BASE SALARIES FOR 2023**

**WHEREAS**, the Mayor and Council of the Borough of Closter have adopted Ordinance providing for base salaries and compensation for Borough Employees not covered by bargaining unit contracts; and

**WHEREAS**, the Ordinance provides ranges of minimum and maximum base salaries for the various departments and positions specified therein; and

**WHEREAS**, the Mayor and Council do desire to establish the base salary and compensation for the year 2023 unless otherwise noted for certain employees of the Borough of Closter; and

**WHEREAS**, said base salary amounts will be prorated in the event that an employee only serves a portion of the year in a covered position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that the base salaries for the employees mentioned below, retroactive to January 1, 2023 be and are hereby set as follows:

<b><u>Office and Position</u></b>	<b><u>Amount</u></b>
<b>Mayor and Council</b>	
Mayor	7,000.00
Council Members	5,000.00
<b>Administration</b>	
Borough Administrator/Treasurer	118,320.00
Administrative Secretary	66,871.94
Borough Clerk	85,680.00
Deputy Borough Clerk	56,100.00
IT Manager	19,255.13
Shade Tree Administrative Assistant	3,820.86
Assistant to Historic Preservation Commission	1,439.22
Assistant to Borough Clerk	25.50/hr
<b>Finance</b>	
Tax Collector/Tax Search Officer/Supervisor of Accounts	89,099.51
Assistant to Tax Collector/Payroll Clerk/HR Coordinator	71,400.00
Deputy Treasurer	25,500.00
Assistant to Chief Financial Officer	22,633.70
Chief Financial Officer	24,969.60
Tax Assessor	38,806.78
Assessor Clerical Assistant	18,564.00
<b>Court</b>	
Municipal Court Judge	23,662.92
Municipal Court Administrator	66,856.10
Court Violation Clerk - P/T	26.53/hr.
Violation Clerk - P/T	26.01/hr.

**Construction, Zoning & Land Use**

Construction Code Official	86,700.00
Building Department Technical Assistant	57,124.49
Land Use Coordinator	34,753.07
Code Enforcement Official	15,300.00
Building Sub-Code Official	20,400.00
Building Technical Inspector	7,410.29
Building Inspector	8,873.59
Fire Sub-Code Official (January – April)	10,404.00
Electrical Sub-Code Official	17,747.18
Electrical Inspector	12,139.07
Electrical Sub-Code Inspector – PT	40.00/hr.
Plumbing Sub-Code Official	28,690.86
Elevator Sub-Code Official	3,076.17
Building Department Technical Assistant	50,376.78
Zoning Officer P/T	41.62/hr.
Property Maintenance Inspector – PT	28.88/hr.
Code Enforcement Official (Trees)	66.36/hr.
Vehicle Allowance	770.00/year

**Public Safety**

Fire Prevention Official	20,421.39
Fire Prevention Inspector – 1st Year	22.40/hr.
Fire Prevention Inspector – 2nd Year	25.06/hr.
Fire Prevention Inspector – 3rd Year	29.93/hr.
Police Chief	185,701.11
Civilian Records Clerk	46,238.76
Emergency Management Coordinator	7,475.54
Deputy Emergency Management Coordinator	1,869.81
Crossing Guard – Probationary	20.00/hr.
Crossing Guard – 1st Year	22.00/hr.
Crossing Guard – 2nd Year	23.00/hr.
Crossing Guard – 3rd Year	25.00/hr.

**Public Works**

Superintendent, D.P.W.	163,226.68
Deputy Superintendent (April – December)	122,400.00
Temporary Driver/ Laborer	40.00/hr.
Temporary Driver/ Laborer - Emergency	50.00/hr.
Waste Water License – Level 1	1,500.00
Waste Water License – Level 2	1,500.00
Indoor Air Quality	3,090.00
Storm Water Management	3,090.00
Pesticide License	2,000.00
Recycling License	1,500.00
Recycling Coordinator/DPW Clerical	65,548.48

**Recreation & Leisure Services**


Recreation Director	51,000.00
Deputy Recreation Director	5,709.13
Deputy Recreation Director – Field Maintenance	10,780.62
Recreation Secretary	3,546.35

Summer Recreation ½ Day	
Starting Counselor	12.70/hr.
Lead Counselor	25.00/hr.
Supervisor	58.63/hr.
Summer Recreation F/T	
Starting Counselor	12.70/hr.
Camp Director	45.00/hr.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai				X		
Councilwoman Chung		X				
Councilman Devlin		X				
Councilwoman Latner		X				
Councilwoman Witko	X	X				
Councilman Yammarino				X		

Adopted: June 14, 2023

**ATTEST:**

  
Stephanie Evans, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the regular meeting held June 14, 2023

  
Stephanie Evans, Borough Clerk

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