

**MAYOR AND COUNCIL
BOROUGH OF CLOSTER**

**REGULAR MEETING MINUTES – WEDNESDAY, DECEMBER 8, 2021 - 7:30 P.M immediately
following the work session**

Mayor Glidden opened the Regular meeting with the following announcement at 8:32 p.m. **DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.** You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. **PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Councilwoman Amitai-present	Councilwoman Latner-present
Councilwoman Chung-present	Councilwoman Witko-present
Councilman Devlin-present	Councilman Yammarino-present
Mayor Glidden-present	

**ADOPTION OF THE FOLLOWING BOND ORDINANCES @ 8 P.M. OR AS SOON THEREAFTER
AS THE MATTER MAY BE HEARD:**

The following Ordinances were introduced at the Regular Meeting held 11/22/21, and were published in The Record issue of 11/26/21, as stated in the printer's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

a. **BOND ORDINANCE 2021:1287**, "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE IMPROVEMENT OF BOROUGH WATERWAYS IMPACTED BY HURRICANE IDA AND APPROPRIATING \$1,600,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,523,500 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME (Received from Bond Counsel on 11-22-21) The meeting was opened to the public, but there was no comment. Councilwoman Amitai moved to adopt the ordinance, second Councilwoman Latner.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes

Carried.

b. **BOND ORDINANCE 2021:1288** AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR ROAD RECONSTRUCTION IN AND FOR THE BOROUGH AND APPROPRIATING \$975,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$954,800 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME (Received from Bond Counsel on 11-22-21). The meeting was opened to the public. The Administrator commented that about \$475,000 of this amount will be covered by grants. Councilwoman Amitai moved to adopt the ordinance, second Councilwoman Latner.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes

Carried.

5a. REVIEW OF CONSENT AGENDA ITEMS:

Mayor Glidden read the following: All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Councilman Yammarino requested that 18 be pulled for a separate vote.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- 5. BILL RESOLUTION (Received from Finance Office on 11/02/21)
- *6. RESOLUTION ENDORSING MUNICIPALITY FOR BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT (Received from Administrator's Office 11/23/21)
- *7. RESOLUTION AUTHORIZING THE CARRYOVER OF 2021 UNUSED VACATION DAYS UNTIL APRIL 20, 2022 (Received from Administrator's Office 11/30/21)
- *8. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A 40:A11-11 (BOROUGH ORDINANCE #2020-1271) (CAPITAL ACCOUNT: C-04-20-271-000-12) RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VENDOR WITH NATIONAL COOPERATIVE CONTRACTS FOR CONSTRUCTION DEPARTMENT SCANNING (Received from Administration on 11/30/21)
- *9. RESOLUTION REGARDING AWARD OF 2022 SHARED SERVICE AGREEMENT BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES ANIMAL CONTROL SERVICES AND EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR 2022 (Received from Administration on 12-2-21)
- *10. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2021 NJDOT LFIF GRANT: RAILROAD AVENUE IMPROVEMENTS BOSWELL FILE NO. PR-21-10460 (CL-1395) (Received from Administration on 12-1-21)
- *11. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2022 LOCAL AID GRANT AND BOROUGH PAVING PROGRAM BOSWELL FILE NO. PR-21-10792 (CL-1421) (Received from Administration on 12-1-21)
- *12. RESOLUTION TO CLEAR OUTSTANDING CHECKS FOR THE MUNICIPAL COURT (Received from Court on 12-1-21)
- *13. RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administration on 12-1-21)
- *14. RESOLUTION IN SUPPORT OF SPECTRUM FOR LIVING 2022 COMMUNITY DEVELOPMENT GRANT APPLICATION (Received from Borough Attorney on 12-2-21)
- *15. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE MAYOR TO EXECUTE MACBAIN HOMESTEAD AND FARM LEASE EXTENSION (Received from Borough Attorney on 12-2-21)
- *16. RESOLUTION SUPPORTING STATE LEGISLATION PERMITTING USE OF PURPLE STREET SIGNS TO HONOR FALLEN VETERANS (Received from Borough Attorney on 12-2-21)
- *17. RESOLUTION AUTHORIZING APPOINTMENT OF CHIEF FINANCIAL OFFICER (Received from Administration on 12-6-21) The individual proposed is Frank Elenio, CFO at Demarest and Ridgefield Park. He will be available inhouse 2 days a week and online the rest of the time.

Councilwoman Latner moved to approve the Consent Agenda, second Councilman Yammarino.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilwoman Chung-yes	Councilwoman Witko-yes
Councilman Devlin-yes	Councilman Yammarino-yes

Carried.

*18. MOTIONS

MOTION GRANTING APPROVAL FOR BPOE #2304 CLOSTER LODGE, 148 RAILROAD AVE., CLOSTER, NJ 07624, TO CONDUCT INSTANT RAFFLES AT 148 RAILROAD, FROM 12/9/21 TO 8/15/2022 AS FOLLOWS: MONDAY-FRIDAY 3PM TO 12 MIDNIGHT, EVERY SATURDAY FROM 12:01 AM TO 2 AM AND 12PM TO 12 MIDNIGHT, EVERY SUNDAY FROM 12:01 AM TO 2AM AND 12PM TO 10PM. Councilman Latner moved to approve the motion, second Councilman Devlin.

Councilwoman Amitai-yes
Councilwoman Chung-yes
Councilman Devlin-yes

Councilwoman Latner-yes
Councilwoman Witko-yes
Councilman Yammarino-abstain

Carried.

*19. REPORTS

a. CONSTRUCTION OFFICIAL – NOVEMBER 2021

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

20. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)

22. ADJOURNMENT Councilwoman Latner moved to go into closed Session for the items mentioned, Second Councilwoman Amitai. All in favor. Meeting went into Closed Session at 8:41 p.m.

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

BOROUGH OF CLOSTER

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore


BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

Budgeted	Amount
Closter Board of Education November '21	\$1,753,478.33
Northern Valley High School November '21	\$1,242,238.00
2020 Budget Appropriations	\$ 4,240.15
2021 Budget Appropriations – Operating Expenses	\$ 530,221.15
Payroll 11/15/21	\$ 289,160.63
Payroll 11/30/21	\$ 333,346.80
Current Treasury Account November 11, 2021 – December 8, 2021	\$4,152,685.06

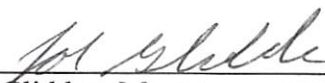
Capital and Trust	Amount
Capital	\$ 79,468.13
Escrow Trust	\$ 12,901.80
Recreation	\$ 65,172.25
Food Locker	\$ 4,750.00
Open Space	\$118,000.00

The foregoing resolution was adopted at a meeting of the Mayor and Council held on December 8, 2021

Attest:


Stephanie Evans, Acting Borough Clerk

Approved:


John C. Glidden, Mayor

TREASURER CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Treasurer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education - November 2021	\$ 1,753,478.33
Northern Valley High School - November 2021	\$ 1,242,238.00
2020 Budget Appropriations - Operating	\$ 4,240.15
2021 Budget Appropriations - Operating	\$ 530,221.15
Payroll 11/15/2021	\$ 289,160.63
Payroll 11/30/2021	\$ 333,346.80
Total Current Treasury 11/11/21 - 12/08/21	<u>\$ 4,152,685.06</u>
Capital	\$ 79,468.13
Escrow Trust Account	\$ 12,901.80
Recreation	\$ 65,172.25
Food Locker	\$ 4,750.00
Open Space	\$ 118,000.00

Erik Lenander
Treasurer
Borough of Closter

Dated: 12/08/21



BOROUGH OF CLOSTER

**MUNICIPAL ENDORSING RESOLUTION FOR BERGEN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT**

WHEREAS, a Bergen County Community Development grant of \$15,500.00 has been proposed by the Borough of Closter for the Borough Hall ADA Doors – Lewis St. Entrance in the municipality of Closter, Bergen County, New Jersey; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, the aforesaid project is in the best interest of the people of the Borough of Closter; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

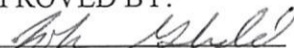
NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Closter hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program (Robert G. Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, 4th Floor; Hackensack, NJ 07601) so that implementation of the aforesaid project may be expedited.

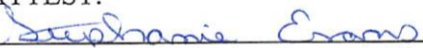
COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: December 8, 2021


APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021.


Stephanie Evans, Acting Borough Clerk

EL:lw

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE CARRYOVER
OF 2021 UNUSED VACATION DAYS
UNTIL April 30, 2022**

WHEREAS, at the public meeting held on December 8, 2021, the Governing Body discussed the Borough’s vacation carryover policy for its employees; and

WHEREAS, the Borough Administrator noted that the current version of the Borough’s Personnel Manual states that “no more than three (3) unused vacation days may be carried over and they must be used by March 31st or they will be forfeited”; and

WHEREAS, there was concern that, in light of the fast approaching deadline, there was not adequate time to ensure compliance with this policy this year; and

WHEREAS, the Borough’s Employee manual states “as it is desired that each employee take advantage of the authorized annual period of health, rest, relaxation and pleasure”; and

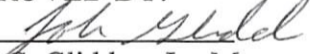
WHEREAS, the Governing Body determined that in the interest of fairness and equity, as well as the Borough’s need for coverage in several departments, the aforementioned allowable vacation days to carry over will be limited to seven (7) days this year which must be used by April 30, 2022 for the 2021 Calendar Year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that this Resolution approves the carryover of 2021 unused vacation days will be limited to seven (7) days until April 30, 2022 for its employees for this year only. Thereafter, unused carryover days shall be forfeited.

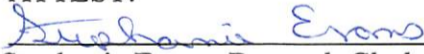
COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: December 8, 2021


APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 (Borough Ordinance Number 2020:1271) (Capital Account: C-04-20-271-000-012) RESOLUTION AUTHORIZING AWARD OF CONTRACT TO VENDOR WITH NATIONAL COOPERATIVE CONTRACTS FOR CONSTRUCTION DEPARTMENT SCANNING

BE IT RESOLVED, by the Council of the Borough of Closter, Bergen County, State of New Jersey as follows:

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities, and;

WHEREAS, the Borough of Closter has the need to procure certain specialized document management scanning and storage equipment in accord with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq., and;

WHEREAS, the Borough of Closter has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the ESCNJ Cooperative, and;

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with, and;

WHEREAS, the equipment and corresponding ESCNJ Co-Op Contract numbers are:

Document Management for Records Retention and Disposal approved contract #65MCESSCCPS through Foveonics Document Solutions, 999 Willow Grove Street, Suite 3A, Hackettstown, NJ 07840, and;

WHEREAS, the total purchase price for the Document Management for Records Retention and Disposal for the Closter Construction Office is as follows:

Back file Conversion of Document Management for Records Retention	\$110,243.00
Total Cost	\$110,243.00

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Erik Lenander, Treasurer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2021, Capital Account C-04-20-271-000-012.


Dated: December 8, 2021

Erik Lenander, Treasurer

NOW THEREFORE BE IT RESOLVED THAT, the QPA is hereby directed to effectuate the purchase of herein approved equipment for the approved cost.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

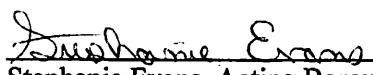
Adopted: December 8, 2021
APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021


Stephanie Evans, Acting Borough Clerk

**REFERENCED COOPERATIVE PRICING
SYSTEM CONTRACT VENDOR**

<u>Qty.</u>	<u>Commodity/Service</u>	<u>Vendor</u>	<u>Exp. Period</u>	<u>Amount</u>
1	Document Management for Records Retention Zoning/Planning Office			\$110,243.00

Foveonics Document Solutions
999 Willow Grove Street, Suite 3A
Hackettstown, NJ 07840

07/01/2017-06/30/2020 with 2
Consecutive One Year extensions
Thru 06/30/2022

TOTAL: \$110,243.00

**NJ STATE APPROVED CO-OP for ESCNJ Co-Op
#65MCESCCPS Thru 06/30/2022**



BOROUGH OF CLOSTER

**RESOLUTION REGARDING AWARD OF 2022 SHARED SERVICE AGREEMENT
BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES ANIMAL CONTROL
SERVICES AND EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR
2022**

WHEREAS, The Borough of Closter desires to contract with the County of Bergen Department of Health for provision of certain professional health clinic services for the period January 1, 2022 to December 31, 2022; and,

WHEREAS, the County of Bergen has agreed to provide certain health services to the Borough of Closter for a fee; and

WHEREAS, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, this contract is in the best interest of the Borough of Closter; and

WHEREAS, the Bergen County Department of Health Services is qualified to provide Animal Control Services and Employee Assistance Program; and

WHEREAS, Bergen County Department of Health Services is the existing agreement which expires on December 31, 2021 for a one year period of time; and

WHEREAS, this agreement will be renewed on the same billing cycles as the existing agreement beginning **January 1, 2022** through **December 31, 2022** in an amounts of **\$12,726.96** for Animal Control Services and **\$1,112.50** in 2022 for an Employee Assistance Program; and


NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the shared services contract between the Borough of Closter and the County of Bergen for the provision of certain professional health services is authorized and accepted and the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement in the amount and **\$13,839.46 in 2022** annually with the County of Bergen; and

BE IT FURTHER RESOLVED, that the contract shall take effect upon the adoption of the appropriate Resolution by the Borough of Closter and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Erik Lenander, Treasurer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will be available to the Borough of Closter for calendar year 2022.

Dated: December 8, 2021


Erik Lenander

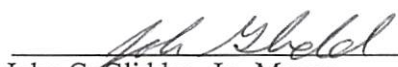
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021


ATTEST:


Stephanie Evans, Acting Deputy Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 8, 2021.


Stephanie Evans, Acting Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT
WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES
FOR THE 2021 NJDOT LFIF GRANT: RAILROAD AVENUE IMPROVEMENTS
BOSWELL FILE NO. PR-21-10460 (CL-1395)**

WHEREAS, the Borough of Closter, by resolution dated January 4, 2021, entered into an annual contract with Boswell Engineering for the provision of professional engineering services; and

WHEREAS, the Borough of Closter was awarded a grant from the 2021 NJ DOT LFIF for improvements to Railroad Avenue; and

WHEREAS, additional, professional engineering services are required for the project known as Railroad Avenue Improvements; and

WHEREAS, necessary preparation of construction plans and specifications for the above referenced project will be prepared by Boswell Engineering; and

WHEREAS, the Borough of Closter has requested Boswell Engineering to provide these services in an effort to advance this project; and

WHEREAS, Boswell Engineering has offered to provide the additional, engineering services in a proposal dated April 14, 2021, copy attached, for an amount not to exceed \$45,000.00; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding, provided a notice of appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State "Pay to Play" Law took effect on January 1, 2006 and the Borough had fully complied with the "fair and open" process set forth thereunder; and

WHEREAS, it is deemed to be in the best interests of the Borough for the Mayor and Council to enter into a contract amendment with and thereby authorizing Boswell Engineering to undertake such additional work and responsibility for an amount not to exceed \$45,000.00 for the initial engineering tasks; and

WHEREAS, the Treasurer of the Borough of Closter has (by a Certificate of Availability of Funds) certified, pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required by the Borough for the retention of Boswell Engineering, will be available upon the completion of the estoppel period of Borough Ordinance 2021:1288; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that it does hereby approve the execution by the Mayor and Borough Clerk of a contract amendment to the Borough's contract with Boswell Engineering under which Boswell Engineering will provide the additional professional services at an amount not to exceed \$45,000.00; and

BE IT FURTHER RESOLVED that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed, in accordance with the notice of publication provisions of N.J.S.A. 40A:11-5(1)(a), to publish a notice of this action once in the official newspaper of the Borough; and

BE IT FURTHER RESOLVED that the award of the contract amendment shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38; and

BE IT FURTHER RESOLVED that the contract amendment is being awarded in accordance with the provisions of N.J.S.A. 19:44A-20.1, et seq.


BE IT FURTHER RESOLVED that no work shall commence until the completion of the estoppel period of Borough Ordinance 2021:1288; and

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this Resolution to the Borough Administrator and to the Assistant CFO.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Erik Lenander, Treasurer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will be available upon the completion of the estoppel period of Borough Ordinance 2021:1288 to the Borough of Closter for calendar year 2021.

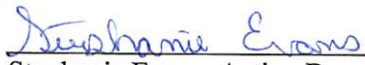
Dated: December 8, 2021


Erik Lenander, Treasurer

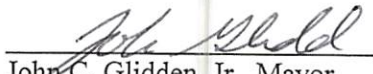
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

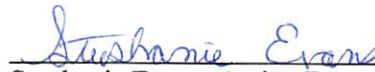
ATTEST:


Stephanie Evans, Acting Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 8, 2021.


Stephanie Evans, Acting Borough Clerk

EL:lw



BOROUGH OF CLOSTER

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT
WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES
FOR THE 2022 LOCAL AID GRANT AND BOROUGH PAVING PROGRAM
BOSWELL FILE NO. PR-21-10792 (CL-1421)**

WHEREAS, the Borough of Closter, by resolution dated January 4, 2021, entered into an annual contract with Boswell Engineering for the provision of professional engineering services; and

WHEREAS, the Borough of Closter was awarded a grant from the 2021 NJ DOT Local Aid for improvements to MacArthur Avenue and Arnold Avenue; and

WHEREAS, there is a need to conduct the 2022 Road Program; and

WHEREAS, additional, professional engineering services are required for the project known as Railroad Avenue Improvements; and

WHEREAS, necessary preparation of construction plans and specifications for the above referenced project will be prepared by Boswell Engineering; and

WHEREAS, the Borough of Closter has requested Boswell Engineering to provide these services in an effort to advance this project; and

WHEREAS, Boswell Engineering has offered to provide the additional, engineering services in a proposal dated November 30, 2021, copy attached, for an amount not to exceed \$77,000.00; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding, provided a notice of appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State "Pay to Play" Law took effect on January 1, 2006 and the Borough had fully complied with the "fair and open" process set forth thereunder; and

WHEREAS, it is deemed to be in the best interests of the Borough for the Mayor and Council to enter into a contract amendment with and thereby authorizing Boswell Engineering to undertake such additional work and responsibility for an amount not to exceed \$77,000.00 for the initial engineering tasks; and

WHEREAS, the Treasurer of the Borough of Closter has (by a Certificate of Availability of Funds) certified, pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required by the Borough for the retention of Boswell Engineering, will be available upon the completion of the estoppel period of Borough Ordinance 2021:1288; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that it does hereby approve the execution by the Mayor and Borough Clerk of a contract amendment to the Borough's contract with Boswell Engineering under which Boswell Engineering will provide the additional professional services at an amount not to exceed \$77,000.00; and

BE IT FURTHER RESOLVED that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed, in accordance with the notice of publication provisions of N.J.S.A. 40A:11-5(1)(a), to publish a notice of this action once in the official newspaper of the Borough; and

BE IT FURTHER RESOLVED that the award of the contract amendment shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38; and

BE IT FURTHER RESOLVED that the contract amendment is being awarded in accordance with the provisions of N.J.S.A. 19:44A-20.1, et seq.

BE IT FURTHER RESOLVED that no work shall commence until the completion of the estoppel period of Borough Ordinance 2021:1288; and

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this Resolution to the Borough Administrator and to the Assistant CFO.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Erik Lenander, Treasurer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will available upon the completion of the estoppel period of Borough Ordinance 2021:1288 to the Borough of Closter for calendar year 2021.

Dated: December 8, 2021

Erik Lenander, Treasurer

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

ATTEST:

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 8, 2021.

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

EL:lw

Borough of Closter

Resolution to Clear Outstanding Checks for the Municipal Court

WHEREAS, certain checks have remained outstanding for an extended period; and

WHEREAS, the Municipal Court under N.J.S.A. 12A:4-404 and rules governing the Court; the Court must escheat any check more than 6 months old to the Borough

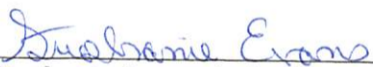
NOW, THEREFORE, BE IT RESOLVED, BY THE Mayor and Council of the Borough of Closter, the following checks be escheated.

Check No.	General Court Account		Ref #
	Amount	Date	
1466	1.00	12/7/2020	S 2019 59
1479	1.00	5/11/2021	E 21 113

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

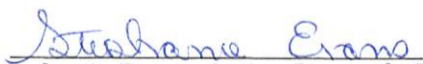
Attest:


Stephanie Evans, Acting Borough Clerk

Approved:


John Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 8, 2021


Stephanie Evans, Acting Borough Clerk

BOROUGH OF CLOSTER

A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Mayor and Council has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of Closter intends to utilize the online auction services of “Municibid – online government auctions” (“Municibid”) located at www.municibid.com; and

WHEREAS, the auction sale is being conducted pursuant to the Division of Local Government Services’ Local Finance Notice 2008-9 and 2008-21R; and

WHEREAS, as per agreement with the Bergen County Prosecutors Office, the 2015 Maserati Quatro listed in schedule A, attached, is under the control of the Bergen County Prosecutors Office; and

WHEREAS, as per agreement with the Bergen County Prosecutors Office, all proceeds received from the sale of the 2015 Maserati Quatro listed in schedule A shall be in the form of a check addressed to “BCPO-Closter MEA”.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Borough is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website located at www.municibid.com; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Borough Clerk to the:


Director, Division of Local Government Services;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Closter that pursuant to N.J.S.A. 40A:11-36, the Borough Administrator shall cause to be placed in the official newspaper of the Borough a notice of public auction of the above mentioned tangible personal property to be held within 30 days of the date of approval of this resolution.


COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021


APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021


Stephanie Evans, Acting Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION IN SUPPORT OF SPECTRUM FOR LIVING
2022 COMMUNITY DEVELOPMENT GRANT APPLICATION**

WHEREAS, a Bergen County Community Development Grant of \$30,000.00 has been proposed by Spectrum for Living Development, Inc. for Spectrum for Living’s Northern Valley Advocacy and Supports Program in the Borough of Closter; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development Funds may not be spent in a municipality without authorization by the Mayor and Council; and

WHEREAS, the governing body believes that the aforesaid project is in the best interest of the people of Closter; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the aforesaid Community Development funds;


NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, hereby confirm their endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, RMC, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021.


Stephanie Evans, RMC, Acting Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE MAYOR TO EXECUTE
MACBAIN HOMESTEAD AND FARM LEASE EXTENSION AGREEMENT**

WHEREAS, the Borough is a party to a caretaker lease agreement with John P. McCaffrey and Ruth McCaffrey (“Tenants”) pertaining to the MacBain Homestead and Farm, Block 2102, Lot 37.07, 203 Hickory Lane (the “MacBain Farm”), with a term extended through December 31, 2021, as extended (the “Lease”); and

WHEREAS, at the public meeting held on November 22, 2021, the Governing Body approved extending the lease for an additional 12-month period beginning January 1, 2022 and ending on December 31, 2022, and authorized the Borough Attorney to begin negotiations with the Tenants and/or their attorney and prepare any documents necessary to implement this extension; and

WHEREAS, after due consideration and recommendation from the ad hoc Mayor’s Committee, the Governing Body found it to be in the Borough’s best interest to extend the Lease for an additional 12-month period through December 31, 2022 (“Extension Agreement”), a copy of which is attached hereto as Exhibit A; and

WHEREAS, at the public meeting held on November 22, 2021, the Governing Body determined by a voice vote that the Mayor should be authorized to execute the Extension Agreement;


NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Closter hereby memorializes its voice vote at the November 22, 2021 Public Meeting to authorize the Mayor to execute the Extension Agreement set forth in Exhibit A; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded by the Borough Clerk to the Borough Administrator, Chief of Police, Construction Official, and the Chair of the Closter Environmental Commission.

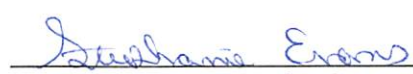
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

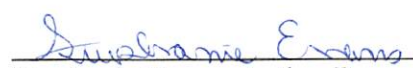
APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021


Stephanie Evans, Acting Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION SUPPORTING STATE LEGISLATION PERMITTING USE OF PURPLE STREET SIGNS TO HONOR FALLEN VETERANS

WHEREAS, in correspondence to the Mayor and Council dated November 5, 2020, which was item # 7 on the December 3, 2020 Mail List, Jim Oettinger, Recreation/Parks Director for the Borough of Closter, requested support from the Mayor and Council for his efforts to pursue with the State legislature a change in State law to allow use of the color purple, as symbolized by the Purple Heart Awards, on certain Borough street signs to honor fallen veterans; and

WHEREAS, at the public meeting held on November 22, 2021, this request was again discussed and the governing body expressed its support for the request;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Closter hereby expresses its support for efforts by the Recreation/Parks Director to pursue with the State legislature a change in State law to allow use of the color purple on street signs so that the Borough can have the option to honor fallen veterans in this manner; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Recreation/Parks Director.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

ATTEST:

APPROVED:

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on December 8, 2021.

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING APPOINTMENT OF CHIEF FINANCIAL OFFICER

WHEREAS, there exists a need in the Borough of Closter, due to retirement to appoint a Chief Financial Officer for the efficient administration of the Borough's business, and

WHEREAS, the Borough advertised for the position and received five responses which were reviewed by the Human Resource Committee, and

WHEREAS, the Committee recommends that Francis Elenio meets or exceeds all of the requirements for this part time position.

NOW THEREFORE, BEIT RESOLVED, by the Mayor and Council of the Borough of Closter that Francis Elenio is and hereby appointed to the position of Chief Financial Officer of the Borough of Closter (part time) for a four year term ending December 9, 2025, at an annual salary of \$24,000.00 (twenty four thousand dollars) per year and subject to annual adjustments.

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the Division of Local Government Services, then Closter Finance Office and Borough Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 8, 2021

ATTEST:

APPROVED

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 8, 2021.

Stephanie Evans
Stephanie Evans, Acting Borough Clerk

EL:LW

**BOROUGH OF CLOSTER
OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter as follows:

1. That the governing body, pursuant to N.J.S.A. 10:4-12, shall exclude the public from the next portion of this meeting in order to permit the governing body to discuss:
(CHECK ONE OR MORE)

- N.J.S.A. 10:4-12 (b) (1) A matter required by law to be held confidential.
- N.J.S.A. 10:4-12 (b) (2) A matter in which the release of information would impair a right to receive funds from the United States Government.
- N.J.S.A. 10:4-12 (b) (3) A matter which would constitute an unwarranted invasion of privacy.
- N.J.S.A. 10:4-12 (b) (4) A collective bargaining agreement.
- N.J.S.A. 10:4-12 (b) (5) A matter involving the expenditure of public funds for the acquisition of real property.
- N.J.S.A. 10:4-12 (b) (6) A matter involving the setting of banking notes or investment of public funds.
- N.J.S.A. 10:4-12 (b) (6) Tactics and techniques utilized in protecting the safety and property of the public.
- N.J.S.A. 10:4-12 (b) (7) An investigation of the violation or possible violations of the law.
- N.J.S.A. 10:4-12 (b) (7) Pending or anticipated litigation or contract negotiations.
- N.J.S.A. 10:4-12 (b) (7) A matter falling within the attorney-client privilege.
- N.J.S.A. 10:4-12 (b) (8) A matter involving public employees
- N.J.S.A. 10:4-12 (b) (8) A matter involving public officers.
- N.J.S.A. 10:4-12 (b) (a) Deliberations following public hearing of the governing body that might result in a civil penalty, suspensions or loss of license of permit.

2. (a) That the item(s) under discussion in the closed meeting will be disclosed to the public at the conclusion of:

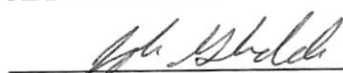
- the contract negotiations;
- the investigation;
- the litigation;
- the matter

which should be within _____ weeks.

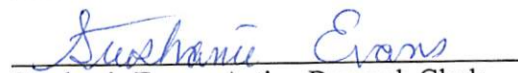
(b) That the items under discussion in the closed meeting will not be disclosed to the public.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

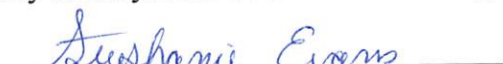
Adopted:
APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Stephanie Evans, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 8, 2021.


Stephanie Evans, Acting Borough Clerk