

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

SINE DIE MEETING MINUTES – THURSDAY, JANUARY 2, 2020 - 7:00 P.M.

**\*\*The FTR Reporter recording system displayed an error and was unable to record the audio of this meeting, therefore, there is no audio recording available\*\***

The Mayor and Council of the Borough of Closter held their Sine Die Meeting on Thursday, January 2, 2020. Mayor Glidden called the meeting to order at 7:05 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was originally published in The Record and The Star-Ledger on December 20, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk. The revised notice will be published in The Record on January 2, 2020 and will be published in The Star-Ledger on January 6, 2020.

2. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.  
Councilpersons Scott Devlin, Alissa Latner, Joseph Yammarino, Jannie Chung  
and Victoria Amitai  
Borough Administrator, Edward Hynes  
Borough Attorney, Edward T. Rogan  
Borough Auditor, Gary J. Vinci  
Deputy Borough Clerk, Arlene Marie Gray  
Borough Engineer, Nick DeNicola  
Chief Financial Officer, Joseph Luppino  
Chief of Police, Jack McTigue

The following persons were not present:

Councilwoman Dolores Witko  
Borough Clerk, Loretta Castano

4a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried upon the affirmative vote of Councilpersons Devlin, Latner, Yammarino, Chung and Amitai.

RESOLUTIONS

5. BILL RESOLUTION – DECEMBER 31, 2019

(Received from Deputy Treasurer 12/27/19)

6. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$3,702.80 TO CORE LOGIC FOR PROPERTY LOCATED AT BLOCK 2011, LOT 4, REQUESTED BY MORTGAGE COMPANY DUE TO DUPLICATE PAYMENT FOR FOURTH QUARTER 2019 (Received from Tax Collector 12/13/19)

7. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO BONNIE SWITZER UPON RETIREMENT (Received from Assistant Chief Financial Officer 12/13/19)

8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT ENGINEERING ESCROW FUNDS TO SEVEN (7) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING/ZONING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 12/23/19)

CLOSTER MAYOR AND COUNCIL  
SINE DIE MEETING MINUTES – WEDNESDAY, JANUARY 2, 2019 - 7:00 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

9. MOTION APPROVING THE FOLLOWING MINUTES – ABSTENTIONS: NONE:

- a. REGULAR MEETING HELD DECEMBER 11, 2019 (Distributed 12/19/19)
- b. WORK SESSION HELD DECEMBER 11, 2019 (Distributed 12/26/19)

10. REPORTS  
(None received at time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

11. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

12. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Sine Die Meeting at 7:10 p.m. was made by Councilwoman Latner, seconded by Councilman Yammarino declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
January 9, 2020 for approval at the  
Regular Meeting to be held  
January 15, 2020

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Arlene Marie Gray, RMC  
Deputy Borough Clerk

Prepared by Carol A. Kroepke  
utilizing Deputy Borough Clerk's  
notes

Approved at the Regular Meeting held January 15, 2020  
Consent Agenda Item No. 12a

THE BOROUGH OF CLOSTER, NJ  
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

<b>Budgeted</b>	<b>Amount</b>
Closter Board of Education      December 19'	\$1,656,577.42
2018 Budget Appropriations	\$.20
2019 Budget Appropriations – Operating Expenses	\$422,323.52
Payroll 12/13/19	\$301,761.09
Payroll 12/30/19	\$281,893.31
Current Treasury Account December 12, 2019 – December 31, 2019	\$2,662,555.54

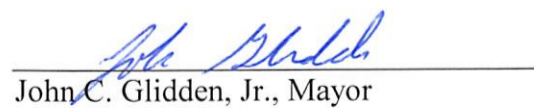
<b>Capital and Trust</b>	<b>Amount</b>
Capital	\$394,816.22
Escrow Trust	\$17,851.13
Recreation	\$47,479.61
Animal Trust	\$798.80
Housing Trust	\$8,456.83
Food Locker	\$493.50
Open Space Trust	\$28,823.10

The foregoing resolution was adopted at a meeting of the Mayor and Council held on January 2, 2020

Attest:

  
Loretta Castano, Borough Clerk

Approved:

  
John C. Glidden, Jr., Mayor

Range of Checking Accts: 01CURRENT to 13TRUST      Range of Check Dates: 12/12/19 to 12/31/19  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT			
14009	12/13/19	HENRY005 HENRY HANSCH, JR.	10,629.93		5016
14010	12/17/19	POSTM015 POSTMASTER OF PARAMUS	486.00		5020
14011	12/17/19	CHRIS045 CHRISTINA J FREDETTE	100.00		5022
14012	12/17/19	DAWNC000 DAWN CURATOLA	437.50		5022
14013	12/17/19	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	559.00		5022
14014	12/17/19	INTER065 INTERSTATE WASTE SERVICES OF	15,922.76		5022
14015	12/17/19	LETIT005 LETITIA CANDELORO	425.00		5022
14016	12/17/19	OPENS005 OPEN SPACE TRUST	222,688.00	12/17/19 VOID	5022
14017	12/17/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,531.61		5022
14018	12/17/19	TRUST000 TRUST ESCROW FUND	10,000.00		5022
14019	12/17/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	543.16		5024
14020	12/18/19	BOROU000 BOROUGH CLERK / PETTY CASH	139.17		5026
14021	12/18/19	DIREC000 DIRECT ENERGY BUSINESS	3,563.54		5035
14022	12/18/19	SPECTR00 SPECTROTTEL	2,238.09		5035
14023	12/18/19	UNITE020 SUEZ WATER NEW JERSEY	13,222.79		5035
14024	12/20/19	DETEC005 DETECTIVE BUREAU/PETTY CASH	82.50		5038
14025	12/20/19	JMCTI000 POLICE DEPARTMENT/PETTY CASH	148.61		5038
14026	12/20/19	WILLI035 WILLIAM DAHLE	13.54		5038
14027	12/20/19	RACHL000 RACHLES/MICHELE'S OIL CO., INC	14,830.40		5039
14028	12/20/19	CHRIS045 CHRISTINA J FREDETTE	93.75		5040
14029	12/20/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,633.02		5041
14030	12/20/19	VERIZ020 VERIZON WIRELESS	1,187.43		5041
14031	12/20/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	115.69		5042
14032	12/20/19	NORTH010 NORTH JERSEY MEDIA GROUP	17.60		5043
14033	12/26/19	CLOST070 CLOSTER PUBLIC LIBRARY	61,447.83		5049
14034	12/26/19	DAWNC000 DAWN CURATOLA	512.50		5050
14035	12/26/19	COUNT020 COUNTY OPEN SPACE TRUST FUND	0.20		5052
14036	12/31/19	ACTI0025 ACTION TARGET INC.	1,767.08		5054
14037	12/31/19	ACTIO010 ACTION RUBBER & INDUSTRIAL	2,613.85		5054
14038	12/31/19	ALMST002 ALMSTEAD TREE & SHRUB CARE CO	1,875.00		5054
14039	12/31/19	AMGRA000 AM GRAPHICS CO., INC.	650.00		5054
14040	12/31/19	ARCTI005 ARCTIC FALLS SPRING WATER INC.	86.91		5054
14041	12/31/19	BOBBI000 BOBBIE BOUTON-GOLDBERG	21.18		5054
14042	12/31/19	BOROU081 BOROUGH OF HAWORTH	875.76		5054
14043	12/31/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	233.75		5054
14044	12/31/19	CHRIS037 CHRISTOPHER P. STATILE, P.A.	1,667.50		5054
14045	12/31/19	CLIFF000 CLIFFSIDE BODY CORPORATION	2.52		5054
14046	12/31/19	CLOST030 CLOSTER EXXON SERVICE CENTER	243.25		5054
14047	12/31/19	CUSTO001 CUSTOM BANDAG INC	1,317.84		5054
14048	12/31/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	991.80		5054
14049	12/31/19	DELUX000 DELUXE INTERNATIONAL TRUCKS	1,287.31		5054
14050	12/31/19	DEUNI000 D & E UNIFORMS	207.90		5054
14051	12/31/19	DYKES000 DYKES LUMBER COMPANY, INC	289.16		5054
14052	12/31/19	ELECT000 ELECTRICAL POWER SYSTEMS, INC.	1,059.56		5054
14053	12/31/19	EMPTY000 EMPTY VASE	35.00		5054
14054	12/31/19	ERIKL005 ERIK LENANDER	500.00		5054
14055	12/31/19	ERNES000 ERNEST HAUPT LLC	125.00		5054
14056	12/31/19	GOOSE011 GOOSETOWN ENTERPRISES, INC	1,390.00		5054
14057	12/31/19	GRAIN000 GRAINGER	1,067.22		5054

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT			Continued
14058	12/31/19	HOMET000 HOMETOWN HARDWARE INC.	545.57		5054
14059	12/31/19	INTER060 INTERSTATE 9W AUTO BODY	4,390.87		5054
14060	12/31/19	JBLOC000 J & B LOCK & ALARM, INC.	600.00		5054
14061	12/31/19	JDHOD005 JD HODGES PLUMBING &	678.50		5054
14062	12/31/19	JESCO000 JESCO INC.	1,898.43		5054
14063	12/31/19	KAYPR000 KAY PRINTING & ENVELOPE CO INC	314.33		5054
14064	12/31/19	KIMTE005 KIMTEK CIORPORATION	2,684.90		5054
14065	12/31/19	LACAL005 LACAL EQUIPMENT, INC.	14.60		5054
14066	12/31/19	LACAS005 LA CASA FORMOSA	180.00		5054
14067	12/31/19	LERCH000 LERCH, VINCI & HIGGINS,LLP	2,435.00		5054
14068	12/31/19	LOWES000 LOWE'S	3,048.23		5054
14069	12/31/19	MAILF005 MAILFINANCE INC.	436.77		5054
14070	12/31/19	MARKF000 MARK FIERRO, ESQ.	1,800.00		5054
14071	12/31/19	MGLPR000 MGL PRINTING SOLUTIONS	106.00		5054
14072	12/31/19	NORTH010 NORTH JERSEY MEDIA GROUP	455.05		5054
14073	12/31/19	NORTH025 NORTHEAST FIRE & SAFETY EQUIP.	140.00		5054
14074	12/31/19	ORGAN005 ORGANIC RECYCLING INC NY	480.00		5054
14075	12/31/19	PARTS003 PARTS AUTHORITY, INC.	386.44		5054
14076	12/31/19	PESH-000 PESH-E-LECTRIC, INC.	2,500.00		5054
14077	12/31/19	PETRI005 PETRILLO'S DELI	520.00		5054
14078	12/31/19	PGAUT006 P&G AUTO INC.	850.43		5054
14079	12/31/19	RACKS001 RACKSPACE	360.00		5054
14080	12/31/19	RUDYS000 RUDY'S RISTORANTE	24.14		5054
14081	12/31/19	RUGGE000 SMITTY'S PRODUCTIONS INC	1,341.49		5054
14082	12/31/19	SIGNA005 SIGNAL CONTROL PRODUCTS, INC	2,160.00		5054
14083	12/31/19	SKYLA000 Skylands Area Fire Equipment &	164.00		5054
14084	12/31/19	SNAP-010 SNAP-ON INDUSTRIAL	1,110.70		5054
14085	12/31/19	STAPL000 STAPLES	58.92		5054
14086	12/31/19	SUNSE000 SUNSET CAR WASH	16.00		5054
14087	12/31/19	TENAF015 TENAFLY MOWER SERVICE, INC.	149.85		5054
14088	12/31/19	THEBL005 THE BLUE CHIP CHORUS OF	200.00		5054
14089	12/31/19	THEST000 NJ ADVANCE MEDIA	212.45		5054
14090	12/31/19	TRANS010 TRANSAXLE LLC	41.47		5054
14091	12/31/19	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		5054
14092	12/31/19	VANDI000 VAN DINES MOTOR'S INC	1,704.78		5054
14093	12/31/19	WBMAS000 W. B. MASON CO., INC.	44.56		5054
14094	12/31/19	YPERS005 Y-PERS, INC.	91.00		5054
14095	12/31/19	WBMAS000 W. B. MASON CO., INC.	137.25		5061

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	86	1	198,520.94	222,688.00
Direct Deposit:	0	0	0.00	0.00
Total:	86	1	198,520.94	222,688.00

04	CAP-MANUAL	CAPITAL - MANUAL			
912183	12/18/19	CURRE000 CURRENT TREASURY FUND	34,115.69		5033

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	34,115.69	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	34,115.69	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>04CAPITAL CAPITAL ACCOUNT</b>					
1121	12/31/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	18,266.00		5055
1122	12/31/19	DYKES000 DYKES LUMBER COMPANY, INC	678.40		5055
1123	12/31/19	FOVE0005 FOVEONICS DOCUMENT SOLUTIONS	58,927.89		5055
1124	12/31/19	GABRI005 GABRIELLI KENWORTH OF	233,986.78		5055
1125	12/31/19	GENTI011 GENTILINI CHEVROLET LLC	37,019.50		5055
1126	12/31/19	GLGR0005 GL GROUP INC.	3,800.00		5055
1127	12/31/19	GTLIN000 GTL,INC., T/A	2,875.00		5055
1128	12/31/19	HARTM005 HARTMAN EXCAVATING, LLC	4,200.00		5055
1129	12/31/19	HAWOR005 HAWORTH SERVICES CENTER, INC.	740.00		5055
1130	12/31/19	PCRIC000 P.C RICHARD & SON	206.96		5055
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 10	0	360,700.53	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 10	0	360,700.53	0.00
<b>12 COAH ACCOUNT COAH ACCOUNT INVESTORS</b>					
96	12/31/19	CHRIS037 CHRISTOPHER P. STATILE, P.A.	362.50		5056
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 1	0	362.50	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 1	0	362.50	0.00
<b>12 COAH MANUAL COAH MANUAL INVESTORS</b>					
912171	12/17/19	CURRE000 CURRENT TREASURY FUND	8,094.33		5023
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 1	0	8,094.33	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 1	0	8,094.33	0.00
<b>13 DEV ESCROW ESCROW MUNIDEX CHECKING 1</b>					
1715	12/31/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,000.72		5057
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 1	0	2,000.72	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 1	0	2,000.72	0.00
<b>13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2</b>					
3209	12/31/19	BEATT000 BEATTIE PADOVANO, LLC	40.00		5058
3210	12/31/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,301.16		5058
3211	12/31/19	SARAH005 SARAH CLAIRE LLC	1,452.00		5058
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 3	0	3,793.16	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 3	0	3,793.16	0.00
<b>13TRUST Trust Checking</b>					
369	12/23/19	CURRE000 CURRENT TREASURY FUND	11,357.25		5047
370	12/31/19	PETRI005 PETRILLO'S DELI	700.00		5059

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<hr/>					
13TRUST		Trust Checking			
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Continued</u>
		Checks:	2	0	12,057.25
		Direct Deposit:	0	0	0.00
		Total:	<u>2</u>	<u>0</u>	<u>12,057.25</u>
<hr/>					
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	105	1	619,645.12
		Direct Deposit:	0	0	0.00
		Total:	<u>105</u>	<u>1</u>	<u>619,645.12</u>
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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	0.20	0.00	0.00	0.20
CURRENT FUND	9-01	198,520.74	0.00	0.00	198,520.74
GENERAL CAPITAL FUND	C-04	394,816.22	0.00	0.00	394,816.22
HOUSING TRUST FUND	T-12	8,456.83	0.00	0.00	8,456.83
OTHER TRUST FUND	T-13	<u>12,057.25</u>	<u>0.00</u>	<u>0.00</u>	<u>12,057.25</u>
	Year Total:	<u>20,514.08</u>	<u>0.00</u>	<u>0.00</u>	<u>20,514.08</u>
	Total of All Funds:	<u><u>613,851.24</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>613,851.24</u></u>



Project Description	Project No.	Project Total
19 VER VALEN ST	030-690102	2,000.72
178 ALPINE DRIVE	2010057079	207.00
132 HERBERT AVE	2010057081	464.75
162 CLOSTER DOCK ROAD	2010057091	862.50
162 CLOSTER DOCK ROAD	2010057092	589.50
309 CLOSTER DOCK ROAD	2010057096	40.00
597 PIERMONT ROAD	2010057099	576.97
110 PINE ST	2010057128	263.11
156 HICKORY LANE	2010057129	789.33
Total Of All Projects:		<u>5,793.88</u>

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 12/12/19 to 12/31/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>14RECREATION SPECIAL RECREATION ACCOUNT</b>					
607	12/19/19	THEFO005 THE FOOTBALL FACTORY	8,040.00		5036
608	12/31/19	BERGE115 BERGEN TRAVEL BASKETBALL	22,750.00		5060
609	12/31/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,972.50		5060
610	12/31/19	CLOST015 CLOSTER COACHES ASSOCIATION	6,519.75		5060
611	12/31/19	EJGSP000 EJG SPORTS	3,618.80		5060
612	12/31/19	HARPE000 HARRINGTON PARK BOARD OF	890.00		5060
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	43,791.05	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	43,791.05	0.00
<b>14SP REC MANUAL SPECIAL RECREATION MANUAL</b>					
912183	12/18/19	CURRE000 CURRENT TREASURY FUND	3,688.56		5032
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	3,688.56	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	3,688.56	0.00
<b>15ANIMAL MANUAL ANIMAL ACCOUNT MANUAL</b>					
912183	12/18/19	CURRE000 CURRENT TREASURY FUND	303.80		5031
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	303.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	303.80	0.00
<b>15ANIMALCONTROL ANIMAL ACCOUNT</b>					
195	12/19/19	POSTM015 POSTMASTER OF PARAMUS	495.00		5037
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	495.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	495.00	0.00
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	48,278.41	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	48,278.41	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	47,479.61	0.00	0.00	47,479.61
DOG TRUST	T-15	798.80	0.00	0.00	798.80
Total of All Funds:		<u>48,278.41</u>	<u>0.00</u>	<u>0.00</u>	<u>48,278.41</u>

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Range of Checking Accts: 17 FOOD MANUAL to CURRENT-MANUAL Range of Check Dates: 12/12/19 to 12/31/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
17	FOOD MANUAL	FOOD LOCKER MANUAL			
912183	12/18/19	CURRE000 CURRENT TREASURY FUND	493.50		5029
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	493.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	493.50	0.00
20	OPENSOURCE	OPEN SPACE MANUAL			
912183	12/18/19	CURRE000 CURRENT TREASURY FUND	28,823.10		5030
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	28,823.10	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	28,823.10	0.00
CURRENT-MANUAL CURRENT - MANUAL					
912114	12/17/19	PAYR0000 PAYROLL AGENCY ACCOUNT	534.22		5021
912172	12/17/19	OPENS005 OPEN SPACE TRUST	222,688.00		5025
912181	12/18/19	NATIO005 NATIONAL BENEFIT SERVICES, LLC	17.50		5027
912232	12/23/19	PAYR0000 PAYROLL AGENCY ACCOUNT	9,938.86		5045
912233	12/23/19	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	271,954.45		5046
912234	12/23/19	PAYR0000 PAYROLL AGENCY ACCOUNT	563.06		5048
912261	12/26/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,656,577.42		5051
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	2,162,273.51	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	2,162,273.51	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	2,191,590.11	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	2,191,590.11	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	2,162,273.51	0.00	0.00	2,162,273.51
FOOD LOCKER TRUST	T-17	493.50	0.00	0.00	493.50
OPEN SPACE TRUST	T-20	<u>28,823.10</u>	<u>0.00</u>	<u>0.00</u>	<u>28,823.10</u>
Year Total:		<u>29,316.60</u>	<u>0.00</u>	<u>0.00</u>	<u>29,316.60</u>
Total of All Funds:		<u><u>2,191,590.11</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>2,191,590.11</u></u>

December 27, 2019  
11:03 AM

BOROUGH OF CLOSTER  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL    Range of Check Ids: 912112 to 912113  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
912112	12/11/19	PAYR0000 PAYROLL AGENCY ACCOUNT	14,778.73		5018
912113	12/11/19	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	286,982.36		5019

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	301,761.09	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>301,761.09</u>	<u>0.00</u>


Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	301,761.09	0.00	0.00	301,761.09
Total of All Funds:		<u>301,761.09</u>	<u>0.00</u>	<u>0.00</u>	<u>301,761.09</u>

CHIEF FINANCIAL OFFICER CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education -	December	2019	\$ 1,656,577.42
Northern Valley Regional H.S. -			\$ -
Bergen County Tax			\$ -
Bergen County Open Space Tax			\$ -
2018 Budget Appropriations -	Operating		\$ 0.20
2019 Budget Appropriations -	Operating		\$ 422,323.52
Payroll	12/13/19		\$ 301,761.09
Payroll	12/30/19		\$ 281,893.31
<b>Total Current Treasury</b>	<b>12/12/19 - 12/31/19</b>		<b><u>\$2,662,555.54</u></b>
Capital			\$ 394,816.22
Escrow Trust Account			\$ 17,851.13
Recreation			\$ 47,479.61
Housing Trust			\$ 8,456.83
Animal Account			\$ 798.80
Open Space			\$ 28,823.10
Community Development Block Grant			\$ -
Food Locker			\$ 493.50

  
\_\_\_\_\_  
Joseph Luppino  
Chief Finance Officer  
Borough of Closter

Dated:1/2/20



**BOROUGH OF CLOSTER  
 REFUND OF REAL ESTATE TAX OVERPAYMENT**

**WHEREAS**, there exists tax overpayment(s) resulted by duplicate payments in for the parcels listed below in the total amount of \$3,702.80 for Fourth Quarter 2019 and a refund was requested by the mortgage company, **CORELOGIC**,

**WHEREAS**, the Tax Collector is desirous to clear the overpayments of record and requests a certified copy of this resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to in the total amount of **\$3,702.80** for the following tax account(s) to **CoreLogic**:

<u><b>BLOCK</b></u>	<u><b>LOT</b></u>	<u><b>OWNER</b></u>	<u><b>AMOUNT</b></u>
2011	4	McCaffrey, T&S	\$3,702.80

	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko					X	
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: January 2, 2020

Attest: *Loretta Castano* Deputy  
 Loretta Castano, RMC

Approved: *John C. Glidden, Jr.*  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Sine Die Meeting held January 2, 2020.

\_\_\_\_\_  
 Loretta Castano, RMC

**BOROUGH OF CLOSTER  
RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS  
TO BONNIE SWITZER UPON RETIREMENT**

**WHEREAS, Bonnie Switzer**, has informed the Borough that she will be retiring from employment in his position as Municipal Court Administrator, effective January 1, 2020 after 35 years of employ.

**WHEREAS**, pursuant to Borough ordinance, upon retirement, Mrs. Switzer is entitled to payment for a portion of his unused sick days, vacation days and accrued time; and

**WHEREAS**, the total payment has been calculated to equal \$ **58,519.44** (See Attachment A); and the Finance Office has confirmed the gross amount due with Mrs. Switzer and

**WHEREAS**, it has been agreed between the parties that the amount due shall be paid in **one** (1) lump sum payment. The payment shall be paid on **January 15, 2020** in the amount of **\$58,519.44**.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payments are hereby authorized.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement, are available to the Borough in account T-13-56-000-094-000.

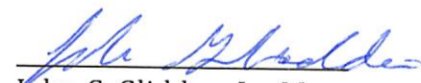
Dated: January 2, 2020

  
Joseph Luppino, Chief Finance Officer


COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko					X	
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

**Adopted:** January 2, 2020

**APPROVED BY:**

  
John C. Glidden, Jr., Mayor

**ATTEST:**

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council Sine Die meeting of the Borough of Closter on January 2, 2020.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**ATTACHMENT A**

11.8.2019

Re: calculation of pending retirement package

Employee:

BONNIE SWITZER		
Year	Month	Day
1984	November	26
2019	December	31
<b>35</b>		

Date of Hire:

Date of Retirement:

Total Years of Service:

1	Sick days accrued:	180	payable at 50%	90
2	Vacation days:			
2,a	two days each year 1-15 years:	15		30
2,b	three days each year greater than 15:	20		60
3	Unused vacation days	24		24
4				
			<b>Total payable days 1-4</b>	<b>204</b>
5	Current hourly rate:	\$ 40.98		
6	Current time and one half rate:			
7	Current daily rate:	\$ 286.86		
8	<b>Total payable days:</b>	204	x daily rate	\$ 286.86
9			hours:	0.00
10				0.00
11				0.00
<b>Total retirement package compensation:</b>				<b>\$ 58,519.44</b>

*Calculations must be confirmed by Finance Office*

BOROUGH OF CLOSTER  
BERGEN COUNTY  
RESOLUTION

**WHEREAS**, the Planning/Zoning Board professionals have inspected the improvements required under the granted approvals: and

**WHEREAS**, Planning/Zoning Board professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been paid;

**WHEREAS**, please see attached spreadsheet listing of accounts;

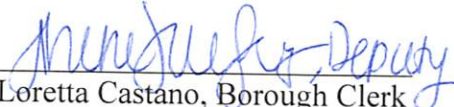
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter hereby authorize the Deputy Treasurer to release and return the remaining Engineering escrow funds of \$1,658.16 to the applicants on said spreadsheet.

(Accounts verified by PB & ZBOA Coordinators)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko					X	
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: January 2, 2020

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Sine Die Meeting held January 2, 2020

\_\_\_\_\_  
Loretta Castano, Borough Clerk

Block	Lot	Address	Name	Amount
609	2	72 ECKERSON AVE	NORTH STAR MANAGEMENT	\$ 83.97
613	6	296 DURIE AVE	MASSOUS, BRYAN & JODI	\$ 300.00
1004	1	334 DURIE AVE	BERNHAUT, SAMUEL	\$ 927.97
1704	13	369 CLOSTER DOCK RD	GEM INVESTMENT GROUP	\$ 23.81
2102	38	132 ANDERSON AVE	KIM, ANN	\$ 49.91
2102	52	155 HICKORY LANE	TODD, ANDREW C	\$ 82.50
2206	5	63 WALKER AVE	STRATEGIC CONSTRUCTION	\$ 190.00
<b>TOTAL</b>				<b>\$ 1,658.16</b>

1/3/20  
 DM