

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – OCTOBER 23, 2019 - 7:30 P.M

Mayor Glidden called the meeting to order at 9:10 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
- Borough Administrator, Edward Hynes
- Borough Attorney, Edward Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief Financial Officer, Joseph Luppino
- Sergeant Joseph Baldomero, III

The following persons were not present:

- Chief of Police, John McTigue

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	<u>NO APPOINTMENT</u>	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	<u>NO APPOINTMENT</u>	1 Year (Unexp. Whitney)	31-Dec-19
*Planning Board				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Corso)	31-Dec-20
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving Consent Agenda was made by Councilwoman Amitai, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

7. RESOLUTION TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT WITH COUNTY OF BERGEN 2019-2020 (Borough Hall Senior Center Parking Area Lighting Project Grant Contract Number NV-CLOSTER-02-19) Received from Administrator’s Office 10/9/19
8. RESOLUTION HIRING TEMPORARY DRIVERS / AS-NEEDED LABORERS DEPARTMENT OF PUBLIC WORKS – LEAF SEASON (Kyle Folkers, Kevin Mullane, Matthew Vitale as Temporary/As-Needed Laborer, \$18.00 per hour, effective 10/23/19 through 12/31/19) Received from Administrator’s Office 10/9/19
9. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FIRE DEPARTMENT CHIEF’S VEHICLE BOROUGH (Bond) ORDINANCE 2019:1256, CAPITAL ACCOUNT C-04-19-256-004-002 (for an amount not to exceed \$40,680.86) Received from Administrator’s Office 10/11/19

10. RESOLUTION AUTHORIZING THE PLACEMENT OF A NATIVITY CRECHE IN FRONT OF BOROUGH HALL FROM DECEMBER 9, 2019 TO JANUARY 10, 2020 AND WAIVING INSURANCE REQUIREMENTS (Received from Borough Attorney 10/15/19)
- ~~11. AUTHORIZING THE ISSUANCE OF AD INTERIM PERMIT NO. 5 FOR THE 2019-2020 LICENSE TERM FOR PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009 – CINEMEX NJ, LLC t/a CMX, 130 Vervalen Street~~

During the Work Session, Borough Attorney asked that Item No. 11 be replaced with the following Resolution since no Ad Interim Permit was needed.

11. RESOLUTION AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009 FOR THE 2019-2020 LICENSE TERM TO LICENSE CINEMEX NJ, LLC T/A/CMX, 130 VERVALEN STREET, FOR LICENSE 0207-33-006-009 (Approved by Borough Attorney 10/23/19)
12. RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS (Received from Administrator's Office 10/17/19)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD ENGINEERING ESCROW FUNDS TO TWO (2) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 10/17/19)
- 13a. RESOLUTION AUTHORIZING THE CLERK, CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER TO SIGN THE BEST PRACTICES INVENTORY (Received from Borough Attorney 10/21/19)

Councilman Devlin referred to BPI - **No. 006** – (“Core Competencies – Personnel – The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers, administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?”)

He said he believed the Borough Clerk receives overtime for elections even though it is one of her core duties. Ms. Castano advised that she had not received overtime for the election and said she planned to submit a voucher again this year to see what happens. Mr. Luppino informed the matter had been referred to the HR Committee and is under review.

Mr. Devlin referred to the following numbers:

No. 009 (“Core Competencies – Personnel - Does your municipality maintain centralized records for all time worked and all employee leave time earned and used”) - He said we don't have a standing system and with that said when they did the Personnel Ordinance he had recalculated the vacation time meaning we did not have one and this is the Super Extra Vacation. Mr. Luppino questioned if information was included on the paystubs and the Borough Clerk informed she didn't believe it was; and the Chief Financial Officer said we can review this again after the submission which can be done at a future meeting; and all were in agreement.

No. 011 (“Core Competencies – Budget - Does your municipality complete an initial draft of its annual budget no later the first week of January (or first week of July if an SFY municipality) and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government ?”). Borough Administrator said he would review same before it is submitted and Mr. Luppino said that we would be answering yes as it is our plan for this year.

At this time, Borough Clerk recommended that at the next meeting she will have the questions copied and distributed to the members of the Governing Body for review which could take place after submission.

No. 046 (“Best Practices – Shared Services – Does your municipality have another government entity fulfilling all local public health functions; or, if your municipality has its own health department or board of health, has it explored having another government entity perform all local public health functions? If the answer is yes, please enter into the Comment Box the government entity that performs your municipality's public health functions; or, if your municipality has its own health department or board of health, when discussions with other entities have occurred, with which entities, when an agreement resulted and, where no agreement was reached the reasons (s) why. If you did not answer Yes, please type “Did Not Answer Yes” into the Comment Box. “) Mr. Luppino confirmed that he would add Mid Bergen to same.

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – OCTOBER 23, 2019 – 7:30 P.M.

No. 060 (“Unscored Survey – Miscellaneous Operations – What is the primary reason your municipality has not established a SALT charitable fund?”)The answer should be reviewed as presently it states “Lack of resident interest”.

No. 065 (“Best Practices – Planning and Economic Development - Does your municipality actively maintain an inventory of buildings and vacant properties that would benefit from redevelopment? If yes, state how in the Comment box or, if no, state “Did not answer Yes”) It was determined that the answer should be “No” and not “Yes” as indicated.

No. 069 (“Unscored Survey – Planning and Economic Development – Does your municipality either employ an economic development staff person or contractually retain an economic development consultant?”) Borough Administrator said he would have to check into it.

Mr. Luppino advised he would get another Draft out before they file it next Wednesday.

Mayor Glidden continued with the Agenda items.

- 13b. RESOLUTION TO PURSUE A FAIR AND OPEN PROCESS IN AWARDING CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 10/21/19)

MOTIONS

14. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 10/17/19): ABSTENTION: LATNER
 a. REGULAR MEETING HELD MONDAY, OCTOBER 7, 2019
 b. WORK SESSION HELD MONDAY, OCTOBER 7, 2019
15. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Lenander)	31-Dec-19
Class C Member		<u>Jeanne Stella</u>	2 Years (Unexp. Vacant)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>		

- 15a. MOTION APPROVING RAFFLES APPLICATION NO. 656 FOR PROJECT GRADUATION NV DEM INC, 150 KNICKERBOCKER ROAD, DEMAREST, NJ 07627, TO CONDUCT ON-PREMISE 50/50 CASH RAFFLE FROM 7:30 P.M. TO 11:30 P.M. ON 11/21/19 AT BPOE 2304 CLOSTER LODGE, 148 RAILROAD AVENUE, CLOSTER, NJ 07624; DRAWING TO BE HELD AT 11 P.M. (Completed application filed and appropriate fees paid 10/17/19)

16. REPORTS

- a. CHIEF OF POLICE – SEPTEMBER 2019 (Received 10/8/19)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

At 9:20 p.m. a motion was made on the following Closed Session Resolution by Councilwoman Amitai, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – OCTOBER 23, 2019 – 7:30 P.M.

- 18a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4) “A collective bargaining agreement”; N.J.S.A. 10:4-12(b)(7),”Pending or anticipated litigation or contract negotiations” and N.J.S.A. 10:4-12(b)(8) “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 12 weeks.

Mayor Glidden resumed the Regular Meeting at 9:40 p.m.

19. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:40 p.m. was made by Councilwoman Latner seconded by Councilwoman Amitai and declared unanimously carried by Mayor Glidden

Provided to the Mayor and Council on
November 7, 2019 for approval at the
Regular Meeting to be held
November 13, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held November 13, 2019
Consent Agenda Item No. 20a

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION TO ENTER INTO A
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT
WITH
COUNTY OF BERGEN 2019-2020**

BE IT RESOLVED that the Mayor and Council of the Borough of Closter wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$42,980.00 in 2019-2020 Community Development Block Grant funds for:

**Borough Hall Senior Center Parking Area Lighting Project
Grant Contract Number NV-CLOSTER-02-19**

BE IT FURTHER RESOLVED that the governing body of the Borough of Closter hereby authorizes John C. Glidden, Jr., Mayor, to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Borough Administrator Edward H. Hynes to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognize that the Borough of Closter is liable for any funds not spent in accordance with the Grant Agreement; and that the liability of the Mayor and Council is in accordance with HUD requirements.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: October 23, 2019

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION HIRING TEMPORARY DRIVERS / AS-NEEDED LABORERS
DEPARTMENT of PUBLIC WORKS

LEAF SEASON

WHEREAS, there exists a need for Temporary/As-Needed Laborers during the leaf season within the Closter Department of Public Works; and,

WHEREAS, the following individual meets the requirements to fill the position of Temporary/As-Needed Laborer at the Closter Department of Public Works; and

Kyle Folkers	Temporary/As-Needed Laborer	\$18.00 per hour
Kevin Mullane	Temporary/As-Needed Laborer	\$18.00 per hour
Matthew Vitale	Temporary/As-Needed Laborer	\$18.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that Kyle Folkers, Kevin Mullane and Matthew Vitale are hereby appointed to the position of Temporary / As-Needed Laborers in the Department of Public Works – Streets & Roads Division beginning October 23, 2019 through December 31, 2019 at a rate of \$18.00 per hour as needed; not to exceed 37.5 hours per week.

NOW BE IT FURTHER RESOLVED the Clerk shall provide a certified copy of this Resolution to the Finance Office.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			


Adopted: October 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11
FIRE DEPARTMENT CHIEF'S VEHICLE
BOROUGH ORDINANCE 2019:1256, CAPITAL ACCOUNT C-04-19-256-004-002**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System ("CPS") and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing such contracts; and

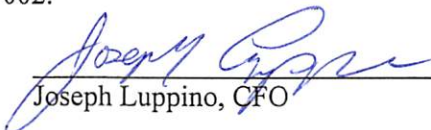
NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter authorizes the purchase of certain goods or services from those approved vendors on the attached list, pursuant to all conditions of the individual contracts and provided that sufficient funds are available for the goods or services rendered after July 8, 2019; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Closter, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2019, Capital Account C-04-19-256-004-002.


Dated: October 23, 2019


Joseph Luppino, CFO


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: October 23, 2019

ATTEST:

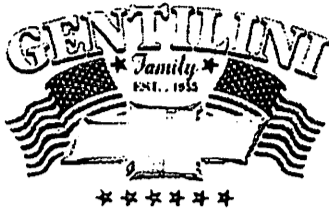

Loretta Castano, Borough Clerk

APPROVED


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

Loretta Castano, Borough Clerk



609-484-0555
www.upfitme.com

Date	9/25/2019	Quote
Estimate #	EST3265	
Red 2020 SSV		
Customer #		
Expires	12/24/2019	
Project		
Sales Rep	Dustin Peterson	
Shipping Method		
Contract Reference	G-Gentilini T-2776	
Project#		
Quick Yes/No	No	

Bill To

Closter Fire Dept
100 Ruckman Rd
Closter NJ 7624
United States

Ship To

Closter Fire Dept
100 Ruckman Rd
Closter NJ 7624
United States

Please be advised that the Blanket P.O. #89938 (T-2776), previously assigned to:

Day Chevrolet, Assignor
1600 Golden Mile Hwy, Monroeville, PA 15146 has been assigned to:
Gentilini Chevrolet LLC, Assignee
500 John S Penn Blvd, Woodbine, NJ 08270 The new Blanket P.O. #
is: 19-Fleet-00842
As such, all references to Blanket P.O. 89938 have been changed to
reflect the new Blanket P.O.

State of New Jersey Division of Purchase and Property
Master Blanket Purchase Order
T2776 - POLICE VEHICLES: SPORT UTILITY VEHICLES,1/2-TON,
4WD

Contact Len Polistina 609-484-0555 or email your purchase order to
ORDERS@UPFITME.COM

orders@upfitme.com
856-649-0395
Options are listed at 38% off GM MSRP

AFTER SEPTEMBER 19TH EXPECT FACTORY DELAYS FOR
RE-TOOLING (14 MONTHS) CONSIDER ORDERING 2021
PRIOR TO THE DEADLINE OF THIS CONTRACT
1 2020 Chevrolet Tahoe (CK15706) 4WD 4dr Vehicle Complete BASE
NO OPTIONS:
** ADDITIONAL OPTIONS OVER RIDE STANDARD **
5W4

2020-TAH-5W4



609-484-0555
www.upfitme.com

Date
Estimate #
Red 2020 SSV

9/25/2019 **Quote**
EST3265

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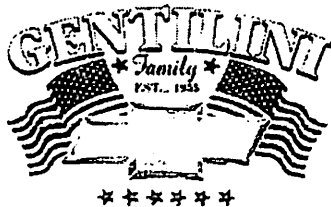
State of New Jersey Division of Purchase and Property
Master Blanket Purchase Order
T2776 - POLICE VEHICLES: SPORT UTILITY VEHICLES, 1/2-TON,
4WD

Contact Len Polistina 609-484-0555 or email your purchase order to
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856-649-0395
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AFTER SEPTEMBER 19TH EXPECT FACTORY DELAYS FOR
RE-TOOLING (14 MONTHS) CONSIDER ORDERING 2021
PRIOR TO THE DEADLINE OF THIS CONTRACT

CK15706-5W4-V-20	1	2020 CHEVROLET TAHOE 5W4 4X4 9C1 SPECIAL SERVICE VEHICLE 5W4 BASE VEHICLE PRICING \$35,684 THEN PACKAGE CHANGE TO 5W4 *** PRICING IS THE DIFFERENCE IN PACKAGE FROM 9C1 TO 5W4 *** SUSPENSION PACKAGE	59,703.23	37,016.00	37,016.00
ZW7	1	Suspension Package, Premium Smooth Ride (STD) (Not available with (NHT) Max Trailering Package.) EMISSIONS	0.00	0.00	0.00



609-484-0555
www.upfitme.com

Date
Estimate #
Red 2020 SSV

9/25/2019 **Quote**
EST3265

NE1	1	NE EMISSIONS	0.00	0.00	0.00
		ENGINE			
L83	1	Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)	0.00	0.00	0.00
		TRANSMISSION			
MYC	1	Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode	0.00	0.00	0.00
		AXLE			
GU4	1	Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)	0.00	0.00	0.00
		PACKAGE GROUP			
1FL	1	Commercial Preferred Equipment Group Includes Standard Equipment	0.00	0.00	0.00
		Wheel Type			
PZX	1	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) aluminum with high-polished finish	400.00	248.00	248.00
		STANDARD TIRES			
RBZ-CK15706-5W4	1	RBZ - Tires, P265/65R18 all-season, blackwall	0.00	0.00	0.00
		STANDARD SPARE TIRE			
ZBZ	1	Tire, spare P255/70R17 all-season, blackwall (Included and only available with (5W4) Special Service Vehicle.)	0.00	0.00	0.00
		SEAT TYPE AND TRIM			
AZ3	1	Seating, front 40/20/40 split-bench Power Front	0.00	0.00	0.00
		REAR SEATING OPTION ** CLOTH IS STANDARD **			
5T5	1	Vinyl rear 2nd and vinyl with front cloth seats Provides vinyl second (Requires interior trim (HOU) Jet Black	0.00	0.00	0.00
		RADIO			
IO5	1	Audio system, Chevrolet MyLink Radio with 8" diagonal color touch-screen AM/FM includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone;	0.00	0.00	0.00



609-484-0555
www.upfitme.com

Date
Estimate #
Red 2020 SSV

9/25/2019
EST3265
Quote

Code	Description	Qty	Unit Price	Total Price
R9Y	CarPlay and Android 5 USB ports and 1 auxiliary jack (STD)2018+ ONLY ** GOVERNMENT CONTRACTS DELETE 4 LTE WITH ONSTAR ** ** R9Y AND UEO DELETE EXPLANATION DELETE ** STD ALL GOVERNMENT CONTRACT INCLUDE ONSTAR AND MAINTENANCE DELETE (ITEMS CAN BE ADDED BACK FOR AN ADDITIONAL COST BY MEE) *** NJ STATE CONTRACT DELETED ITEMS R9Y & UEO *** Fleet Free Maintenance Credit This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (2 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle ** INCLUDED WITH ALL GOVERNMENT CONTRACTS ** OnStar, delete (Requires a Fleet or Government sales order type. With (9C1) Police Vehicle or (5W4) Special Service Vehicle (V4) OnStar with 4G LTE is deleted when ordered.) COLORS LISTED BELOW (PLEASE SPECIFY COLOR BELOW) PRICING AND MAY REQUIRE ADDL PRICING ** TWO TONE AVAILABLE BY MEE ** Special Paint, Solid, one color All normally body colored non-sheet metal parts will be gloss Black. This includes front and rear fascias, fittgate handle, 'D' Pillars, mirrors and fittgate spoiler. Door handles will be flat Black. Body-side moldings will be deleted. May require extended lead time. (Requires (01U) Special Paint with any SEC paint selection. May require extra lead time and GM will require 5 orders before sending to the plant.) Exterior body colored parts, Victory Red Provides Special Paint COMMON PATROL PACKAGE FACTORY ITEMS 1 225.00 225.00 1 589.00 589.00 End of Group ST4 01U QUICK-PATROL 1 225.00 225.00 COMMON PATROL SPEC ** QUICK PATROL PACKAGE FACTORY ITEMS LISTED BELOW 1 Seats, driver and passenger front individual seats in cloth trim. **REMOVES 20% SEAT** ADDS HARNESS 1 0.00 0.00 1 Content theft alarm disable 50.00 31.00 31.00 1 Left Hand Spotlight Factory 490.00 303.80 303.80 1 PAR-46 Super-LED@ Steady-Burn Floodlights, Spotlights and Combination Spotlight and Warning Light PAR-46, 12 VDC, Replacement, 2" Spotlight 260.00 208.00 208.00			
TGK	Special Paint, Solid, one color All normally body colored non-sheet metal parts will be gloss Black. This includes front and rear fascias, fittgate handle, 'D' Pillars, mirrors and fittgate spoiler. Door handles will be flat Black. Body-side moldings will be deleted. May require extended lead time. (Requires (01U) Special Paint with any SEC paint selection. May require extra lead time and GM will require 5 orders before sending to the plant.) Exterior body colored parts, Victory Red Provides Special Paint COMMON PATROL PACKAGE FACTORY ITEMS 1 225.00 225.00 1 589.00 589.00 End of Group ST4 01U QUICK-PATROL 1 225.00 225.00 COMMON PATROL SPEC ** QUICK PATROL PACKAGE FACTORY ITEMS LISTED BELOW 1 Seats, driver and passenger front individual seats in cloth trim. **REMOVES 20% SEAT** ADDS HARNESS 1 0.00 0.00 1 Content theft alarm disable 50.00 31.00 31.00 1 Left Hand Spotlight Factory 490.00 303.80 303.80 1 PAR-46 Super-LED@ Steady-Burn Floodlights, Spotlights and Combination Spotlight and Warning Light PAR-46, 12 VDC, Replacement, 2" Spotlight 260.00 208.00 208.00			
UEO	OnStar, delete (Requires a Fleet or Government sales order type. With (9C1) Police Vehicle or (5W4) Special Service Vehicle (V4) OnStar with 4G LTE is deleted when ordered.) COLORS LISTED BELOW (PLEASE SPECIFY COLOR BELOW) PRICING AND MAY REQUIRE ADDL PRICING ** TWO TONE AVAILABLE BY MEE ** Special Paint, Solid, one color All normally body colored non-sheet metal parts will be gloss Black. This includes front and rear fascias, fittgate handle, 'D' Pillars, mirrors and fittgate spoiler. Door handles will be flat Black. Body-side moldings will be deleted. May require extended lead time. (Requires (01U) Special Paint with any SEC paint selection. May require extra lead time and GM will require 5 orders before sending to the plant.) Exterior body colored parts, Victory Red Provides Special Paint COMMON PATROL PACKAGE FACTORY ITEMS 1 225.00 225.00 1 589.00 589.00 End of Group ST4 01U QUICK-PATROL 1 225.00 225.00 COMMON PATROL SPEC ** QUICK PATROL PACKAGE FACTORY ITEMS LISTED BELOW 1 Seats, driver and passenger front individual seats in cloth trim. **REMOVES 20% SEAT** ADDS HARNESS 1 0.00 0.00 1 Content theft alarm disable 50.00 31.00 31.00 1 Left Hand Spotlight Factory 490.00 303.80 303.80 1 PAR-46 Super-LED@ Steady-Burn Floodlights, Spotlights and Combination Spotlight and Warning Light PAR-46, 12 VDC, Replacement, 2" Spotlight 260.00 208.00 208.00			
P46SLC	PAR-46 Super-LED@ Steady-Burn Floodlights, Spotlights and Combination Spotlight and Warning Light PAR-46, 12 VDC, Replacement, 2" Spotlight 260.00 208.00 208.00			



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Quote

6J7	1	Flasher system, headlamp and taillamp, DRL compatible with control wire (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.) WIRING ONLY	495.00	306.90	306.90
		PLEASE NOTE THIS ITEM DOES NOT INCLUDE THE FLASHER MODULE			
		MEE WILL LIST THE 920-TAH ON A SEPARATE LINE ITEM OR WILL BE THE RESPONSIBILITY OF YOUR INSTALLER TO PROVIDE.			
6J4	1	Wiring, horn and siren circuit	41.00	25.42	25.42
VAV-CK15706-9C1	1	LPO, All-weather floor mats (dealer-installed)	225.00	139.50	139.50
6C7	1	Lighting, red and white front auxiliary dome	170.00	105.40	105.40
BTV	1	Remote vehicle start	300.00	186.00	186.00
V76	1	Recovery hooks, 2 front, frame-mounted, Black	50.00	31.00	31.00
920-10TH	1	Plug-in headlight flasher for Tahoe (2011-14 and 2015+) (police package wiring)	88.63	47.86	47.86
48-720 End of Group	2	48-720 Odyssey High Performance Series Tahoe	639.50	386.49	792.98 2,177.86
				Total	\$40,680.86

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BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION AUTHORIZING THE PLACEMENT OF A NATIVITY CRECHE IN FRONT OF BOROUGH HALL FROM DECEMBER 9, 2019 TO JANUARY 10, 2020 AND WAIVING INSURANCE REQUIREMENTS

WHEREAS, at the public meeting held on October 7, 2019, the Governing Body reviewed a request made on behalf of the Friends of the Creche, which was item number 6 on the October 3, 2019 Mail List; and

WHEREAS, the request seeks permission for the placement of a Nativity Creche in front of Closter Borough Hall for the period beginning the week of December 9, 2019, to be removed the week of January 6, 2020, and for a waiver of the Borough’s insurance requirements; and

WHEREAS, the Governing Body discussed the request and determined that the request should be authorized, subject to receipt of a hold harmless agreement approved by the Borough’s risk manager;


NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the request of The Friends of the Creche listed above is hereby granted and approved by the Governing Body for the placement of a Nativity Creche in front of Closter Borough Hall for the period beginning December 9, 2019 through January 10, 2020, and for waiver of the Borough’s normal insurance requirements, but subject to the Borough’s prior receipt of a hold harmless agreement approved by the Borough’s risk manager.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

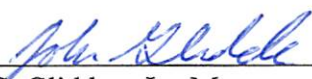
Adopted: October 23, 2019

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
 COUNTY OF BERGEN, NEW JERSEY
 RESOLUTION AUTHORIZING THE RENEWAL OF
 PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009
 FOR THE 2019-2020 LICENSE TERM**

WHEREAS, the Division of Alcoholic Beverage Control's renewal term for all Liquor Licenses in the State of New Jersey is July 1 to June 30 inclusive; and

WHEREAS, a certain Licensee has applied for renewal for the 2019-2020 license term, has paid renewal fees to the Division of Alcoholic Beverage Control on April 24, 2019 and the Borough of Closter on April 24, 2019 and the Division of Taxation has issued an Alcoholic Beverage Retail Licensee Clearance Certificate for Renewal for the Fiscal Year 2020 dated May 14, 2019; and

WHEREAS, the Borough Clerk's office had been notified of numerous changes including new parent company ownership which commenced in 2018 with incomplete paperwork on file in the Municipal Clerk's office; and

WHEREAS, the Borough Clerk's office and the Borough Attorney have been in direct contact with the Licensee and the Division of Alcoholic Beverage Control Licensing Bureau and have received substantially all of the required documentation and information to be able to renew the License for the 2019-2020 License term; and

WHEREAS, the municipality has received completed paperwork which has been approved by the Borough Attorney; and

WHEREAS, the On Site Theater Manager has changed since the original transfer of the License and the Closter Police Department must be granted sufficient time to perform its background investigation of the named individual, perform due diligence on any reported changes and any other paperwork within thirty (30) days from the date of approval of this Resolution; and

WHEREAS, the Licensee did not file the Activation Pages for the Liquor License in February 2018 which are statutorily required to be on file with the Division of Alcoholic Beverage Control and the Municipal Clerk's office; and

WHEREAS, the Licensee shall file the Activation Pages for the Liquor License indicating the date the establishment began conducting business within thirty (30) days from the date of approval of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter in the County of Bergen and the State of New Jersey, that pursuant to the terms and conditions of this Resolution, the renewal of the following license for the sale and consumption of alcoholic beverages, pursuant to N.J.S.A. 33:1-1, et. seq. for the term of one (1) year commencing July 1, 2019 and ending June 30, 2020 be and the same are hereby approved and authorized:


<u>LICENSEE</u>	<u>LICENSE NO.</u>
CINEMEX NJ, LLC t/a CMX 130 Vervalen Street	0207-33-006-009

BE IT FURTHER RESOLVED, that the aforesaid license shall be issued for use at the indicated location as shown on the application, in the name of the Borough of Closter, and the Borough Clerk be and she is hereby designated as the municipal official to sign, attest and deliver the said license certificate on behalf of the Borough of Closter, to the aforesaid licensee.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: October 23, 2019

ATTEST:



 Loretta Castano, Borough Clerk

APPROVED:



 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at Inventors Bank, Iselin and Fort Lee, New Jersey and First Commerce, Closter, and Lakewood, New Jersey, to title of which shall be as follows:

Payroll Account

Edward H. Hynes, Borough Administrator

Accounts Payable

John C. Glidden, Jr., Mayor

Edward H. Hynes, Borough Administrator

Alternate Signatories

Council President – for Mayor

Dorothy Woods, Deputy Treasurer

BE IT ALSO RESOLVED, that the Clerk shall forward a certified copy of this Resolution to the Deputy Treasurer and Borough Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			


Adopted: October 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held October 23, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the Planning Board professionals have inspected the improvements required under the granted approvals: and

WHEREAS, the Planning Board professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received for application at

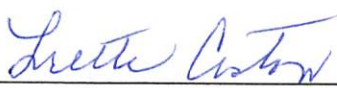
<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
2306	39	466 Homans Ave	Kyung Park	\$300.00
1301	9	162 Closter Dk Rd	Sarah Claire LLC	\$589.50

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to release and return the remaining Engineering escrow funds of \$889.50 to the applicants.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: October 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE CLERK, CHIEF ADMINISTRATIVE OFFICER
AND CHIEF FINANCIAL OFFICER TO SIGN THE BEST PRACTICES INVENTORY**

WHEREAS, the Division of Local Government Services (DLGS) annually issues a Best Practices Worksheet/Inventory for review, response and certification by certain municipal officials; and

The municipality’s Chief Finance Officer and Chief Administrative Officer must both certify the Inventory using the Online Platform. *The Chief Administrative Officer is an individual who, regardless of title, is in charge of the municipality’s day-to-day operations. If a municipality does not have a business administrator or municipal manager, this person would be whichever individual (e.g. municipal clerk, chief financial officer) is responsible for running day-to-day operations.* Every municipality has a Chief Administrative Officer.

The Municipal Clerk must certify that the Inventory and the results thereof **were or will be discussed** at a public meeting, inserting the date on which the meeting was or will be held; the inventory results and the certification of same by the chief administrative and financial officers referenced in the meeting minutes. Municipal Clerks likewise make their certification using the online platform and do not file a separate certification document. The purpose of the acknowledgement requirement is to ensure that local officials are apprised of their municipality’s Best Practices Inventory response. Please do not wait for the Best Practices Inventory to be discussed at a governing body meeting before submitting the Inventory.

WHEREAS, signatures and certifications are required from the Municipal Clerk, Chief Administrative Officer (Borough Administrator) and Chief Financial Officer; and

WHEREAS, the Borough must respond to DLGS by October 30, 2019.

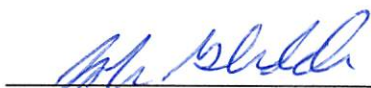
NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Clerk, Borough Administrator and CFO are hereby authorized to respond as required by law and to sign the aforementioned Best Practices Inventory. The Borough Administrator is hereby authorized to file the executed document on or before the due date in October 30, 2019.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			


Adopted: October 23, 2019

APPROVED BY:

ATTEST:



John C. Glidden, Jr., Mayor



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on October 23, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER

WHEREAS, the laws of the State of New Jersey regarding the awarding of certain municipal contracts requires that said contracts be awarded pursuant to the provisions of N.J.S.A. 19:44A-20, et. seq., commonly called the “Pay to Play” law; and

WHEREAS, the governing body desires to pursue the “Fair and Open” process set forth in the law in awarding contracts for the following positions for 2020:

- Borough Attorney
- Borough Bond Attorney
- Borough Appraiser - Commercial Properties
- Borough Appraiser – Residential Properties
- Borough Public Defender
- Borough Prosecutor
- Borough Alternate Prosecutor
- Attorney to the Planning Board*
- Attorney to the Zoning Board of Adjustment*
- Borough Planner (Master Plan Reexamination)*
- COAH Planner
- Borough Auditor
- Borough Engineer; including Planning Board and Zoning Board of Adjustment
- Financial Advisory Services
- Risk Manager
- Landscaper for Foreclosed and Abandoned Properties
- Qualified Purchasing Agent
- Duly licensed personnel to carry out the following public health activities:
 - (a) Public Health Administration: health officer, electronic information notification (LINCS), health education.
 - (b) Environmental Health Services – Registered Environmental Health Specialist (Approximately 4 days per week but additional hours may be assigned subject to Board of Health approval).
- All of the services described in a & b above shall meet “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey.”

***WHEREAS**, the governing body recognizes that under the law, the Planning Board and Zoning Board of Adjustment may make the final decision as to whether or not to use the Fair and Open process when awarding their contracts; however, the governing body strongly recommends that these Boards use the Fair and Open process.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that the governing body desires to pursue the Fair and Open Process in awarding contracts for the positions set forth above and the Borough Clerk is hereby authorized to advertise for said positions pursuant to the law.

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this Resolution to the Board of Health, the Planning Board, and Zoning Board, and the Borough Clerk and Borough Attorney are hereby authorized to take all further steps necessary to carry out the governing body’s desire to pursue the Fair and Open process in awarding the contracts for the positions set forth above.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: October 23, 2019

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held October 23, 2019.

 Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – OCTOBER 23, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, October 23, 2019. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
Borough Administrator, Edward Hynes
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Sergeant Joseph Baldomero, III

The following persons were not present:

Chief of Police, John McTigue

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF OCTOBER 10, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter to provide any comments. Item Nos. 2 and 9 were removed by Mayor Glidden

Item No. 2: Received 10/04/19, Dated 10/04/19, from NJS League of Municipalities re Weekly Round Up - October 4, 2019; III. Annual League Conference

Mayor Glidden reminded that the League Conference is coming up and all governing body members have reservations at The Borgata, so they should be there a couple of times together. He wanted to mention that he is hosting a seminar in the last session on Thursday regarding the Police and Fire(man's Retirement) Pension Fund at 2:00 p.m. and invited all to attend.

Item No. 9: Received 10/08/19, Dated 10/08/19, from Patricia Sheats, PSE&G (patricia.sheats@pseg.com), to icastano@closternj.us re Press Release – PSE&G to Lower Residential Gas Bills This Fall

Mayor Glidden wanted everyone to be aware as he has never seen this ever before in that PSE&G will be lowering gas bills

At this time, Councilwoman Amitai questioned if the Borough Clerk received an e-mail request from the Chair of the Improvement Commission; and she informed she had not. Mayor Glidden asked Councilwoman Amitai to discuss the request under her report.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – OCTOBER 23, 2019 – 7:30 P.M.

b. MAIL LIST OF OCTOBER 17, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter to provide any comments. Item No. 2 was removed by Councilwoman Latner; Item No. 6 was removed by Councilman Yammarino; Item Nos. 7 and 8 were removed by Borough Clerk.

Item No. 2: Received 10/11/19, Dated 10/11/19, from Christina Arlemma, Administrator/ Clerk, Garwood Borough, to New Jersey Municipal Clerks re Resolution adopted 10/10/19 Opposing Forced Consolidation of Public School Districts

Councilwoman Latner voiced her concerns about forcing the consolidation of public school and asked the Council to consider passing a similar Resolution. No objections were voiced and the Borough Attorney informed he would have a Resolution for the next meeting.

Item No. 6: Received 10/16/19, Dated No Date, from Shira Cohen, Director of Operations, Acton Academy of Bergen County, 300 High Street, Closter re Request for permission to use the public area's at Memorial Park and Farrell Woods during recess hours: noon-1 pm, weather permitting (Copy to Jim Oettinger, Risk Management Consultant, Ruth Rando)

Councilman Yammarino informed he spoke to Recreation Director Jim Oettinger and he wanted to discuss this. Mr. Oettinger is at a meeting right now but will be here later to voice his concerns. Councilman Yammarino explained the school has already started using the park without permission and there are concerns about closing the fields in the Winter.

Item No. 7: Received 10/16/19, Dated 10/16/19, from egg@dca.nj.gov to Borough Clerk – Best Practices Inventory Reminder (Copy to Chief Financial Officer, Assistant Chief Financial Officer – Also 13. M.L. 9/12/19)

Borough Clerk asked whether the Chief Financial Officer planned to discuss the Best Practices Inventory and Mr. Luppino said he planned to do so.

Item No. 8: Received 10/17/19 No Envelope, Dated 10/14/19, from John P. McCaffrey, MacBain Farm re Informing of the McCaffrey's desire to renew the lease at the MacBain Farm (Copy to Environmental Commission)

Ms. Castano said she wanted to bring this item to attention as it has been discussed numerous times; and asked if Councilman Devlin had any input on same. In answer to Mayor Glidden, Councilman Devlin said the Environmental Commission is in the process of discussing what things they would want if there were to be a future if they chose to renew for the extra term per the existing contract. They are gathering ideas on what things they would like to include to address some of the things they were unhappy with in the past, if they did renew. He said that right now the Farm Fest is awesome and he feels like performance is up because the contract renewal is looming. Mayor Glidden asked what the Environmental Commission's opinion was at this point because they oversee the lease. Councilman Devlin voiced his opinion that perhaps since he's been on the Council, there has been more monitoring of the Farm than in the past; and you get what you put in. So by having more involved members and a Council Liaison, we are seeing better results than we have in the past year or two. The Mayor voiced his sentiments that he has no issues with Mr. McCaffrey as long as he performs under the lease; and he agreed that in the past there was a period of lack of oversight. Borough Attorney advised they should get a deadline on that input as the contract is expiring at the end of next year. In answer to Councilwoman Amitai, Councilman Devlin said it is not a legally formed subcommittee, but they have people that are involved.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of October 23, 2019)

Mayor Glidden asked if any member of the Council wished to discuss any item on the Consent Agenda. Borough Clerk referred to Item No. 11; Councilman Devlin referred to Item No. 13a; Mayor Glidden referred to Item No. 15; Councilwoman Latner referred to Item No. 16.

~~*11. AUTHORIZING THE ISSUANCE OF AD INTERIM PERMIT NO. 5 FOR THE 2019-2020 LICENSE TERM FOR PLENARY RETAIL CONSUMPTION LICENSE NO. 0207 33 006 009 CINEMEX NJ, LLC t/a CMX, 130 Vervalen Street~~

CLOSTER MAYOR AND COUNCIL
 WORK SESSION NOTES – OCTOBER 23, 2019 – 7:30 P.M.

Borough Clerk advised that an Ad Interim Permit was finally no longer necessary; and Borough Attorney advised that he had a replacement Resolution for the full renewal of the license keeping the same number as follows:

- *11. RESOLUTION AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009 FOR THE 2019-2020 LICENSE TERM (Approved by Borough Attorney 10/23/19)

Borough Clerk informed we were finally at this point thanks to the Borough Attorney’s office; and the Borough Attorney thanked her and Arlene (Gray, Deputy Borough Clerk) for their work in finally achieving the full renewal of this annual license.

- *13a. RESOLUTION AUTHORIZING THE CLERK, CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER TO SIGN THE BEST PRACTICES INVENTORY (Received from Borough Attorney 10/21/19)

Councilman Devlin noted this was a last minute addition; and said he cannot locate a copy of the survey with our responses to it. Chief Financial Officer said he would make a copy and circulate it to the governing body, noting he has the report and can address same. Councilman Devlin said the last time this was submitted by the former Borough Administrator, there were inaccuracies which he questioned him about. He would like to be able to do their due diligence this year as well. In answer to Borough Attorney, Councilman Devlin agreed he did not want it removed but wanted to see it before it was submitted.

- *15. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Class C Member	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	<u>Jeanne Stella</u>	4 Years (Unexp. Lenander)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19

Mayor Glidden informed he wanted to nominate Jeanne Stella as Class C Member of the Historic Preservation Commission to fill the unexpired term of Erik Lenander. He requested a motion be made in the Regular Meeting if there were no objections; and none were voiced.

- *16. REPORTS

- a. CHIEF OF POLICE – SEPTEMBER 2019 (Received 10/8/19)

Councilwoman Latner advised that the number of auto larcenies were down from 12 last year to 4 and narcotics are up to 64 from 30 last year. Disorderly conducts are up to 40 from 22 last year and property damage is at 30 up from 8 last year. Councilwoman Amitai questioned the marijuana numbers and was advised by Sgt. Baldomero that the age of those arrested varies.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

1) REPORT RE FINANCE COMMITTEE MEETINGS – Councilman Yammarino invited the Chief Financial Officer to report on the **Best Practices Inventory**. Mr. Luppino reported he and Assistant CFO went through the checklist and the Administrator reviewed same. There were approximately 87 questions and we scored 41, which is good. If you score 30 plus, no aid is to be withheld; so we will be receiving the Energy Receipt Tax which is a large revenue source we receive. He said the checklist was interesting; and there were a couple of items we answered “No” to and maybe we should bring those questions to the Finance Committee. One of the questions pertained to a formal written Fund Balance Policy; and although there are pros and cons, it is a good thing to have. In answer to Councilwoman Chung, he explained the Fund Balance is the Surplus in our Budget. Rating agencies zero in on these figures; and last year we did have a decrease of approximately \$200,000 which was mainly from Building Department revenues decreasing. Mr. Luppino explained the Borough is very close to a AAA rating; and our Fund Balance and the wealth of our town and real estate values affect that. Councilwoman Chung questioned what a formal policy would be; and he explained the Fund Balance should be about 20% of revenues. Another section zeroes in on cybersecurity; and they are working on this issue to protect ourselves.

Borough Clerk asked whether there would be follow up regarding the submission to be filed in accordance with the new requirements; and Mr. Luppino agreed there would be. She confirmed with the Chief Financial officer that the BPI would be discussed at the November 13, 2019 Meeting since all the members of the governing body, with the exception of Councilman Devlin, did not have a copy in front of them to review this evening.

2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS – Mr. Yammarino reported we can now accept credit cards for taxes. He affirmed that a resident can go to the Borough website and click on a link and enter the payment portal by entering their Block and Lot number. The next step would be for Municipal Court. There is a nominal processing fee.

3) LIAISON REPORTS – Councilman Yammarino reported on the following:
a. Historic Preservation Commission – He thanked the Mayor for the nomination to appoint Jeanne Stella and said she’ll be a great addition. The Lustron House driveway and walkway are done; and all that remains is the breezeway roof. In answer to the Mayor, he said they can’t paint the exterior but it will be cleaned up.
b. Recreation Commission – No report.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS – Councilwoman Latner thanked Chief McTigue, Lt. Brueck and Sgt. Fehsal for attending and contributing to the school safety panel last night – their input was very informational.

2) LIAISON REPORTS – Councilwoman Latner reported on the following:
a. Board of Education – NVRHS – Timothy Shoemaker will be holding a program on parents dangers of vaping. Trunk for Treat is next Tuesday, October 29th. Sgt. Baldomero confirmed he believed the sign was set to advertise the event.

b. Library Board of Trustees – She extended the gratitude of the Library for the Borough’s grant application that will help support the HUD application they are proposing for the automatic doors. She said it will really help because the Seniors are coming to vote there. There is a pilot yoga program to be held in the Library run by an outside agency; and if it’s successful, they have the opportunity to continue it. They also sponsored a showing of Pizza Shop which is all about Rudy’s in Closter. The turnout was enthusiastic and they still have two copies of it there. The 2020 annual BCCLES fee will be decreased by more than \$4,000 due to the change in service; and the book sale brought in almost \$3,000. There will be a new story time called Hebrew Storytime with Elena for 3-5 year olds.

At this time, Councilwoman Chung asked if there was ever a determination about the Library and Emergency Management and Councilwoman Latner said they had not. They agreed it should be resolved before the colder weather comes.

6. COMMITTEE REPORTS (Continued)

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

- 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS – No report.
- 2) LIAISON REPORTS – Councilwoman Chung informed she had no report.
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
- 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18) – Councilwoman Chung reported they had a meeting last night; and two college attendees called in via video chat and speakerphone. They would like to try to put together a Budget proposal for next year to put on certain events throughout the year. They are going to try to reach out to the middle school Stigma Free liaisons to get them involved.

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

- 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS – Councilman Devlin reported the Committee met a week or two ago regarding the tree ordinance; and it should be on the next Agenda. In answer to the Mayor, he said he believed there to be about ten (10) changes from the original ordinance.
- 2) LIAISON REPORTS – Councilman Devlin reported on the following:
 - a. Environmental Commission (Voting member) – They won the prestigious Environmental Achievement award for the MacBain Farm and they were recognized at ANJEC.
 - b. Shade Tree Commission (Voting member) – For the first time, they have exercised their powers under the ordinance and received the requested trees and determined what types should go where, with those plans provided to the Borough Administrator. Going forward it will be easier to get the copies of the plans; and when there is any major alteration, they will be required to plant shade trees.

At this time, Councilwoman Amitai referred to Landmark Trees within the Borough and noted there are about a dozen but only six (6) have been marked and a plaque placed. She said she had asked several years ago if it could be added to an ordinance to protect those trees. Borough Attorney explained the issue with that is every time you want to add one, you would have to amend the ordinance. Further, he agreed with Councilman Devlin that the Administrator should maintain that list; and he believes a copy should be on file where the application is filed so people are aware. It should be flagged at the time of application. In answer to Mrs. Amitai, he said this would be a good time to go over the list and the map and make sure it is up to date; and the Borough Engineer requested a copy of same once it is completed.

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETING(S) – Councilwoman Witko reported that a Human Resources Meeting will be held tomorrow night with Mr. Rogan and Mr. Hynes; therefore, she has nothing further to report at this time.
- 2) LIAISON REPORTS – Councilwoman Witko reported on the following:
 - a. Board of Education – Closter Public Schools – Two (2) third grade teachers at Hillside School applied for and received the Environmental Awareness Challenge Grant from Bergen County Utilities Authority. She reminded that the PARCC test is no longer being used for standardized testing; and announced they are using the new NJSLA (New Jersey Student Learning Assessment) Test. Our students' scores outperformed the State in reading and math. The Board of Education will be converting their office space at Hillside School to be used as small group instruction rooms; and they will be looking to either purchase a building or move their offices or to purchase land to build an office as they are out of space.
 - b. Fire Department – For the month of September, there were 38 incidents; and they responded to an emergency here with the carbon monoxide alarms as well as a deck collapse at a children's party; and everything turned out well.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

- 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S) – Councilwoman Amitai reported the Building Department did not meet this month.
- 2) LIAISON REPORTS – Councilwoman Amitai reported on the following:
 - a. Planning Board (Voting member) – They will be meeting in a week or so.
 - b. Improvement Commission (Voting member) – The tree lighting is moving right along. Mayor Glidden recalled the CIC requested the event be held at the Fire House; and Mrs. Amitai informed it was not their request as they wanted to hold it at Borough Hall again. She explained it was recommended that they have it at another location because it would be safer, since at last year's event, there was a lot of activity with kids running around; and one of them got lost. It was logistically a nightmare for the Police Department; and it was suggested that the event be moved. She voiced her understanding that the Fire Chief approved the plan to hold the tree lighting at the Fire House. Additionally, there are volunteers present on a Thursday night and the DPW can readily get more volunteers during the week as opposed to on a weekend to assist in whatever needs to be done. She said some of the members of the Commission were not happy with the idea of moving it from the traditional location. She realizes there are other events coming up this time of year; and asked for a consensus as to where they should hold the tree lighting.

Mayor Glidden asked if Sgt. Baldomero was involved in the discussions and had any input. The Sergeant voiced his understanding there was a suggestion about a parade but that would be too hard to pull off; and generally, it would be safer; and there would be more parking if the location wasn't next to the main strip in town. Councilwoman Amitai suggested that if everyone felt it should be done at Borough Hall, they could do it on a Sunday when the Plaza is closed and close off Lewis Street. She noted the people that were in this meeting they had did not think that was a good idea – they wanted it at the Fire House. She said it is beautiful behind the Fire House with lots of green open space and beautiful trees; one of which was chosen to be pruned and decorated. It could be done outdoors there for safety reasons, and there is plenty of parking. She voiced her sentiments that moving something like this away from tradition is difficult for some people; and they would really love to see it at Borough Hall. Mayor Glidden reminded they had the Wells Fargo Clydesdale and stage coach last year; and that might have made it a bit more difficult because of the overflow into the street; but we are not having that this year. The Mayor invited Council comments on the matter. Councilwoman Amitai reminded that whatever happens to the CIC's event will impact everyone else that requests events in front of Borough Hall, so she asked everyone to keep that in mind.

Councilwoman Chung asked what happened last year; and Mrs. Amitai responded that a little kid got lost and they couldn't find him; and it was very stressful for the Police; and many comments were exchanged that could happen anywhere. There had been some good suggestions about the use of one of the fields, but then Mr. Oettinger explained why it would not be a good idea to hold it there. Mayor Glidden reminded that traditionally the event was on the Borough Hall lawn and then everyone would go to the Senior Center for drinks inside because it is cold; and asked if they would be allowed to do the same in this situation. Mrs. Amitai informed the CIC would not be permitted to enter the Fire House – the entire thing would be outdoors. She agreed with the Mayor that it will be cold that evening. Councilman Devlin and Councilwoman Witko supported keeping the event at Borough Hall. Mrs. Amitai explained the lighting itself is only a few minutes long and then there is singing on the steps, weather permitting, but overall it took about 1 1/2 hours. She then explained there had been an issue at the Senior Center in the past; and although she preferred this setup the best, there were more than 150 people and that's the limit in that room and the Seniors were not too happy with that. The Mayor said what he heard was that the consensus was to leave it at Borough Hall and asked if that was what he was hearing. Councilwoman Amitai voiced her concerns that it was unfair because the Fire Chief wasn't present and the DPW Superintendent was not present to weigh in on the important reasons why they would like it at the Fire House. Mayor Glidden advised we would bring it up and make a decision at the next meeting and have them here and give them the opportunity to express their concerns and then we'll take a Council vote on it. Mayor Glidden said there was the other issue of the Menorah Lighting which is a separate issue, but it did come up and we were telling them that we wanted them to move to the Fire House as well; and the Fire Chief said that there's a conflict. So we can move the Menorah Lighting to Ruckman Park – it was there a few years ago so we have some flexibility there.

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At this time, Councilwoman Amitai asked Councilwoman Witko where the issue of the Code Enforcement person for ten (10) hours stood; and was advised the subject would be discussed at tomorrow's HR Meeting.

Councilwoman Amitai continued reporting that the St. Mary's Choir responded that their acapella group would be singing at the tree lighting; CGC Rock School will be doing some kind of performance and maybe the Boy Scouts. Lindsey Lam, who competed on the cooking show on television, is going to participate in some way because she's a cookie expert and we're having a gingerbread contest. One of the fire guys will be dressed as Santa and come by on the fire truck so that will be real cute.

c. Senior Citizens – They really want a defibrillator. It has been spoken about before and she recalls being told everyone needs to be certified to use it etc. and that we have one here and the Ambulance Corps is not far away. Chief Brewster is asking for it; and requested we give him one from Borough Hall because we have several. Mayor Glidden asked Borough Administrator to look into it. The Borough Attorney questioned that the Seniors would be using the defibrillator on other Seniors with minimal training. Councilwoman Witko said the machine guides you by voice and tells you what to do. Mrs. Amitai said the Seniors have great entertainment and are planning a Christmas Luncheon. To answer Councilwoman Chung's earlier question, they do not have classes there. Some money was approved for someone to give classes at the Senior Center but it hasn't happened yet. They are looking for a part-time activities coordinator and the difficulty is getting the scheduling down and approval for those people to come in and do things. In answer to Mrs. Chung, she said there is a woman who was approached but nothing has been done yet. Mayor Emeritus Heymann is working with the Executive Board on that.

In response to Mayor Glidden, Councilwoman Amitai informed she had one more very important item to report on for the Improvement Commission. They will be reviewing their By-Laws to see if they should actually focus in one direction whether it be on trying to improve the downtown or having events. She voiced her opinion that those things should be under separate Commissions or Committees. She thinks that is the best way to go and she will come back to the Council with their recommendations. The Mayor said they can always create a Commission for events and noted they kind of morphed into doing events.

G. MAYOR'S LIAISON REPORT

- a. Ambulance Corps – Management at the Corps wanted to thank the Mayor and Council for increasing their budget for the last year.
- b. Borough Engineer – The Mayor asked Mr. DeNicola to report on same under Old Business.
- c. Northern Valley Mayor's Association – There will be a dinner tomorrow night.

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL "CULVERT" ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

Borough Engineer referred to a letter from the Borough Attorney to the Borough of Norwood relative to the status of the project. Norwood has been in discussion with the County on the project to get the County involved; but as of yet, there is no resolution. Borough Attorney said there was a meeting which the County attended by phone; and he felt they were totally unprepared. The concerns were put in writing; and as of today, there has been no response from the County. Chief Financial Officer suggested that the County Executive be contacted on the matter. He said they could copy the Board of Chosen Freeholders; and Borough Attorney advised he would do so tomorrow.

8. NEW BUSINESS

At this time, Councilwoman Amitai asked the Borough Attorney about some CIC meetings she had physically missed but did call in for due to surgery. He affirmed that for the purpose of her absentee records she was in attendance, but not for the purposes of a quorum.

Borough Engineer referred to the Exxon Station at the corner of Piermont Road and Closter Dock Road and informed the owner wants to install two monitoring wells at the station and one across the street. He suggested that the Borough obtain a bond so that the sidewalk is restored and to have the well removed at a later date. Borough Attorney recommended an ordinance to cover such installations.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Adrienne Isacoff, 227 Demarest Avenue, referred to the e-mail sent by the Mayor relative to Safety in Closter and around our schools. She expressed appreciation for the event but was disturbed by the political marketing in the nature of the e-mail. She provided a copy of the e-mail to Mayor Glidden and to Council members. She said the monthly newsletter looked similar to the e-mail inasmuch as it is sent on behalf of the Mayor for the Borough. She noted there is a blurring of the lines as to what this event was. If it was simply a Borough event, she would have no problem; but on the bottom, it said it was co-sponsored by the Mayor and Councilpersons Yammarino, Amitai and Latner without mentioning the Democratic members of the Council. When only those Republican members of the Council are identified, it becomes a Republican Party marketing piece that is taking place shortly before an election. She assumed the purpose for only identifying the Republican members of the Council was to promote the candidacy of the Republican members particularly because the Council member who is the Liaison to the Board of Education is a Democrat - namely Dolores Witko. She would not expect it to happen if there was a forum on Historic Preservation and Councilman Yammarino was not named; and if there was an event involving the Improvement Commission that Councilwoman Amitai would not be involved. She questioned why Councilwoman Witko was not involved in some manner. She appreciated that at the actual event the Mayor made the introduction and invited the Police Chief and others to make their presentations; and the Council members were in the audience. She said she is a member of the Closter Democratic Club and Chair of the Education Committee of the Club. They have had regular events not in connection with an election that were attended by Mayor Glidden and Councilwoman Amitai. A State Republican was allowed to speak at length and there was no political motivation.

Mayor Glidden said the reason that the invitation said it was presented by the Mayor and co-sponsored by these three individuals is because those three individuals were the ones who brought it to his attention that it would be a good idea to sponsor these events for the school. There was no attempt to market any political agenda; and he is fully aware of the events held by the Democratic Club on public property. He said if you had come to me to use the e-mail list to promote the subject, he would have gladly obliged; but nobody has asked. There was no attempt to market any political agenda and had nothing to do with this election.

Councilman Devlin asked are you trying to get around the Open Public Meetings Act inasmuch as it seems that a meeting was held open to the public and attended by a quorum on a subject of public business. Mayor Glidden noted it was not a meeting of four (4) people in a committee environment and very often all members of the Council attended an event. We are not talking about public business at a forum. It was not a Council event; and no public business was discussed, only the safety at public schools.

Adrienne Isacoff said she accepted the Mayor's explanation and urged him to consider the way it appears to concerned residents. She suggested that if you want to have something in the future where you are not inviting an appropriate person to co-sponsor the event, do it as a member of the Republican Club or in some other manner.

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In answer to Boh Hyun Yoon, 121 Closter Dock Road, Councilwoman Chung related the electric line work that had taken place in front of his property, which was deemed to be in the Borough right-of-way. Borough Engineer said he would need to obtain the company's plan to determine the right-of-way line.

Jim Oettinger, Recreation Commission Director, referred to the Acton School use of the fields (6. M.L. 10/17/19) and said he advised the school that they would have to go before the Mayor and Council to obtain permission and provide a Certificate of Insurance. He expressed concern because the field would be closed for the Winter and whether they have had proper vaccinations. He said we do not rent the fields out but if we are letting them use the field, there should be a fee involved; and also the fields are not to be used during inclement weather. If the use of the field is approved, it should be conditioned that they should check the availability of the field. Borough Attorney said if there is a private entity school or other entities who wished to use a public park, it has never been allowed; and if considered, it should be open to public bidding. Councilwoman Chung said we should not break precedence; and there could be a co-mingling issue with the kids; and Councilwoman Latner said she was not comfortable with that. Mr. Oettinger suggested that the school be advised to contact the Tenakill School for use of their facilities. In response to Ms. Amitai's request, the Borough Attorney agreed he would put a letter together.

Linda Albelli, 353 High Street questioned the status of the Village School affordable housing project; and Mayor Glidden updated the project relative to the County's involvement in obtaining the necessary funding for the project. Construction cannot start until the 9% tax credit is approved and is necessary because the affordable housing families will be paying less. Borough Attorney advised that the procedure is moving forward but there are many competing municipalities and private entities applying for this money. Under our Settlement Agreement, construction must start within two years of the court approval date.

Ms. Albelli referred to the issue discussed previously and noted that the addiction crisis seminar held at the Closter Library was very successful but she wished that more people could be reached. She asked that if, in the future, when we hold these types of seminars, could we get access to your e-mail list or newsletter where it could appear. Mayor Glidden said the Borough's e-mail list is kept by Kevin Whitney and he had no problem with an event such as that coming to his attention and being put in the Mayor's newsletter.

Dr. David Barad said when he was on the Shade Tree Commission, the plans were always reviewed. He supported the tree lighting at Borough Hall rather than the Fire House.

Councilwoman Chung referred to the e-mail the governing body members received relative to Trick or Treating on Ruckman Road. Mayor Glidden said he had the flyer they referred to in front of him. He informed he had a discussion with the individual who distributed it, who explained the reason for doing so was that Closter itself, as a town compared to other towns, has very inactive trick or treating on Halloween. He said a lot of families are taking their kids to neighboring towns like Alpine and Demarest. There's a group at the top of Ruckman Road that wanted to see if they could get some participation from the neighbors including the Borough Clerk who lives in the area. They had a good turnout last year and had the participation of the police as well. Some residents objected to receiving the flyer in their mailboxes. One of them came down to find out if there were any objections to the flyers being placed in mailboxes. Whether they were told it was or was not, it was their understanding that it wasn't. Councilwoman Amitai voiced her understanding that it was illegal to put it in the mailboxes, but they could place it under the doormat. The Mayor continued that it got some people very upset. He questioned Sgt. Baldomero about the use of mail boxes and the Sergeant explained that it is a federal matter and would have to be addressed with the Post Master.

Mayor Glidden said he advised the person that the better way of distributing this message would be to personally obtain e-mail addresses before Halloween to send out a message.

Mayor Glidden read a letter from a Ruckman Road resident relative to the Trick or Treat flyer supporting the activity held on the road on Halloween. She asked for support of the function from the Mayor and Council and there were no objections.

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10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

Motion to adjourn the Work Session at 9:09 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
November 7, 2019 for approval at the
Regular Meeting to be held
November 13, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
and Arlene Marie Gray, RMC,
utilizing recording and the
Borough Clerk's notes

Approved at the Regular Meeting held November 13, 2019
Consent Agenda Item No. 20b