

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MONDAY, NOVEMBER 25, 2019 - 7:30 P.M

Council President Yammarino called the meeting to order at 9:10 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Council President Joseph Yammarino
- Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Jannie Chung and Victoria Amitai
- Borough Administrator, Edward Hynes
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Jack McTigue

The following persons were absent:

- Mayor John C. Glidden, Jr.

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

- a. PROMOTION OF THOMAS BRUECK FROM THE RANK OF LIEUTENANT TO CAPTAIN (Approved RM 11/13/19/Requested by Chief of Police 11/13/19) This presentation was made during the Work Session.

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	<u>NO APPOINTMENT</u>	1 Year (Unexp. Whitney)	31-Dec-19
*Planning Board				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Corso)	31-Dec-20
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item No. 8 and Item No. 9, which was carried to the Regular Meeting to be held on December 11, 2019, was made by Councilwoman Witko, seconded by Councilwoman Latner and declared carried by Council President Yammarino upon the affirmative vote of the Council President and Councilpersons Devlin, Latner, Witko, Chung and Amitai.

RESOLUTIONS

- 7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD LEGAL ESCROW FUNDS TO SARAH CLAIRE, LLC IN THE AMOUNT OF \$862.50 FOR PROPERTY LOCATED AT 162 CLOSTER DOCK ROAD, BLOCK 1301, LOT 9 DUE TO SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 10/30/19)

- 8. ***TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2019 BUDGET APPROPRIATIONS (Received from Assistant CFO 11/14/19) *REQUIRES 2/3 MAJORITY VOTE***

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9. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE IZENBERG APPRAISAL ASSOCIATES TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES PERTAINING TO AN APPRAISAL OF 121 SCHRAALENBURGH ROAD, FOR A FEE NOT TO EXCEED \$2,500 (Received from Borough Attorney 11/20/19)
10. RESOLUTION AUTHORIZING THE PLACEMENT OF A MENORAH IN FRONT OF BOROUGH HALL FROM DECEMBER 22, 2019 THROUGH DECEMBER 30, 2019, AND FOR A MENORAH LIGHTING EVENT TO TAKE PLACE ON DECEMBER 22, 2019 (Received from Borough Attorney 11/20/19)
11. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE THE HOLDING OF A TREE LIGHTING CEREMONY ON DECEMBER 8, 2019 IN FRONT OF BOROUGH HALL (Received from Borough Attorney 11/20/19)
- 11a. RESOLUTION APPROVING ISSUANCE OF 2020 CERTIFICATE OF COMPLIANCE FOR AKSON, LLC THAT SHALL EXPIRE ON 1/18/2020 FOR THE FOLLOWING LIMOUSINE: 2016 CADILLAC XTS, VIN#2G61U5S37G9209610 (Completed application filed, appropriate fees paid and approvals received from Borough professionals)
- 11b. MOTION TO MEMORIALIZE FOR THE NEXT MEETING A MOTION AUTHORIZING PSE&G TO UNDERTAKE THE UPGRADING OF THE PIPES IN THE DESIGNATED AREAS AND FOR THE USE OF THE CLOSTER SWIM CLUB PROPERTY FOR STORAGE, SUBJECT TO APPROPRIATE BONDING, HOLD HARMLESS AGREEMENT AND CERTIFICATE OF INSURANCE
12. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 11/21/19) – ABSTENTION: AMITAI
 - a. REGULAR MEETING HELD NOVEMBER 13, 2019
 - b. WORK SESSION HELD NOVEMBER 13, 2019
13. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19

14. REPORTS
 (None received at the time of preparation of this Agenda)

At this time, in response to the Borough Clerk’s inquiry, the Borough Attorney asked for a Motion cancelling the Mayor and Council Meeting originally scheduled to be held on Monday, December 23, 2019. Said Motion was made by Councilwoman Latner seconded by Councilwoman Chung and declared carried by Council President Yammarino upon the affirmative vote of Council President Yammarino, Councilpersons Latner, Witko, Chung and Amitai. Councilman Devlin voted No.

- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
8. ***TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2019 BUDGET APPROPRIATIONS (Received from Assistant CFO 11/14/19) *REQUIRES 2/3 MAJORITY VOTE***

Motion of approval was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Council President Yammarino upon the affirmative vote of Council President Yammarino, Councilpersons Latner, Witko, Chung and Amitai. Councilman Devlin voted No.

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Council President Yammarino opened the meeting to the public. No one wishing to be heard Council President Yammarino closed the meeting to the public.

16. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

At 9:18 p.m., motion was made Councilwoman Amitai, seconded by Councilwoman Latner to approve the following Closed Session Resolution which was declared carried by Council President Yammarino upon the affirmative vote of the Council President and Councilpersons Devlin, Latner, Witko, Chung and Amitai.

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- 17a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4) “A collective bargaining agreement”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 8-12 weeks.

Council President Yammarino resumed the Regular Meeting at 9:44 p.m.

18. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:44 p.m. was made by Councilwoman Witko, seconded by Councilwoman Latner and declared unanimously carried by Council President Joseph Yammarino.

Provided to the Mayor and Council on
December 5, 2019 for approval at the
Regular Meeting to be held
December 11, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held December 11, 2019
Consent Agenda Item No. 19a

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the Planning Board professionals have inspected the improvements required under the granted approvals: and

WHEREAS, Planning Board professionals have determined that all required improvements have been satisfactorily completed and all legal fees due for services rendered have been received for applications at

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
1301	9	162 Closter Dock Rd	Sarah Claire LLC	\$862.50

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to release and return the remaining escrow funds to the applicant.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			✗			
Councilwoman Latner		✗	✗			
Councilwoman Witko	✗		✗			
Councilman Yammarino			✗			
Councilwoman Chung			✗			
Councilwoman Amitai			✗			

Adopted: November 25, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



Joseph Yammarino
Council President

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held November 25, 2019

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

TRANSFER RESOLUTION NO. 1
AUTHORIZING THE TRANSFER OF 2019 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 provides that should it become necessary during the last two months of the fiscal year, the amount to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, **adopted by not less than 2/3 vote of the full membership** thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for contingent expenses or deferred charges.


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Assistant Chief Financial Officer be and is hereby authorized to make the following transfers in the **2019** Budget Appropriations:

		<u>FROM:</u>	
CONSTRUCTION CODE	9-01-22-195-000-011	\$ 6,000.00	
POLICE DEPARTMENT	9-01-25-240-000-010	\$ 25,000.00	
		<u>\$ 31,000.00</u>	
			<u>TO:</u>
GENERAL ADMINISTRATION	9-01-20-100-000-011	\$ 12,000.00	
ZONING BOA	9-01-21-185-000-011	\$ 1,000.00	
POLICE - CROSSING GUARDS	9-01-25-240-000-127	\$ 1,500.00	
STREETS & ROADS - ON CALL	9-01-26-290-000-019	\$ 2,500.00	
SANITATION	9-01-26-305-000-011	\$ 8,000.00	
RECYCLING	9-01-26-306-000-011	\$ 2,500.00	
PUBLIC BULDGS & GROUNDS	9-01-26-310-000-011	\$ 1,000.00	
MUNICIPAL COURT	9-01-43-490-000-011	\$ 2,500.00	
			<u>\$ 31,000.00</u>

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin				X		
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: November 25, 2019

APPROVED BY:


Joseph Yammarino
Council President

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on November 25, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION AUTHORIZING THE PLACEMENT OF A MENORAH IN FRONT OF BOROUGH HALL FROM DECEMBER 22, 2019 THROUGH DECEMBER 30, 2019, AND FOR A MENORAH LIGHTING EVENT TO TAKE PLACE ON DECEMBER 22, 2019

WHEREAS, at the public meeting held on September 25, 2019, the Governing Body reviewed a letter from Rabbi Yossi Gluckowsky, Executive Director of Chabad Shul of Closter, which was item number 11 on the September 19, 2019 Mail List; and

WHEREAS, the letter requested permission for the placement of a Menorah in front of Closter Borough Hall for the period from December 22, 2019 through December 30, 2019, and to conduct a Menorah Lighting Event to take place in front of Borough Hall on Sunday, December 22, 2019; and

WHEREAS, permission was further requested for the December 22, 2019 lighting event to include entertainment and refreshments; and

WHEREAS, the Governing Body discussed the request and determined that the request to place a Menorah in front of Borough Hall should be authorized and the request to conduct a Menorah Lighting Event also should be authorized, subject to the Borough's prior receipt of a hold harmless agreement and certificate of insurance approved by the Borough's risk manager; and, additionally, that the Borough Hall building may be opened for purposes of the public's use of rest rooms;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that Chabad Shul of Closter may place a Menorah in front of Borough Hall from December 22, 2019 through December 30, 2019, and may conduct a Menorah Lighting Event in front of Borough Hall on Sunday, December 22, 2019 from 6:30 p.m. to 8:00 p.m., which event may include entertainment and refreshments, subject to and contingent upon the Borough's receipt of a hold harmless agreement and certificate of insurance approved by the Borough's risk manager prior to the Menorah Lighting Event; and also authorizes that the Borough Hall be opened during that time to make rest rooms available for use by the public.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: November 25, 2019

APPROVED BY:



 Joseph Yammarino
 Council President

ATTEST:



 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on November 25, 2019.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE THE HOLDING OF A TREE LIGHTING CEREMONY ON DECEMBER 8, 2019 IN FRONT OF BOROUGH HALL

WHEREAS, at the public meeting held on November 13, 2019, the Governing Body reviewed a letter from the Closter Improvement Commission, which was item #9 on the November 7, 2019 Mail List; and

WHEREAS, the letter requested permission to hold an annual tree lighting ceremony on Sunday, December 8, 2019 in front of Borough Hall commencing at 4:30 p.m.; and


WHEREAS, the Governing Body discussed the request and determined by a voice vote that the request should be authorized, and that the tree lighting ceremony may occur on the date requested from 4:30 p.m. to 6:00 p.m. and, additionally, that the Borough Hall building may be opened for purposes of the public's use of rest rooms;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Closter hereby memorializes its vote at the November 13, 2019 Public Meeting to approve the request by the Closter Improvement Commission to hold a tree lighting ceremony on Sunday, December 8, 2019 in front of the Borough Hall from 4:30 p.m. to 6:00 and to also authorize that the Borough Hall be opened during that time to make rest rooms available for use by the public.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: November 25, 2019

APPROVED BY:


Joseph Yammarino
Council President

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on November 25, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, Akson, LLC has filed a Certificate of Liability Insurance from Edgewood Partners Insurance Center and a Power of Attorney, as required by law; and

WHEREAS, these documents have been approved by the appropriate officials; and

WHEREAS, Akson, LLC has made payment of the required fee;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter, in accordance with N.J.S.A. 48:16-17, approves issuance of a Certificate of Compliance that shall automatically expire on **January 18, 2020** for the following limousine:

2016 CADILLAC XTS


VIN# 2G61U5S37G9209610

BE IT FURTHER RESOLVED that upon receipt of renewed Certificate of Liability Insurance and approval from the Risk Management Consultant for same, a new Certificate of Compliance will be issued bearing expiration date of **December 31, 2020**.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: November 25, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



Joseph Yammarino
Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held November 25, 2019.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – MONDAY, NOVEMBER 25, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Monday, November 25, 2019. Council President Joseph Yammarino called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

At Council President Yammarino's request, the Cub Scouts asked all to stand to salute our flag

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Council President Joseph Yammarino
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Jannie Chung, and Victoria Amitai
Borough Administrator, Edward Hynes
Borough Attorney Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Jack McTigue

The following persons were not present:

Mayor John C. Glidden, Jr.

Council President Yammarino deviated from the Agenda and asked that the following item on the Regular Meeting Agenda be addressed at this time due to the room full of eager attendees:

“4. PRESENTATION(S)

- a. PROMOTION OF THOMAS BRUECK FROM THE RANK OF LIEUTENANT TO CAPTAIN
(Approved RM 11/13/19/Requested by Chief of Police 11/13/19)”

Councilwoman Latner introduced Thomas Brueck who was born in Closter, is married to Jocelyn and has a 14 year old son Christian. He was hired in January 1997 as a patrolman and has served this Borough for 23 years. He is a second generation police officer and his father retired in 1991 as a detective. During his career he has received 16 letters of commendation and 24 letters of gratitude. He has been credited with the apprehension and conviction of several suspects, received two life-saving awards, a unit citation award, a meritorious service citation and has delivered a healthy baby. He is responsible for the apprehension and conviction of nearly 100 drunk drivers and was recognized with a distinguished award issued by MADD. He was temporarily assigned to the Bergen County Prosecutors Office and participated in the surveillance and apprehension of several high profile criminals. He was also assigned as Field Training Officer where he worked with newly hired patrolmen. He was promoted in 2012 to Sergeant and was tasked with outfitting new police vehicles and firearms in addition to being involved in the construction of the Closter Police Department firearms training facilities. In 2016 he was promoted to Lieutenant and is responsible for the Department's scheduling, staffing, department training, training facilities and field training programs. He assists in Department policies, police related grants and oversees specialized details; and as Captain, he will now add assistance in administration and supervision of the

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Department. He will continue to coordinate all activities and operations, provide administration support and insure that the day to day operations are carried out.

Council President Joseph Yammarino administered the Oath of Office to Thomas Brueck as Captain of the Police in the Borough of Closter. Congratulations were offered by the governing body and the public offered a round of applause. Captain Brueck thanked everyone for coming and “most of all my wife, without whom I would not be able to do half the things I do; and she has never stood in the way of anything I have done for the Police Department and I thank my son.”

Council President Joseph Yammarino continued with the Work Session Agenda.

a. MAIL LIST OF NOVEMBER 14, 2019 – Council President Yammarino asked if any member of the Council wished to address any matter to provide any comments. Item Nos. 2b and 3 were removed by Councilwoman Latner; Item No. 6 was removed by Councilwoman Amitai.

Item No. 2b: Received 11/15/19, Dated 11/15/19, from Kerry Kirk Pflug, Director, Office of Local Governmental Assistance, NJ Department of Environmental Protection re NJDEP Weekly Update – November 15, 2019; 1. New Jersey Tree Recovery Program (Copy to Environmental Commission, Shade Tree Commission)

Councilwoman Latner informed she was unaware that the State is working with the Arbor Day Foundation due to all the trees lost from storms to help residents replace those trees. They are going to be giving out seedlings to distribute to the residents at no cost to the Borough. The application has to be submitted by 1/16/20. This was a promotional notification to help spread the word. Councilman Devlin informed he would handle same as they usually take care of this at the Northern Valley Earth Fair; and last year, we actually got too many and people didn’t want to take them.

Item No. 3: Received 11/13/19, Dated 11/13/19, from Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office re 2019 Winter Wonderland Tree Decorating (12/2/19 – 12/6/19 from 7 p.m. to dusk) & Important Dates

Councilwoman Latner wanted to remind everyone there is a tree to be decorated because Councilwoman Chung had said there were several years that we missed it completely. Councilwoman Chung suggested we invite all of the groups in town to help decorate it. Tiger Den Leader Andrew Correa from the Improvement Commission said it is a good project for the younger scouts and said they will be working on ornaments on Monday (12/2/19) and he will send some pictures to the Council.

Item No. 6: Received 11/14/19, Dated 11/14/19, to Bergen County Clerks, from the following Municipal Clerks: **a.** Paramus; **b.** Waldwick; **c.** Emerson; **d.** Hasbrouck Heights; **e.** Allendale re Certified copies of the following Resolutions Calling for Study Commission to Review the Open Public Records Act

In answer to Councilwoman Amitai, Borough Attorney reminded it was discussed at the last meeting; and he forwarded a draft to the Borough Clerk’s office for comment and finalization. Councilwoman Amitai said she does not know how long it takes but heard how onerous it is; something should be done and the Borough Attorney agreed.

a. MAIL LIST OF NOVEMBER 21, 2019 – Council President Yammarino asked if any member of the Council wished to address any matter to provide any comments. Item No. 3 was removed by Council President Yammarino; Item No. 4 was removed by Councilwoman Chung; Item No. 6 was removed by Councilman Devlin.

Item No. 3: Received 11/18/19, Dated 11/18/19, from Neil L. Winter, Jr., Director – Regional & Community Affairs, Orange and Rockland to Borough Clerk re O&R Urges Customers to Be Aware of Utility Scams

Council President Yammarino read the release and says they have gotten more clever and now they threaten to cut off the person’s service unless they purchase a gift card.

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WORK SESSION NOTES – MONDAY, NOVEMBER 25, 2019 – 7:30 P.M.

Item No. 4: Received 11/18/19, Dated November 2019, from NJS League of Municipalities to Municipal Clerk re Legislative Bulletin – November 2019, No. 5 – 2018-2019 Legislative Session

Councilwoman Chung inquired about Chapter 221 (S-2858 adopted 8/9/19) which “prohibits issuance of certain badges to NJT board members, PANYNJ commissioners, and local and State elected officials” and asked what it was. Borough Attorney recalled an incident on the Palisades Parkway several months ago where a Commissioner’s daughter was pulled over as a passenger in the car and cell phoned her mother. The mother came to the scene and flashed this badge around saying who she was from the Port Authority and it was on police video cam; so, that was the impetus for this legislation. Lay people that have those types of positions should not have these badges because if they’re going to be abused, everybody is going to lose the privilege or the uniqueness of having that type of badge. He affirmed for Councilwoman Chung that nobody can have an official looking badge. Councilman Devlin recalled Mr. Ciccone who was in the business of selling badges while he was Sheriff and he got in trouble for that. Mr. Rogan advised them to not flash their badges around. Chief McTigue said it is fine to have but it cannot be used for personal or financial gain as an elected official. Councilwoman Latner recalled Councilman DiDio had gotten their badges.

Item No. 6: Received 11/18/19, Dated 11/18/19, from Niti Agarwal, to Borough Clerk re Request for 5th & 6th grade Closter Improvement Project to be included in the Mayor & Council meeting on Nov 25, 2019

Councilman Devlin asked if there would be a presentation today; and Borough Administrator informed they came unofficially last Friday with their Police Department representative and the Mayor; and he has invited the BOT Squad to the December 11th meeting.

William Tantum, Tenakill Middle School Principal, said this is the second year they will be holding the TREP\$ Market Place, and on 12/3/19 the 6th graders will have an assortment of things they have created. One difference from last year is that there will be no food because they are working on their financial literacy skills; so they wanted to help them create a product they can actually sustain and continue as opposed to something that is only saleable once. All are invited to attend from 6:30 p.m. to 8:30 p.m. at Tenakill Middle School; and it will be a cash only event. He explained the kids signed a contract with their parents to have the money fronted; and they will pay them back and keep any proceeds. In answer to Councilwoman Latner, Mr. Tantum said he will look into having reusable bags available for sale by the door.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 25, 2019)

Council President Yammarino asked if any member of the Council wished to discuss any item on the Consent Agenda. Councilman Devlin referred to Item Nos. 8 and 9. Borough Clerk added Item No. 11a to the Agenda.

*8. ***TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2019 BUDGET APPROPRIATIONS** (Received from Assistant CFO 11/14/19) ***REQUIRES 2/3 MAJORITY VOTE***

Councilman Devlin questioned what the transfers were for; and was advised by the Borough Administrator that the transfer was from the Police Department and Construction Code to Crossing Guards, which he felt was justified but did not know the remaining areas but would check into same. In answer to the Borough Attorney, Councilman Devlin noted that he had requested a transfer of about \$11,000 for the removal of dead and dying ash trees but same was rejected by Maria Passafaro.

*9. **RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE IZENBERG APPRAISAL ASSOCIATES TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES PERTAINING TO AN APPRAISAL OF 121 SCHRAALENBURGH ROAD, FOR A FEE NOT TO EXCEED \$2,500** (Received from Borough Attorney 11/20/19)

Councilman Devlin noted that the seller may be very motivated since they are on their way to jail; and Borough Attorney clarified his partner was indicted and worked out a plea. In answer to

CLOSTER MAYOR AND COUNCIL

WORK SESSION NOTES – MONDAY, NOVEMBER 25, 2019 – 7:30 P.M.

Councilwoman Chung, Borough Attorney said the request for an appraisal is not necessarily a prelude to an offer for the property. Borough Administrator said he had heard the Mayor speak about the property noting that it is an eyesore; and he would like to coordinate with the Mayor and Council to make it a gateway to Closter. He explained that getting the appraisal gives us an idea of the value of the property. Councilwoman Chung asked if there were other options available to us other than purchasing the land, such as the interest putting pressure on Mr. Daibes to develop the site. Borough Attorney said the area is zoned Residential. Councilwoman Amitai said years ago when the property became available someone wanted to put a convenience store on the property; and she felt it would be ideal for the Borough to get the property, plant pine trees and leave it vacant. Borough Engineer said the property is still contaminated; we think the soil has been remediated but there is still ground water contamination.

Councilwoman Chung suggested it would be more valuable to determine the contamination before going out for an appraisal. In answer to the Borough Engineer, Borough Attorney agreed the Appraiser could take it into consideration but said he wouldn't know about it or how bad it is. He said this is an environmental issue and clean up could exceed the value of the property recalling that the Flamm property ended up valueless because of the contamination, even though it had been offered to the Borough for free. In answer to Councilwoman Amitai, Borough Engineer explained at one point it had been requested to test the Demaree property and Mary Crain refused. He further explained we have no jurisdiction over same - it is the NJDEP. Borough Attorney explained to Mrs. Amitai that this is an environmental issue and we have no control over when or if the contamination is ever completely remediated; and some towns require fencing to be put up around it. Mr. Rogan said it could be clean and we wouldn't know because there's no paperwork with the DEP; and if that's the case, Mr. Daibes should put it up on the market and have an asking price as it has not been officially listed.

Councilwoman Chung voiced her concerns that an appraisal seems premature in her opinion; and at this stage with the contamination, she's not even sure why we would be doing an appraisal. Borough Engineer said most sites in New Jersey during cleanup have a licensed Site Remediation Professional who would have the information on that site; and he spoke to the Administrator about calling, but we don't want to tip anybody's hand or anything. Borough Attorney said if you are considering buying the property, the other issues they should be aware of are that to apply for County or Green Acres money, you would have to get one of their appraisers to do this. He reminded that when we purchased Blanch Woods, we were able to utilize Closter Open Space plus County and Green Acres money; so it came from other sources as opposed to 100% from Closter's coffers. They have a list of appraisers that if you don't use those people, you can't even ask for their money. If they want to purchase this with just Closter Open Space money, they can do this. Borough Engineer reminded when we got involved with the Swim Club, the whole reason we tested that property was because we were going for Green Acres money; and their requirements are Phase I environmental tests; and that's when all of this came to light. In answer to Councilwoman Amitai, Borough Attorney reminded there was a reverter clause on the Swim Club property; so we would have ended up with it anyway. Councilwoman Amitai said she would love to see something done with it as it has been so awful looking for years.

Councilman Devlin reiterated his concerns that having an appraisal done without knowing the full extent of the environmental issues isn't going to be a very good appraisal. Borough Engineer explained the Appraiser doesn't really get involved with the environmental aspects of a property; and said they can only go by the report; and there is no report on the DEP website; so he again offered to contact the LSRP if they so choose. Councilwoman Latner supported having the Borough Engineer contact an LSRP professional and Councilwoman Chung agreed that if it was appropriate and we wished to pursue Green Acres money, then we should use one of the required appraisers after the environmental issues are known. Borough Engineer informed he would contact the LSRP tomorrow and report back to the Council as to the status before the next meeting. Borough Attorney said the Resolution would be carried to the next Agenda. No objections were expressed by Council members.

- 11a. RESOLUTION APPROVING ISSUANCE OF 2020 CERTIFICATE OF COMPLIANCE FOR AKSON, LLC THAT SHALL EXPIRE ON 1/18/2020 FOR THE FOLLOWING LIMOUSINE: 2016 CADILLAC XTS, VIN#2G61U5S37G9209610 (Completed application filed, appropriate fees paid and approvals received from Borough professionals)

Borough Clerk informed that this Resolution was added to the Agenda since the Borough Attorney approved the Certificate of Compliance; and no objections were expressed.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

1) REPORT RE FINANCE COMMITTEE MEETINGS – Council President Yammarino reported there were some discussions about grant writer Millennium Strategies. He reminded that we have not hired them yet but they will be providing us with a proposal for review and consideration.

2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS – Mr. Yammarino reported Municipay is the company we have been using for credit card payments; and that has been moving forward. He reminded that everyone received an email from (IT Coordinator) Kevin Whitney asking if we have any interest in having an electronic sign board in front of Borough Hall. He is working on his budget items and wanted to know if there was interest to include same. Councilwoman Chung said she was interested but wanted to know what the pricing was; and Councilwoman Latner agreed. In answer to Mrs. Latner, Councilwoman Amitai explained that many years back there were objections from the Historic Preservation Commission because it didn't go with the building; and others complained it was distracting to drivers. She explained the Improvement Commission is unhappy with the sign that is there because it never changes and doesn't give much information. Councilwoman Witko questioned the need for the sign to be on Borough Hall property and noted where Demarest has theirs that doesn't cause much of a distraction. Council President Yammarino agreed to let Kevin know there was interest and to obtain pricing information.

3) LIAISON REPORTS – Council President Yammarino reported the following:
a. Historic Preservation Commission – The ongoing Lustron House improvements have been completed with the breezeway roof being finished.
b. Recreation Commission – No report.

At this time, Councilwoman Amitai recalled they were looking for special cleaning for the enamel and asked if anything was done with that. Mr. Yammarino explained volunteers have been helping clean up on weekends. A lot of volunteer landscaping has been done.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS – No report.
2) LIAISON REPORTS – Councilwoman Latner reported the following:
a. Board of Education – NVRHS – They held their Biennial Wellness Fair. NVD volleyball girls team were the Group 2 champions. There is a new program that will be offered at Northern Valley which is career training for interactive digital designers through a partnership with Bergen County Technical Schools and the Northern Valley School District which was announced in late October.
b. Library Board of Trustees – MacMillan Publishing is limiting libraries to only purchasing one copy of each new e-book title for 8 weeks after they are released; so there is a petition to sign: #eBooksForAll. As of November 1st many libraries have chosen to protest this practice and have been boycotting MacMillan Publishing. In answer to Councilwoman Chung, she affirmed that publishing houses give licenses for e-books but do not limit them like MacMillan is; and a lot of libraries are upset with this and informing patrons of the petition. Councilwoman Amitai asked about Canopy streaming service and Mrs. Latner informed she had tried it out in the past and said there is also Hoopla. Mrs. Latner expressed gratitude on behalf of the Library for the support for a grant for the ADA doors. She further reported that BCCLS system is changing as they have passed some uniform loan periods. Director Ruth Rando has been pushing for this for some time as she felt users should have the same experience across all BCCLS libraries so now all the rental times will be uniform.

6. COMMITTEE REPORTS (Continued)

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS – Councilwoman Chung informed she had no report this week.

2) LIAISON REPORTS

- a. Board of Health
- b. Zoning Board of Adjustment
- c. Northern Valley Greenway

3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)

At this time, Councilwoman Chung asked Council President Yammarino about the Closter app and whether it was being used or is there a stat report; and he informed he would find out. He said he uses the Recycle Coach weekly but will find out about the app. Councilwoman Amitai said she hardly gets anything on there; and it's so underutilized.

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS – Councilman Devlin reminded the Tree and Third Street Parking ordinances were introduced at the last meeting; and they have not met recently.

2) LIAISON REPORTS - Councilman Devlin reported the following:

a. Environmental Commission (Voting member) – The signs at Schauble Park do not say anything about “No Dumping” and there are no separate signs for that; so they will be requesting those in addition to no motorized vehicle signs.

b. Shade Tree Commission (Voting member) – He was unable to attend the last meeting; however, the process of getting plans is a little easier. He reiterated they requested and were denied money to remove the thirteen (13) trees infested by the Emerald Ash Borer. In answer to Councilwoman Amitai, he explained they have traveled from west to east; and they are hopeful that not every tree will be infested; but the overwhelming majority of Ash trees will be infested. The insects will die out when they reach the Hudson River or Atlantic Ocean because there's nowhere else for them to go.

At this time Councilwoman Chung referred to the trees Mr. Devlin spoke of at a previous meeting and he informed those signs had been put up but were not authorized by ordinance, so they were taped or painted over.

At this time Council President Yammarino inquired if the Environmental or Shade Tree Commissions had any discussions about the Spotted Lantern Fly yet; and Mr. Devlin informed they had not. Borough Engineer reported they have already migrated from Pennsylvania. Mr. Yammarino said they look pretty but they are very invasive and take over agricultural crops and pretty much anything and kill it.

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETING(S) – Councilwoman Witko reported the Human Resources Committee has not met in a while; but they do have a meeting scheduled for next Wednesday.

2) LIAISON REPORTS– Councilwoman Witko reported the following:

a. Board of Education – Closter Public Schools – She was unable to attend the last meeting.

b. Fire Department – They are waiting for delivery of the fire truck. Last month there were 25 incidents and 264 man hours.

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

Before giving her report, having been unable to attend the previous meeting, Ms. Amitai thanked Ms. Latner for moving the tree lighting ceremony at the last meeting; and the Borough Attorney for the Third Street Parking Ordinance. She thanked Mr. Hynes for all the details he has been handling regarding moving a lot of their CIC events acknowledging the pieces there are to the tree lighting event which is a lot more intense.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO) (Continued)

1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S) - In response to Ms. Amitai's inquiry regarding the status of the scanner for the Building Department, Borough Administrator informed they are processing the purchase order. He informed they will begin with documents in the back room minus 14 file cabinets which went to the DPW; so they are looking for a schedule from them and they just spoke to us today. He said, fortunately, they are taking the documents from here because bringing the equipment in house would be disruptive and not the most efficient method. He explained they have the big equipment to do it. He actually stopped at their booth in Atlantic City. He spoke with Scott from the company today who is handling this with Jack Peters and Rose Mitchell and he moved the purchase order.

In response to Councilwoman Chung, Mr. Hynes informed that the price is determined by volume. He continued that the next Department that has the most documents is the Borough Clerk's office. In response to Ms. Amitai's inquiry, Borough Clerk informed she will not allow the Minute books to be removed from this building; in fact, she has been waiting for the Building Department to successfully complete their scanning project for the last 15 years. The history is not successful because a company was contracted to remove the building department documents and scan them. The job was never completed and all the documents were hastily dumped back into the basement. She added that they were going to utilize grant money the Clerk was awarded but handed over to the building department for their use since it encompassed three departments: The Building Department, The Tax Collector and Assessor utilizing Lot and Block numbers for organization purposes and coordination between those Departments.

Mr. Hynes responded to Ms. Chung by informing that everything would be archived in pdf which is State approved; and added that this is our "guinea pig". Mr. Hynes continued that the two most highly experienced people are Paul Demarest and Rose Mitchell. Once they say this is terrific, we will be moving on to the Clerk's office. However, we need an estimate. There are documents from the Clerk's office that have to stay here – original Minutes stay here. He affirmed that there would be a way to monitor if all documents had been properly scanned. Councilwoman Amitai voiced her surprise that the Borough employees were not going to be involved in the procedure. Mr. Hynes emphasized that once accomplished successfully, this will be most helpful for all.

The Borough Clerk explained her Deputy had come upon a special cabinet to house a large number of Minute books and needed the Borough Engineer's expertise since the books are quite heavy. When Mr. DeNicola took a look at it for volume and weight, his only recommendation was to place the cabinet sideways to accommodate the excessive weight. Ms. Castano explained that Mr. Hynes' recommendation for the Minute books to be placed in the basement was unacceptable to her due to the fact that there is a great amount of humidity to further deteriorate the books; and her section was in a room where they have a water meter making them more vulnerable. (Our Minutes go back to 1912.)

Mr. Devlin voiced his opinion that responding to OPRA requests would be easier. Ms. Castano said the majority of OPRA requests at the present time are not for records. They are requests for our offices to do research for them to which both our Borough Attorney and Administrator can attest. They don't ask for copies of records. They don't know what they want and they want us to research for them and give them information they could obtain by coming to the Borough to review in the individual departments. That is our major problem with OPRA.

2) LIAISON REPORTS

a. Planning Board (Voting member) – Ms. Amitai informed that at the meeting to be held on December 4 there will be a couple of applications before them. Borough Engineer clarified that there will be two soil moving and one fence.

b. Improvement Commission (Voting member) – Councilwoman Amitai asked Mr. Correa if he wanted to speak to the Council about the plans which she said were a lot more intense. She said that insofar as the insurance is concerned for people participating in the event, CJC Music School was invited to play and because Mr. Chung was going to pay his teachers, his insurance to cover this hour and a half event would be \$800. She is aware the Borough has to be protected against lawsuits but this is just too much money. Ms. Amitai added that in speaking with a couple of insurance companies, she found out that they don't have one day event coverage; and they would have to buy it for the year which would be too much money for them. Therefore, they do not know if they will be able to participate. Tomorrow morning they will have a decision about that because it is just so difficult.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO) (Continued)

Before Mr. Correa addressed the governing body, Councilwoman Chung questioned whether the Music School had coverage for them to participate in outside functions that they would have to have supplemental coverage. Ms. Amitai explained everybody has their own insurance but they would need an umbrella coverage for the event. Ms. Amitai said that this is not the first time we have experienced this; it cost the Chabad of Closter \$600 for his event which was two hours long which is taken out of their donations and is a huge amount of money. She again asked what can be done about this or is there a better way to handle it.

Borough Attorney explained he was not involved in this. He advised that the Risk Management Consultant has limits of liability that they require under these circumstances. In terms of the Workers Comp, CJC should have a workers comp insurance coverage in place; and the Borough has to be listed as an additional insured for that day and would not require a whole new policy. Any employer in the State of New Jersey, even if he has one employee, has to have workers comp insurance. The fact that they are off site shouldn't affect that. He said that he would speak to Leslie who is overseeing it to have her consult with our Risk Manager regarding what can be done within the constraints of our Joint Insurance Fund (JIF) regulations. It is not in our power to change what is required by our carrier; but we can look at it. Ms. Amitai voiced her frustration that every event is what she termed as a "nightmare". Andrew Correa, Chair for Tree Lighting Ceremony, 5 Jays Court, explained that they are having a musical component in order to bring the community together to capture the spirit of the holidays and do a lot of good. They are working with the PBA as a drop off site for new unwrapped toys to give to hospitals in need. Another component this year is to conduct a gingerbread house contest. They are working out the logistics but the idea was that residents can bring a gingerbread house which doesn't have to be baked, they can bring a kit, to decorate with their families and friends. They will have it on a sheet pan on a table with a little jar. The Food Pantry will have a table with a set of tickets. For any donation, a person would get a ticket and they can vote for whichever gingerbread house they like the most. He agreed with Ms. Latner that it would be something like a competition. He spoke to Ms. Weatherly regarding her concern about the accountability for the donations. Since this would be the first time they are doing it, he wanted guidance from the Mayor and Council as how to handle accountability for the funds. In response to Councilman Devlin's inquiry whether the donations would be cash or food, Mr. Correa said cash donations.

Mr. Correa said he reached out to the Closter Food Pantry, since this is an event for them, as to what would work in their best interests. He spoke to the Chairperson who told him that at this time of year they get a lot of food donations which they offer to other food shelters in low supply. They would prefer cash donations to use for their organization. He guesses he should be speaking to Finance and the Administrator as to how this is to be handled; and agreed with Ms. Latner that CIC cannot make money and take cash donations.

Ms. Latner questioned what the procedure was for the Food Pantry to accept money. Borough Attorney advised there should be someone from the Borough there collecting the money and turning it over to Finance. Mr. Correa questioned procedure to be used involving a ticket. Borough Attorney advised the major concern was that the cash money wouldn't disappear and would get to Finance. Mr. Correa added that unfortunately, the Chairperson of the Food and Assistance Board has a conflict and will be unable to attend the activity. Ms. Latner said she knows from discussions that somebody from the Food and Assistance Board will be there. Mr. Correa said she sounded excited about the idea.

Borough Attorney questioned the length of time donations would be received. Mrs. Amitai said it would be an hour and a half. Mr. Correa said he would like to have a stop time of approximately 15 minutes before the end time to count the tickets; and at that time, whatever donations there are can be put into a cash box and get to the Finance Department. Borough Attorney advised there should be something in place; and we have to get a Borough employee who's covered for an hour and a half to collect money. Ms. Amitai concurred with the Borough Attorney that they would have to talk about that.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO) (Continued)

Chief McTigue suggested use of gift cards. Mr. Correa voiced his concern that should they get lost they could be stolen. A lot of them have expiration dates as well which would be a double whammy.

Ms. Amitai reported that Lindsey Lam, the Bake-Off Champion, will be doing a gingerbread workshop at St. Mary's as an initiative to get the kids excited about the gingerbread house contest.

Mr. Correa added there might be another component that would be a chocolatier to show the kids how to make chocolates with molds; and he is working with Lindsey Lam and her dad about that; and if it is okay for her to run the program.

In response to Ms. Amitai, Mr. Correa said that going back to CJC, he asked if they were to completely volunteer their time, donate their equipment and time, would insurance be required. And if Mr. Chung were to provide the musical element, would he still need the umbrella? Borough Administrator said in a volunteer situation – No; adding that there is also a language element which is causing difficulty making it even harder. Mr. Hynes said that Leslie was trying to impart the knowledge she has about insurance but because of the payment factor, it changed the equation. He said he deferred to Leslie who is extremely capable knowing the JIF requirements. Mr. Correa voiced his frustration as well noting that if he has a problem getting the necessary funds to pay the teacher for that day, would it be possible to have a t-shirt that day to find sponsorship and Ms. Amitai informed it was too late to think about it which might be a possibility for next year.

Ms. Latner thanked him for all of his energies involved in this undertaking.

In response to the Borough Clerk's inquiry, Mr. Correa said he spoke to a restaurant owner who would be willing to donate food; and he spoke to the Board of Health who said to him that she would be willing to waive the initial \$50 fee if they were to make their food in their approved location and work out the details as how to get them here, it would be acceptable. He spoke to a restaurant owner who agreed to supply wings and fries and falafels for the volunteers which would be up for discussion.

Ms. Amitai informed they would be finalizing this at their meeting tomorrow night. She thanked Mr. Correa for all of his efforts in the planning of this event. She thanked Mr. Hynes for handling the background work with the Police Department, Bill Dahle and Chief McTigue.

c. Senior Citizens – Ms. Amitai informed Ms. Chung that Mayor Emeritus Sophie Heymann, President of the Club, informed her they had hired a lady, which is being held in abeyance at this time and no work has been done. Reason: The members of the Executive Board have to agree to it and it is in discussion.

d. The Bocce Court has fallen into disrepair. The materials from the Lions Club bocce court at Ruckman Park are being dismantled and given to the Seniors for their use. The Lions Club President is putting it together; and with the approval by the Executive Board of another \$100, there might be sufficient supplies to complete it at the Senior Center. Once completed, please come and play there and tell your friends.

G. MAYOR'S LIAISON REPORT – Mayor Glidden was not present this evening; therefore, no report was provided for the following items:

- a. Ambulance Corps
- b. Borough Engineer
- c. Northern Valley Mayor's Association

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

Councilman Devlin noted he had contacted the County about the bridge.

8. NEW BUSINESS

Borough Administrator informed that he had met with PSE&G and their contractor and was advised that Closter is the next town on the list to have substantial upgrades to 100 year old cast iron pipes and provided a list of streets. The project will begin as soon as next week and will start with cul de sacs. This upgrade is beneficial to the citizens but there will be trucks and gravel; and we are prepared to allow them to use the Swim Club. They were advised that we cannot move forward until we brief the Mayor and Council; and there will be benefits. He talked with Woodcliff Lake and they were totally satisfied and the time frame for this project could last until Memorial Day. He would provide the listing of the streets; and if a street was recently repaved, PSE&G will repave the road. Borough Engineer said due to the Winter, final surface course mix would not be used until the Spring. There is a total of 40 miles of roadway and would be located in the southeast hill part. These streets were chosen because of the need that was indicated. The cast iron would be replaced by PVC. Borough Administrator said that the public would be notified and a Hold Harmless would be provided.

Borough Engineer said he sent a proposal to the Borough to update the Zoning Map in the amount of \$650.00; and he was concerned about the application for the Reuten Drive area which must be updated on the map. He said, of more importance, is the ordinance which must be updated; and the Borough Attorney said same could be done in January. Borough Engineer asked the Borough Administrator to check the Third Street Parking Lot lights.

Borough Attorney read into the record a letter from Waste Management relative to the Transfer Station contract requesting an increase of location from 8 miles to 15-20 miles He spoke to the DPW Superintendent who felt we are potentially losing our trucks and our men for an extra hour or two. Councilwomen Latner and Amitai supported keeping the location to 8 miles.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Dr. David Barad, 26 Kinkaid Avenue, questioned the cost of taking down the 15 ash trees and was advised that the cost would be \$10,000 to \$12,000. Councilman Devlin said it would be included in the next budget. Dr. Barad cited the proposed ordinance, and was advised that the tree removal and soil movement notices must be given. Relative to approval of the permit, he was advised that the tree person (Borough’s Code Enforcement Official – Trees) would issue the permit and the Planning Board would approve the soil movement. He said that the 24 month application and the 2 year period should be specified when that starts. He said he liked the minimum of \$650 per tree, and wondered if you put an absolute value in an ordinance that it would have to be amended; and suggested wording to indicate “subject to the approval of the appropriate authority on a yearly basis”.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

Borough Clerk asked for clarification regarding the cancellation of the second Mayor and Council Meeting originally scheduled to be held on Monday, December 23, 2019, as the Mayor had so informed at the last Council meeting. Borough Attorney clarified that this would be the appropriate time to so decide since those Departments with items intended to be placed on a future agenda for action would have to have the appropriate notice of a shortened deadline. Ms. Chung said she is aware that the Mayor agreed to cancel the second meeting in December and asked for a consensus: Ms. Witko said she would be out of town for that meeting; Ms. Latner affirmed she was in agreement to cancel the meeting as was Council President Joseph Yammarino; Ms. Amitai and Mr. Devlin were not in agreement.

In response to the Borough Attorney's request, Ms. Chung informed that the majority was in agreement to cancel the second meeting in December. Therefore, a motion would be made during the Regular Meeting to so confirm.

12. ADJOURNMENT

Motion to adjourn the Work Session at 9:10 p.m. was made by Councilwoman Witko, seconded by Councilwoman Latner and declared unanimously carried by Council President Yammarino.

Provided to the Mayor and Council on
December 5, 2019 for approval at the
Regular Meeting to be held
December 11, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
and Arlene Marie Gray, RMC,
utilizing recording and the
Borough Clerk's notes

Approved at the Regular Meeting held December 11, 2019
Consent Agenda Item No. 19b