

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – JANUARY 23, 2019 - 7:30 P.M

Council President Joseph Yammarino called the meeting to order at 8:22 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Council President, Joseph Yammarino
- Council Persons Scott Devlin, Alissa Latner, Dolores Witko and Jannie Chung
- Chief Financial Officer, Joseph Luppino
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine

The following persons were absent:

- Mayor John C. Glidden, Jr.
- Councilwoman Victoria Amitai
- Borough Administrator, Arthur Braun Dolson

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/2/19):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Jeffrey Lee</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

6a. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the Consent Agenda minus Item Nos. 8 and 15 was made by Councilwoman Latner, seconded by Councilwoman Chung and declared carried by Council President Yammarino upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.

RESOLUTIONS

7. RESOLUTION HIRING DRIVER/LABORER FOR A TEMPORARY PERIOD OF TIME DUE TO SEASONAL DEMANDS IN THE BOROUGH’S DEPARTMENT OF PUBLIC WORKS (Streets and Roads Division, from 1/15/19 until no later than 3/15/19): JACOB KOUMBIS AT A RATE OF \$25.00 PER HOUR, AND CHRISTOPHER SCHRADER AT A RATE OF \$25.00 PER HOUR (Received from Borough Administrator’s Office 1/14/19)

8. ~~8.~~ ****TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2018 BUDGET APPROPRIATIONS** (Received from Assistant CFO 1/16/19) ***REQUIRES 2/3 MAJORITY VOTE***

9. RESOLUTION AUTHORIZING THE HIRING OF ONE DPW EMPLOYEE (Jacob Koumbis – Starting Driver/Collector, Tier 2-CDL salary of \$54,149.00 per annum pursuant to Collective Bargaining Agreement with Local 125 Teamsters, effective February 1, 2019) Received from Administrator’s Office 1/16/19

10. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11, VETERANS MEMORIAL PARK REFURBISHING LIGHTING & REPAIRS, Borough (Bond) Ordinance 2018:1241 (Musco Sport Lighting, LLC Contract Number: 082114-msl, Expiration 09/16/2019, for an amount not to exceed \$26,200) Received from Assistant CFO 1/17/19

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – JANUARY 23, 2019 – 7:30 P.M.

11. RESOLUTION DECREASING CONTRACT PRICE FOR 2018 ROAD PAVING PROGRAM CHANGE ORDER #1 and FINAL (decreased by \$3,057.66 from \$549,452.20 to \$546,394.54) Received from Assistant CFO 1/16/19
12. RESOLUTION APROVING ISSUANCE OF AD INTERIM PERMIT NO. 8 FOR PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 0207-33-006-009 (CINEMEX)
13. RESOLUTION NAMING RUCKMAN PARK FOR MAYOR EMERITUS SOPHIE HEYMANN (Discussed at WS 1/9/19) Received from Borough Attorney 1/18/19
14. RESOLUTION AUTHORIZING THE CREATION OF CLOSTER’S STIGMA FREE COMMITTEE AND MAKING APPOINTMENTS (Discussed at WS 1/9/19) TO BE PREPARED BY BOROUGH ATTORNEY Received from Borough Attorney 1/23/19
- ~~15. POSSIBLE RESOLUTION AWARDING/REJECTING BID(S) RECEIVED BY ADMINISTRATOR AT BID OPENING HELD 1/17/19 @11 A.M. FOR COMPOSTING & RELATED SERVICES TO BE PREPARED BY BOROUGH ATTORNEY (Borough Attorney advised during the Work Session that there would be a resolution on the next agenda with his recommendation that the bids be rejected and rebid)~~

MOTIONS

16. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 1/11/19): NO ABSTENTIONS
 - a. REORGANIZATION MEETING HELD JANUARY 2, 2019
17. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 1/18/19): ABSTENTION: AMITAI
 - a. REGULAR MEETING HELD JANUARY 9, 2019
 - b. WORK SESSION HELD JANUARY 9, 2019
18. MOTION APPOINTING BOROUGH PROFESSIONALS NOT MADE AT REORGANIZATION MEETING HELD 1/2/19 – RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Qualified Purchasing Agent	Sean Canning The Canning Group	NO APPOINTMENT	1 Year	31-Dec-19

19. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Temporary and Part-Time Clerical (Finance)	VACANT	NO APPOINTMENT	1 Year	31-Dec-19

20. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board			2 Years	
Member	VACANT	NO APPOINTMENT	(Unexp. Vacant)	31-Dec-19
Member	VACANT	NO APPOINTMENT	(Unexp. Vacant)	31-Dec-19
Historic Preservation Commission			2 Years	
Alternate No. 2	VACANT	NO APPOINTMENT	(Unexp. Vacant)	31-Dec-19
Improvement Commission			2 Years	
Alternate No. 2	Mor Gil Hefetz	NO APPOINTMENT		31-Dec-20

21. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2019, PER BOROUGH CODE CH. 127 (Received from Chief of Police 1/15/19):
 - a. PERMIT NO 2019-002 – FOR JUN ZHANG, 7177 159TH STREET, #503, FRESH MEADOWS, NY 11365, FOR LANDMARK TRADING INC. WHOLESALE AND RETAIL BUSINESS; PRODUCTS FOR SALE –GLOVES, HATS, SHOES, T-SHIRTS, BELTS, SWEATERS, HOODIES, SOCKS, GLASSES

22. REPORTS

a. FIRE CHIEF – DECEMBER 2018 (Received 1/9/19)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

8. ****TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2018 BUDGET APPROPRIATIONS (Received from Assistant CFO 1/16/19) *REQUIRES 2/3 MAJORITY VOTE****

Motion of approval was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Council President Yammarino upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.

23. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Council President Yammarino opened the meeting to the public. No one wishing to be heard, Council President Yammarino closed the meeting to the public.

24. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

24a. Motion approving the following Closed Session Resolution at 8:30 p.m. was made by Councilman Devlin, seconded by Councilwoman Latner and declared carried by Council President Yammarino upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12.(b)(7) “Pending or anticipated litigation or contract negotiations” and N.J. S.A. 10:4-12(b)(8) “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the litigation which should be within 52 weeks.

Council President Yammarino resumed the Regular Meeting at 8:46 p.m.

25. ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:47 p.m. was made by Councilwoman Chung, seconded by Councilwoman Latner and declared unanimously carried by Council President Yammarino.

Provided to the Mayor and Council on
February 7, 2019 for approval at the
Regular Meeting to be held
February 13, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held February 13, 2019
Consent Agenda Item No. 23a

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION HIRING DRIVER/LABORER FOR A TEMPORARY PERIOD OF TIME DUE TO SEASONAL DEMANDS IN THE BOROUGH'S DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Superintendent of the Department of Public Works has notified the Governing Body that there is a need to hire two temporary/seasonal/drivers/laborers for the snow removal during the winter months within the Streets and Roads Division due to seasonal demands from January 15, 2019 until no later than March 15, 2019; and

WHEREAS, the Superintendent of the Department of Public Works has recommended that Jacob Koumbis be hired temporarily during the aforementioned period to cover the Borough's seasonal need for a driver/laborer within the Streets and Roads Division at \$25.00 per hour; and

WHEREAS, the Superintendent of the Department of Public Works has recommended that Christopher Schrader be hired temporarily during the aforementioned period to cover the Borough's seasonal need for a driver/laborer within the Streets and Roads Division at \$25.00 per hour; and

WHEREAS, the Governing Body of the Borough of Closter believes that the aforementioned hiring is in the best interests of the health, safety and welfare of the residents of the Borough of Closter.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

Jacob Koumbis shall be hired on a temporary basis for the seasonal needs of the Borough within the Streets and Roads Division from January 15, 2019 until no later than March 15, 2019 at \$25.00 per hour (rate of pay).

Christopher Schrader shall be hired on a temporary basis for the seasonal needs of the Borough within the Streets and Roads Division from January 15, 2019 until no later than March 15, 2019 at \$25.00 per hour (rate of pay).

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	


Adopted: January 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr. Mayor
Joseph Yammarino,
Council President

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 23, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

TRANSFER RESOLUTION NO. 1
AUTHORIZING THE TRANSFER OF 2018 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-59 provides that should it become necessary during the first three months of the fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed necessary to fulfill its purposes, the governing body may, by resolution, no less than **2/3 vote** of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient to fulfill its purpose.

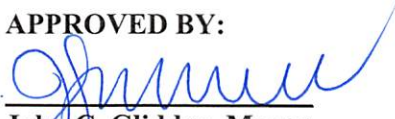
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Assistant Chief Financial Officer be and is hereby authorized to make the following transfers in the **2018** Budget Appropriations:

	<u>FROM</u>	<u>TO</u>
Construction - Salaries and Wages	\$ 347.00	
TOTAL	\$ <u>347.00</u>	
 Municipal Clerk – Salaries and Wages		\$ 347.00
TOTAL		\$ <u>347.00</u>

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: January 23, 2019

APPROVED BY:



John C. Glidden, Mayor
 Joseph Yammarino,
 Council President

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 23, 2019.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION AUTHORIZING THE HIRING OF ONE DPW EMPLOYEE

WHEREAS, the governing body of the Borough of Closter is aware of certain personnel needs due to the vacancy created by a retirement in the Borough’s Department of Public Works; and

WHEREAS, Borough of Closter’s DPW Superintendent has reviewed the qualifications with the DPW Committee of the governing body and has recommended the hiring of an individual to the following position effective February 1, 2019:

Jacob Koumbis – Starting Driver/Collector
Tier 2-CDL salary of \$54,149.00 per annum; and


WHEREAS, the above salary was established pursuant to the Collective Bargaining Agreement between the Borough and Local 125 Teamsters; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council are hereby authorizing the hiring of *Jacob Koumbis* – Starting Driver/ Collector Tier 2-CDL at a salary of \$54,149.00 per annum. The hire will be effective on February 1, 2019 at the contractual starting salary rate.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	

Adopted : January 23,2019

APPROVED BY:



 John C. Glidden, Jr., Mayor
 Joseph Yammarino,
 Council President

ATTEST:



 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 23, 2019.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11
VETERANS MEMORIAL PARK REFURBISHING LIGHTING & REPAIRS
Borough Ordinance 2018:1241**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System (“CPS”) and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

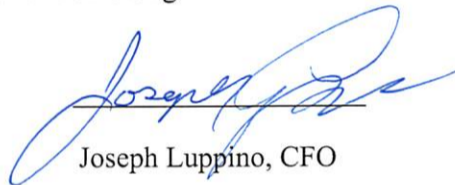
WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing such contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter authorizes the purchase of certain goods or services from this approved vendor, **MUSCO SPORTS LIGHTING, LLC** , pursuant to all conditions of the individual contracts and provided that sufficient funds are available for the goods or services rendered.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the **Purchase & Install of Lighting at Memorial Field** is available to the Borough of Closter in account C-04-18-241-003-001.

January 23, 2019


Joseph Luppino, CFO

Musco Sport Lighting, LLC Contract Number: 082114-msl, Expiration 09/16/2019


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	

ADOPTED: January 23, 2019

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Mayor
Joseph Yammarino,
Council President

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 23, 2019.

Loretta Castano, Borough Clerk

0418241003 001

Quote

Date: January 15, 2019
To: Jim Oettinger
Parks & Recreation Director

Project: Veterans Memorial Park Re-lamp & Repairs
Borough of Closter
Ref: SVC-415007

Sourcewell (Formerly NJPA)

Master Project: 170558, Contract Number: 082114-msl, Expiration: 09/16/2019

Category: Facility & MRO, Sub-Category: Athletic Field / Court and Parking Lot Lighting Systems

Quotation Price – Re-lamp and Repairs

Re-lamp Baseball/Soccer; 50 fixtures.....	\$7,300.00 Plus applicable sales tax
Re-lamp basketball; 6 fixtures.....	\$550.00 Plus applicable sale tax
Replacement Capacitors (56).....	\$2,850.00 Plus applicable sale tax
Replacement ballast(56).....	\$12,500.00 Plus applicable sale tax
2 nd Day labor and lift.....	\$3,000.00 Plus applicable sale tax
Total labor & Materials, including freight.....	\$26,200.00

Pricing furnished is effective for 90 days unless otherwise noted and is considered confidential Includes freight costs.

Scope of work

Re-lamp and Troubleshoot

- Labor and Lift to Re-lamp 12 poles-56 fixtures (soccer—baseball & basketball)
- Lamps included
- Replace 56 capacitors and ballast
- Troubleshoot outages as needed; additional parts billed as used (noted below)
- Recycle old lamps

Notes

- Reasonable access to all poles with construction-sized lift if required.
- **Ground protection (plywood) and assistance to move, if needed, provided by owner.**
- If additional time or materials are needed to complete the project, Musco will obtain Customer's consent before proceeding
- Provisions for prevailing wage are included in labor costs.

Environmental Compliance Notice

HID lamps contain mercury (Hg), a hazardous substance that is regulated by state and/or federal law, and must be managed according to disposal laws. HID lamps removed from service contain mercury and will have transport arranged for delivery to a recycling facility.

Payment Terms

Payment terms net 30 days from delivery. Late payment will be subject to service charges of 1 1/2% per month (18% APR). Any additional materials needed will be charged at an additional price. In addition, the customer shall pay and be responsible for when due all local applicable sales, use, franchise, gross receipts, or similar taxes relating to this Agreement. If any payment is not made when due, Customer will pay a delinquent charge of 1-1/2% for each month, or a portion of month, that a past due balance remains unpaid. Customer agrees to pay all cost (including reasonable attorney's fees and court costs) associated with collecting any delinquent amounts due. Freight Charges have been included in the above prices. Sales tax is NOT included as part of this quote.

Licenses and Permits

MUSCO, a non-union organization, requires the customer to arrange and secure all licenses, permits and/or applicable labor contracts with local authorities. MUSCO shall not be held responsible for local union labor and any permits, if required.

Nonliability

Before Musco enters the Property to set up its equipment under this Agreement, Customer must notify Musco of any landscaping or surface areas that are to be avoided by Musco in setting up its equipment. Absent Musco's negligence or willful misconduct, Musco is not, at any time or to any extent, liable, responsible or in any way accountable for any loss, injury, death or damage to persons or property, from any cause that at any time may be suffered or sustained by Customer, or by any person on or about the Property arising out of the entry or activities on the Property by Musco, or any person or persons permitted on the Property by Musco.

Prices are good for acceptance and delivery for 90 days only, unless such time is extended in writing. If you have any questions regarding the quotation, please call me at 800-825-6020 .

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Bob Waters
Lighting Services Sales Representative
Musco Sports Lighting, LLC
Phone: 800-825-6020
E-mail: bob.waters@musco.com

All purchase orders should note the following:
Sourcewell (Formerly NJPA) purchase – Contract Number: 082114-MSL



MO 1/24/19

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION DECREASING CONTRACT PRICE FOR
2018 ROAD PAVING PROGRAM
CHANGE ORDER #1 and FINAL**

WHEREAS, the Borough of Closter, by Resolution dated June 13, 2018, awarded to D & L Paving Construction a contract in the amount of \$549,452.20 (the "Contract Price" for a project known as 2018 Road Improvement Program; and

WHEREAS, the Borough Engineer has reviewed a Change Order for a **decrease** in the amount of **\$3,057.66**; and

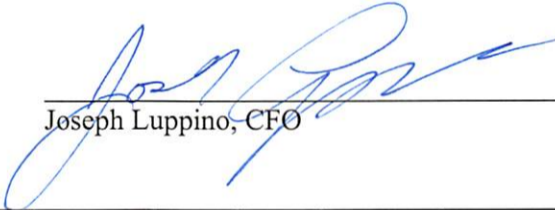
WHEREAS, recommending the approval by the Governing Body of Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council do hereby authorize the execution by the Chief Financial Officer of Change Order No. 1 pursuant to which the Contract Price will be decreased by **\$3,057.66** from **\$549,452.20** to **\$546,394.54** (the "Amended Contract Price"); and

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1, et seq. and N.J.A.C. 5:30.4, that the funds, which are required for the 2018 Road Paving Program reflect Change Order #1 in the **decreased** amount of **\$3,057.66** resulting in an amended contract amount of **\$546,394.54** are available in the Borough of Closter, Account C-04-18-241-005-003.

Dated: January 23, 2019



Joseph Luppino, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	


Adopted: January 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor
Joseph Yammarino,
Council President

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 23, 2019.

Loretta Castano, Borough Clerk

Exhibit

BOSWELL ENGINEERING
330 PHILLIPS AVENUE
SOUTH HACKENSACK, NEW JERSEY 07606
ESTIMATE CERTIFICATE

RECEIVED

JAN 4 2019

FOR WORK PERFORMED AND MATERIAL FURNISHED IN THE CONSTRUCTION OF: BOROUGH OF CLOSTER
2018 ROAD IMPROVEMENT PROGRAM ADMINISTRATORS OFFICE
BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
OUR FILE NO. CL-1301

Estimate Number: 2 & Final

Period Ending: 12-20-18

Contractor: D&L Paving Contractors Inc.
675 Franklin Avenue
Nutley, NJ 07110

Base Contract Amount:	\$549,452.20	Total Amount Estimated:	\$546,394.54
Less Reductions:	-\$3,057.66	Less 2% Retainage:	\$0.00
Plus Increases:		Total Net Amount Estimated:	\$546,394.54
Amended Contract Amount:	\$546,394.54	Less Amount Previously Paid:	\$520,310.95
Percent Complete:	99%	Amount Due This Estimate:	\$26,083.59

Estimated By: Joe Rando

Approved By: Don Lapinski

FOR USE BY THE BOROUGH OF CLOSTER

Verified by:

(Borough Administrator)

Mr. Applegate
(Project Engineer)

Audited by:

Joseph G. Goff
(Chief Financial Officer)

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION NO. 8
AUTHORIZING THE ISSUANCE OF AN AD INTERIM PERMIT**

WHEREAS, the Liquor Licenses within the Borough of Closter expire on June 30th of each year; and

WHEREAS, certain Licensees have applied for renewal but have been unable to obtain a Tax Clearance Certificate from the Division of Taxation; and

WHEREAS, the Licensees may apply for a temporary permit to continue operation under the Liquor License pending receipt of the Tax Clearance Certificate;


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Borough of Closter does not object to the issuance of an Ad Interim Permit to the following Licensee:

<u>LICENSEE</u>	<u>LICENSE NO.</u>
CINEMEX NJ, LLC t/a CMX 130 Vervalen Street	0207-33-006-009

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	

Adopted: January 23, 2019

APPROVED:



 John C. Glidden, Jr., Mayor
 Joseph Yammarino,
 Council President

ATTEST:



 Loretta Castano, Borough Clerk

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 23, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION MEMORIALIZING DECISION TO RENAME PLAYGROUND AT RUCKMAN PARK IN HONOR OF MAYOR EMERITUS SOPHIE HEYMANN

WHEREAS, at the public meeting held on September 12, 2018, the Mayor and Council discussed the volunteerism and contributions made to the Borough by Mayor Emeritus, Sophie Heymann; and

WHEREAS, the Mayor and Council noted her continued service to the Borough on various Boards and Commissions for many decades; and

WHEREAS, the Mayor and Council noted her service in her capacity as volunteer civil servant for decades and Mayor for a period of eight years; and

WHEREAS, the Mayor and Council felt it appropriate to recognize such community commitment; and

WHEREAS, the Mayor and Council further deemed it to be appropriate to designate and name a playground at Ruckman Park in honor of those efforts.

NOW, THEREFORE, BE IT RESOLVED, this resolution memorializes the decision of the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey made at the September 12, 2018 public meeting to rename the playground at Ruckman Park in honor of Mayor Emeritus Sophie Heymann.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	


Adopted: January 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor
Joseph Yammarino,
Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 23, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION AUTHORIZING BOROUGH PARTICIPATION AND APPOINTING COUNCIL REPRESENTATIVES TO THE STIGMA FREE COMMITTEE

WHEREAS, the Mayor and Council of the Borough of Closter at its meeting of January 10, 2018, after hearing a presentation, and at its meeting of November 8, 2017, recognized and endorsed the need for community support and the efforts of the County of Bergen by designating the Borough of Closter as a Stigma Free zone; and

WHEREAS, since that resolution, a Board has been formed and has met to discuss mental health issues and encourage participation in the recognition of mental health; and

WHEREAS, Borough of Closter deems it to be in its best interests to co-sponsor and have representatives of the Governing Body participate on that Board.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter, County of Bergen, and State of New Jersey hereby appoints Council Members Dolores Witko and Jannie Chung to serve as part of the Stigma Free committee/board and for the Borough to be a co-sponsor of that Board.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai					X	


Adopted: January 23, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor
Joseph Yammarino,
Council President

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Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – WEDNESDAY, JANUARY 23, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, January 23, 2019. Council President Joseph Yammarino called the meeting to order at 7:32 p.m.

1. PLEDGE OF ALLEGIANCE

Council President Yammarino invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Council President, Joseph Yammarino
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko and Jannie Chung
Chief Financial Officer, Joseph Luppino
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

The following persons were absent:

Mayor John C. Glidden, Jr.
Councilwoman Victoria Amitai
Borough Administrator, Arthur Braun Dolson

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JANUARY 10, 2019 – Council President Yammarino asked if any member of the Council wished to address any matter or provide any comments. Item No. 14 was removed by Councilwoman Latner; Item No. 16 was removed by Borough Borough Clerk.

Item No. 14: Received 01/10/19, Dated 01/10/19, from Beth Ravit, PhD, Co-Director, Center for Urban Environmental Sustainability (CUES) Assistant Research Professor, DEP, School of Environmental & Biological Sciences, Rutgers University re Greenbrook Sanctuary Newsletter (Discussed at WS 1/9/19) Copy to Administrator, Environmental Commission

Councilwoman Latner informed she went on a walking tour with Mayor Glidden and Councilwoman Chung on Saturday to get more educated as it pertains to their request for funding and the ongoing problems there. She found it to be very helpful and likened the situation to the TV Series "A Handmaid's Tale" or the "Gilliad" where there are no more children; there are no more baby trees at the Nature Center. She supports being proactive and doing something and urged the others to reach out to Marc Gussen for a tour.

Item No. 16: Received 01/10/19, Dated 01/10/19, from Jim Oettinger, Director of Recreation; c: Chief Dennis Kaine, DPW Superintendent Billy Dahle re Request for approval to host a FOOD TRUCK event (approximately 35-50 Food Trucks) at Memorial Park on Saturday, **6/15/19**. Tentative time 11 a.m. to 7 p.m. No rain date provided (Copy to Chief Kaine, DPW Superintendent, Risk Management Consultant)

CLOSTER MAYOR AND COUNCIL

WORK SESSION NOTES – WEDNESDAY, JANUARY 23, 2019 – 7:30 P.M.

Borough Clerk reminded the Council has asked Mr. Oettinger last year to resubmit this request in 2019 and noted the proposed date and times; and no rain date was indicated. She explained this would require Governing Body approval and insurance. In answer to Councilman Devlin, Borough Attorney advised that if they wanted to move forward he could prepare a Resolution for the next meeting and he affirmed it would be subject to insurance and Board of Health approval. Council President informed he spoke to Mr. Oettinger this evening, and he was reassured this event would be at no cost to the Borough – the organization preparing the event will take care of the cost of advertising and security. In answer to the Borough Attorney, he voiced his understanding it was not a fundraiser for any particular cause, just a fun day for Closter. Councilwoman Witko questioned if anything other activities would be taking place and Mr. Yammarino noted he hasn't seen all of the details but said he would find out.

b. MAIL LIST OF JANUARY 17, 2019 – Council President Yammarino asked if any member of the Council wished to address any matter or provide any comments. Item No. 5 was removed by Councilman Devlin; Item No. 7 was removed by Jennifer Rothschild; Item No. 14 was removed by Councilwoman Chung.

Item No. 5c: Received 01/11/19, Dated 01/11/19, from Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP re NJDEP Weekly Update – January 11, 2019, 2019 Green Acres Funding Program (**deadline 3/30/19**)

Councilman Devlin explained this item pertains to Green Acres Funding and said the Borough could get a 2% interest loan over 20 years if we want for park development projects. We are not densely populated enough for a matching grant; but he wanted everyone to be aware of same.

Item No. 7: Received 01/13/19, Dated 01/13/19, from Jennifer Rothschild, Chair, Friends of the Lustron Committee, Closter Historic Society re Open Hours for Closter's Hess Lustron House; Requesting the following dates from noon to 2 p.m.: 1/12/19; 2/9/19; 3/9/19; 4/13/19; 5/11/19; 6/8/19; 7/13/19; 8/10/19; 9/14/19; 10/12/19; 11/9/19; 12/14/19; **AND** requesting consideration the Borough will enter into a contractual agreement or lease with the Closter Historic Society (Copy to Historic Preservation Commission)

Jennifer Rothschild, Friends of the Lustron Committee explained their request is for dates to be open to the public where they could host; and asked if this is the procedure the Governing Body would like to see going forward. She mentioned in her letter that it might be more expedient to enter into a contractual agreement with the Closter Historic Society for use and operation of the Lustron House for public events. Ms. Rothschild noted she set up a Gmail account for the Committee for public queries; and she received an email from Debra McGauley-Eichhorn, the Director of the Center for Enhancing Abilities; a center that works with adults with special needs. She wants to bring a group to the Lustron House and she said she is not sure if the Borough would allow it or how it could be facilitated. Borough Attorney asked what the group would be doing there and Ms. Rothschild said they would take a tour, in addition to their photography club taking photos; and explained Ms. McGauley-Eichhorn said they could help with some chores or tasks. In answer to Councilwoman Latner, she voiced her understanding that the intention is to make a space where the group could visit regularly. She visited the website and wasn't really sure about it but wanted to bring it to the Council's attention for consideration. In answer to the Borough Attorney, Ms. Rothschild said she would make a separate request to include what type of chores that group would be looking to perform. At this time, she requested permission for the dates specified and explained they would try to have a theme every month. Last month they waxed the walls with Jubilee Wax and next month they want to have a Valentine's Day theme. Ms. Rothschild referred to the copy from the Historic Preservation Plan for the Lustron House that she included and voiced her opinion that their request is in conformance with the requirements and recommendations in fulfilling that aspect of the Preservation Plan.

Borough Attorney advised the Borough Administrator should have the opportunity to provide input and said he could prepare a Resolution for the next meeting if there were no issues. Ms. Rothschild mentioned there is another film permit that has been requested for the location and said it is another aspect for the Borough to consider as it will bring in money.

CLOSTER MAYOR AND COUNCIL

WORK SESSION NOTES – WEDNESDAY, JANUARY 23, 2019 – 7:30 P.M.

Item No. 14: Received 01/16/19, Dated 01/16/19, from Michele Hart-Loughlin, Division Director, Bergen County Department of Health Services, Division of Mental Health re Housing Waiting List Opportunities Councilwoman Chung informed this email was an announcement for the opening of the lottery for low income housing; and asked everyone to pass it on if there was anyone they knew who was in need. Councilwoman Latner asked if this is something that should be posted on the website; and Mrs. Chung said she would pass same on to the Mayor for his opinion.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 23, 2019)

Council President Yammarino asked if anyone wished to remove any item for discussion. He removed Item No. 8 and noted it would be voted on separately in the Regular Meeting as it requires a 2/3 Majority. Councilman Devlin referred to Item Nos. 7 and 9; Borough Engineer referred to Item No. 11; Borough Clerk referred to Item No. 15.

*7. RESOLUTION HIRING DRIVER/LABORER FOR A TEMPORARY PERIOD OF TIME DUE TO SEASONAL DEMANDS IN THE BOROUGH'S DEPARTMENT OF PUBLIC WORKS (Streets and Roads Division, from 1/15/19 until no later than 3/15/19): JACOB KOUMBIS AT A RATE OF \$25.00 PER HOUR, AND CHRISTOPHER SCHRADER AT A RATE OF \$25.00 PER HOUR (Received from Borough Administrator's Office 1/14/19)

*9. RESOLUTION AUTHORIZING THE HIRING OF ONE DPW EMPLOYEE (Jacob Koumbis – Starting Driver/Collector, Tier 2-CDL salary of \$54,149.00 per annum pursuant to Collective Bargaining Agreement with Local 125 Teamsters, effective February 1, 2019) Received from Administrator's Office 1/16/19

In answer to Councilman Devlin, Councilwoman Chung said this is a temporary position for snow removal; and since the other appointment does not start until February 1st, this will allow him to come in if there is a need for snow removal. Councilman Devlin informed that he does not have any relatives employed by the Borough, because he noted that several Police Officers did have relatives that were employed by the Borough.

*8. ****TRANSFER RESOLUTION NO. 1 - AUTHORIZING THE TRANSFER OF 2018 BUDGET APPROPRIATIONS** (Received from Assistant CFO 1/16/19) ***REQUIRES 2/3 MAJORITY VOTE***

*11. RESOLUTION DECREASING CONTRACT PRICE FOR 2018 ROAD PAVING PROGRAM CHANGE ORDER #1 and FINAL (decreased by \$3,057.66 from \$549,452.20 to \$546,394.54) Received from Assistant CFO 1/16/19

Borough Engineer noted that the change order is for a reduction in the contract amount from \$549,452.20 to \$546,394.54. Mr. DeNicola informed he submitted a proposal for next year's paving program which should be included in the next agenda.

*15. POSSIBLE RESOLUTION AWARDDING/REJECTING BID(S) RECEIVED BY ADMINISTRATOR AT BID OPENING HELD 1/17/19 @11 A.M. FOR COMPOSTING & RELATED SERVICES TO BE PREPARED BY BOROUGH ATTORNEY

In answer to the Borough Clerk, Borough Attorney said he is in the process of reviewing the applicants that submitted the bids and has discovered several discrepancies in both. A letter will be sent to the Mayor and Council recommending that all bids be rejected and republish because the requests were very specific as to what documents and certifications needed to be provided and both submissions were defective. We have 60 days from the opening to either award or reject and there would be a resolution on the next agenda with his recommendation that the bids be rejected and rebid.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

1) REPORT RE FINANCE COMMITTEE MEETINGS – Councilman Yammarino reported the Finance Committee will be meeting with the Borough Administrator to discuss the 2019 Budget. Originally the Committee was scheduled to meet in late December but had to be postponed. He confirmed receipt of an email sent by the Borough Clerk for JIF Elected Officials Training which will be held February 11, 2019 at 6 p.m. at Harrington Park Borough Hall. Our JIF premiums are reduced by \$250.00 for each attendee. Councilwoman Latner informed she responded to the Borough Clerk and asked if there would be a training held in Closter and was advised she should speak to the Borough Administrator. The Borough Attorney informed of his understanding that it would be in Harrington Park this year and we alternate years with them.

2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS – Mr. Yammarino reported he met with Councilwoman Amitai, who was there on behalf of the Improvement Commission, with Kevin Whitney and other Improvement Commission Members to revisit a Borough App. He said they had a good discussion; and it seems like the technology has improved since it was last discussed with prices also coming down, so the Committee will be discussing that.

3) LIAISON REPORTS – Councilman Yammarino reported on the following:

a. Historic Preservation Commission – Ms. Rothschild discussed the Lustron House open house dates and under Old Business, we will discuss the possible Designation of the MacBain Farm House this evening.

b. Recreation Commission – There is a Mail List item that lists the Spring and Summer activities. He reminded the Wounded Warriors Softball Game will be held on June 1st and the Food Truck event was already spoken about.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS – Councilwoman Latner reported there was a Public Safety meeting held 1/3/19 where they reviewed what's gone on in addition to things they would like to continue. They requested the continuation of the baseball card program and "Coffee with a Cop". School safety was discussed and now they have a total of ten (10) cameras, so there is better monitoring. They will be updating two (2) cameras per year instead of replacing all of them at once, which will be better for their budget. They anticipate holding a follow-up meeting with the Superintendent and Board of Education in February. Coordination has been much better since the end of last school year; and all of the necessary drills are being held. School Safety and the possible future employment of a Police Officer are still being discussed in terms of how to split the costs and find financing. Pickup at Hillside School has been an ongoing issue for decades; and they continue to work on that. The Committee discussed the uptick in caseload in the Detective Bureau with larger cases coming in more recently; and Detective Aiello had mentioned the possibility of training two more officers to add to the Detective Bureau. Mrs. Latner asked Council President Yammarino if the Police Department had approached the Technology Committee about the possibility of having their own website; and he informed they had not yet. She said it is part of their wish list in addition to reducing the labor intensive process of processing payments when people come to Court by adding the ability to use credit or debit cards for payments. Mr. Yammarino noted it is on the Committee's agenda to discuss credit cards with Kevin Whitney.

Mrs. Latner asked the Borough Engineer if there has been any progress on the North Parking Lot on Railroad Avenue to move forward; and he affirmed a small committee met; and he drafted a letter which was sent to CSX. He explained there are two issues: parking along the tracks is one issue and we are looking to see if we can get an easement to park on their property because of the proximity of the rails to the road; and the second issue is the discussion as to who maintains the parking lot and what rights do various property owners have. The Borough Attorney circulated the actual agreement with the property owners from back in the 1990's so the document already exists; and it just has to be enforced. He voiced his opinion that it is under way and moving forward.

6. COMMITTEE REPORTS (Continued)

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO) (Continued)

2) LIAISON REPORTS – Councilwoman Latner reported on the following:

a. Board of Education – NVRHS – Councilman Joe Yammarino will be performing at the Northern Valley Graduation Comedy night, which she has heard is sold out. Professionals and educators at the high school continue to be awarded State recognition and honors on behalf of their performance, in addition to the student athletes; and she enumerated the most recent awards.

b. Library Board of Trustees – There is still some uncertainty moving forward in terms of the delivery. They don't want a huge financial burden, which could be placed upon some of the libraries. There is still a leak in the generator; and is not sure if the Borough Administrator has been following up on same. The Library continues to ask what the policies and procedures are for emergencies in terms of use of the building and staffing as she has previously discussed; they want to be prepared. At this time, she was sad to report that Kurt Haiman from the Belskie Museum is in Hackensack Hospital with a very weak heart.

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS – Councilwoman Chung informed she had no report other than the DPW was happy to not have the snow that was anticipated.

2) LIAISON REPORTS– Councilwoman Chung reported on the following:

a. Board of Health – They received a request for technology; and she had them send some forms over to the IT Coordinator for posting on the website. They also expressed interest in the ability to accept credit and debit payments online to help streamline payment processes. The Rabies Clinic was very successful; and for the first time they offered micro-chipping; and the Police Department received a donation of a hand held chip scanner to help identify lost pets quicker.

b. Zoning Board of Adjustment – They are in the process of completing their Annual review. They mentioned there are discrepancies in some of the fees for the Planning Board and Zoning Board and would like to have them aligned similarly. After they complete their review, she will provide a more thorough report.

c. Northern Valley Greenway – They will be having an open public meeting on 1/29/19 at Northern Valley Regional High School Demarest from 4:30 p.m. to 8 p.m. to offer comments and suggestions on the potential plans.

3) Special Mayoral Assignment – Stigma Free (WS 6/27/18) – She has no update as they have not held a meeting since the last one.

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS – Councilman Devlin reported the Ordinance Committee is scheduled to meet on 1/30/19. He said there is a massive workload in front of the Committee; and they are working their way through it. They will see if they can meet more frequently if schedules permit. Councilwoman Chung informed she added a request as the job description for the Borough Administrator has not been finalized after several years since the ordinance was passed; so she forwarded the working copy along with prior Council's notes to the Committee for consideration.

2) LIAISON REPORTS – Councilman Devlin reported on the following:

a. Environmental Commission (Voting member) – They are pursuing becoming a certified Sustainable New Jersey community, which is sponsored by a non-profit from TCNJ. Mr. Devlin asked if anyone had any questions concerning the MacBain Farm because they are asking Mr. McCaffrey to appear before the Commission at their meeting on 2/14/19. As no concerns were raised, he informed he would e-mail the Mayor and Borough Administrator for any concerns they might have.

b. Shade Tree Commission (Voting member) – In response to Councilwoman Amitai's previous question regarding the tree missing by the violin store, Mr. Devlin said he was informed that the Police Department rejected the request to put in a new tree due to safety issues. He will email the Administrator to find out if the grate has to be completely emptied. It has been brought to their attention that the trees are lifting in front of the uniform store in the sidewalk and tree area. The rings need to be removed from the grates and they will follow up on that procedure.

6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETING(S) – Councilwoman Witko reported the Personnel Committee met and they discussed the Borough Administrator’s job description so they will wait for input back from the Ordinance Committee.

2) LIAISON REPORTS – Councilwoman Witko reported on the following:

a. Board of Education – Closter Public Schools – Joanne Newberry is apparently retiring and the Board of Education will be meeting tonight with a search committee input session for a Superintendent; and Ms. Newberry will be the Interim Principal of Hillside School for the rest of the year. It is a long process to fill these positions.

b. Fire Department – She attended her first Fire Department meeting; and it was decided there would be no installation dinner this year because it was very expensive last year. Next year they plan to have it in January at the Florentine Gardens.

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO) - Councilwoman Amitai was not present this evening; therefore, no report was provided for the following items:

1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)

2) LIAISON REPORTS

a. Planning Board (Voting member)

b. Improvement Commission (Voting member)

c. Senior Citizens

G. MAYOR’S LIAISON REPORT – Mayor Glidden was not present this evening; therefore, no report was provided for the following items:

a. Ambulance Corps

b. Borough Engineer

c. Northern Valley Mayor’s Association

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

1) POSSIBLE ADDITION OF THE MAC BAIN FARM PARK TO THE RECREATIONAL AND OPEN SPACE INVENTORY (ROSI) LIST AND PROPOSED DESIGNATION OF THE MAC BAIN FARM HOUSE AS AN HISTORIC LANDMARK (Discussed at WS 12/12/18 ,WS 12/20/18 and WS 1/9/19)

Council President Yammarino said the Borough Attorney has confirmed that this matter has been referred to the Planning Board for review and recommendation; and when returned to the governing body, action can be taken.

2) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18/Discussed at WS 12/20/18 and WS 1/9/19)

Borough Attorney reported that Norwood has been doing a last search of their records; and after the search is concluded, we will be requesting a joint meeting with the County. Councilwoman Latner advised that she and the Mayor met with Mayor Barsa; and the Borough Attorney noted that historically in situations such as this, the County is involved; and we would be requesting that the County have some fiscal responsibility especially since 100 feet away is a County owned bridge.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, JANUARY 23, 2019 – 7:30 P.M.

7. OLD BUSINESS (Continued)

a. CONTINUED DISCUSSIONS RE THE FOLLOWING: (Continued)

- 3) Borough Administrator to review Open Space Trust Fund and report re \$50,000 request by CLOSTER NATURE CENTER for DEER EXCLUSION FE PROJECT (Discussed at WS 12/12/18 / Discussed at WS 12/20/18) Report received from Dr. Beth Ravit - 10. M.L. 1/3/19) Amount provided by Assistant CFO and discussion held WS 1/9/19

Councilwoman Latner said that the presentation was excellent and educated us all. Inasmuch as the saplings are not there, you need the undergrowth; and it will be a massive task to bring the fences in. She noted that the fence would not be visible from the road. Councilwoman Chung expressed agreement noting that it is a large expense; and she recommended a second trip for the remainder of the Council to review the area and listen to the presentation. The project must be done by March.

8. NEW BUSINESS

Councilwoman Chung referred to the Police Department hosting of Coffee with a Cop and she had recommended that Coffee with a Council Member be included and we are hoping to schedule both on the same day.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Emeritus Sophie Heymann, 14 Garry Road, invited all to attend a meeting on February 11th at 7:30 p.m. at the Tenakill School at which time the Planning Board would be discussing the Reexamination of the Master Plan. It will be an open discussion but no vote would be taken. The meeting is planned for informal participation of all present; and the meeting would go on until 10:30 p.m. It is not a formal Master Plan Reexamination but it is a discussion of the present Master Plan and potential changes. She urged the Council to participate.

Dr. David Barad (26 Kinkaid Avenue) asked if the school is looking for an interim principal and Councilwoman Latner informed that there would be a vote on the interim principal until the end of the year. Dr. Barad referred to the tree in front of the violin store and Councilman Devlin said that Todd Bradbury spoke to the Police Department and replacing the tree was rejected. Dr. Barad noted that two years ago the circles were taken out and the Shade Tree Commission should have minutes that contained information on this matter.

Steve Isaacson, 97 Columbus Avenue, referred to an article about the Borough Engineer and congratulated him on same. Mr. Isaacson said he just came from the open public meeting about the School Superintendent at which there were 10 people in attendance. He referred to the deer fence and explained that eating the saplings is nature. He said the Environmental Commission has been waiting for money for two years for the MacBain Farm; and he questioned how much longer the Commission would have to wait. He felt that \$50,000 for fencing in the Nature Center was too much just to keep deer away from saplings. He suggested a bow hunt to thin out the deer population. Councilwoman Latner said that the Nature Center wants a solution to the deer; and they are not saying that this is the only answer.

Mayor Emeritus Heymann said she is a member of the Environmental Commission and the Nature Center and the Commission has made the suggestion that since the deer only eat small saplings that some of the land at the MacBain Farm become a tree nursery. The MacBain Farm is already fenced in and a tree nursery would be a better solution than a fence. She noted that Haworth has a tree nursery.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, JANUARY 23, 2019 – 7:30 P.M.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

Motion to adjourn the Work Session at 8:22 p.m. was made by Councilwoman Latner, seconded by Councilwoman Chung and declared unanimously carried by Council President Yammarino.

Provided to the Mayor and Council
on February 7, 2019 for approval
at the Regular Meeting to be held
February 13, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
and Arlene Marie Gray, RMC, utilizing
recording and the Borough Clerk's
notes

Approved at the Regular Meeting held February 13, 2019
Consent Agenda Item No. 23b