

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES - JANUARY 24, 2018 - 7:30 P.M

Mayor Glidden called the meeting to order at 9:19 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
Borough Administrator, Arthur Braun Dolson
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

The following presentations were made during the Work Session:

- a. VICTORIA SIDROW, CEO OF VANTAGE HEALTH SYSTEM, PRESENTATION RE SERVICES OFFERED, UPDATE ON THE STATE FUNDING ISSUE AND MENTAL HEALTH FIRST AID CLASSES (Requested by Councilwoman Witko 1/11/18)
- b. BENEVOLENT PROTECTIVE ORDER OF ELKS LODGE #2304 MONETARY DONATION TO THE CLOSTER FOOD AND ASSISTANCE BOARD (Requested by Mayor's office on 1/19/18 @ 11:20 a.m.)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/ Shade Tree Liaison	<u>VACANT</u>	<u>NO APPOINTMENT</u>	3 Years	31-Dec-20
*Planning Board				
Class IV	<u>Sophie Heymann</u>	<u>NO APPOINTMENT</u>	4 Years	31-Dec-21
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19
*Shade Tree Commission				
Member / Environmental Commission Liaison	<u>VACANT</u>	<u>NO APPOINTMENT</u>	5 Years (Unexp. Vacant)	31-Dec-21

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Amitai, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

ORDINANCE(S)

7. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION –2/14/18 @ 8 P.M., OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2018:1238, “AN ORDINANCE AUTHORIZING THE CONVEYANCE AND EXECUTION OF A DEED OF EASEMENT FOR UTILITY PURPOSES TO SUEZ, A WATER UTILITY, IN AND ALONG A PORTION OF WELLINGTON AVENUE, BLOCK 1204, LOT 7.01 AND BLOCK 1205, LOT 3 IN THE BOROUGH OF CLOSTER”
 (Received from Borough Attorney 1/17/18)

RESOLUTIONS

8. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator 1/11/18)
9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT TO CLOSTER MARKETPLACE FOR FIRST QUARTER 2018 FOR THE FOLLOWING TAX ACCOUNT: BLOCK 1607, LOT 1, IN THE AMOUNT OF \$179,707.50 (Received from Tax Collector 1/12/18)
10. RESOLUTION PARTIALLY WAIVING FEES ASSOCIATED WITH CONSTRUCTION PERMIT FOR THE REFORMED CHURCH OF CLOSTER APPLICATION, 311 HIGH STREET, CLOSTER, NJ (Received from Borough Attorney 1/17/18)
11. RESOLUTION AUTHORIZING THE HIRING OF OEM DEPARTMENT (KEVIN WHITNEY, OEM COORDINATOR, \$6,705.00 PER ANNUM AND WILLIAM DAHLE, III, DEPUTY OEM COORDINATOR, \$1,644.00 PER ANNUM EFFECTIVE JANUARY 1, 2018) Received from Assistant Chief Financial Officer 1/18/18
12. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2017: YUDER V. CLOSTER (Received from Borough Attorney 1/18/18)
13. RESOLUTION APPOINTING CHIEF DENNIS KAINE TO THE COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD (Received from Borough Attorney 1/18/18)
14. RESOLUTION OF THE BOROUGH OF CLOSTER PROVIDING FOR A SINGLE AND COMBINED ISSUE OF GENERAL OBLIGATION BONDS; AUTHORIZING THE SALE OF UP TO \$7,566,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018; AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORM AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO (Received from Bond Counsel 1/18/18 @3:15 p.m.)

MOTIONS

15. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Construction/Building Department				
P/T Code Enforcement Official	<u>James Whitney</u>	<u>James Whitney</u>	1 Year	31-Dec-18
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	<u>Giuseppe LaMastra</u>	1 Year	31-Dec-18
*Electrical Sub-Code Official	<u>James C. Hoffman</u>	<u>James C. Hoffman</u>	4 Years	*TENURE
*Elevator Sub-Code Official	<u>Richard F. Keeley</u>	<u>Richard F. Keeley</u>	4 Years	*TENURE
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	<u>Bill Fuchs</u>	1 Year	31-Dec-18
Technical Assistant	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	31-Dec-18
Technical Assistant	<u>Rose Mitchell</u>	<u>Rose Mitchell</u>	1 Year	31-Dec-18

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – JANUARY 24, 2018 – 7:30 P.M.

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Fire Prevention				
Inspector/Secretary	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Alphonso Young, Jr</u>	<u>Alphonso Young, Jr</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-18
Municipal Court				
Alternate Prosecutor	<u>Andrew M. Cimiluca, Esq.</u> <u>Law Offices of</u> <u>Andrew M. Cimiluca, PC</u>	NO PROPOSALS RECEIVED AT <u>OPENING HELD 12/5/17</u>	1 Year	31-Dec-18
Borough Planner (Master Plan Re-examination)	<u>NO APPOINTMENT</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-18

Mayor Glidden announced that the following salaried appointments have been made for the term of office indicated except for the appointment to the Municipal Court.

16. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19
Improvement Commission				
Alternate No. 1	<u>Keven Morrow</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19

17. MOTION APPROVING THE FOLLOWING MINUTES/NO ABSTENTIONS:
- a. REORGANIZATION MEETING HELD JANUARY 2, 2018 (Distributed 1/11/18)
 - b. REGULAR MEETING HELD JANUARY 10, 2018 (Distributed 1/18/18)
 - c. WORK SESSION HELD JANUARY 10, 2018 (Distributed 1/18/18)

18. REPORTS
 (None received at the time of preparation of this Agenda)

- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Councilwoman Amitai cited an electrical box on Ruckman Field and questioned if same is Borough property and what it is for. Borough Engineer noted that generally the boxes are Borough property and is a meter pole to provide electricity from the pole to various lights on the field. He said there are meter poles at all the fields and one located downtown for lighting. Councilwoman Amitai suggested that the boxes be painted and Borough Engineer advised that she contact the Superintendent of Public Works for a determination on which ones are Borough owned.

- 20a. Motion approving the following Closed Session Resolution at 9:25 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 6 weeks.

Mayor Glidden resumed the Regular Meeting at 9:51 p.m.

21. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:51 p.m. was made by Councilwoman Latner, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
February 8, 2018 for approval at the
Regular Meeting to be held
February 14, 2018

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held February 14, 2018
Consent Agenda Item No. 26a

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2018:1238

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE AUTHORIZING THE CONVEYANCE AND EXECUTION OF A DEED OF EASEMENT FOR UTILITY PURPOSES TO SUEZ, A WATER UTILITY, IN AND ALONG A PORTION OF WELLINGTON AVENUE, BLOCK 1204, LOT 7.01 AND BLOCK 1205, LOT 3 IN THE BOROUGH OF CLOSTER


be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix February 14, 2018, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Witko			X			
Councilwoman Latner			X			
Councilman Devlin			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai	X		X			


Adopted: January 24, 2018

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 24, 2018.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Mayor and Council has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of Closter intends to utilize the online auction services of "Municibid – online government auctions" ("Municibid") located at www.municibid.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9 and 2008-21R; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Borough is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website located at www.municibid.com; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Borough Clerk to the:


Director, Division of Local Government Services;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Closter that pursuant to N.J.S.A. 40A:11-36, the Borough Administrator shall cause to be placed in the official newspaper of the Borough a notice of public auction of the above mentioned tangible personal property to be held within 30 days of the date of approval of this resolution.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai	X		X			
Councilwoman Chung		X	X			
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			


Adopted: January 24, 2018

APPROVED BY:



John C. Glidden, Jr., Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 24, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
REFUND OF REAL ESTATE TAX OVERPAYMENT**

WHEREAS, there exists tax overpayment resulted by duplicate payments in for the parcels listed below in the total amount of \$179,707.50 for First Quarter 2018 and a refund was requested by the property owner,

WHEREAS, the Tax Collector is desirous to clear the overpayments of record,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to in the total amount of **\$179,707.50** for the following tax account:

BLOCK	LOT	PROPERTYOWNER	AMOUNT
1607	1	Closter MarketPlace	\$179,707.50

	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai	X		X			

Adopted: January 24, 2018

Attest: *Loretta Castano*
Loretta Castano, RMC

Approved: *John C. Glidden, Jr.*
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 24, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**Resolution Partially Waiving Fees Associated
With Construction Permit For The
Reformed Church of Closter Application, 311 High Street, Closter, NJ**

WHEREAS, the Public Meeting held on January 10, 2018 included on its agenda a mail list dated January 4, 2018; and

WHEREAS, item 1 of the aforementioned Mail List was a request from the property owner of 300 West Street relative to 311 High Street requesting a waiver/reduction of certain fees for construction to its House of Worship; and

WHEREAS, it was determined that there was a fee of \$9,677.00 associated with the construction permit and that a certain portion of the fees could not be waived; and

WHEREAS, the matter was discussed by the Mayor and Council and the waiver of a portion of the fees occurred; and

WHEREAS, the matter was further discussed at the Public Meeting held on January 24, 2018 regarding this House of Worship.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that this Resolution memorializes the decision of the governing body to grant a partial waiver of the aforementioned fees for the property construction permit of 311 High Street, Closter, New Jersey. Payment shall be made by The Reformed Church of Closter in the amount of \$2,000 for construction permit.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this Resolution to the Borough's Construction Official and Zoning Official.

COUNCIL PERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai	X		X			

Adopted: January 24, 2018

ATTEST:

APPROVED BY:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 24, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION AUTHORIZING THE HIRING OF OEM DEPARTMENT

WHEREAS, the Mayor and Council of the Borough of Closter is aware of certain personnel needs in the Borough’s Office of Emergency Management; and

WHEREAS, Borough Administrator and Mayor has reviewed the qualifications and recommended the appointments to the following positions effective January 1, 2018:

**Kevin Whitney – OEM Coordinator – \$6,705.00 per annum
William Dahle III – Deputy OEM Coordinator – \$1,644.00 per annum**


WHEREAS, the above salaries are established within the authority of Ordinance 2015:1195,

NOW THEREFORE BE IT RESOLVED, the Mayor and Council are hereby authorizing the appointments of the above referenced individuals and their respective salaries effective January 1, 2018.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai	X		X			

Adopted: January 24, 2018

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 24, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION APPROVING THE SETTLEMENT OF
A TAX APPEAL FOR THE YEAR 2017: YUDER v. BOROUGH OF CLOSTER**

WHEREAS, the taxpayers, John and Julie Yuder, appealed the assessment levied on Block 2208, Lot 12 for the year 2017 in an action in the Tax Court of New Jersey bearing docket no. 004805-2017; and

WHEREAS, the subject property’s street address is 8 Wainwright Court; and

WHEREAS, the taxpayers and the assessor have agreed to compromise the appeal on the following terms: The assessment for 2017 on the property shall be reduced from \$1,219,200 to \$1,100,000; and

WHEREAS, the taxpayers have agreed that the refund due as a result of this settlement shall be satisfied through a credit applied against future real estate taxes due on the property in 2018; and

WHEREAS, the assessor is of the opinion that the revised valuation is consistent with the true value of the property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal captioned Yuder v. Borough of Closter as hereinbefore set forth is approved, and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai	X		X			
Councilwoman Chung		X	X			
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: January 24, 2018

Attest: *Loretta Castano*
Loretta Castano, RMC, Municipal Clerk

Approved: *John C. Glidden, Jr.*
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on January 24, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION APPOINTING CHIEF DENNIS KAINE TO THE COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

WHEREAS, the Mayor and Council, at its meeting of July 27, 2016, had appointed then Lt. James Winters to the County Public Safety Communications Advisory Board; and

WHEREAS, Lt. James Winters, now Captain James Winters, has indicated a desire to retire from the Borough of Closter's police force; and

WHEREAS, each municipal Governing Body has been requested to recommend one employee who is well versed in public safety communications for the appointment to the advisory board; and

WHEREAS, this appointment was discussed at the Mayor and Council public meeting of January 10, 2017; and

WHEREAS, Chief Dennis Kaine was recommended for this appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that Chief Dennis Kaine is hereby recommended to the office of the County Executive, James Tedesco III for appointment to the County's Public Safety Advisory Board.

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward a copy of this Resolution to the County Executive.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai	X		X			
Councilwoman Chung		X	X			
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: January 24, 2018

Attest: *Loretta Castano*
Loretta Castano, RMC, Municipal Clerk

Approved: *John C. Glidden, Jr.*
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on January 24, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION OF THE BOROUGH OF CLOSTER PROVIDING FOR A SINGLE AND COMBINED ISSUE OF GENERAL OBLIGATION BONDS; AUTHORIZING THE SALE OF UP TO \$7,566,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018; AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORM AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO

WHEREAS, the Borough of Closter, in the County of Bergen, New Jersey (the “Borough”) has adopted the Bond Ordinances listed on the attached Appendix A (collectively, the “Bond Ordinances”) authorizing the issuance of obligations of the Borough for the purpose of financing the general improvements described in the Bond Ordinances; and

WHEREAS, the Borough has determined to finance permanently a portion of the costs of the general improvement projects undertaken pursuant to the Bond Ordinances by the issuance of up to \$7,566,000 principal amount of general obligation bonds of the Borough; and

WHEREAS, the Borough has determined to proceed with the public sale of said bonds for the purposes authorized in the Bond Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Closter, in the County of Bergen, New Jersey, as follows:

Section 1. Combination of General Obligation Bonds; Authorization of Sale. The principal amount of general obligation bonds authorized to be issued pursuant to the respective Bond Ordinances described in Appendix A hereto are hereby combined into a single and combined issue of up to \$7,566,000 aggregate principal amount of General Obligation Bonds, Series 2018 (the “Bonds”) and are authorized to be sold in accordance with the terms of this Resolution.

The average period of usefulness for the general improvements financed by the Bonds, taking into consideration the respective amounts of obligations presently authorized to be issued pursuant to the Bond Ordinances described in Appendix A hereto and the period or average period of usefulness determined in the Bond Ordinances described in Appendix A hereto, is 10.242 years.

Section 2. Public Sale of Bonds. The Bonds shall be issued and sold at public sale in accordance with the provisions of the Local Bond Law, constituting Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented.

Section 3. Details of Bonds. The Bonds shall be dated their date of delivery, shall be issued in book-entry only form, shall bear interest from their date, payable semi-annually on August 15 and February 15 of each year, commencing August 15, 2018, at the rate or rates to be specified by the successful bidder, and shall mature on February 15 in the annual principal amounts (subject to adjustment as provided herein) and years as set forth below:

GENERAL OBLIGATION BONDS, SERIES 2018

<u>Year</u>	<u>Principal Amount</u>
2019	\$450,000
2020	450,000
2021	751,000
2022	770,000
2023	795,000
2024	820,000
2025	850,000
2026	880,000
2027	900,000
2028	900,000

TOTAL \$7,566,000

The Bonds shall contain such other terms and conditions as are specified in the Notice of Sale approved in Section 5 hereof (the “Notice of Sale”).

Section 4. Redemption. (a) The Bonds maturing on or before February 15, 2025, are not subject to redemption prior to maturity.

(b) The Bonds maturing on or after February 15, 2026, are subject to redemption prior to maturity at the option of the Borough, as a whole or in part on any date on or after February 15, 2025, and if in part such maturity or maturities, or portions thereof, as decided by the Borough shall be redeemed, at the redemption price equal to 100% of the principal amount to be redeemed, plus accrued interest thereon to the date fixed for redemption.

Any Bond subject to redemption as aforesaid may be called in part, provided that the portion not called for redemption shall be in the principal amount of \$5,000 or any integral multiple of \$1,000 in excess thereof. If less than all of the Bonds of any series of a particular maturity are to be redeemed, Bonds of that maturity shall be selected by The Depository Trust Company or any successor securities depository or, if there is no securities depository, by the Paying Agent.

When any Bonds are to be redeemed, the Chief Financial Officer (or, if appointed pursuant to Section 12 hereof, the Paying Agent) shall give notice of the redemption of the Bonds by mailing such notice by first class mail in a sealed envelope postage prepaid to the registered owners of any Bonds or portions thereof which are to be redeemed, at their respective addresses as they last appear on the registration books of the Borough, at least thirty (30) but not more than sixty (60) days before the date fixed for redemption. Notice of redemption having been given as aforesaid, the Bonds, or portions thereof so to be redeemed, shall, on the date fixed for redemption, become due and payable at the redemption price specified therein plus accrued interest to the redemption date and, upon presentation and surrender thereof at the place specified in such notice, such Bonds, or portions thereof, shall be paid at the redemption price, plus accrued interest to the redemption date. On and after the redemption date (unless the Borough shall default in the payment of the redemption price and accrued interest), such Bonds shall no longer be considered as outstanding.

During any period in which The Depository Trust Company (or any successor thereto) shall act as securities depository for the Bonds, the notices referred to above shall be given only to such depository and not to the beneficial owners of the Bonds. Any failure of such depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings.

Section 5. Approval of Notice of Sale. The Notice of Sale, containing other terms and provisions of the Bonds and setting forth the conditions of the sale thereof, all of which are hereby approved, shall be substantially in the form attached to this Resolution as Appendix B and made a part hereof, is hereby approved.

Section 6. Approval of Summary Notice of Sale. The Summary Notice of Sale shall be substantially in the form attached to this Resolution as Appendix C and made a part hereof, and the Summary Notice of Sale is hereby approved.

Section 7. Publication of Notice of Sale and Summary Notice of Sale. The Notice of Sale substantially in the form attached to this Resolution shall be published at least once in *The Record*, a newspaper published in the County of Bergen and circulating in the Borough, and the Summary Notice of Sale substantially in the form attached to this Resolution shall be published at least once in *The Bond Buyer*, a newspaper published in the Borough of New York and State of New York, carrying municipal bond notices and devoted primarily to the subject of state and municipal bonds. The advertisement of said Notice of Sale and Summary Notice of Sale in each such newspapers shall be published not less than seven (7) days prior to the sale date for the Bonds.

Section 8. Designation of Chief Financial Officer to Award Bonds; Delegation Regarding Postponement of Sale; Delegation to Chief Financial Officer to Adjust Maturity Schedule for Bonds. Proposals for the purchase of the Bonds shall be received by the Chief Financial Officer on February 8, 2018, or on such other date as determined by the Chief Financial Officer, as shall be provided in the Notice of Sale and the Summary Notice of Sale. The Borough Council of the Borough hereby designates the Chief Financial Officer to sell and award the Bonds in accordance with this Resolution and the Notice of Sale. The Chief Financial Officer is hereby directed to report, in writing, to the Borough Council at its first meeting after the sale of the Bonds as to the principal amount, interest rate and maturities of the Bonds sold, the price obtained and the name of the purchaser.

There is hereby delegated to the Chief Financial Officer the authority to postpone the public sale of the Bonds without re-advertisement in accordance with the provisions of the Notice of Sale.

The public sale of the Bonds may not be postponed more than sixty (60) days without re-advertisement.

In accordance with N.J.S.A. 40A:2-26(g), there is hereby further delegated to the Chief Financial Officer the authority to adjust the maturity schedule for the Bonds at the times and in the amounts as provided in the Notice of Sale.

Section 9. Authorization for Official Statement. The proper Borough officials and advisors are hereby authorized to prepare and distribute to the prospective purchasers of the Bonds a Preliminary Official Statement and a final Official Statement containing information relating to the Borough, its financial condition and the terms of the Bonds and other material facts customarily included in official statements for general obligation bonds in the State of New Jersey. The Chief Financial Officer is hereby authorized to deem final the Preliminary Official Statement for purposes of Rule 15c2-12 of the Securities and Exchange Commission.

Section 10. Approval of Form of Bonds. The form of the Bonds, substantially as set forth in Appendix D attached hereto and made a part hereof, is hereby approved. The Bonds shall be executed in the name of the Borough by the manual or facsimile signature of the Mayor and the Chief Financial Officer and the seal of the Borough, or a facsimile impression thereof, shall be affixed to the Bonds and attested by the manual signature of the Borough Clerk.

Section 11. Appointment of Securities Depository. The Depository Trust Company, New York, New York ("DTC"), shall act as securities depository for the Bonds. The ownership of one fully registered bond for each maturity of the Bonds, each in the aggregate principal amount of such maturity, will be registered in the name of Cede & Co., as nominee for DTC.

Pursuant to the book-entry only system, any person for whom a DTC Participant acquires an interest in the Bonds (the "Beneficial Owner") will not receive certificated Bonds and will not be the registered owner thereof. Ownership interests in the Bonds may be purchased by or through DTC Participants. Each DTC Participant will receive a credit balance in the records of DTC in the amount of such DTC Participant's interest in the Bonds, which will be confirmed in accordance with DTC's standard procedures. Receipt by the Beneficial Owners (through any DTC Participant) of timely payment of principal, premium, if any, and interest on the Bonds, is subject to DTC making such payment to DTC Participants and such DTC Participants making payment to Beneficial Owners. Neither the Borough nor the Paying Agent will have any direct responsibility or obligation to such DTC Participants or the persons for whom they act as nominees for any failure of DTC to act or make any payment with respect to the Bonds.

The appropriate officers of the Borough are hereby authorized to execute a Letter of Representation to DTC and such other documents as may be necessary or desirable in connection with DTC's services as securities depository.

DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the Borough and discharging its responsibilities with respect thereto under applicable law. Under such circumstances, or if the Borough determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the Borough shall designate a successor securities depository or shall deliver certificates to the beneficial owners of the Bonds registered in the names of the beneficial owners thereof.

Section 12. Paying Agent. The Chief Financial Officer is hereby authorized to select and to enter into an agreement with a Paying Agent to ensure that the Borough can meet its obligations undertaken herein to the holders of the Bonds. The Chief Financial Officer may, however, elect not to select a Paying Agent for the Bonds, and may elect to select a Paying Agent at any time prior or subsequent to the issuance of the Bonds. However, the Chief Financial Officer shall select a Paying Agent upon any determination to cause the Bonds to be registered in the names of the beneficial owners thereof, as provided in Section 11 hereof.

Section 13. Tax Covenant. The Borough hereby covenants with the holders from time to time of the Bonds that it will make no investment or other use of the proceeds of the Bonds or take any further action (or refrain from taking such action) which would cause the Bonds to be "arbitrage bonds" or "private activity bonds" within the meaning of the Internal Revenue Code of 1986, as amended, or under any similar statutory provision or any rule or regulation promulgated thereunder (the "Code"), or would cause interest on the Bonds not to be excludable from gross income for federal income tax purposes, and that it will comply with the requirements of the Code and said regulations throughout the term of the Bonds.

Section 14. Pledge of Borough. The full faith and credit of the Borough is hereby pledged for the payment of the principal of and interest on the Bonds. The Bonds shall be direct obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on the Bonds without limitation as to rate or amount.

Section 15. Continuing Disclosure. The form of the Continuing Disclosure Certificate in substantially the form attached hereto as Appendix E is hereby approved, and the execution of the Continuing Disclosure Certificate by the Chief Financial Officer of the Borough is hereby authorized. The Borough hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate executed by the Borough and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this Resolution, failure of the Borough to comply with the Continuing Disclosure Certificate shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Borough to comply with its obligations under this Section.

Section 16. Further Action. The proper officers of the Borough are hereby authorized and directed to take all such action as may be necessary to effect the issuance and delivery of the Bonds.

Section 17. Effective Date. This Resolution shall take effect immediately upon the adoption hereof.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai	X		X			
Councilwoman Chung		X	X			
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: January 24, 2018

Attest: Loretta Castano
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution which was adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held January 24, 2018.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – JANUARY 24, 2018 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, January 24, 2018. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present

Mayor John C. Glidden, Jr.

Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung
and Victoria Amitai

Borough Administrator Arthur Braun Dolson

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

4. PRESENTATION(S)

- a. VICTORIA SIDROW, CEO OF VANTAGE HEALTH SYSTEM, PRESENTATION RE SERVICES OFFERED, UPDATE ON THE STATE FUNDING ISSUE AND MENTAL HEALTH FIRST AID CLASSES (Requested by Councilwoman Witko 1/11/18)

Vicky Sidrow, CEO of Vantage Health Systems, congratulated the Borough on being designated Stigma Free and thanked the Elks for their contribution to the Closter Food Pantry. Vantage has just celebrated its 60th Anniversary and serves 3,000 individuals a year. She cited the statistics and the services that the system provides and noted that nobody is turned away because of monetary issues. She cited the budget cuts from the State in the amount of \$150 million and noted that Closter has been a very good supporter for many years. Stigma free is important because people do not want to talk about this illness and we have a staff member who does stigma free training for emergency personnel and community people. She suggested that when the Stigma Free task force is developed, we will provide training and workbook. Vantage does lunch and learn programs and provides information on many services

- b. BENEVOLENT PROTECTIVE ORDER OF ELKS LODGE #2304 MONETARY DONATION TO THE CLOSTER FOOD AND ASSISTANCE BOARD (Requested by Mayor's office on 1/19/18 @11:20 a.m.)

Joe Gray, Exalted Ruler of the Order of Elks Lodge #2304, Head Trustee Steve Daly and Trustee Jim Ricciutti made a presentation in the amount of \$1,500.00 to the Closter Food Pantry. The public offered a round of applause and Mayor Glidden expressed his appreciation.

Kyla Heo, COO and General Manager of CGI, noted that it is the 20th Anniversary of the organization which provides holistic fitness and presented a donation to the Borough. The public offered a round of applause and Mayor Glidden expressed his appreciation.

Andrew Mikesh, head of the Northern Valley Greenway Project, updated the governing body noting that the New Jersey Department of Transportation has seemed to agree to help the project with accomplishing a feasibility study. We are awaiting the actual resources to put together a report on the project status. Our current mandate from the six municipalities is to put together a plan on how to proceed with the project. In answer to Councilwoman Amitai, Mr. Mikesh said that the Borough should not be spending money on this project. Because it is a transportation project, we should qualify for State transportation funds since the State would be doing the actual feasibility study. There are federal guidelines that must be followed to obtain funding. In answer to Mayor Glidden, Mr. Mikesh said the part of the trail north to Nyack is a narrow single lane path and the upper part from Spark Hill is not paved. Most of the lower part is 60 feet wide which would give us 50 to 55 feet of usable space and give us the freedom to separate the various activities to provide a safe environment to walk or bike without traffic. It is hoped to provide a soft running path, a high line path and a kid friendly, wheelchair type area for exercise stations. He thanked Councilman Devlin and Councilwoman Chung for their participation in the project.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JANUARY 11, 2018 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 4.a.I.b and 5 were removed by Councilwoman Latner.

Item No. 4.a.I.b.: Received 01/05/18, Dated 01/05/18, from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Update re Weekly Round-Up January 5, 2018: I. State Issues: New Animal Cruelty Enforcement Bills Near Final Passage – S-3558/A-5231 attached (Copy to Chief Kaine)

Councilwoman Latner noted this pertains to new animal cruelty enforcement bills and said the sponsors of the legislation agreed to work with the League and other stakeholders to address concerns because there could be costs involved with this. She asked Chief Kaine for his opinion on this if the Governor decides to sign it or if there has ever been exposure to something like this before. The Chief said we contract with Bergen County so it would not impact us with costs.

Item No. 5.: Received 01/09/18, Dated 01/09/18, from Office of the President of Ramapo College, to boroclerk@closternj.us re The Russ Berrie Making a Difference Award - IT'S TIME TO NOMINATE YOUR NJ HERO FOR 2018!

Councilwoman Latner wanted to ask if this nomination was something we could promote on the website and Facebook as it appears anyone can promote anybody they feel is a local hero. Mayor Glidden voiced his understanding that first prize is \$50,000 and second prize is \$25,000 so it is worth finding a hero in Closter. He agreed to add same to social media and will include it in the Mayor's Newsletter. In answer to Mrs. Latner, he said the award has been around for a while but it appears the monetary prize has increased.

b. MAIL LIST OF JANUARY 18, 2018 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 5.a.II.b. was removed by Councilwoman Amitai; Item No. 4 was removed by Mayor Glidden.

Item No. 5.a.II.b.: Received 01/12/18, Dated 01/12/18, from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Update re Weekly Round-Up January 12, 2018: II. Federal Issues: Interior Secretary Divulges Plans to Open Atlantic Seaboard to Off-Shore Drilling

Councilwoman Amitai noted the League opposes this plan to go from Maine to Florida to allow off-shore drilling. Florida received an exemption for some reason but there are a lot of people opposed to it; and she asked if we wanted to put in our two cents about it. Mayor Glidden suggested offering a Resolution to be considered.

Item No. 6a-6b: Received 01/12/18, Dated 01/12/18, from Bergen County Municipal Clerks to Closter Borough Clerk from: **a.** South Hackensack; **b.** Cresskill re Certified copies of Resolutions adopted Opposing the New Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – JANUARY 24, 2018 – 7:30 P.M.

Councilwoman Amitai said a lot of local towns are opposing the beekeeping regulations; and she urged consideration for looking into it for Closter. Borough Attorney explained we have our own bee ordinance and the Board of Health discussed it at their meeting last week. He suggested we may want to coordinate the two as our ordinance may actually be more restrictive than what the Department of Agriculture is proposing; therefore, we need to do a side by side comparison.

Item No. 4: Received 01/12/18, Dated 01/12/18, from Leslie Brunell, PhD, P.E., Teaching Professor, Department of Civil, Environmental and Ocean Engineering, Schaefer School of Engineering and Science, to Mayor, Council and Environmental Commission re Continued concern with paper pick up with photos (attached) Copy to Environmental Commission, DPW Superintendent

Councilwoman Latner informed that Leslie Brunell was present in the audience this evening. Mayor Glidden said they have been speaking about it for some time and he is particularly sensitive to it because it is a problem. He believes it was exacerbated when there was a storm, the cardboard was not picked up the next day and it blew all over the place.

Ms. Brunell said initially the email was asking for the Borough to activate the phone system to tell residents to bring it back inside so it wouldn't get plowed and end up all scattered; and it did not get activated. The following week residents again put the paper out and pick-up on the 4th didn't occur so they figured it would come the following week. It didn't and the next day there was a rain storm on the 12th which is when she sent the pictures. Ms. Brunell said she photocopied the highlighted calendar for the east side and put it in mail boxes. Mayor Glidden said we are doing everything we can; he would like to activate the phone system and asked what the status was on that; and the Borough Administrator informed it has not been done yet. The Mayor said we would like to do that and get a notice on the website and in the Mayor's newsletter. He already wrote in this month's letter warning people that if a storm is coming not to put their recycling out the night before. They will attack this from every way possible and he thanked Ms. Brunell for bringing it to their attention.

Ms. Brunell said it is a huge problem because people overload the capacity of the bin and then it all falls over and particularly the receiving area is the East Hill and ultimately the Nature Center. As she has been on the Nature Center Board for 18 years, she feels it is something we need to educate the community about. She left flyers in her own neighborhood; at least six (6) people said to her they didn't get it in the mail; and suggested next year perhaps using a neon green color paper so the information doesn't get lost in the shuffle. Ms. Brunell suggested maybe the Environmental Commission could get involved and try to find containers with lids. Councilwoman Latner asked the Mayor to include the recycling schedule in his next newsletter and he agreed to same. Mr. Dolson noted the new calendar is out and the schedule is now every other week, so we have picked up extra weeks; and he is not sure the public has picked up on the new schedule. He agreed it is unfortunate it happened and said during a snowstorm there is limited manpower; but after her email, he did send a crew out Friday afternoon to try to locate the debris but he isn't sure how successful they were.

Councilwoman Amitai informed they were looking into a Closter app so when we have these emergencies, we can communicate with the public in real time. Councilwoman Chung said the phone system is great also because a lot of people still use a landline and aren't technologically savvy. Ms. Brunell said both systems are great because they can always request that you alert your neighbors if they don't have a landline.

An unidentified resident noted that the Miele trucks frequently miss the truck when putting stuff in the Back; and instead of picking it up, they leave it there and move on to the next house. Mayor Glidden said Mr. Miele takes his phone calls, so he will speak to him.

At this time, Ms. Brunell noted there is a lack of consistency in enforcing penalties to residents who have sidewalks in disrepair and those who don't clear the walkways after snow storms. She said she had gotten a notice for sidewalk repair and she has 330 feet of it which she abided by; but her across the street neighbor's sidewalk was in worse shape and they haven't gotten any notice or penalty. She asked that enforcement be stepped up in terms of the sidewalks and warning residents about the papers being out at

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – JANUARY 24, 2018 – 7:30 P.M.

the wrong time at least to follow up and make everyone aware the schedule has changed. Mayor Glidden noted Ms. Brunell is a Professor of Civil Engineering and said it is a great resource to have here in Closter; and thanked her for her comments and her time serving the Borough.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 24, 2018)

Mayor Glidden asked if any Council member wished to address any of the Consent Agenda items. Borough Clerk referred to Item No. 15; Councilwoman Amitai referred to Item No. 8; Councilman Devlin referred to Item Nos. 9, 11 and 14.

8. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator 1/11/18)

In answer to Councilwoman Amitai, Borough Administrator advised that the \$30 is the minimum bid for the Christmas wreaths; and after the resolution is approved, a date for the auction would be determined.

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT TO CLOSTER MARKETPLACE FOR FIRST QUARTER 2018 FOR THE FOLLOWING TAX ACCOUNT: BLOCK 1607, LOT 1, IN THE AMOUNT OF \$179,707.50 (Received from Tax Collector 1/12/18)

In answer to Councilman Devlin, Borough Administrator advised that this was a duplicate payment.

11. RESOLUTION AUTHORIZING THE HIRING OF OEM DEPARTMENT (KEVIN WHITNEY, OEM COORDINATOR, \$6,705.00 PER ANNUM AND WILLIAM DAHLE, III, DEPUTY OEM COORDINATOR, \$1,644.00 PER ANNUM EFFECTIVE JANUARY 1, 2018) Received from Assistant Chief Financial Officer 1/18/18

In answer to Councilman Devlin, Borough Administrator advised that these are replacement appointments, the salaries are within the minimum/maximum ordinance and pension payments/payroll taxes would be included. The appointees would pay additional health care costs. These salaries represent a decrease from the former appointees.

14. RESOLUTION OF THE BOROUGH OF CLOSTER PROVIDING FOR A SINGLE AND COMBINED ISSUE OF GENERAL OBLIGATION BONDS; AUTHORIZING THE SALE OF UP TO \$7,566,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018; AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORM AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO (Received from Bond Counsel 1/18/18 @3:15 p.m.)

In answer to Councilman Devlin, Mayor Glidden explained this is a refunding ordinance for long term money of short term notes. Since interest rates may go up, this is a good time for this ordinance. The ordinance contains a schedule for the next 10 years for capital projects and how the pay down will be accomplished over the next 10 years. The interest has not been determined and the Borough is getting a rating from Standard and Poor's. We are hoping to maintain the AA+ rating to keep us at a low interest rate. Mayor Glidden said the last bond issue went through the Bergen County Improvement Authority but bond sales of municipalities of our size must be competitively bid; and if the issue is less than \$10 million, commercial banks can invest in the bonds and there would be more demand with lower interest rates.

CLOSTER MAYOR AND COUNCIL
 WORK SESSION NOTES – JANUARY 24, 2018 – 7:30 P.M.

15. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Construction/Building Department				
P/T Code Enforcement Official	<u>James Whitney</u>	_____	1 Year	31-Dec-18
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	_____	1 Year	31-Dec-18
*Electrical Sub-Code Official	<u>James C. Hoffman</u>	_____	4 Years	*TENURE
*Elevator Sub-Code Official	<u>Richard F. Keeley</u>	_____	4 Years	*TENURE
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Paul Demarest</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Rose Mitchell</u>	_____	1 Year	31-Dec-18
Fire Prevention				
Inspector/Secretary	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Alphonso Young, Jr</u>	<u>Alphonso Young, Jr</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-18
Municipal Court				
Alternate Prosecutor	<u>Andrew M. Cimiluca, Esq.</u> <u>Law Offices of</u>	NO PROPOSALS RECEIVED AT	1 Year	31-Dec-18
Borough Planner	<u>Andrew M. Cimiluca, PC</u>	<u>OPENING HELD 12/5/17</u>	1 Year	31-Dec-18
(Master Plan Reexamination)	<u>NO APPOINTMENT</u>	_____	1 Year	31-Dec-18

Borough Clerk explained that proposals had not been received for Municipal Court Alternate Prosecutor at the opening held December 5, 2017 and authorization to re-advertise would be required. Therefore, Mayor Glidden said same would be removed from the Consent Agenda.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE CLOSTER WEBSITE
- 2) REPORT – Councilman Yammarino reported the Finance Department is in the process of preparing the 2018 Budget; and once it is complete the Committee will meet to review it likely in February or March. In December, the Borough received approximately \$7 Million in pre-paid property taxes and he applauded the Tax and Finance offices for putting in long hours. Mr. Yammarino said they met with an individual from Standard and Poor’s to evaluate the Borough’s credit rating. At present we have a rating of AA+ and we hope to keep that. He explained that the higher our rating is, the lower our borrowing costs will be. Any change in rating causes a significant jump. Some highlights from the evaluation include the Borough having conservative budgets; we don’t have any short term borrowing which would count against us; we have a 99.3% tax collection rate; we have sufficient cash reserves and a standardized cash management process; the Finance Department compares actual versus budgeted on an on-going basis; we have our rolling tax assessment which will hopefully help stabilize things; and we have met our COAH obligations. He feels we should keep the AA+ rating but doesn’t think we will get AAA.

6. COMMITTEE REPORTS (Continued)

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO) (Continued)

Mayor Glidden said it is important to know and to still try for it, but only three (3) towns in Bergen County have AAA rating which he believes are Alpine, Saddle River and another town. He explained they are very wealthy towns that have virtually no debt. Closter is a wealthy town but we have some debt, but thankfully we are at the top of the AA+ rating and there are not very many towns in that category.

Councilman Yammarino reminded that everyone should have received an email from Loretta regarding JIF Management Elected Officials Training to take place on February 28, 2018 at 6 p.m. right before the Council meeting. He said they will be discussing land use liability and technology risk management; and aside from it being educational, the Borough gets a \$250.00 credit for each Council member in attendance. Mayor Glidden urged all to attend and said it is interesting training.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

1) REPORT – Councilwoman Latner reported the new State-wide delivery system began at the Library and we are now a hub library. She explained that means that other towns can pick up and drop off materials at the Closter Library. She reminded that Whole Foods made a generous donation that allowed the Library to obtain a 3D printer and she showed the keychain she was given as an example of what the machine can do. Mayor Glidden noted his son had made him a box of golf tees using a 3D printer at the High School and they were perfectly shaped, but unfortunately broke.

Mrs. Latner reported the Northern Valley STANG Competition Team for dramatic arts won several awards at the Governor's Award competition; and they will receive their medals at the 2018 Governor's Awards in Arts Education in Trenton in May. The Northern Valley Winter Guard won an exhibition performance in West Milford and will be competing at the International Regional competition outside of Philadelphia in early February. At the first ever New Jersey State Thespian Festival, six (6) students qualified for nationals in Nebraska in June. One student was selected to represent Northern Valley Regional High School in Demarest at the AANJ (Art Administrators of New Jersey) Art Show at Kean University. One of the High School Counselors, Colleen Stafford, was given the Nancy Jaeger Award for Excellence in Counseling. Northern Valley Regional High School Districts is one of the two (2) districts in Bergen County out of the 447 school districts in the US and Canada to be honored by the College Board with being placed on the 8th Annual AP District Honor Roll. On March 1, 2 and 3 the High School will be having the show Footloose.

At this time, Councilwoman Chung reported she has been taking pictures of all of the Officers getting mobbed after school to collect the trading cards. Mrs. Latner expressed her pleasure that the program has been well received and so successful and Mayor Glidden concurred.

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

1) REPORT – Councilwoman Chung reported that snow removal went smoothly. She wanted to reiterate that she and Bill Dahle sat down and talked about the paper issue after the snow and how we can better communicate. They will come up with ideas how to communicate when there is a change in pick-up due to impending weather before the storm hits. Once there are some creative solutions, she will bring them back to the Council. Mrs. Chung noted that Bill wants to do trading cards that would highlight the different vehicles and equipment.

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

1) REPORT RE ORDINANCE COMMITTEE MEETINGS – Councilman Devlin reported the Ordinance Committee will have their first meeting next week.

2) REPORT – No report.

E. HUMAN RESOURCES - WITKO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETINGS – Councilwoman Witko reported the Human Resources Committee will schedule a meeting due to an issue.

2) REPORT – No report.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

1) REPORT – Councilwoman Amitai reported the Building Department met and welcomed their new Zoning Officer. She said the Committee will be receiving a weekly report of scanned zoning applications. The Department is working very hard as it is very busy and she believes they are waiting for the demolition of Village School to start, unless it has already. Borough Attorney informed they are in the process of having permits approved and they may be able to start this week. Mrs. Amitai said it is very exciting as we have waited a long time for this to happen and it will result in extra work for the Building Department. A conceptual idea has been received for a nursery/day care center for the Ondine’s location. Borough Attorney questioned if she was referring to the old Topside property across the street and asked if there were going to be two facilities. Mrs. Amitai said they discussed many of those properties and it was for Ondine’s alone and it’s only a concept at this point. She reported the Building Department is in desperate need of a scanning machine and the Construction Official and Borough Administrator have spoken about it and received some quotes. She noted it is a little bit pricey but said they do have money in their Department and it is necessary to create more space. She said that machine will help all of the other Departments clear their space from paper as well.

They are still working with Mitchell Humphrey to try to get them to give us what they promised us so Mr. Dolson is negotiating with them. She wants to call other communities that use the system to see if they are having the same problems we are because maybe it’s a software problem and we can just switch. Councilwoman Chung questioned what the company promised us that they aren’t doing. Mrs. Amitai explained the software hasn’t worked with our computers; when it comes up on the screen, it only comes up on a quarter of the screen and they can’t enlarge it to use it. Mr. Dolson explained they took an old program and wrapped a Windows application around an old DOS; and instead of rewriting the application for Windows, they are trying to adapt it and it didn’t work. He said if there was something on the screen and you used a drop down tab, it would be miniaturized and you can’t even see it. They claim we are the only ones with this problem. In answer to Mrs. Chung, he said it has been very difficult to deal with them and he asked if, since we’re the only ones, why don’t they give us the “unproblem” that everyone else has. He said the Department has worked diligently to try to get a substitute replacement and there doesn’t seem to be any out there. It is an archaic system in general; and everyone is entrenched in what they are doing and not using any one individual program that works for everything; so they do a lot by paper and spreadsheets. Mrs. Chung asked if it is a subscription based service we pay for monthly or if we purchased it outright. Mr. Dolson said we purchased the licenses and we pay an annual maintenance fee for two things: 24 hour online service and updates. The problem is that their hours of operation are for the Midwest which are about 2 hours behind, so if they make an appointment for 5 p.m. it’s really 7 p.m. here.

Mrs. Amitai reported Goldfish Swim School is going to open in the old CORE location and they anticipate a June opening. Regarding Code Enforcement, Mr. Peters and Mr. Dolson are considering adding a part-time employee for 15 hours a week which would help with some code enforcement issues because there is plenty of work. She reported they reorganized the hours of the subcodes where we added up to 10 hours for some of those subcodes due to the Plaza renovation and that many hours may not be as necessary as we thought. Jack Peters (Construction Code Official) requested a Table of Organization for the Building Department and suggested we have one for Borough Hall. He is working on one or has done one for the Building Department. In answer to Councilwoman Amitai, Borough Clerk informed there is already an approved Table of Organization and Mrs. Amitai requested a copy be given to Mr. Peters and recirculated to the Council.

Councilwoman Amitai reported the Planning Board has put out a Request for Proposals for Master Plan Reexamination. We will be reviewing closely the submissions when they come in. She said between 4 and 6 Planners have been contacted and they are waiting for others to be submitted as there is an ad on the League of Municipalities website.

The Improvement Commission met last night and discussed Diversity Park which the Mayor said he would discuss under his report.

At this time, Mayor Glidden brought up the Diversity Project which he said he has brought up to everybody in the past. A resident approached him some time ago and suggested we have a project in Closter that represents all of our various cultures and languages and how the history of Closter has

changed. He said we have a very diverse community here now; and in order to represent that, he asked the Improvement Commission to work with it and see what ideas they could come up with. They received a proposal from an architect which was well received and some wished to see some changes to it. The next step would be going out to RFP for architects to provide other ideas for the Improvement Commission to review. He will be talking to many members of the community and the Environmental Commission to possibly form a subcommittee with some people with talent in that regard. He feels it is a project we will get a lot of input from many people and they want as much input as possible. He asked the Improvement Commission to reach out and involve the children as much as possible to maybe have a contest for a piece of the design or a logo or something. He noted Mayor Emeritus Sophie Heymann worked three (3) years on the 9/11 Memorial; and though this will take some time, he hopes this project won't take that long. He thinks it is something that everybody in Closter will be proud of.

Mayor Glidden reported that both he and Councilman Yammarino were introduced to Gail Alvarez, who has indicated a willingness to support or build some type of community center in Closter. We spoke only in concept in terms of using maybe the Swim Club property as some type of cultural center, although to preserve our environmental grant, part of it will have to be recreational so he thinks there is some promise in this. Councilman Yammarino said she is very interested in supporting something and she did include recreational facilities; and they took her around to some of the possible locations. Ms. Alvarez did request that we have aside from just recreational that we have something for dance or theater or those types of arts. We are open to any kind of conversations with her about that. The Mayor said it is a very nice feeling when a substantial individual like that comes and says they would like to participate or donate or whatever in something like this. She is a resident of Alpine and very interested in Closter. He would like to add her to the diversity project as she is a Filipino.

7. OLD BUSINESS

Borough Clerk informed she had received a phone call from the Board of Elections on 1/17/18 asking when she would be available and arrange to have the suggested polling places of the Fire House, Library and Senior Center inspected. She reviewed her records from 2013 and located a report that those three (3) were not viable locations. At this point, she would like guidance whether she should ask them again, as she has never received a written report from the request made in 2016 with our previous Administrator. She asked the Board of Elections for a copy of the written report but has not yet received anything.

Mayor Glidden said that he was promised on the phone and in an e-mail that inspectors would be sent to the Borough to provide reasons why the suggested facilities were not appropriate. He asked if the Borough Clerk would like to call and offered to call himself to ask them to stick to their promise. Borough Clerk said she was advised since she was responsible for certification of polling places, she should make arrangements to meet with the inspectors at each site with a written report on same to follow. Mayor Glidden voiced his understanding we know those locations are deficient; and the idea of this exercise is to get them to tell us what the deficiencies are so we can decide if we want to fix them or not. Mrs. Latner said we would also report to the schools since it was their request for elections to be moved out of the schools. The Mayor said he expects the schools to participate and contribute with the Borough since they are the ones who made the request. In answer to the Borough Clerk, the Mayor said he believes anything can be fixed; it's a matter of the cost; and if it's too high for the Borough and the schools, then it will not be done. Mrs. Latner voiced her feelings that the school is blaming the Borough for preventing it; and she would like to provide them with the information to show that it is not the case. Mrs. Latner reminded this recent request was prompted by a teacher who was injured by falling over a machine. The Borough Clerk explained her understanding that the teacher fell into a machine that had been placed by the custodians after the Warehouse Division had dropped them off. No objections were expressed by the governing body regarding this request.

8. NEW BUSINESS

Councilwoman Latner referred to an E-mail from Kevin Whitney relative to emergency services and the impact it would have on the Borough in terms of shared services with the proposed assisted living facility in Demarest. Mayor Glidden said he has not reviewed the quality of the assisted living application but he does understand the potential concerns and feels it is legitimate. He said he asked a few people to look into it on our behalf to see if and how it would impact us and if we should be concerned.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public.

Yuval Tal, 311 Lindberg Avenue, and new member of the Improvement Commission, said he would like to have Hebrew books added to the Closter (Public) Library; the library has been approached but there has been no response as yet. He said the books would be provided and the shelf space and lending procedures maintained by volunteers. Councilwoman Latner said she had made a presentation to the library and it was indicated that overall the Hebrew population in the Borough is approximately 3%. The library is not able to allow an organization to run part of the library; and there are certain guidelines that are mandated relative to books in the library. Councilwoman Amitai voiced her opinion that books in the library should not be based on the percentage of a particular population and books of a different language should be put on a shelf. Councilwoman Latner said this would involve a larger staff with different degrees. This is not an arbitrary procedure and books need certain certifications to be put in the library. Mayor Glidden said he would contact Don Farrell of the Library Board to arrange a meeting on this matter. Councilwoman Amitai suggested contacting BCCLS on this matter.

Former Mayor Sophie Heymann expressed support for diversity in the community and recounted her story on integration when coming to a new country. She also reminded everyone of the substantial moneys we pay to the Library; and suggested that an ad hoc committee be formed directly from the Council to work with the Boards and Commissions. She also suggested that the schools and the children be involved in this matter. Mayor Glidden expressed appreciation for her comments.

Ofer Wellisch, 1 Taylor Drive, expressed support for literacy and diversity and noted that information regarding the guidelines and requirements of the Closter (Public) Library would be important for the community to know. Councilwoman Latner said that the head of the library can provide the information that is needed and volunteer staffing can be problematic. Councilwoman Chung said that better communication is needed and it would help to know the process used for the addition of the Korean books to the Library. Councilwoman Latner noted that she is Liaison to the Library Board; and Mayor Glidden said he would set up a meeting with himself and Mr. Wellisch and the Library Board.

Liel Dulev, 46 First Street, questioned how do we know the percentages of nationalities in our town are comprised; and Mayor Glidden said he has heard estimates that we are 30% Korean and we know that we are diverse of which we are represented by over 100 world countries. He hopes that the diversity project will provide additional information.

Haddara Stark, 204 Durie Avenue, said she moved to Closter because it is green and she liked the commercial area. She complained about the pick up at the Hillside School and noted that help is needed at the intersection. Mayor Glidden noted there is a configuration problem and Chief Kaine said the schools want the officers at the doorways and he cited the horseshoe area and the need for room for the buses. Councilwoman Latner said the solution is up to the Board of Education. Ms. Stark cited the Ruckman Park Playground and the need for rubber stops instead of woodchips around the equipment and Mayor Glidden asked Councilman Yammarino to address this matter.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – JANUARY 24, 2018 – 7:30 P.M.

Dr. David Barad (26 Kinkaid Avenue) applauded and supported diversity and said diversity in the library is as important as diversity in the parks. He cited the website www.city-data.com and noted that Closter is number 8 of the 100 cities with the most Koreans but number 7 with the most citizens born in Israel.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

Motion to adjourn the Work Session at 9:15 p.m. was made by Councilwoman Latner, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on February 8, 2018 for approval at
the Regular Meeting to be held
February 14, 2018

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene Marie Gray, RMC, utilizing
recording and the Borough Clerk's
notes

Approved at the Regular Meeting held February 14, 2018
Consent Agenda Item No. 26b