

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MAY 10, 2017 - 7:30 P.M

Mayor Glidden called the meeting to order at 9:10 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2017, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons David Barad, Alissa Latner, Robert Di Dio, Joseph Yammarino and Jannie Chung
- Borough Administrator, Edward Braun Dolson
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick De Nicola
- Chief of Police, Dennis Kaine

The following persons were absent:

- Councilwoman Victoria Amitai

3. MAYORAL PRESENTATION(S)

4. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> <i>(Elected to Council)</i>	<u>NO APPOINTMENT</u>	3 Years Unexp. (Stabile)	31-Dec-17
Associate Member	<u>Arthur Goldberg</u> <i>(Dep. 3/6/17)</i>	<u>NO APPOINTMENT</u>	1 Year Unexp. (Goldberg)	31-Dec-17
Planning Board				
Class II/Rep. Gov't of Closter	<u>Gary Montroy</u> <i>(Resigned)</i>	<u>NO APPOINTMENT</u>	1 Year Unexp. (Montroy)	31-Dec-17
Alternate No. 2	<u>Ansar Batool</u> <i>(Moved to Class IV RM 3/8/17)</i>	<u>NO APPOINTMENT</u>	2 Years Unexp. (Batool)	31-Dec-17
Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> <i>(Elected to Council)</i>	<u>NO APPOINTMENT</u>	5 Years 3 Years Unexp.	31-Dec-21
Alternate No. 1	<u>Wanda Hollender</u> <i>(Did not accept appointment)</i>	<u>NO APPOINTMENT</u>	(A. Ix)	31-Dec-17

5. PUBLIC HEARING AND ADOPTION OF RESOLUTION AMENDING THE 2017 MUNICIPAL BUDGET @ 7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The Resolution re Amendment to the 2017 Municipal Budget was introduced at the Regular Meeting held 4/26/17, and was published in The Record issue of 5/2/17, as stated in the printer's affidavit of publication. Reprint of this Amendment was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

Motion approving the Amendment to the 2017 Budget was made by Councilman Yammarino, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino and Chung.

6. ADOPTION OF THE 2017 MUNICIPAL BUDGET, AS AMENDED, @7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

The Municipal Budget was introduced at the Regular Meeting held 3/22/17; and the Municipal Budget Summary was published in The Record issue of 3/28/17, as stated in the printer's affidavit of publication. Reprint of the Summary was posted on the Municipal Bulletin Board in accordance with statutory requirements; and copies have been made available to the general public.

Motion adopting the 2017 Municipal Budget, as Amended, was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino and Chung.

7. RESOLUTION RE SELF EXAMINATION OF CY 2017 BUDGET (Carried from RM 4/26/17 pending approval of the 2017 Municipal Budget/Received from Auditor 4/27/17)

Motion adopting the Self Examination of the 2017 Municipal Budget was made by Councilman Yammarino, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino and Chung.

8a. VOTE ON CONSENT AGENDA ITEMS

Motion to approve Consent Agenda was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino and Chung.

ORDINANCES

9. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION, 6/14/17, @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. ORDINANCE NO. 2017:1225, "AN ORDINANCE TO AMEND CODE CHAPTER 3, ADMINISTRATOR" (Received from Borough Attorney 4/27/17)

RESOLUTIONS

10. BILL RESOLUTION – MAY 10, 2017
(Received from Deputy Treasurer 5/4/17)

11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$15,711.98 TO TRW AS CST EBURY FUND 1 NJ, LLC FOR THE REDEMPTION OF TAX SALE CERTIFICATE #16-00001 FOR PROPERTY LOCATED AT 121 SCHRAALENBURGH ROAD, BLOCK 503, LOT 3, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/8/16 FOR 2016 DELINQUENT TAXES (Received from Tax Collector's Office 4/26/17)

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$4,579.61 TO APPLICANT: JON-LIN, INC., 725 BUSH PLACE, PARAMUS, NJ 07652, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 4/27/17)

13. RESOLUTION IN OPPOSITION TO S-3040/A-99 (Received from Borough Attorney 5/4/17)

14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN CLOSTER POLICE DEPARTMENT LIQUOR LICENSE REVIEW ESCROW FEES TO APPLICANT: CLOSTER WINE & SPIRITS, INC., LAWRENCE H. KLEINER, LLC ATTORNEY BUSINESS ACCOUNT, FOR PROPERTY LOCATED AT BLOCK 1607, LOT 1, 19 VERVALEN STREET (77 VERVALEN STREET) IN THE AMOUNT OF \$640.00 (Received from Deputy Treasurer 5/3/17)

15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE RETURN OF PERFORMANCE BOND (LEXON INSURANCE CO. BOND NO. 1087441) IN THE AMOUNT OF \$272,440.80 TO 50 RAILROAD AVE LLC DUE TO POSTING OF MAINTENANCE BOND (LEXON INSURANCE CO. BOND NO. 1087441M) IN THE AMOUNT OF \$34,055.10 POSTED ON 4/20/17 AS REQUIRED FOR DEVELOPERS AGREEMENT FOR PROPERTY LOCATED AT BLOCK 1205, LOT 9, AS APPROVED BY PLANNING BOARD ENGINEER IN E-MAIL DATED 4/24/17 (Received from Deputy Treasurer 5/3/17)

16. RESOLUTION REGARDING THE RECOMMENDATION OF THE PLANNING BOARD TO APPOINT SCOTT KING, ESQ. TO THE POSITION OF PLANNING BOARD ATTORNEY (Received from Borough Attorney 5/4/17) Councilman Di Dio advised that the Human Resources Committee did not receive any information on this recommendation and he questioned the protocol to proceed with this resolution. Mayor Glidden said the Planning Board Chairman formed a committee to interview candidates. Three candidates who were qualified were interviewed and recommended that the Board appoint Mr. King to the position from the DeCotiis law firm.

8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 17. RESOLUTION APPROVING CLOSTER HOE DOWN BAND (Received from Administrator’s office 5/4/17)
- 18. RESOLUTION AWARDING HISTORIC ARCHITECT AND/OR ARCHITECTURAL HISTORIAN SERVICES FOR THE HAROLD HESS LUSTRON HOUSE CONTRACT TO LACY THALER REILLY WILSON ARCHITECTURE & PRESERVATION, LLP (Received from Administrator’s office 5/4/17)
- 19. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2017 ROAD PAVING PROJECTS (Received from Administrator’s office 5/5/17)
- 20. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN FOR THE SHARING OF COUNTY OWNED EMERGENCY AND NON-EMERGENCY EQUIPMENT (Received from Administrator’s office 5/2/17)
- 20a. RESOLUTION AUTHORIZING KEVIN RILEY TO PROVIDE SERVICES FOR ADDITIONAL ONGOING WORK ON THE CLOSTER TRAILS NOT TO EXCEED 48 HOURS AT THE RATE OF \$25.00 PER HOUR WITH A TOTAL NOT TO EXCEED \$1200.00 (Received from Administrator’s office 5/8/17)

MOTIONS

- 21. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Planner to Implement Portions of the 2008 Master Plan	<u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-17

- 22. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 5/4/17) NO ABSTENTIONS
 - a. REGULAR MEETING HELD APRIL 26, 2017
 - b. WORK SESSION HELD APRIL 26, 2017

- 23. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Health			2 Years Unexp.	
Alternate No. 2	<u>Vacant</u>	<u>NO APPOINTMENT</u>	(Vacant)	31-Dec-17

- 24. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENT(S):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historian	<u>Arthur Goldberg</u> (Dep. 3/6/17)	<u>NO APPOINTMENT</u>	1 Year Unexp. (Goldberg)	31-Dec-17
Zoning Board of Adjustment			2 Years	
Alternate No. 3	<u>Mindy Rothbaum</u> (Did not accept appointment)	<u>NO APPOINTMENT</u>		31-Dec-18

- 25. MOTION GRANTING APPROVAL FOR LIONS CLUB CLOSTER TO CONDUCT AN ON-PREMISE 50/50 CASH RAFFLE AT THE CLOSTER GOLF OUTING DINNER TO BE HELD AT BPOE 2304 CLOSTER ELKS LODGE, 148 RAILROAD AVENUE, ON MONDAY, MAY 22, 2017, FROM 5:30 P.M. TO 10:00 P.M.; DRAWING TO BE HELD AT 9:00 P.M. (Application received 4/27/17)
- 26. MOTION GRANTING WAIVER FOR TEMPLE EMANUEL TO HOLD TASHLICH SERVICE AT THE CLOSTER NATURE CENTER ON THURSDAY, 9/21/17, AT 5:00 P.M. (9. M.L. 5/4/17) (Approval received from Risk Management Consultant 5/2/17)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – MAY 10, 2017 – 7:30 P.M.

8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

27. MOTION APPROVING THE FOLLOWING APPLICATIONS AS NEW MEMBERS OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 5/4/17):

- a. JOHN R. N. CASTRO
- b. WILLIAM F. DAHLE

28. REPORTS

- a. FIRE CHIEF – APRIL 2017 (Received 5/4/17)
- b. CONSTRUCTION OFFICIAL – APRIL 2017 (Received 5/8/17)
- c. CHIEF OF POLICE – APRIL 2017 (Received 5/9/17)

29. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

30. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to public.

31. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following Resolution at 9:22 P.M. was made by Councilwoman Latner seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino and Chung.

31a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4), “A collective bargaining agreement” and “N.J.S.A. 10:4-12(b)(7); “Pending or anticipated litigation or contract negotiations”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 12 to 18 weeks.

Mayor Glidden resumed the Regular Meeting at 9:38 p.m.

32. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:38 p.m. was made by Councilwoman Chung seconded by Councilman Di Dio and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
May 18, 2017 for approval at the
Regular Meeting to be held
May 24, 2017

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held May 24, 2017
Consent Agenda Item No. 17a.

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 5**

Resolution Re: Amendment to 2017 Budget

WHEREAS, the local municipal budget for the year 2017 was approved on the 22nd day of March, 2017, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Closter, County of Bergen, that the following amendments to the approved budget of 2017 be made:

Recorded Vote

Ayes	(Barad (Latner (Di Dio (Yammarino (Chung (Nayes	(None ((((Abstained	(None (((
						Absent	(Amitai (

	<u>From</u>	<u>To</u>
ANTICIPATED REVENUES		
Miscellaneous Revenues - Section F: Public and Private Revenues Offset with Appropriations		
Drunk Driving Enforcement Fund	\$ -	\$ 2,852
Total Miscellaneous Revenues - Section F: Public and Private Revenues Offset with Appropriations	30,769	33,621
Total Miscellaneous Revenues	2,708,149	2,711,001
Subtotal General Revenues	4,298,149	4,301,001
Amount To Be Raised by Taxes for Support of Municipal Budget		
Local Tax For Municipal Purposes	10,929,431	10,950,431
Total Amount to Be Raised By Taxes for Support of Municipal Budget	11,637,879	11,658,879
Total General Revenues	\$ 15,936,028	\$ 15,959,880
GENERAL APPROPRIATIONS		
Operations - Within "CAPS"		
Financial Administration		
Other Expenses	\$ 69,600	\$ 72,400
Tax Assessment Administration		
Other Expenses	114,875	115,675
Planning Board		
Other Expenses	16,750	24,750
Police Department		
Other Expenses	100,900	102,300
Aid to Mental Health	-	1,000
Construction Code		
Other Expenses	6,700	13,700
Total Operations Within "CAPS"	9,695,452	9,716,452
Total Operations Including Contingent Within "CAPS"	9,695,452	9,716,452
Detail: Other Expenses	3,916,401	3,937,401
Total General Appropriations for Municipal Purposes Within "CAPS"	10,920,452	10,941,452
Operations Excluded From "CAPS"		
Public and Private Programs Offset by Revenues		
Drunk Driving Enforcement Fund	-	2,852
Total Public and Private Programs Offset by Revenues	30,769	33,621
Total Operations Excluded From "CAPS"	2,013,885	2,016,737
Detail: Other Expenses	2,013,885	2,016,737
Total General Appropriations Excluded From "CAPS"	4,140,576	4,143,428
Subtotal General Appropriations	15,061,028	15,084,880
Total General Appropriations	\$ 15,936,028	\$ 15,959,880

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2017 local municipal budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with NJSA 40:4-9 be published in the Record in the issue of May 2, 2017, and that said publication contain notice of a public hearing on said amendment to be held at Borough Hall on May 10, 2017 at 7:30 pm.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Borough Council on the 26th day of April, 2017.

Introduced by: Mr. Yammarino

Seconded by: Dr. Barad Approved:

ATTEST:

Certified by me

Municipal Clerk



Mayor

It is hereby certified that the approved budget amendment annexed hereto and hereby made a part is an exact copy of the original on file with the Municipal Clerk of the Governing Body, that all additions are correct. All statements contained herein are in proof and the total of anticipated revenues equal the total of appropriations.

Certified by me, this 26th day of April, 2017

Gary J. Vinci

Registered Municipal Accountant

Certified to be a true copy of resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 7**

Resolution Re: Self Examination of 2017 Municipal Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Closter has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2017 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Closter that the 2017 municipal budget be examined in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The Borough Council has found the budget has met the following requirements:

1. That with reference to the following items, if applicable, the amounts have been calculated pursuant to law and appropriated as such in the budget.
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

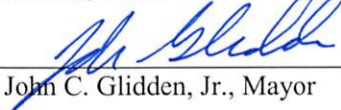
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: May 10, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2017:1225

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE TO AMEND CODE CHAPTER 3, ADMINISTRATOR


be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix June 14, 2017, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	


Adopted: May 10, 2017

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

 Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

Budgeted

Amount

Closter Board of Education	March 17'	\$750,688.33
	April 17'	\$750,688.34
Northern Valley High School	March 17'	\$727,259.87
2016 Budget Appropriations		\$168,168.38
2017 Budget Appropriations – Operating Expenses		\$653,028.08
Payroll 4/14/17		\$234,746.38
Payroll 4/28/17		\$241,754.22
Current Treasury Account		
April 13, 2017 – May 10, 2017		\$3,526,333.60

Capital and Trust


Amount

Capital	\$29,505.70
Escrow Trust Account	\$31,846.65
Recreation	\$31,252.91
Housing Trust	\$3003.21
Animal Trust	\$504.00
Community Development Block Grant	\$.35
Food Locker	\$3900.00

The foregoing resolution was adopted at a meeting of the Mayor and Council held on May 10, 2017

Attest:

Approved:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

May 4, 2017
09:35 AM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 1

Range of Checking Accts: 01CURRENT to 13TRUST Range of Check Dates: 04/13/17 to 05/10/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT			
10317	04/13/17	DIREC000 DIRECT ENERGY BUSINESS	2,501.33		3355
10318	04/13/17	HORIZ000 HORIZON BCBSNJ	6,748.70		3355
10319	04/13/17	NJDCA000 NJDCA	4,604.00		3355
10320	04/13/17	NJDIV010 NJ DIVISION OF	42.65		3355
10321	04/13/17	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	2,098.62		3355
10322	04/13/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	465.28		3355
10323	04/13/17	TREAS070 TREASURER, STATE OF NEW JERSEY	225.00		3355
10324	04/13/17	UNITE020 SUEZ WATER NEW JERSEY	548.00		3355
10325	04/13/17	VERIZ015 VERIZON COMMUNICATIONS	110.59		3355
10326	04/13/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,731.13		3359
10327	04/13/17	UNITE020 SUEZ WATER NEW JERSEY	13,325.25		3359
10328	04/13/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	15.86		3360
10329	04/18/17	JACOB008 JACOBS AND BELL FBO/	6,414.74		3365
10330	04/18/17	JACOB009 JACOBS AND BELL FBO/	4,478.00		3365
10331	04/18/17	TRUST000 TRUST ESCROW FUND	145,833.84		3366
10332	04/19/17	MIELE000 MIELE SANITATION CO.	16,327.91		3367
10333	04/21/17	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	531.47		3371
10334	04/24/17	COREL000 CORE LOGIC	4,733.25		3372
10335	04/24/17	TCTAO010 TCTA OF NEW JERSEY	100.00	05/01/17 VOID	3374
10336	04/25/17	CLOST070 CLOSTER PUBLIC LIBRARY	59,037.33		3381
10337	04/25/17	CABLE000 OPTIMUM	134.94		3382
10338	04/25/17	DIREC001 DIRECT ENERGY BUSINESS	1,037.45		3382
10339	04/25/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,213.71		3382
10340	04/25/17	SPECTR00 SPECTROTEL	3,741.62		3382
10341	04/25/17	STAND000 STANDARD INSURANCE COMPANY	955.79		3382
10342	04/25/17	VERIZ020 VERIZON WIRELESS	1,171.57		3382
10343	04/27/17	ALANN000 ALAN NEGREANN, TREASURER	92,972.70		3385
10344	04/27/17	BERGE095 BERGEN COUNTY UTILITIES AUTH.	244,787.00		3385
10345	04/27/17	PAYRO000 PAYROLL AGENCY ACCOUNT	69.92	04/27/17 VOID	3385 (Reason: PRINT IN ERROR)
10346	05/01/17	HORIZ000 HORIZON BCBSNJ	6,873.72		3389
10347	05/01/17	BILLD000 BILL DAHLE	80.00		3391
10348	05/01/17	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	1,115.53		3391
10349	05/02/17	RACHL000 RACHLES/MICHELE'S OIL CO., INC	17,088.86		3392
10350	05/10/17	ALFON000 ALFONSO DIASPARRA	265.38		3393
10351	05/10/17	ALPHO000 ALPHONSO H. YOUNG JR.	2,562.77		3393
10352	05/10/17	ANDRE010 ANDREW ORLICH	990.73		3393
10353	05/10/17	CHIEF000 DAVID BERRIAN	682.81		3393
10354	05/10/17	DAVID050 DAVID HOLLENDER	816.42		3393
10355	05/10/17	DONAL010 DONALD NICOLETTI	2,563.52		3393
10356	05/10/17	DONDE000 DONN DEEGAN	2,249.78		3393
10357	05/10/17	DONOV000 DONOVAN BLADES	569.15		3393
10358	05/10/17	JAMES035 JAMES GORDON	816.42		3393
10359	05/10/17	JAMES080 JAMES G. GABETTIE	265.38		3393
10360	05/10/17	JEROM000 JEROME IKALOWYCH	2,563.52		3393
10361	05/10/17	JOHNL000 JOHN L. ROSE, JR.	846.68		3393
10362	05/10/17	JOSEP020 JOSEPH CORVELLI	783.03		3393
10363	05/10/17	KEVIN000 KEVIN M. DOERR	2,442.49		3393
10364	05/10/17	MELVI000 MELVIN BERNARD	680.39		3393
10365	05/10/17	NORMA010 NORMA T. KETLER	265.38		3393

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
10366	05/10/17	RICHA040 RICHARD D'AMICO	2,249.79	3393
10367	05/10/17	ROBER015 ROBERT C. TALMO	503.93	3393
10368	05/10/17	RONAL010 RONALD GAFFNEY	254.26	3393
10369	05/10/17	THOMA025 THOMAS MCNAMARA	503.93	3393
10370	05/10/17	TIMOTH00 TIMOTHY CONWAY	2,443.34	3393
10371	05/10/17	WILLI050 WILLIAM KUNZE	265.38	3393
10372	05/10/17	WILLI060 WILLIAM T. BREWSTER	519.81	3393
10373	05/10/17	WMCLO000 W. MCLOUGHLIN	2,563.52	3393
10374	05/10/17	ALLHA000 ALL HANDS FIRE EQUIPMENT LLC	692.85	3394
10375	05/10/17	AMERI018 AMERICAN PAPER TOWEL	1,233.28	3394
10376	05/10/17	AMGRA000 AM GRAPHICS CO., INC.	90.00	3394
10377	05/10/17	ARIST000 ARISTA TROPHIES	100.00	3394
10378	05/10/17	BCMAA000 BCMAA-SHERRIE D'ALESSANDRO	30.00	3394
10379	05/10/17	BEATT000 BEATTIE PADOVANO, LLC	3,597.90	3394
10380	05/10/17	BERGE010 BERGEN COUNTY FIRE PREVENTION	150.00	3394
10381	05/10/17	BEYER000 BEYER BROS. CORP.	992.06	3394
10382	05/10/17	BOROU000 BOROUGH CLERK / PETTY CASH	136.92	3394
10383	05/10/17	BUONG000 BUON GUSTO RESTAURANT	500.00	3394
10384	05/10/17	CANDC000 C AND C TIRE, INC.	723.72	3394
10385	05/10/17	CCFA0005 CCFA	250.00	3394
10386	05/10/17	CERTI020 CERTIFIED SPEEDOMETER SERVICE	252.00	3394
10387	05/10/17	CHEVR005 CHEVROLET OF ENGLEWOOD, LLC	181.50	3394
10388	05/10/17	CLOST015 CLOSTER COACHES ASSOCIATION	159.72	3394
10389	05/10/17	CUSTO001 CUSTOM BANDAG INC	134.84	3394
10390	05/10/17	DEUNI000 D & E UNIFORMS	1,899.10	3394
10391	05/10/17	EDWAR010 EDWARD ROGAN & ASSOCIATES	7,824.80	3394
10392	05/10/17	EJGSP000 EJG SPORTS	4,709.24	3394
10393	05/10/17	ELECT000 ELECTRICAL POWER SYSTEMS, INC.	1,365.00	3394
10394	05/10/17	FECHE010 F & E CHECK PROTECTOR SALES CO	169.50	3394
10395	05/10/17	FIRES000 FIRE & SAFETY SERVICES, LTD.	354.08	3394
10396	05/10/17	GOLDT000 GOLD TYPE BUSINESS MACHINES	3,225.00	3394
10397	05/10/17	GRAIN000 GRAINGER	46.56	3394
10398	05/10/17	HOMET000 HOMETOWN HARDWARE INC.	170.81	3394
10399	05/10/17	LERCH000 LERCH, VINCI & HIGGINS, LLP	2,020.00	3394
10400	05/10/17	LUDWI005 LUDWIG PLUMBING & HEATING, LLC	250.00	3394
10401	05/10/17	LUPAR000 LUPARDI'S NURSERY INC.	2,339.50	3394
10402	05/10/17	MERIT000 MERIT TROPHIES & ENGRAVING	175.50	3394
10403	05/10/17	MGLPR000 MGL PRINTING SOLUTIONS	575.00	3394
10404	05/10/17	NORTH010 NORTH JERSEY MEDIA GROUP	348.15	3394
10405	05/10/17	NORTH050 NORTHERN VALLEY AUTO BODY	662.57	3394
10406	05/10/17	OGREN008 OGREN FAMILY LLC	573.43	3394
10407	05/10/17	PAYTO000 PAYTON ELEVATOR COMPANY, INC.	475.08	3394
10408	05/10/17	PESH-000 PESH-E-LECTRIC, INC.	7,910.00	3394
10409	05/10/17	PGAUT006 P&G AUTO INC.	361.36	3394
10410	05/10/17	READY005 READY REFRESH BY NESTLE	27.43	3394
10411	05/10/17	RUGGE000 SMITTY'S PRODUCTIONS INC	311.39	3394
10412	05/10/17	STORR000 STORR TRACTOR COMPANY	369.34	3394
10413	05/10/17	SUPER015 SUPERIOR DISTRIBUTORS CO., INC	648.04	3394
10414	05/10/17	THECA005 THE CANNING GROUP	416.67	3394
10415	05/10/17	THEST000 NJ ADVANCE MEDIA	29.45	3394
10416	05/10/17	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00	3394
10417	05/10/17	UNIVE005 UNIVERSAL JOINT SERVICE &	135.30	3394

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01CURRENT CURRENT TREASURY ACCOUNT Continued					
10418	05/10/17	VALLE015 VALLEY HEALTH MEDICAL GROUP	468.50		3394
10419	05/10/17	WBMAS000 W. B. MASON CO., INC.	448.70		3394
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 101	2	725,197.94	169.92
		Direct Deposit: 0	0	0.00	0.00
		Total: 101	2	725,197.94	169.92
04CAPITAL CAPITAL ACCOUNT					
812	05/10/17	DELAC001 IDENTIFICATION SIGNS LLC	890.00		3395
813	05/10/17	EASTC000 EAST COAST EMERGENCY LIGHTING	11,557.69		3395
814	05/10/17	GARDE015 GARDEN STATE HIGHWAY	6,710.25		3395
815	05/10/17	HUNTE003 HUNTER TECHNOLOGIES	3,381.20		3395
816	05/10/17	LOWES000 LOWE'S	94.63		3395
817	05/10/17	SNAP-010 SNAP-ON INDUSTRIAL	900.00		3395
818	05/10/17	SPECT010 SPECTRUM COMMUNICATIONS	4,751.12		3395
819	05/10/17	STORR000 STORR TRACTOR COMPANY	1,220.81		3395
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 8	0	29,505.70	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 8	0	29,505.70	0.00
12 COAH ACCOUNT COAH ACCOUNT INVESTORS					
35	05/10/17	EDWAR010 EDWARD ROGAN & ASSOCIATES	2,531.21		3396
36	05/10/17	MICHE025 MICHAEL P. BOLAN, PP/AICP	472.00		3396
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 2	0	3,003.21	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 2	0	3,003.21	0.00
13 DEV ESCROW ESCROW MUNIDEX CHECKING 1					
1536	04/18/17	CURRE000 CURRENT TREASURY FUND	4,488.28		3364
1537	04/25/17	KIKUN000 KIKUN DEVELOPMENT GROUP LLC	2,186.75		3375
1538	04/25/17	YUDER005 YUDER, JOHN & JULIE	1,410.00		3375
1539	05/10/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	312.66		3397
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 4	0	8,397.69	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 4	0	8,397.69	0.00
13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2					
3034	04/13/17	NORTH017 NORTHERN VALLEY EARTH FAIR	8,277.42		3356
3035	04/25/17	BEMSY005 BEM SYSTEM	7.96		3376
3036	04/25/17	CONWA000 CONWAY WONG	7.96		3376
3037	04/25/17	WONGC005 WONG, CONWAY	103.34		3376
3038	04/26/17	ANGEL015 ANGELS LANSCAPE CONTRACTORS &	27.44		3383
3039	05/10/17	BEATT000 BEATTIE PADOVANO, LLC	1,040.20		3398
3040	05/10/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,382.08		3398

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2 Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Paid			
		Void			
			<u>11,846.40</u>	<u>0.00</u>	
			<u>0.00</u>	<u>0.00</u>	
			<u>11,846.40</u>	<u>0.00</u>	
13TRUST Trust Checking					
213	04/17/17	GURRA005 GURRA REALTY CORP.	475.00		3363
214	04/25/17	DIAMO010 DIAMOND ENGINEERS & DEVELOPERS	497.74		3377
215	04/25/17	DICLE005 DI CLEMENTE CONTACTORS	221.79		3377
216	04/25/17	ELIOT005 ELIOT S. SASH	251.70		3377
217	04/26/17	CORE-000 CORE - CENTER OF FITNESS	51.65		3384
218	04/28/17	90MIL005 90 MILES SOUTH, LLC	820.00		3388
219	04/28/17	COMMU015 COMMUNICATION SPECIALISTS, INC	617.84		3388
220	05/10/17	FAROT005 FARO TECHNOLOGIES, INC.	395.00		3399
221	05/10/17	HOOT005 HOOT TWO LLC	580.00		3399
222	05/10/17	LERCH000 LERCH, VINCI & HIGGINS,LLP	360.00		3399
223	05/10/17	LUPAR000 LUPARDI'S NURSERY INC.	7,177.00		3399
224	05/10/17	PARTS003 PARTS AUTHORITY, INC.	57.36		3399
225	05/10/17	PGAUT006 P&G AUTO INC.	97.48		3399
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Paid			
		Void			
			<u>11,602.56</u>	<u>0.00</u>	
			<u>0.00</u>	<u>0.00</u>	
			<u>11,602.56</u>	<u>0.00</u>	
Report Totals					
		Paid	<u>Amount Paid</u>	<u>Amount Void</u>	
		Void			
			<u>789,553.50</u>	<u>169.92</u>	
			<u>0.00</u>	<u>0.00</u>	
			<u>789,553.50</u>	<u>169.92</u>	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	168,168.38	0.00	0.00	168,168.38
CURRENT FUND	7-01	557,029.56	0.00	0.00	557,029.56
GENERAL CAPITAL FUND	C-04	29,505.70	0.00	0.00	29,505.70
HOUSING TRUST FUND	T-12	3,003.21	0.00	0.00	3,003.21
OTHER TRUST FUND	T-13	<u>11,602.56</u>	<u>0.00</u>	<u>0.00</u>	<u>11,602.56</u>
Year Total:		<u>14,605.77</u>	<u>0.00</u>	<u>0.00</u>	<u>14,605.77</u>
Total of All Funds:		<u><u>769,309.41</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>769,309.41</u></u>

Project Description	Project No.	Project Total
22 SUSAN DRIVE	030-532707	126.55
1 LAURENCE COURT	030-601203	3.30
248 CLOSTER DOCK ROAD	030-621800	321.86
570 PIERMONT ROAD	030-653900	276.00
232 ANDERSON AVE	031-532702	450.00
20 ARNOLD AVE	031-532703	17.42
13 ARNOLD AVE	031-532708	133.00
430 HOMANS AVE	031-548900	146.50
293 DURIE AVE	031-570800	239.36
172 KNCKERBOCKER RD	031-573500	61.11
358 RUCKMAN ROAD	031-601200	200.00
38 KINCAID AVE	031-626200	135.11
23 SUSAN DRIVE	031-638900	42.11
39 YALE PLACE	032-532701	110.00
232 ANDERSON AVE	032-532702	344.00
20 ARNOLD AVE	032-532703	706.51
45 ANN ARBOR	032-532704	142.50
64 RUTGERS	032-532705	33.16
13 ARNOLD AVE	032-532708	123.61
430 HOMANS AVE	032-548900	214.00
293 DURIE AVE	032-570800	67.00
172 KNICKERBOCKER ROAD	032-573500	36.10
485 HIGH STREET	032-589700	51.11
358 RUCKMAN	032-601200	32.22
38 KINCAID AVE	032-626200	149.50
23 SUSAN DRIVE	032-638900	29.50
32 RUTGERS ST	033-703300	312.66

Project Description	Project No.	Project Total
570 OIERMONT ROAD	040-585700	600.00
485 HIGH STREET	040-589700	200.00
1 LAURENCE COURT	040-601203	200.00
248 CLOSTER DOCK ROAD	040-621800	250.00
38 KINCAID AVE	040-626200	200.00
432 HOMANS AVE	040-630800	10.00
570 PIERMONT ROAD	040-653900	600.00
61 CRESCENT ST	040-671200	375.50
49 COLGATE STREET	040-681000	48.00
8 WAINWRIGHT CT	040-704100	1,410.00
48 PERRY STREET	2010038053	7.96
382 RUCKMAN RD	2010038129	7.96
382 RUCKMAN RD	2010038194	103.34
HARTFORD STREET	2010047757	40.00
58 ALPINE DRIVE	2010047765	27.44
248 CLOSTER DOCK RD	2010047781	480.20
597 PIERMONT ROAD	2010048284	520.00
597 PIERMONT ROAD	2010048292	1,482.44
516 RUCKMAN ROAD	2010048482	305.64
76 HICKORY LANE	2010048698	198.00
295 CLOSTER DOCK RD	2010048706	8,277.42
202 ALPINE DR	2010048904	396.00
Total of All Projects:		<u>20,244.09</u>

Range of Checking Accts: 14RECREATION to CURRENT-MANUAL Range of Check Dates: 04/13/17 to 05/10/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num																								
14RECREATION SPECIAL RECREATION ACCOUNT																													
339	04/13/17	LIBER005 LIBERTY SCIENCE CENTER INC.	833.38		3357																								
340	04/20/17	ADMAN000 AD MANUFACTURING CORP.	1,068.50		3368																								
341	05/10/17	CLOST010 CLOSTER BOARD OF EDUCATION	4,524.00		3400																								
342	05/10/17	CLOST015 CLOSTER COACHES ASSOCIATION	19,370.76		3400																								
343	05/10/17	EJGSP000 EJG SPORTS	5,456.27		3400																								
<table border="0"> <tr> <td>Checking Account Totals</td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td></td> </tr> <tr> <td> Checks:</td> <td>5</td> <td>0</td> <td>31,252.91</td> <td>0.00</td> <td></td> </tr> <tr> <td> Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Total:</td> <td><u>5</u></td> <td><u>0</u></td> <td><u>31,252.91</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		Checks:	5	0	31,252.91	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>5</u>	<u>0</u>	<u>31,252.91</u>	<u>0.00</u>	
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																									
Checks:	5	0	31,252.91	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>5</u>	<u>0</u>	<u>31,252.91</u>	<u>0.00</u>																									
15ANIMALCONTROL ANIMAL ACCOUNT																													
140	04/13/17	CURRE000 CURRENT TREASURY FUND	40.00		3358																								
141	04/13/17	NJDEP000 NJ DEPARTMENT OF HEALTH	399.00		3358																								
142	05/10/17	AMGRA000 AM GRAPHICS CO., INC.	65.00		3401																								
<table border="0"> <tr> <td>Checking Account Totals</td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td></td> </tr> <tr> <td> Checks:</td> <td>3</td> <td>0</td> <td>504.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Total:</td> <td><u>3</u></td> <td><u>0</u></td> <td><u>504.00</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		Checks:	3	0	504.00	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>3</u>	<u>0</u>	<u>504.00</u>	<u>0.00</u>	
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																									
Checks:	3	0	504.00	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>3</u>	<u>0</u>	<u>504.00</u>	<u>0.00</u>																									
17FOODLOCKER FOOD LOCKER ACCOUNT																													
46	05/10/17	AGENC005 AGENCY DESK	300.00		3402																								
47	05/10/17	CENTU005 CENTURY FUEL LLC	300.00		3402																								
48	05/10/17	PSEG 005 PSE&G	3,300.00		3402																								
<table border="0"> <tr> <td>Checking Account Totals</td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td></td> </tr> <tr> <td> Checks:</td> <td>3</td> <td>0</td> <td>3,900.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Total:</td> <td><u>3</u></td> <td><u>0</u></td> <td><u>3,900.00</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		Checks:	3	0	3,900.00	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>3</u>	<u>0</u>	<u>3,900.00</u>	<u>0.00</u>	
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																									
Checks:	3	0	3,900.00	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>3</u>	<u>0</u>	<u>3,900.00</u>	<u>0.00</u>																									
21 CDBG COMMUNITY DEVELOP BLOCK GRANT																													
3	04/13/17	CAPIT000 CAPITAL CHECKING	0.35		3361																								
<table border="0"> <tr> <td>Checking Account Totals</td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> <td></td> </tr> <tr> <td> Checks:</td> <td>1</td> <td>0</td> <td>0.35</td> <td>0.00</td> <td></td> </tr> <tr> <td> Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td> Total:</td> <td><u>1</u></td> <td><u>0</u></td> <td><u>0.35</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		Checks:	1	0	0.35	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>1</u>	<u>0</u>	<u>0.35</u>	<u>0.00</u>	
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																									
Checks:	1	0	0.35	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>1</u>	<u>0</u>	<u>0.35</u>	<u>0.00</u>																									
CURRENT-MANUAL CURRENT - MANUAL																													
704051	04/13/17	CLOST010 CLOSTER BOARD OF EDUCATION	750,688.33		3349																								
704131	04/13/17	NJSHB000 NJSHBP	86,421.67		3354																								
704132	04/13/17	PAYRO000 PAYROLL AGENCY ACCOUNT	69.21		3362																								
704211	04/21/17	NORTH065 NORTHERN VALLEY HIGH SCHOOL	727,259.87		3369																								
704212	04/21/17	NATIO005 NATIONAL BENEFIT SERVICES, LLC	745.00		3370																								
704241	04/24/17	NATIO005 NATIONAL BENEFIT SERVICES, LLC	10.00		3373																								
704252	04/25/17	PAYRO000 PAYROLL AGENCY ACCOUNT	8,682.72		3379																								
704253	04/25/17	BORO000 BORO OF CLOSTER - PAYROLL ACCT	241,754.22		3380																								
704271	04/27/17	PAYRO000 PAYROLL AGENCY ACCOUNT	69.92		3386																								
705011	05/01/17	CLOST010 CLOSTER BOARD OF EDUCATION	750,688.34		3390																								

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
Continued					
CURRENT-MANUAL	CURRENT - MANUAL		<u>Amount Paid</u>	<u>Amount Void</u>	
Checking Account Totals					
	Checks:	<u>10</u>	2,566,389.28	0.00	
	Direct Deposit:	<u>0</u>	0.00	0.00	
	Total:	<u>10</u>	<u>2,566,389.28</u>	<u>0.00</u>	
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:	22	2,602,046.54	0.00	
	Direct Deposit:	0	0.00	0.00	
	Total:	22	2,602,046.54	0.00	

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	2,565,634.28	0.00	0.00	2,565,634.28
RECREATION TRUST	T-14	31,252.91	0.00	0.00	31,252.91
DOG TRUST	T-15	504.00	0.00	0.00	504.00
	T-16	755.00	0.00	0.00	755.00
FOOD LOCKER TRUST	T-17	3,900.00	0.00	0.00	3,900.00
	T-21	0.35	0.00	0.00	0.35
Year Total:		<u>36,412.26</u>	<u>0.00</u>	<u>0.00</u>	<u>36,412.26</u>
Total of All Funds:		<u>2,602,046.54</u>	<u>0.00</u>	<u>0.00</u>	<u>2,602,046.54</u>

Range of Checking Accts: 17FOODLOCKER to CURRENT-MANUAL Range of Check Dates: 03/09/17 to 04/12/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
21	CDBG	COMMUNITY DEVELOP BLOCK GRANT			
2	03/13/17	CAPIT000 CAPITAL CHECKING	9,700.00		3298

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	9,700.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	9,700.00	0.00

CURRENT-MANUAL	CURRENT - MANUAL			
703091	03/09/17	NATIO005 NATIONAL BENEFIT SERVICES, LLC	10.50	3285
703102	03/10/17	PAYRO000 PAYROLL AGENCY ACCOUNT	12,292.54	3287
703103	03/10/17	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	236,650.49	3289
703131	03/13/17	NJSHB000 NJSHBP	89,617.96	3284
703132	03/13/17	PAYRO000 PAYROLL AGENCY ACCOUNT	38.80	3293
703151	03/15/17	BANCO005 BANC OF AMERICA PUBLIC	2,536.26	3294
703211	03/21/17	CLOST010 CLOSTER BOARD OF EDUCATION	750,688.34	3313
703212	03/21/17	NORTH065 NORTHERN VALLEY HIGH SCHOOL	727,259.88	3313
703213	03/21/17	PAYRO000 PAYROLL AGENCY ACCOUNT	946,356.00	3314
703281	03/28/17	PAYRO000 PAYROLL AGENCY ACCOUNT	12,738.06	3325
703284	03/28/17	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	246,596.05	3328
704031	04/03/17	NATIO005 NATIONAL BENEFIT SERVICES, LLC	10.50	3337

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	3,024,795.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	3,024,795.38	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	13	0	3,034,495.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	3,034,495.38	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	3,024,795.38	0.00	0.00	3,024,795.38
	T-21	9,700.00	0.00	0.00	9,700.00
Total of All Funds:		<u>3,034,495.38</u>	<u>0.00</u>	<u>0.00</u>	<u>3,034,495.38</u>

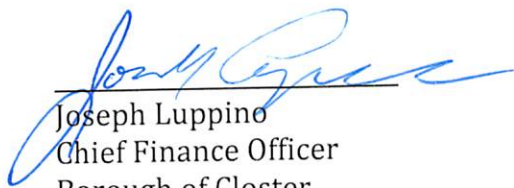
CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education - April 2017	\$ 1,501,376.67
Northern Valley RHS - April 2017	727,259.87
2016 Budget Appropriations	168,168.38
2017 Budget Appropriations - Operating	653,028.08
Payroll 04/14/17	234,746.38
Payroll 04/28/17	241,754.22
Total Current Treasury 04/13/17 - 05/10/17	<u>\$3,526,333.60</u>

Capital	\$	29,505.70
Escrow Trust Account	\$	31,846.65
Recreation	\$	31,252.91
Housing Trust	\$	3003.21
Animal Account	\$	504.00
Community Development Grant	\$.35
Food Locker	\$	3,900.00



 Joseph Luppino
 Chief Finance Officer
 Borough of Closter

Dated: May 10, 2017

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO
OUTSIDE LIENHOLDER**

WHEREAS, at the Municipal Tax Sale held on the 8th day of June 2016, a lien was sold on **Block 502; Lot 3** also known as **121 Schraalenburgh Road** in Closter, NJ for 2016 delinquent taxes, and,

WHEREAS, this lien, known as Tax Sale Certificate **#16-00001** was sold to TRW as CST Ebury Fund 1 NJ, LLC,

WHEREAS, the homeowner has affected redemption of said property of TSC #16-00001 in the amount of \$ 15,711.98 on April 26, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the **Deputy Treasurer** is authorized to issue a check in the amount of **\$15,711.98** to **TRW as CST Ebury Fund 1 NJ, LLC** for the redemption of said certificate.

(Interest through 05/31/2017)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman DiDio	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

ADOPTED: May 10, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the following vendor has posted escrow with the Borough of Closter for Police Traffic Director Services in compliance with Local Finance Notice 2000-14; and

WHEREAS, the Chief of Police, having been satisfied that all payments to the Police Officers for said services have been accounted for as well as a 25% Administrative Fee retained by the Borough, recommends release of all remaining funds to:


<u>Applicant</u>	<u>Amount</u>
Jon-Lin Inc 725 Bush Place Paramus NJ 07652	\$ 4,579.61

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to return the remaining escrows to the above named vendor.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Yammarino			X			

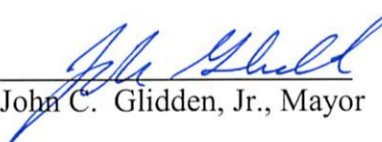
Adopted: May 10, 2017

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION IN OPPOSITION TO S-3040/A-99

WHEREAS, the Governing Body has been informed that the bill numbered S-3040/A-99 has been forwarded to Governor Christie; and

WHEREAS the League of Municipalities has expressed a concern that the bill, if signed into law, could lead to dramatic property increases or drastic cuts to vital services; and

WHEREAS, there is also concern that this legislation could disproportionately shift control of the Police and Fire Retirement System (PFRS) from balanced labor-management control to a union dominated (7-5) decision making structure; and

WHEREAS, the League, along with the New Jersey Conference of Mayors and the New Jersey Association of Counties opposes the bill for the following reasons:

- The bill creates a system where taxpayers are responsible for funding 70% of the system, but are a minority on the board which governs decisions and thus bear the majority of the risk;
- As a result the unions are responsible for funding just 30% of the system but are in control of the board governing decisions on such matters such as contribution rate, benefit levels and investments.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the Borough of Closter:

1. Oppose S-3040/A99 for the same reasons stated above; and
2. The Borough Clerk shall forward a copy of this resolution to Governor Christie and the representatives of the Borough in the New Jersey Senate and Assembly.
- 3.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: May 10, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the following applicants have posted Liquor License Review escrow fee with the Closter Police Department,

WHEREAS, the Borough of Closter Auditors have determined that all required fees have been paid for the following applicant:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
1607	1	19 VerValen St (77 VerValen St)	Closter Wine & Spirits, Inc Lawrence H Kleiner LLC Attorney Business Account	\$640.00

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Closter hereby authorizes the Deputy Treasurer to return the remaining escrow funds deposited with the Borough of Closter to said applicant.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Chung			X			
Councilwoman Amitai					X	
Councilman DiDio	X		X			
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Yammarino			X			


Adopted: May 10, 2017

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the Developer’s Agreement for 50 Railroad Ave LLC, Block 1205, Lot 9, requires a Maintenance Bond in the amount of \$34,055.10 to be posted before the release of \$272,440.80 Performance Bond (Lexon Insurance Co. Bond No. 1087441) for said project; and

WHEREAS, such Maintenance Bond of \$34,055.10 has been posted (Lexon Insurance Co. Bond No.1087441M) on April 20, 2017; and

WHEREAS, the Planning Board engineer having been satisfied that the required improvements were satisfactorily completed in accordance with approvals granted for development of Block 1205, Lots 9, via E-mail dated April 24, 2017

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to release the Performance Bond (Lexon Insurance Co. Bond No. 1087441) for \$272,440.80 posted by 50 Railroad Ave LLC, with the Borough of Closter

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Yammarino			X			
Councilwoman Amitai					X	
Councilman DiDio	X		X			
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilwoman Chung			X			

Adopted: May 10, 2017

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION REGARDING THE RECOMMENDATION OF THE
PLANNING BOARD TO APPOINT SCOTT KING, ESQ. TO THE POSITION
OF PLANNING BOARD ATTORNEY**

WHEREAS, the Planning Board Coordinator has informed the Mayor and Council that the Planning Board recommends Mr. Scott King, Esq., of the law Firm of DeCotiis, Fitzpatrick, Cole and Giblin, LLP, be appointed to the position of Planning Board Attorney effective May 3, 2017 to December 31, 2017; and

WHEREAS, the Governing Body accepts this recommendation.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Borough Attorney is hereby authorized to prepare a Professional Service Agreement for the aforementioned appointment.
2. The Mayor and Clerk are hereby authorized to execute same.
3. The Clerk shall forward a copy of this Resolution to the Planning Board Coordinator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: May 10, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION APPROVING CLOSTER HOE DOWN BAND

WHEREAS, the Borough of Closter Improvement Commission desires to provide music during the 2017 Closter Hoe Down event; and

WHEREAS, the Hoe Down is scheduled for June 2, 2017 with a rain date of June 4, 2017 at the Veterans Memorial Park on Harrington Avenue; and

WHEREAS, all bands shall complete and file a Borough of Closter Hold Harmless Agreement prior to performing and, if the band is a "professional", they shall provide the Borough Administrator's Office with a copy of their Liability Insurance Certificate with a minimum of \$1,000,000 coverage which shall name the Borough of Closter as an additional insured; and

WHEREAS, after consultation and approval of the Borough's Risk Manager, the Mayor and Council may grant an exception for insurance to the non-professional entities and require they provide a completed Hold Harmless Agreement to be approved by the Borough's Risk Manager; and

WHEREAS, the Closter Improvement Commission desires to engage Claudia Guaard on behalf of *The Slacks Band*, 80 Chestnut Street Haworth, NJ, a non-professional entity, to provide music during this event; and

WHEREAS Claudia Guaard, on behalf of *The Slacks Band* has provided the required Hold Harmless Agreement, agreeing to hold the Borough of Closter harmless of all liability;

NOW THEREFORE BE IT RESOLVED, the governing body hereby approves and a copy of this Resolution shall be provided to the Borough Administrator, Chief of Police, Borough Risk Manager and Assistant CFO for their respective use.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Yammarino			X			

Adopted: May 10, 2017

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 10, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION AWARDING HISTORIC ARCHITECT AND/OR ARCHITECTURAL HISTORIAN SERVICES FOR THE HAROLD HESS LUSTRON HOUSE CONTRACT TO LACY THALER REILLY WILSON ARCHITECTURE & PRESERVATION, LLP

WHEREAS, the Borough of Closter is seeking the services of a Historic Architect and/or Architectural Historian for the preparation of a Preservation Plan in accordance with the National Park Service Professional Qualification Standards for the Harold Hess Lustron House, located in the Borough of Closter, County of Bergen, New Jersey; and,

WHEREAS, The Harold Hess Lustron House is listed in the New Jersey Register of Historic Places under "Harold Hess Lustron House"; and

WHEREAS, the Borough of Closter was awarded Grant Agreement, HE16-006 for the Harold Hess Lustron House Preservation Plan project in the amount of \$24,999.00; and

WHEREAS, on March 22, 2017 the Governing Body determined that it was in the best interest of the residents to authorize the execution of this Agreement and any necessary documents related to the Agreement; and

WHEREAS, notice was given that Request for Proposals (RFP) will be reviewed by the Borough of Closter on Tuesday, April 4, 2017 through a fair and open process in accordance with the N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Borough received eight (8) proposals from qualified architectural firms; and

WHEREAS, the proposal received from Lacy Thaler Reilly Wilson Architecture & Preservation, LLP is in conformance with the RFP and it is recommended that the aforementioned contract be awarded to that firm; and

WHEREAS, this contract is awarded in accordance with New Jersey's Pay to Play law;

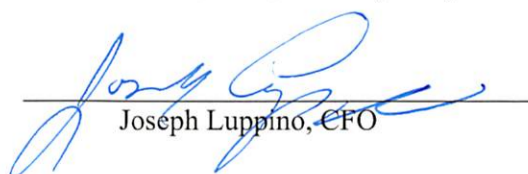
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey as follows:

1. The contract for the preparation of a Preservation Plan as outlined in the attached Request for Proposal dated March 2017 is hereby awarded to Lacy Thaler Reilly Wilson Architecture & Preservation, LLP effective May 10, 2017.
2. The Borough Attorney is hereby authorized to prepare the contract and/or other documents pursuant to the award of this contract.
3. The Mayor and Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds, which are required for the above referenced preservation plan by Lucy Thaler Reilly Wilson Architecture & Preservation, LLP, are available to the Borough of Closter for calendar year 2017.

Dated: May 10, 2017

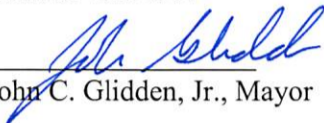


Joseph Luppino, CFO

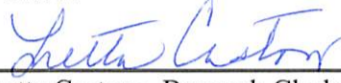
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Yammarino			X			

Adopted: May 10, 2017

APPROVED BY:


 John C. Glidden, Jr., Mayor

ATTEST:


 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 10, 2017.

 Loretta Castano, Borough Clerk

Lustron House RFP

MARCH 2017

NOTICE

Notice is hereby given that Request for Proposals (RFP) will be reviewed by the Borough of Closter, State of New Jersey, at 295 Closter Dock Road, Closter, New Jersey 07624 on Tuesday, April 4, 2017 no later than 11:00 a.m. local time. At that time, documents will be publicly opened and available for examination.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44A-20.5 et seq.

PROJECT

This Agreement will consist of furnishing all materials and labor associated with the preparation of a Preservation Plan for the Harold Hess Lustron House located at 421 Durie Avenue, Closter, New Jersey in the Borough of Closter, County of Bergen, New Jersey.

RFP's may be submitted by person or by mail. The Borough of Closter accepts no responsibility for lost or non-delivery of any proposal sent in prior to the opening.

The Borough of Closter reserves the right to reject any or all bids/proposals, to waive any informality or to accept any part or all of a bid which, in its judgement, best serves the interest of the Borough.

REQUEST FOR PROPOSAL
HISTORIC ARCHITECT AND/OR
ARCHITECTURAL HISTORIAN SERVICES
FOR THE HAROLD HESS LUSTRON HOUSE IN CLOSTER, NEW JERSEY

The Borough of Closter is seeking the services of a Historic Architect and/or Architectural Historian for the preparation of a Preservation Plan in accordance with the National Park Service Professional Qualification Standards for the Harold Hess Lustron House, located in the Borough of Closter, County of Bergen, New Jersey. The Harold Hess Lustron House is listed in the New Jersey Register of Historic Places under “Harold Hess Lustron House”.

The consultant shall submit one original and one copy of the proposal. All proposals shall be submitted no later than 11:00 a.m. on April 4, 2017 to the following address:

Mr. Arthur Braun Dolson, Borough Administrator
Borough of Closter
295 Closter Dock Road
Closter, New Jersey 07624

Project Goal:

The Preservation Plan should briefly document the history of the Lustron House. This history is well established, as are, the existing conditions of the house, so as to guide future repairs and work on the mechanicals as well as the interior and exterior of the house and garage. Additionally, recommendations should be given regarding specific concerns, including treatment of the breezeway, repair or replacement of the garage door, replacement of modern fixtures with period-specific models, possible removal of modern linoleum covering original tiles, and removal of paint from enameled steel surfaces. Additionally, a plan for ADA accessibility is desired, as this space is anticipated to be used for public events. All recommendations should be consistent with the Secretary of the Interior’s Standards for the Treatment of Historic Properties. The Preservation Plan will serve as a guide and planning tool for the property’s long-term preservation and use. While the history of the Lustron House has been documented in various sources and existing conditions were mapped out by an architect on the Closter Historic Preservation Commission in 2015, a Preservation Plan has never yet been compiled for this property.

Scope of Services:

The Preservation Plan should follow the guidelines for preparing such a plan as detailed in the New Jersey State Historic Preservation Office's publication "Historic Structure Reports and Preservation Plans: A Preparation Guide," that is available on their website. (<http://www.nj.gov/dep/hpo/4sustain/preparehsr.pdf>)

The consultant will provide services associated with the preparation of a Preservation Plan. In addition to the specifics listed in the Project Goal, the consultant will do a code review, structural overview, evaluation of the mechanical, electrical, plumbing and fire protection systems and prepare a cost estimate with a list of prioritized recommendations. Services excluded from the Preservation Plan will be investigation, identification and/or mitigation of hazardous materials, civil or geotechnical engineering services, materials conservation services, diagrammatic drawings, and destructive testing or probes. These items may be recommended for future work on an as-needed basis. All work will be conducted by a single, professional cultural resource management or architectural consulting firm that will meet or exceed the minimum professional qualification standards for Architectural Historian and/or Historic Architect, as defined by the NPS in the Code of Federal Regulations, 36 CFR Part 61. The consultant will develop their approach; work plan and project schedule in coordination with the Borough of Closter's specified agent(s) and will attend meetings with key personnel for ongoing project management, coordination and oversight. Public meetings and/or presentations are not required. If additional professional services are necessary, such as engineering, the primary contractor will provide for these under subcontract.

The report should consist of a minimum of 20 pages of text, including maps, photos and drawings. The complete fee for the plan shall not exceed \$24,999.00.

As time is of the essence, the consultant must submit a draft report no later than 2 months after the beginning of the contract. The final report must be submitted to the Borough of Closter in digital as well as hard copy no later than Tuesday, August 15, 2017. The digital copy must be submitted on a CD-ROM or flash drive as a Microsoft Word document (.docx) as well as in .pdf format. Photographs shall be submitted as .jpg files separate from the report.

The State Historic Preservation Office (SHPO) shall receive 2 hard copies and one digital copy of the products, due to the SHPO by September 15, 2017. A third copy will be submitted to the Closter Historic Preservation Commission.

Proposals must include the following:

- a. Detailed statement of the firms' qualifications and experience with projects of this type.
- b. Specific names, resumes, and responsibilities of individuals to be assigned to the project and their specific involvement.
- c. Proposed Scope of Work/contract on company letterhead to include all costs of compiling necessary information and data to prepare a Preservation Plan as described above for the Harold Hess Lustron House.
- d. All proposals must identify any sub-consultants and the responsibility for completion of work and coordination between disciplines should be detailed.
- e. A proposed time schedule for completion of the total project.

For any questions or additional information, please contact Mr. Arthur Braun Dolson, Borough Administrator, Borough of Closter, 295 Closter Dock Road, Closter, NJ 07624; email adolson@closternj.us; or phone 201-784-0600 x 304 Monday through Friday, from 9:00 a.m. to 4:00 p.m.

**BOROUGH of CLOSTER
SOLITATION OF HISTORIC ARCHITECTS and/or
ARCHITECTURAL HISTORIAN SERVICES
UNDER THE FAIR AND OPEN PROCESS**

**CHECKLIST OF REQUIRED DOCUMENTS
DUE DATE: Monday, April 4, 2017**

	Initials
Cover Sheet	_____
Acknowledgement	_____
Business Registration Certificate	_____
Affirmative Action Certification	_____
Disclosure of Ownership	_____
Affidavit of Non-Collusion	_____
Disclosure of Investment Activities in Iran	_____

Checklist of Required Documents, signed below:

EACH REQUIRED ITEM MUST BE INITIALED ON THIS FORM IN THE SPACE PROVIDED. THIS CHECKLIST MUST BE SIGNED & SUBMITTED WITH THIS PACKAGE.

COMPANY/APPLICANTS NAME

AUTHORIZED SIGNATURE

DATE/NAME (PRINT)

TITLE

**BOROUGH of CLOSTER
SOLITATION OF HISTORIC ARCHITECTS and/or
ARCHITECTURAL HISTORIAN SERVICES
UNDER THE FAIR AND OPEN PROCESS**

ACKNOWLEDGEMENT

The undersigned declares that he/she has carefully examined and fully understands the Borough's application process and other documents herein referred to and agrees to furnish and deliver all materials and to perform all work in accordance with the contract documents to be provided upon award.

Applicant's Name

Authorized Signature

Print Name

Title

Telephone

Fax

Email

WITNESS or ATTEST:

Signature

Print Name
(If Corporation, Affix Corporate Seal)

BUSINESS REGISTRATION CERTIFICATE

On June 29, 2004, Governor McGreevey signed P.L. 2004, c 57. Business Registration of Contractors with Government Agencies, into law. Effective September 1, 2004, all business organizations that do business with a local contracting agency (i.e. Borough of Closter) are required to be registered with the State of New Jersey, Department of Treasury, Division of Revenue, and provide proof of that registration to the contracting agency before the contracting agency may enter into a contract with the business.

A "Business Organization" means an individual, partnership, association, joint stock company, trust, corporation or other legal business entity or successor thereof.

Further information may be obtained by visiting the following website at the State of New Jersey: www.nj.gov/treasury/revenue/

Goods & Services Contracts (including purchase orders):

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) The contractor shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the contractor;
- 2) Prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none were used;
- 3) During the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates, that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency.

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH
BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2017
ROAD PAVING PROJECTS**

WHEREAS, the Borough of Closter, by resolution dated January 3, 2017, entered into an annual contract with Boswell Engineering for the provision of professional engineering services; and

WHEREAS, additional, professional engineering services are required for the preparation of construction plans and specifications and providing construction inspection for the above referenced project consisting of the following roads or streets within the Borough of Closter: Homans Avenue from Herbert Avenue to Piermont Road, Borough Hall parking lot, Department of Public Works parking lot, Ambulance Corps parking lot; and

WHEREAS, Boswell Engineering has offered to provide the additional, engineering services in a proposal dated February 10, 2017, copy attached, for an amount not to exceed \$60,000.00; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding, provided a notice of appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State "Pay to Play" Law took effect on January 1, 2006 and the Borough had fully complied with the "fair and open" process set forth thereunder; and

WHEREAS, it is deemed to be in the best interests of the Borough for the Mayor and Council to enter into a contract amendment with and thereby authorizing Boswell Engineering to undertake such additional work and responsibility for an amount not to exceed \$60,000.00; and

WHEREAS, the Chief Financial Officer of the Borough of Closter has (by a Certificate of Availability of Funds) certified, pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required by the Borough for the retention of Boswell Engineering, are available;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that it does hereby approve the execution by the Mayor and Borough Clerk of a contract amendment to the Borough's contract with Boswell Engineering under which Boswell Engineering will provide the additional professional services at an amount not to exceed \$60,000.00; and

BE IT FURTHER RESOLVED that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed, in accordance with the notice of publication provisions of N.J.S.A. 40A:11-5(1)(a), to publish a notice of this action once in the official newspaper of the Borough; and

BE IT FURTHER RESOLVED that the award of the contract amendment shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38; and

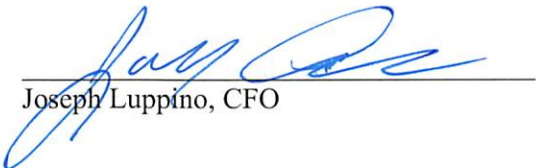
BE IT FURTHER RESOLVED that the contract amendment is being awarded in accordance with the provisions of N.J.S.A. 19:44A-20.1, et seq.

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this Resolution to the Borough Administrator and to the Assistant CFO.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2017.

Dated: May 10, 2017


Joseph Luppino, CFO

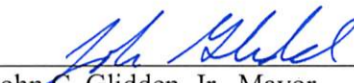
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Yammarino			X			

Adopted: May 10, 2017

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk



BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

February 10, 2017

The Honorable Mayor and Council
Borough of Closter
295 Closter Dock Road
Closter, NJ 07624

Attention: Arthur Dolson, Administrator

Re: 2017 Borough Paving Program
Borough of Closter
Bergen County, New Jersey
Our File No. PR-17-7726 (CL-1246)

Dear Mayor Glidden and Members of the Council:

This letter shall serve as our proposal for the preparation of construction plans and specifications, and providing construction inspection services for the 2017 Paving Program including the milling and resurfacing of Homans Avenue, the Borough Hall parking lot, the DPW parking lot, and the ambulance corps parking lot. As the Council may be aware, Homans Avenue was the project in which Boswell Engineering submitted on behalf of the Borough as the 2017 NJDOT Local Aid Project. The Local Aid grants are normally limited to approximately \$150,000 for the Bergen County towns that actually receive a grant award; however, the estimated cost to complete Homans Avenue from Herbert Avenue to Piermont Road is estimated to be approximately \$350,000. It is our understanding that the Borough has allocated \$600,000 for the 2017 Paving Program. Upon completion of the design, if the proposed improvements enumerated above should be in excess of \$600,000 (excluding any grant award from NJDOT), Boswell Engineering will utilize alternate bids to ensure the Borough is able to award the project for the allocated amount.

Included in the aforementioned scope of work at the Borough Hall parking lot is the expansion of the parking lot towards Homans Avenue in an effort to maximize the number of parking spaces at Borough Hall and the senior center. Additionally, in speaking to the DPW superintendent as well as the ambulance corps, there is a desire to eliminate the landscaped island in front of the ambulance corps, as this island has become an ongoing maintenance issue.

The following is an outline of the scope of work and the estimated fee for our design and construction inspection services.

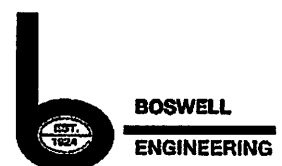
Scope of Work

As detailed above, below is the scope of work for Boswell Engineering's design and construction inspection services at each location for the 2017 Paving Program:

- Homans Avenue - the milling and resurfacing of the roadway from Herbert Avenue to Piermont Road including upgrading the storm water inlets to meet current NJDOT and NJDEP requirements, replacement and reconstruction of sanitary sewer manholes as required, and the installation of ADA compliant curb ramps at the intersections.
- Borough Hall parking lot - the milling and resurfacing of the parking lot inclusive of the expansion of the parking lot towards Homans Avenue adjacent to the senior center in an effort to maximize the number of parking spaces. Inlets and pipes will be upgraded as required and curb replaced where necessary. A new ADA curb ramp will be added at the rear entrance to the parking lot as requested by the Borough. However, it is not anticipated that the parking space configuration or curb lines will be modified in the existing Lot as part of this design improvement. A topographic survey will be performed in the parking lot expansion towards Homans Avenue.
- Department of Public Works parking lot - the milling and resurfacing of the parking lot including the placement of inlets and/or manhole frames and covers as required and the restriping of the lot.
- Ambulance corps parking lot - the milling and resurfacing of the parking lot including the removal of the existing landscaped island as requested by the Borough.

Scope of Services

1. Conduct a site inspection and limited survey of the area to prepare project Key Maps for inclusion into the specification. A topographic survey will be required for the borough Hall parking lot in order to expand the lot towards Homans Avenue as detailed above.
2. Prepare the requisite construction plans, specifications, and Engineer's Estimates in accordance with NJDOT and the Borough of Closter requirements.
3. Prepare bid documents and advertise the project.
4. Review contractor bids and make a recommendation to the Borough of Closter.
5. Coordinate and attend a preconstruction meeting with appropriate Borough officials, utility companies and other parties affected by the construction activities.
6. Provide part-time inspection services during the construction phase.
7. Review contractor invoices to the Borough of Closter.
8. Make a final inspection of the project improvements.
9. Prepare final payment voucher to the Borough of Closter.



The Honorable Mayor and Council
February 10, 2017
Page 3

Fee Proposal

Boswell will perform the services outlined in the proposal for an estimated fee not to exceed \$30,000.00 for the design and survey phase and \$30,000.00 for the construction inspection phase. The fee breakdown is only an estimate and will be adjusted to reflect the actual effort for each phase. The total fee, however, will not exceed \$60,000.00.

Items Not Included in the Engineering Fee

The following items are not anticipated to be required and are therefore excluded:

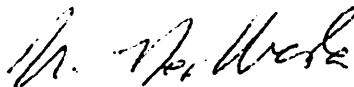
1. Permit Fees
2. NJDEP & BCSCD Permits
3. Right-of-Way and/or Easement Plans or Descriptions
4. Structural Calculations and Plans (for Retaining Walls)

Additional work above and beyond what is outlined in the proposal will only be performed as authorized by the Borough of Closter.

Thank you for the opportunity to submit this proposal. We look forward to providing the Borough of Closter with our engineering services and to the successful completion of this project. Should you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL McCLAVE ENGINEERING

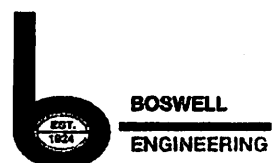


Nick DeNicola, P.E.
Borough Engineer

ND/s

cc: Loretta Castano, Borough Clerk
Mayor John Glidden

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BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN for THE SHARING OF COUNTY-OWNED EMERGENCY AND NON-EMERGENCY EQUIPMENT

WHEREAS, due to emergencies, mechanical breakdown or budgetary restrictions the need arises occasionally for which the local units do not possess the required equipment; and

WHEREAS, there is often insufficient time to execute formal agreements to enable the sharing of equipment under such circumstances; and

WHEREAS, by entering into written agreements governing the terms for sharing of County owned equipment in advance of the actual need, the Borough of Closter will be able to facilitate the prompt availability of such equipment at such time as the local units have a need to utilize same; and

WHEREAS, the Borough of Closter is authorized to enter into share services agreements in accordance with the Uniform Shared Services and Consolidation Act, P.L. 2007, c.63 (C.40A:65-1, *et seq.*) and,

WHEREAS, County Counsel has prepared a form of Shared Services Agreement “FOR THE SHARING OF COUNTY-OWNED EMERGENCY AND NON-EMERGENCY EQUIPMENT” (“Shared Services Agreement”), a copy of which is annexed to this Resolution; and,

WHEREAS, the Shared Services Agreement sets forth the terms under which the County will, subject to availability and the County’s operational needs, loan equipment to municipalities for short term use,


NOW THEREFORE, BE IT RESOLVED by the governing body of the Borough of Closter:

1. The Mayor and Council hereby endorses the proposed Shared Services Agreement, and approves the terms thereof, as annexed to this Resolution.
2. The Mayor or his designee is hereby authorized to sign the Shared Services Agreement for the Sharing of County-Owned Emergency and Non-Emergency Equipment.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Yammarino			X			

Adopted: May 10, 2017

APPROVED BY:



John C. Glidden, Jr. Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 10, 2017.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

RESOLUTION AUTHORIZING REPAIR of EXISTING TRAILS

WHEREAS, the Borough of Closter desires to proceed with the enhancement and repair of the existing Closter trails; and,

WHEREAS, the Borough of Closter has reviewed the scope of work involved with this project; and,

WHEREAS, the Borough hired Kevin Riley as a temporary employee to make the necessary repairs as outlined in the scope of work of the NJDEP 2013 Recreational Trails Program Grant; and,

WHEREAS, the Borough desires to have Kevin Riley expand the scope of work on the Closter trails in conjunction with the Northern Valley Regional High School Demarest Senior Service Program as approved by the Environmental Commission; and,

NOW, THEREFORE, BE IT RESOLVED, the Borough of Closter approves Kevin Riley to provide services for the additional ongoing work on the Closter trails not to exceed 48 hours at the rate of \$25.00 per hour with a total not to exceed \$1200.00; and,

BE IT FURTHER RESOLVED Kevin Riley may continue work on the Closter Trail system pending approval of the Closter Mayor and Council.

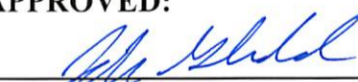
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilman Barad		X	X			
Councilman Di Dio	X		X			
Councilwoman Chung			X			
Councilwoman Latner			X			
Councilman Yammarino			X			

Adopted: May 10, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 10, 2017.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – MAY 10, 2017 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, May 10, 2017. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2017, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad (7:40 p.m.), Alissa Latner (7:40 p.m.), Robert Di Dio,
Joseph Yammarino, Jannie Chung and Victoria Amitai
Borough Administrator, Arthur Braun Dolson
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF APRIL 27, 2017 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 2b was removed by Borough Attorney; Item No. 7 was removed by Mayor Glidden.

Item No. 2: Received 04/21/17, Dated 04/21/17 from Michael J. Darcey, CAE, Executive Director, NJS League of Municipalities re Weekly Round Up: Weekly Update re: I. State Policy Issues, 2017 Financial Disclosure Statements Guidance Issued

Borough Attorney reminded Council members that Financial Disclosure Statements are overdue at this point in time. He urged them to read the correspondence from the League noting the deadline has been informally extended to May 30, 2017 and requested they relay the information to their respective Boards and Commissions. Mr. Rogan reminded it is important because we could potentially lose State Aid if certain individuals do not file pursuant to the Best Practices Checklist. In answer to the Mayor, he informed the Local Finance Board does not have the authority to extend the deadline but they are doing so by delaying enforcement of the original due date of April 30th.

Item No. 7: Received 04/27/17, Dated 04/24/17 from Captain Bill Sheehan, Hackensack Riverkeeper re Invitation to join 9th Annual Mayor's Cup Challenge, kayak race off Lake Shore Drive in Haworth, on the Oradell Reservoir, on Saturday, 6/3/17, featuring 5k and 10k kayak races beginning @ 9 a.m.; followed by the Corporate Cup Challenge; and the Mayor's Cup Challenge at 12 p.m.

Mayor Glidden informed he would race again this year and reminded that out of 14 Mayors last year, he came in second place. It takes place at the reservoir on Lake Shore Drive (in Haworth) on

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – MAY 10, 2017 - 7:30 P.M.

Saturday, June 3rd at 12 noon. The actual trophy is really nice. He explained it is for the Mayors of Northern Valley towns; but if you are unable to attend, you can designate someone; and he raced for many years when Sophie (Heymann) was Mayor.

b. MAIL LIST OF MAY 4, 2017 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 1 was removed by Councilwoman Amitai; Item No. 6 was removed by Borough Engineer; Item No. 8 was removed by Councilman Yammarino.

Item No. 1: Received 04/27/17, Dated 01/05/17 from Councilwoman Amitai (discussed at WS 4/26/17) re Petition from Janet & Keven Morrow requesting traffic study and signs to “Limit the traffic flow” on Chestnut Ave & Fifth St (Copy to Chief Kaine 4/28/17)

Councilwoman Amitai explained the residents on Chestnut are experiencing an increase in traffic during rush hour going up the hill and they are requesting a “No Left Turn” to alleviate the danger. Chief Kaine informed he would speak on the matter during his report later, but offered to do so now if the Mayor preferred.

Item No. 6: Received 04/28/17, Dated 04/27/17 from Frank J. Rossi, LSRP to State of NJ, Dept. of Environmental Protection, Bureau of Case Assignment and Initial Notice, Site Remediation Program 401 East State Street, P.O. Box 420, Trenton, NJ 08625-0420; c. Hon John J. Glidden, Jr. (w/o encs.), Borough Clerk, w. CD re Preliminary Assessment/Site Investigation Report, Closter Swim Club, Block 1805, Lot 1, Blanch Avenue, Borough of Closter, Bergen County, New Jersey Case Tracking Number 11-08-25-534-657; Program Interest Number 564554, Our File No. CL-11546 (Copy to Board of Health, Construction Official, Environmental Commission – letter only!) COMPLETE REPORT AND CD ON FILE IN BOROUGH CLERK’S OFFICE

Borough Engineer informed this is a letter transmitting the Preliminary Assessment Report to the DEP. It was previously submitted to a different branch of the DEP in terms of the HDSRF grant application. The next submission will be made after Foster Wheeler completes the risk analysis and assessment and we have that report.

Item No. 8: Received 05/01/17, Dated 05/01/17 from Steve Isaacson, 97 Columbus Avenue re Request for review of noise ordinance re landscapers working on Sunday (to be reduced from 7 p.m. to 3 p.m.)

Councilman Yammarino voiced his opinion he found this issue to be very similar to the snow ordinance issues discussed recently inasmuch as it pits neighbor against neighbor. He agreed that Mr. Isaacson made a good point and he feels it is worth looking at.

Steve Isaacson, 97 Columbus Avenue, recalled there is an ordinance that prohibits noise over certain decibel levels; and asked if the combined usage of lawnmowers and leaf blowers at full speed would exceed that limit. Borough Attorney said it would depend on the lawnmower and the proximity. Mr. Isaacson feels the landscapers aren’t necessarily contributing to the town monetarily; and while he is happy that they have enough work to keep them between 5 and 7 p.m. on weekends, they should be hiring additional crews to carry the extra work during reasonable hours. He doesn’t think it is fair that while he is watching television at 5 p.m. on his time off he should have to hear that noise when he wants to relax. Councilwoman Amitai asked if he would feel differently if other people were doing it themselves; and he said he would because other people like himself work during the week and can only do it on weekends. Borough Attorney said it’s being attacked on the noise perspective but that’s hard to distinguish between an individual and a landscaper. Mr. Isaacson reiterated his issue is with landscapers being more considerate to not do that work on other people’s time. In terms of the ordinance, Borough Attorney said the issue is enforceability because someone has to go out and measure the decibel level and who is going to do it at 10 minutes after 5 on a Sunday. Mr. Isaacson suggested a listing of equipment with the decibel levels so that it could be enforced. Mr. Rogan voiced his opinion it is not that simple. In answer to Councilwoman Amitai, Mr. Isaacson said it’s not the kind of noises but rather the time of day they are occurring. Borough Attorney voiced his concern that an ordinance change would affect the entire town so nobody could mow their lawn after 3 p.m. on a Sunday. He said that may be the only time some people can do it; and Mr. Isaacson said they should get up early and do it in the morning.

Councilpersons Barad and Latner entered the meeting at 7:40 p.m.

c. MAIL LIST OF MAY 10, 2017 – Borough Clerk informed two timely items were received and they are in the Council laptops for review and discussion this evening. Ms. Castano noted Ms. Landrito is present this evening to discuss her request.

Item No. 3: Received 05/05/17, Dated 05/01/17 from Carol R. Weider, 6 Willow Road, to Shade Tree Commission; c: Mayor and Council, William Dahle, III, DPW, Mr. & Mrs. Arthur Pavlik, Mr. & Mrs. Michael Fanelli, Mr. & Mrs. Leonard Vecchio, c/o Vecchio Greenhouses re Request to address the “deplorable condition of the easement between Willow Road and Leonard Avenue” (Distributed 5/10/17)

Item No. 10: Received 05/09/17 Hand del’d, Dated 05/09/17 from Esperanza Landrito, 4 Robinhood Avenue re Request to lead a group of parishioners in saying the Rosary for the 100th Anniversary of Fatima on Saturday, 5/13/17, @ 12:00 p.m. in front of Borough Hall (Distributed 5/10/17)

Esperanza Landrito came before the Council and asked permission to use the property in front of Borough Hall for a group of people to hold a prayer service at 12 Noon this Saturday (6/13/17) in honor of the 100th Anniversary of Our Lady of Fatima. Mayor Glidden deferred to the Borough Attorney for response.

Mr. Rogan voiced his understanding that in according to restrictions they have reviewed in the past, as long as the Council does not participate in or get involved or sponsor the event, there should be no issue. He explained there is a balancing test to demonstrate the municipal government is not taking a position in promoting one religion over another in terms of displays. On the other hand, we cannot prevent freedom of speech either; so it becomes a public safety issue in terms of blocking the sidewalk. What can be done is to regulate the location of the event to prevent any safety issues. Mr. Rogan stressed it is a Constitutional issue of establishment versus free speech and that is the way the courts have ruled. As long as people are not interfering with the operations of the public or municipal buildings, we cannot prevent them from gathering or handing out fliers.

Ms. Landrito explained the only things she has are a banner and an agenda for the prayer. Mayor Glidden asked if she had any idea how many people would be participating because he would like to provide the Chief of Police with the information to make a determination in terms of public safety. In answer to the Mayor and Councilwoman Amitai, she estimated about 50-75 people and said the notice is posted in several nearby churches; and the service would take an hour and a half to two hours. At this time, Chief Kaine voiced his opinion there should not be any problem as the Borough Hall is closed on Saturday.

Borough Attorney informed the group cannot have the banner on Borough property if it is publicizing the event. Ms. Landrito explained the banner shows the 100th Anniversary of Our Lady of Fatima and would be held by two poles. Councilman Barad voiced his opinion this is not a holiday display but a religious celebration. Borough Attorney disagreed saying this is a strictly religious display with no other religions present or represented because this is a specific event. He explained that it is not a holiday display with several religions represented; this is one religion for a specific religious event. The courts are clear that if there is a display, in particular a holiday display, you cannot have one without the other because it comes across as promotion of one versus the other. Referring to the Tashlich service, he reminded that is taking place at the water and there is no sign there promoting the event. His concern is the sign would make it appear as though the Borough is sponsoring a specific religious event and that is for any public property. Councilwoman Amitai suggested a smaller sign that one person could hold so that passersby would know that is the event they are looking for and Borough Attorney had no objection to same as long as it was not affixed to Borough Hall or posted in the ground. He affirmed that if attendees were holding the banner, that would not be an issue, but said it cannot be placed in the ground.

Mayor Glidden voiced his understanding the group could hold the event this Saturday provided they do not post the sign. He requested that Ms. Landrito see the Police Department prior to the start of the event. Ms. Landrito thanked the governing body for their consideration.

At this time, Mayor Glidden recognized the Historic Preservation Commission members in the audience present to discuss the award of the contract for the Lustron House Preservation Plan.

At this time, Councilwoman Latner referred to Item No. 1 on the May 4, 2017 Mail List above:

Item No. 1: Received 04/27/17, Dated 01/05/17 from Councilwoman Amitai (discussed at WS 4/26/17) re Petition from Janet & Keven Morrow requesting traffic study and signs to “Limit the traffic flow” on Chestnut Ave & Fifth St (Copy to Chief Kaine 4/28/17)

Councilwoman Latner did not recall ever seeing a handwritten request for a traffic study; and Councilwoman Chung informed the Chief would report on same during his report.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of May 10, 2017)

Mayor Glidden asked if any member of the Council wished to discuss any of the Consent Agenda Items. Councilwoman Amitai referred to Item No. 18. Councilman Yammarino referred to Item Nos. 13 and 27. Councilwoman Chung referred to Item No. 19.

18. RESOLUTION AWARDDING HISTORIC ARCHITECT AND/OR ARCHITECTURAL HISTORIAN SERVICES FOR THE HAROLD HESS LUSTRON HOUSE CONTRACT TO LACY THALER REILLY WILSON ARCHITECTURE & PRESERVATION, LLP (Received from Administrator’s office 5/4/17)

In answer to Councilwoman Amitai, Historic Preservation Commission member Bobbie Bouton Goldberg advised that she had reviewed a number of the proposals and was impressed with same. She said there were some local firms; but she felt in this case, it was important to get someone who has done important buildings and has a top reputation. The person representing the firm came from Albany and spent considerable time reviewing the property and paperwork. The firm has a solid reputation. Borough Administrator said there were eight submissions; and he listed the accomplishments of the firm that was chosen. He said six members of the community and members of the Borough read and evaluated the proposals and unanimously selected this firm.

Historic Preservation Commission Chair Tim Adriance said that New York State seems to have a wealth of good individuals and he thanked the Borough Administrator for working with the committee. The committee takes courses to keep current on historic preservation and he noted that Closter is a unique and special town and he cited the historic areas. The Lustron house is an example of mid-century modern post World War II architecture and there is no other town in New Jersey that has a resource like the Lustron House.

At this time, Councilwoman Amitai said that the Borough is in the process of purchasing new garbage receptacles for the downtown area; and she asked that the Historic Commission weigh in on the purchase and Mr. Adriance expressed his agreement with the request.

Gratitude to the Borough Administrator for his assistance in this matter was expressed by members of the Commission and Mayor Glidden expressed appreciation to the Historic Commission.

27. MOTION APPROVING THE FOLLOWING APPLICATIONS AS NEW MEMBERS OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 5/4/17):
a. JOHN R. N. CASTRO
b. WILLIAM F. DAHLE

Councilman Yammarino informed both of these members were former Cub Scouts.

19. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2017 ROAD PAVING PROJECTS (Received from Administrator’s office 5/5/17)

In answer to Councilwoman Chung, Borough Engineer advised that the resolution is for road paving of Homans Avenue, DPW and Borough Hall parking lots and the Ambulance Corps lot. Part of this may be for sidewalks along Closter Dock Road from Third Street to Piermont Road.

At this time, Councilman Barad referred to Item No. 3 on the upcoming Mail List of May 11, 2017:

Item No. 3: Received 05/05/17, Dated 05/01/17 from Carol R. Weider, 6 Willow Road, to Shade Tree Commission; c: Mayor and Council, William Dahle, III, DPW, Mr. & Mrs. Arthur Pavlik, Mr. & Mrs. Michael Fanelli, Mr. & Mrs. Leonard Vecchio, c/o Vecchio Greenhouses re Request to address the “deplorable condition of the easement between Willow Road and Leonard Avenue” (Distributed 5/10/17)

Councilman Barad explained this complaint alleges the easement has not been maintained and there are trees that have not been maintained as well; and as we are a Tree City, it concerns him. It is similar to all the other areas that are addressed during cleanup day as it is a natural area. He voiced his recollection of the Environmental Commission’s opinion that if a tree falls down, it provides a habitat for small animals; and he preferred to leave it to that Commission for response as it is an easement, not parkland. He wanted to recognize the complaint and explained it is the easement area near the corner of Willow Road and Leonard Avenue by Vecchio’s Nursery.

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) – Borough Attorney informed he would like to request a short Closed Session to discuss some COAH related items. In terms of litigation, as far as public disclosure, the courts have extended our immunity period until the end of July to give us more time to continue to work on our plan.

2) REPORT RE DISCUSSION WITH JIF RE HOE DOWN SHOW DOWN INSURANCE REQUIREMENTS (WS 4/26/17) – Mr. Rogan reminded this was discussed at the last meeting when the possibility of a cookout was brought up and informed a Hold Harmless Agreement is definitely required. Depending on how it is done it may not require a Certificate of Insurance. He spoke to the JIF and they would need more details; but if it’s not for public consumption or sale, there would be no need for a Certificate of Insurance; but each participant would be required to sign a Hold Harmless Agreement.

3) REPORT RE STATUS OF PREPARATION OF RESOLUTION RE SIDEWALK FOR COMMUTER PARKING – WS 4/26/17 (pending receipt of more information) Borough Attorney informed we need more information in terms of funding and the scope of the project. He does not know if we are at the point of being ready to talk about details. Borough Engineer informed this relates to the sidewalk on Closter Dock Road and said the Sidewalk Funds would be used for same. Borough Administrator informed there is a little over \$50,000 in the Sidewalk Fund and Mr. DeNicola informed that would cover same. Mr. Rogan informed he would prepare a Resolution for the next meeting.

At this time, Councilman Barad referred back to the Hoe Down insurance and noted this comes up often where there is confusion as to what merits specific insurance. He requested that the Administrator or Borough Attorney’s office prepare a guideline to post for the Council and public on the website and Mr. Rogan affirmed he would gladly provide same.

4) REPORT – Borough Attorney reported the Planning Board did recommend Scott King as their new Attorney which is on the Agenda this evening for approval. Mr. Rogan informed he had a brief update in Closed Session regarding Teamsters negotiations.

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER

1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)

a. REPORT RE CONTINUATION OF PHASE II CONTAMINATION INVESTIGATION FOR RISK ASSESSMENT RE CLOSTER SWIM CLUB PROPERTY (Authorization granted for AMEC Foster Wheeler proposal RM 4/26/17) – Borough Engineer will continue to follow up on this with Foster

Wheeler; and he will advise what their schedule is for same.

2) STATUS REPORT RE FOLLOWING DEVELOPER’S AGREEMENTS: Mr. DeNicola reported the following:

a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)

There are still more stores opening up but a lot of issues have yet to be addressed. The sidewalk is cracking and sprawling and no “As Built” or Maintenance Bond have been filed on the project.

a. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD AVENUE (Approved RM 9/9/15) – A Certificate of Occupancy has been issued and

the rooftop screening issue has been rectified; so this item can be removed from his report.

3) REPORT RE CONTRACT FOR VER VALEN STREET IMPROVEMENTS, SECTION 2 - AWARDED @RM 3/22/17 TO AMERICAN ASPHALT AND MILLING SERVICES, LLC, IN THE BASE BID AMOUNT OF \$204,101.15 (DOT approval rec’d 12. M.L. 4/13/17) – Borough Engineer reported that a preconstruction meeting was held and the contractor will begin work in July with completion on or before 8/31/17.

4) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16) – Mr. DeNicola reminded the Borough is under the Permit Extension Act and all permits are valid until June 30th of this year. After that date the County will review the applications for recertification going forward.

5) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16) –

Borough Engineer informed he received a call from DEP Green Acres office today. They are holding this application up until they get some resolution on the easements on the property. They say to the best of their knowledge, Closter did not hold up their end of the bargain; and they are looking for documentation in regards to the land swap for the property on Hickory Lane. He informed he was not entirely familiar with the history of the situation but said it pertains to Temple Emanu-El and the land swap on Hickory Lane. The DEP is maintaining the Hickory Lane land was to be designated as Green Acres. Mr. DeNicola explained when the Temple was built on Piermont Road, it was originally planned for the land up on Hickory Lane. Closter had the property where the Temple is now located and it apparently was encumbered by Green Acres. In order for them to swap that property, they had to provide additional property to Green Acres in lieu of those properties. Green Acres is saying they have no record of the outcome of the agreement that was in place; and they are looking for the blocks and lots. Borough Attorney informed his office did not represent the Borough at that point in time and he has no files on same. Green Acres wants to confirm the lots and blocks that were exchanged. In answer to Councilman Barad he explained the DEP is contending there were 2 or 3 parcels on Hickory Lane that were exchanged for those vacant properties that should be Green Acres. Mr. Rogan voiced his understanding that sounds correct because if we authorized Green Acres property to be developed, they would want that property back under the exchange agreement. We need to make sure this was done properly; and he affirmed the property is what is now the (MacBain) Farm. Borough Clerk informed they contacted her office as well and she provided whatever information she had on file to them. Mr. Rogan said the worst case scenario is that the Borough has to designate that as Green Acres land because we have no intention of developing it other than what it presently is. It appears to be more of a filing or legality issue.

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

- 6) REPORT RE 2017 ROAD PAVING PROGRAM PROPOSAL – DATED 2/10/17 – Borough Administrator requested on 5/2/17 that discussion be held at this meeting!) Mr. DeNicola informed this item is on the Agenda this evening for approval.
- 7) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance:
 1. Closter Recreation Commission 2017 Summer Concert Series (6. M.L. 1/5/17): Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/16; 6/23; 7/7 and 7/14/17
 2. Closter Improvement Commission (7. M.L. 2/9/17): Request to hold 3rd Annual Hoedown on Friday, 6/2/17 from 6 – 9 p.m. at Memorial Field (Rain date Sunday, 6/4/17 from 12 – 3 p.m.); activities to include pony rides, petting zoo, mechanical bull, various contests, live music and western themed activities – Borough Administrator informed his office is monitoring the submissions which are coming in sporadically and they are moving along with that. He referred back to the insurance discussion and said some of the performers are amateurs so they are only requiring a Hold Harmless Agreement and no Certificate of Insurance.
 - 2) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCECCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001) – Mr. Dolson said unfortunately he has to again report that we are waiting for the contractor. To his best knowledge, everything is installed but not connected because they have to make arrangements to cut off the power from the street. He said it is the same contractor working on the Ruckman Park Lighting Project; and he reached out to the Vice President of the company because none of our projects are getting completed. He said they are grant funds and time wasted and we're not getting anywhere on these projects. He was issued an apology and promised work would be done, so he hopes to have more to report at the next meeting.
 - 3) STATUS REPORT RE RUCKMAN PARK WALKING PATH LIGHTING PROJECT (BERGEN COUNTY OPEN SPACE TRUST FUND GRANT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15/Notification of Award - 1. M.L. 6/16/16) Approximate \$60,000 to be added for additional lighting WS 3/22/17 – Councilwoman Amitai informed the one light post is still not working as it used to be always on and now it is always off. Mr. Dolson explained that was due to a defective timer and said it was replaced; but apparently the replacement is also defective.
 - 4) STATUS REPORT RE NON-FAIR AND OPEN CONTRACT AWARDED TO UPCOUNTRY BUILDERS, 576 McCULLOCH PLACE, HAWORTH, NJ 07641, FOR ANNOUNCER BOOTH PROJECT, IN THE AMOUNT OF \$39,475, SUBJECT TO RECEIPT OF AN ACCEPTABLE FINANCIAL DISCLOSURE FORM AND BOROUGH CONTRACT (Approved RM 10/26/16) – Borough Administrator reported the contractor has been in a couple of times to get this moving. He said his office was analyzing the paperwork and it appears they do not have a contract. Borough Attorney informed one was prepared and sent at the time of contract award. Mr. Dolson said the builder didn't even have the plans and noted he himself obtained them from the architect.
 - 5) STATUS REPORT RE FOLLOWING GRANTS: Mr. Dolson informed there was nothing new to report on the following grants:
 - a. FILED
 1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$6,000.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

5) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

2. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
3. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
4. NEW JERSEY DEPARTMENT OF TRANSPORTATION 2017 LOCAL AID GRANT FOR THE IMPROVEMENTS TO HOMANS AVENUE (RM 12/14/16)
5. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17)

b. AWARDED

1. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/Amended and increased RM 1/27/16) Notification of Award 10. M.L. 5/19/16

c. TO BE FILED - To be announced by Administrator

6) REPORT – Borough Administrator reported last Thursday he had the pleasure and privilege of representing Closter at the Bergen County Historic Preservation Awards ceremony. He presented the award received for Borough Hall to the Mayor and Council. Mr. Dolson extended thanks to all of the volunteers and staff involved in these efforts.

In answer to Councilwoman Chung, Mr. Dolson informed the Senior Transportation Service has started and it is very successful with about 10 residents utilizing the service. We continue to work with Haworth and Harrington Park and the County as it was a County grant.

Mr. Dolson noted the contract award for the Maintenance Preservation Plan for the Lustron House is on the Agenda this evening. It is a follow up for the federal grant that was awarded by the State to us for same.

B. BOROUGH CLERK

1) REPORT RE 2017 APPOINTMENTS - Borough Clerk reported open appointments are being maintained on the Regular Meeting Agenda.

2) STATUS REPORT RE 2017 OATHS OF OFFICE – Ms. Castano was pleased to report almost 99% of Oaths have been received.

3) STATUS REPORT RE 2017 LICENSES – Borough Clerk reported the following regarding Licenses:

a. Annual Borough Licenses for 2017 are current.

b. Liquor Licenses:

1) Renewals for 2017-2018 began on 4/1/17 and all Licenses must be approved by 6/30/17. Memo was sent to Borough Officials on 4/19/17 to make inspections for those licensees with establishments that can be inspected. At present we have five (5) pocketed licenses.

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

3) STATUS REPORT RE 2017 LICENSES (Continued)

2) Transfer Applications – At present we have two (2) transfers in progress. For the former Topside license, we are waiting for a revised application; and this has taken a very long time. The renewal must be completed before the transfer can take place; and we have been in contact with the representing attorney. The application for former Harvest Restaurant is pending report from the Detective Bureau and Borough Officials. The current owner stopped in recently and inquired what was holding the transfer up and she informed him the financials have to be processed by the Detective Bureau and it can't be reviewed if it is not received. Ms. Castano reminded the process can take a long time depending upon the cooperation of the applicant.

4) STATUS REPORT RE 2017 MEETING DATES - Current.

5) STATUS REPORT RE CODIFICATION OF 2016 ORDINANCES – Borough Clerk reported we received and distributed Supplement No. 23 and it has been updated on the website.

6) REPORT RE ELECTIONS

a. PREPARATIONS FOR PRIMARY ELECTION – JUNE 6, 2017, 6 a.m. to 8 p.m.

Ms. Castano reported the Board Worker class was held here on 5/4/17 and 12 of the 24 Board Workers appeared as some will attend class in Hackensack. She explained she has been making phone calls because the Board of Elections is frustrated by the fact that there are fewer Board Workers and they cannot find people who want to work the polls. The people that have always served have done so for many years and it is a very long day. She again suggested as many other Clerks have that the day should be split because it is a very long day for any person. She has spoken to several people and asked them to reconsider if their name wasn't on the list to work the Primary Election. In answer to Councilwoman Chung, she informed any interested person may contact the Board of Elections to let them know and there are several classes available for training. She asked everyone to encourage anyone interested to contact the County.

Ms. Castano reported the candidates on the Ballot are as follows: Incumbents Dr. David Barad and Robert Di Dio (R) for Council; Scott Devlin (D) was in the audience though Dolores Witko was not; and Councilwoman Jannie Chung running for General Assembly (D) 39th District. She wished all of the candidates luck on the Election.

7) REPORT – Borough Clerk informed the foregoing concluded her report.

C. CHIEF OF POLICE

1) REPORT – Chief Kaine informed he sent the Monthly Report today and invited any questions. He said there has been a rash of high end auto thefts in the Northern Valley area where the fobs are left in the unlocked cars making for very easy targets. Closter had one, Demarest had two and Alpine had a couple. He urged everyone to remove their keys and lock their vehicles.

The Chief reminded we received a \$5,500 grant last month for distracted driving and said there has been 118 hours of overtime with 269 motor vehicle stops and 120 summonses made on the details. There was one arrest for illegal drugs. Once we submit all of the paperwork, the Borough will be reimbursed by the State. The Chief informed he would be applying for the Click It or Ticket grant shortly.

Chief Kaine reminded the Recreation Commission Fishing Contest co-sponsored by the Closter PBA will take place this Saturday between 9 and 12, weather permitting. Next Saturday is the PTO Fair at Tenakill School; and a few officers will be there with some vehicles to explain the operation of the cars. The Chief reported at the Operation Takeback held on 4/29/17 they collected 101 pounds of drugs which were turned over to the DEA.

The Chief reported about a month and a half ago Keven Morrow stopped in to see him with concerns about traffic on Chestnut Avenue. They increased their radar traffic patrols up there and during the week of April 11th they set a radar trail up there. The average speed during that week was 26 mph in a posted 25 mph zone; and the heaviest traffic was between 4 p.m. and 8 p.m. which was about 17 cars per hour. Between the hours of 6 a.m. and 9 a.m. there were only 9 cars per hour. The daily total was about 162 vehicles. The Chief said it appears that during the morning hours, it is almost impossible to use Chestnut to cut up to Closter Dock Road traveling South on Piermont Road; and in the evening, there are a couple of

7. REPORTS (Continued)

C. CHIEF OF POLICE (Continued)

people but it is mostly residents. We could put a No Turn sign there but it would affect the residents who would have to make the right turn from Closter Dock then right onto Piermont Road to turn right back onto Chestnut to get home; and in his opinion, for 17 cars per hour, it is not a big traffic flow. In answer to Councilwoman Latner, he advised this was the survey conducted at Mr. Morrow's request; and the letter was received after the request.

Keven Morrow, (44) Chestnut Avenue, voiced his opinion that Closter is getting busier and people are trying to beat the Closter Dock Road and Piermont Road intersection. He said it's later in the afternoon that it's the worst as people are possibly coming from Northvale and Norwood and they're coming up Chestnut racing to beat that light. He agrees that a no left onto Chestnut Street would be a bad idea but suggested during a certain time period posting no through traffic to try and reduce it. He has some ideas in the event the traffic lights are redone in the near future, so maybe the residents can access their street like including a left turn signal. Mr. Morrow offered to come down and speak to the persons when a traffic study is done because the residents see the increase in traffic and he would like to assist. Mayor Glidden suggested he stay in touch with the Chief on the matter. In answer to Councilwoman Chung, Mr. Morrow said it is traffic coming from Homans Avenue south on Piermont Road to Closter Dock Road in the afternoon and they cut up to avoid the light. He has seen people make the left into the Exxon station and that traffic backs up over the double yellow line because of the light and it backs up down Piermont Road. He feels a left turn signal at the light would be very beneficial. Borough Administrator feels they should mirror the traffic light at Homans Avenue and Piermont Road because he also lives up Closter Dock Road and he agrees sometimes you get caught and traffic is funneling down into one lane because only one or two cars make it through the light; it's like an hourglass at that intersection. He feels if the County upgraded the light there, it could allow 5-6 cars through each light and help alleviate some of the backed up traffic. The Mayor asked Mr. Morrow to stay in touch with the Chief because the leading arrow may be something that can work on. Mr. Morrow mentioned the turn from Closter Dock onto Piermont and said the cars don't stop at the light there either; they just keep going so it is hard to get out that way as well.

D. MAYOR

1) REPORT – Mayor Glidden reported a Vietnamese takeout establishment is opening on Durie Avenue at the old Subway; and the ribbon cutting is on Friday at 2:30 p.m.

Regarding Closter Plaza, the Mayor said he met with David Germakian today and he was told the movie theater should be in by the end of the year. The company is called Cinemex out of Mexico City.

On 6/4/17 the Recreation Commission has put together a 5K Challenge to benefit a teacher and a student at Hillside School who are cancer victims and he hopes everyone will support the event. In answer to the Mayor, Councilman Yammarino was asked to inquire if the Mayor and Council or the Borough wanted to contribute to the cause and it would get our name and logo on the website and depending on the level of sponsorship would get you t-shirts and he feels it would be nice to show our support. Mayor Glidden suggested \$1,500 and asked the Borough Administrator if we could find that money. Mr. Dolson noted there is also an issue in terms of the public safety staffing that we have to provide for road closures and the Borough is contributing in that fashion as well. The Mayor asked for a consensus as to the donation of \$1,000 to \$1,500 and no objections were voiced.

8. OLD BUSINESS

DISCUSSION WITH DPW SUPT. RE FOLLOWING ITEMS (Requested by Mayor Glidden @WS 3/22/17):

- a. SNOW REMOVAL
- b. RUCKMAN PARK WALKING PATH ADDITIONAL LIGHTING
- c. PONDING ON VER VALEN STREET

In answer to Councilwoman Amitai, Borough Attorney said that relative to the ADA lawsuit in Passaic, we have had half of the hearing so far and the other half would be held at the end of May.

Relative to Mitchell Humphreys, Borough Administrator said that they are uncooperative and the program is really not serving the purposes of the Borough or the staff. Staff training is on hold and the company advised that the previous Construction Code Official did not allow staff training. Councilwoman Amitai cited that Planning and Zoning training has yet to be done; and Borough Administrator advised that he has been told that the program is not really that good and they are looking elsewhere for a better program.

Relative to an escrow fee for sidewalk opening, Councilman Barad said the Ordinance Committee is reviewing the ordinance and would be discussed by the committee. Borough Administrator said if the governing body feels they should have a policy for the Borough staff to interface with the volunteer boards and commissions, he would obtain information from the staff relative to hours and guidelines. Councilman Barad explained to Councilwoman Chung about past practice of having a staff member attend Shade Tree Commission meetings and keeping track of tree information and locations in the Borough. The prior Administrator, with the approval of the governing body at the time, had the policy that the employee could not take comp time for hours worked in the evening.

Councilwoman Amitai referred to the Parking Authority meeting relative to a renewable lease for the Bartner building; and she requested that same be included in the list of items to be done. Borough Administrator advised that the building is in the process of changing hands. This is a major problem for the Borough since the lot has at least 20 cars for customers not for people working in the building.

9. NEW BUSINESS

Councilwoman Latner advised that the Northern Valley Coalition would be having a movie this Friday and is open for all students, families and friends. The movie will be shown at Old Tappan High School on the turf field and the rain date would be May 19th.

On 6/1/17 the Chamber of Commerce is having an event at the Café Locale.

Mayor Glidden referred to an e-mail from the Leo family, who have two handicapped children, and they have requested sidewalks along West Street to access downtown in motorized wheelchairs. Borough Administrator said he, the DPW Superintendent and Borough Engineer visited the area and noted that the street has a strange contour with a level street but a hilly neighborhood. There are issues with excavation and tree issues on the east side and there may not be enough easement on the west side. A survey of the area would have to be done to determine a location for the sidewalk. Borough Engineer noted that there are historic houses on the west side of the street and easements would be required for the narrow roadway; and first, the right of way must be established. Mayor Glidden asked that the necessary survey be conducted.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 9:10 p.m. was made by Councilman Di Dio, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on May 18, 2017 for approval at
the Regular Meeting to be held
May 24, 2017

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene M. Corvelli, RMC, utilizing
recording and Borough Clerk's
notes

Approved at the Regular Meeting held May 24, 2017
Consent Agenda Item No. 17b.