

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – SEPTEMBER 11, 2013 - 7:30 P.M.

Mayor Heymann called the meeting to order at 9:03 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger issues of January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor Sophie Heymann
Councilpersons: John C. Glidden, Jr., Alissa Latner, John Kashwick, David Barad,
Arthur Dolson and Victoria Amitai
Borough Administrator, Richard Sheola
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

3. MAYORAL APPOINTMENTS (NON-SALARIED) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION			
Alt. No. 2	_____	2 Years	12/31/14

4a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 6 and 14 was made by Councilman Glidden, seconded by Councilman Barad and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad, Dolson and Amitai.

5. BILL RESOLUTION – SEPTEMBER 15, 2013 (Received from Deputy Treasurer 9/6/13)

~~6.~~ RESOLUTION AUTHORIZING THE INSTALLATION OF DRUG FREE SCHOOL ZONE SIGNS AT VARIOUS LOCATIONS IN CLOSTER BOROUGH PURSUANT TO N.J.S.A. 2C:35-7 (Received from Administrator 8/22/13) (Adjourned from RM 8/28/13)

7. POSSIBLE RESOLUTION AUTHORIZING BOSWELL ENGINEERING TO SURVEY AND STAKE WESTMINSTER AVENUE TO DELINEATE THE BOROUGH'S PROPERTY AND RIGHT-OF-WAY FOR AN ESTIMATED COST NOT TO EXCEED \$6,000.00 (Received from Borough Attorney 8/22/13) (Adjourned from RM 8/28/13) AMOUNT TO BE AMENDED TO \$2,000.00

8. RESOLUTION (AMENDING RESOLUTION NO. 10 ADOPTED 4/24/13) AUTHORIZING THE MAYOR TO SIGN A SHARED SERVICES AGREEMENT WITH THE NORTHERN VALLEY REGION SCHOOL DISTRICTS AND MUNICIPALITIES FOR AN EARLY-WARNING LIGHTNING DETECTION SYSTEM (FOR AN AMOUNT NOT TO EXCEED \$26,197.86 FROM THE BOROUGH'S CAPITAL BUDGET UNDER ORDINANCE NO. 2013:1143) (Received from Administrator 9/4/13)

9. RESOLUTION AUTHORIZING (THE MAYOR AND BOROUGH CLERK TO SIGN ALL DOCUMENTATION REQUIRED TO EFFECTUATE THE) TRANSFER OF OWNERSHIP TO CLOSTER AMBULANCE CORPS (OF A) CHEVROLET TAHOE SSV (Received from Administrator 9/4/13)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING LIQUOR LICENSE REVIEW ESCROW FUNDS (POSTED WITH THE POLICE DEPARTMENT) TO THE FOLLOWING APPLICANTS: QUEEN ANNE WINE EXCHANGE, INC., 247 DEGRAW AVE., TEANECK, NJ 07666, 171 SCHRAALENBURGH AVE., BLOCK 203, LOT 1 IN THE AMOUNT OF \$422.50; 540 DURIE LAND LLC, 540 DURIE AVE., CLOSTER, NJ 07624, 540 DURIE AVE., BLOCK 1313, LOT 3 IN THE AMOUNT OF \$367.50; CLOSTER MARKET PLACE, 1221 MAIN ST., SUITE 1000, COLUMBIA, SC 29201, 190 CLOSTER DOCK RD., BLOCK 1301, LOT 12 IN THE AMOUNT OF \$642.50 (Received from Deputy Treasurer 9/5/13)

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- 11. RESOLUTION REJECTING ALL (10) BIDS RECEIVED AT THE BID OPENING HELD ON 8/28/13 @11 A.M. ON THE CONTRACT FOR EXTERIOR REPAIRS TO THE CLOSTER BOROUGH HALL (Received from Borough Attorney 8/30/13)
- 12. RESOLUTION AUTHORIZING (THE APPROPRIATE MAYOR AND COUNCIL SUBCOMMITTEE, THE BOROUGH ATTORNEY AND BOROUGH ADMINISTRATOR) TO NEGOTIATE WITH THE PROSPECTIVE CONTRACTORS FOR THE AWARD OF CONTRACT FOR THE CELLULAR TOWER AND CARPORT CONTRACT AS NO BIDS WERE RECEIVED AT THE SECOND BID OPENING HELD 8/28/13 @11:30 A.M. (Received from Borough Attorney 9/3/13)
- 12a. RESOLUTION AUTHORIZING THE CLOSTER IMPROVEMENT COMMISSION TO ERECT A BANNER OVER BOROUGH PROPERTY

MOTIONS

- 13. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 9/6/13)
 ABSTENTION: GLIDDEN:
 - a. REGULAR MEETING HELD 8/28/13
 - b. WORK SESSION HELD 8/28/13

14. MOTION APPROVING APPOINTMENTS TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOROUGH HISTORIAN	<u>William Cahill</u> (non-acceptance)	_____	1 Year	12/31/13
IMPROVEMENT COMMISSION				
Member/HP Liaison	<u>Irene Stella</u> (resigned)	_____	2 years unexp. (Stella) to	12/31/13
Member	<u>Tina Stratton</u> (non-acceptance)	_____	2 Years	12/31/14
Member	<u>(Cherylin Clarke)</u> (resigned)	_____	2 Years unexp. (Clarke) to	12/31/13
Alt. No. 1	<u>Shiran Slutzky</u> (resigned)	_____	2 Years unexp. (Slutzky) to	12/31/13
Alt. No. 2	<u>Wilson Reimers</u> (non-acceptance)	_____	2 Years	12/31/14

- 14a. MOTION APPROVING RESOLUTION AUTHORIZING PARTICIPATION BY FOOD AND ASSISTANCE BOARD IN TOWN-WIDE GARAGE SALE, WAIVING THE REQUIRED \$10.00 PERMIT FEE PER HOUSEHOLD; AND APPROVING THE COLLECTION OF A \$20.00 CASH/CHECK DONATION PER HOUSEHOLD MADE PAYABLE TO THE BOROUGH OF CLOSTER IN LIEU OF SAME
RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY

15. REPORTS

- a. CONSTRUCTION OFFICIAL – AUGUST 2013 (Received 8/30/13)
- b. FIRE CHIEF – AUGUST 2013 (Received 9/4/13)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 6. ~~RESOLUTION AUTHORIZING THE INSTALLATION OF DRUG FREE SCHOOL ZONES SIGNS AT VARIOUS LOCATIONS IN CLOSTER BOROUGH PURSUANT TO N.J.S.A. 2C:35-7~~ (Received from Administrator 8/22/13) (Adjourned from RM 8/28/13)

Borough Attorney noted the revision to be made to the third paragraph of the aforesaid resolution eliminating “installation of drug free zone signs at the”.

Motion of approval was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad, Dolson and Amitai.

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16. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

In answer to Annette Vasiloff, Chairperson of the Food and Assistance Board, relative to donations, Borough Administrator said the Board is part of the Borough organization and a donation to either one would work.

Councilwoman Amitai asked for a consensus from the Council regarding Closter Improvement Commission advertising to be paid from their Music Fair Budget in the amount of \$1,000 in addition to other funds. The cost of the advertising would be \$1,500 or less depending on press commitments. No objections were expressed by Council members.

17. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

18. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:13 p.m. was made by Councilman Kashwick, seconded by Councilwoman Latner and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council on
September 20, 2013 for approval at the
Regular Meeting to be held
September 25, 2013

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held September 25, 2013
Consent Agenda Item No. 15a.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – SEPTEMBER 11, 2013 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, September 11, 2013. Mayor Heymann called the meeting to order at 7:33 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Heymann invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger issues of January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

At this time, Mayor Heymann asked for a Moment of Silence to honor those who lost their lives on 9/11.

Mayor Heymann thanked all who participated in 9/11 Ceremony this morning especially Erik Lenander who spoke, Tim Conway who played the bagpipes and the High School Choir in addition to the members of the 8th Grade from the Tenakill School. Mayor Heymann reminded everyone that the Closter Girl Scouts set up a 3,000 tea light border for the Harrington Avenue Memorial.

3. ROLL CALL

The following persons were present:

Mayor Sophie Heymann

Councilpersons John C. Glidden, Jr., Alissa Latner, John Kashwick, David Barad (7:38 p.m.),
Arthur Dolson and Victoria Amitai

Borough Administrator, Richard Sheola

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF AUGUST 29, 2013 - Mayor Heymann asked if any member of the Council wished to address any matter or provide any comments. Item No. 7 was removed by Borough Clerk; Item No. 8 was removed by Councilwoman Amitai.

Item No. 7 – Received 08/28/13, dated 08/28/13 mayor@closterboro.com to boroclerk@closterboro.com re Forwarded e-mail from Hannah Ryu, Marketing Coordinator, The Supply, requesting permission to host annual fundraising basketball tournament at Memorial Park (basketball courts) on 9/21/13 (Copy to Glenn Parsells, Chief Kaine, William Dahle III)

The Borough Clerk informed she received an email on 9/9/13 from Hannah Ryu informing The Supply was no longer holding the event.

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Item No. 8: Received 08/28/13, dated 08/28/13 from Councilwoman Victoria Amitai (council3@closterboro.com), Closter Improvement Commission Member/Liaison, to closterboroughclerk@yahoo.com re Forwarded letter from Maria Kim, Chair, requesting permission to hang a banner across Vervalen Street for 3 weeks beginning 9/12/13 announcing Community Wide 4-day Music Festival to be held on 10/3, 4, 5 & 6/2013 (Copy to Glenn Parsells, Construction Official, Zoning Officer, Chief of Police, William Dahle, III) Note: Permission is also required to conduct this activity in the Borough informing of locations and times!!

Councilwoman Amitai explained this is a request to hang a banner for the Improvement Commission's 4-day Music Festival and encouraged everyone to attend and mark it in their calendars to come to Closter to support the Arts.

Councilman Barad entered the meeting at 7:38 p.m.

b. MAIL LIST OF SEPTEMBER 5, 2013 - Mayor Heymann asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 2 and 11 were removed by Borough Clerk.

Item No. 2: Received 08/30/13 Hand del'd, dated 08/29/13 from Annette Vasiloff, Chairperson, Closter Food & Assistance Board re Requesting permission to organize and hold a Town-Wide Garage Sale Weekend from Friday, 10/18/13, to Sunday, 10/20/13 – Rain or Shine; AND to charge a cash/check \$20 registration fee as a donation to the Closter Food Pantry/in exchange requesting the Borough waive the individual garage sale permit fee of \$10 per household (Copy to Chief Kaine, Michael Sartori, William Dahle, III)

Mayor Heymann noted Annette Vasiloff intended to appear to discuss this request; and we would return to this item upon her arrival.

Item No. 11: Received 09/05/13, dated 09/05/13 from egg@dca.state.nj.us to closterboroughclerk@yahoo.com re CY2013/SFY2014 Best Practices Inventory; municipalities operating on a Calendar Year must return completed Inventory to the Division by 10/15/13

The Borough Clerk referred to this item and requested that because there is a deadline and the Borough Administrator will be absent for the 9/25/13 she requested that it be placed on the 10/9/13 Agenda for discussion.

The Borough Administrator commented that he has asked all the appropriate department heads to participate in it; and his intent is that as soon as it is complete, he will forward it to the Council for review and comment; and there should be plenty of time for changes prior to the 10/9/13 meeting. In response to the Borough Clerk, he stated he agrees wholeheartedly that they should ask the Borough Attorney to prepare a Resolution authorizing the Chief Administrative Officer (Mayor), CFO and Borough Clerk to sign the certifications after the Best Practices Inventory has been discussed at a public meeting. The Borough Attorney affirmed in agreement.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 11, 2013)

Mayor Heymann asked whether anyone wished to discuss any item on the Consent Agenda. Item No. 6 was referred to by Councilman Kashwick; Item No. 7 was referred to by Mayor Heymann; Item Nos. 11 and 12 were referred to by Councilwoman Amitai.

6. RESOLUTION AUTHORIZING THE INSTALLATION OF DRUG FREE SCHOOL ZONE SIGNS AT VARIOUS LOCATIONS IN CLOSTER BOROUGH PURSUANT TO N.J.S.A. 2C:35-7 (Received from Administrator 8/22/13) (Adjourned from RM 8/28/13)

Councilman Kashwick requested an update. Mayor Heymann explained that after discussions it was determined that they needed a Resolution to add the locations but not necessarily the signs. Chief Kaine explained that for record-keeping purposes they needed to pass a Resolution adding Tenakill and Hillside Schools to the list of Drug-Free School Zones because the original Resolution could not be located.

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The second Resolution they found added the parks but inadvertently eliminated the schools. In answer to Councilman Kashwick, the Chief affirmed that they should be noting in the Resolution that they are adding the names of the schools but not the actual signs. Councilman Kashwick requested the Resolution be amended to reflect same because this is not what the Resolution states. In answer to the Mayor, the Borough Attorney explained the Resolution is not worded for the intent; and advised same could be amended to reflect they are adding the names to the list only. In answer to Councilman Barad, the Borough Attorney informed an ordinance to install same was not necessary; however, a Resolution to install signs would be required; but noted there are already signs located near the schools.

7. *POSSIBLE RESOLUTION AUTHORIZING BOSWELL ENGINEERING TO SURVEY AND STAKE WESTMINSTER AVENUE TO DELINEATE THE BOROUGH'S PROPERTY AND RIGHT-OF-WAY FOR AN ESTIMATED COST NOT TO EXCEED \$6,000.00 (Received from Borough Attorney 8/22/13) (Adjourned from RM 8/28/13)*

Mayor Heymann informed they would be changing the amount from \$6,000 to \$2,000 and said it was diminimus. She explained that at the last meeting it was thought there was a need to completely re-survey Westminster Avenue; and the Borough Engineer explained it was not necessary and verifying measurements could be taken to confirm the measurements on file. He completed that this week; and it satisfied the Code Enforcement Officer Jim Whitney, who raised the issue; therefore, the cost will only be for the day's work. In answer to the Mayor, the Borough Engineer explained the cost for a surveyor to testify could be inclusive in that amount; but because it is unknown how much time it would take, it could also exceed that amount. The Borough Attorney explained this was not a court matter, it is a local summons where the Property Maintenance Officer issued a summons for encroaching on Borough property; and the matter will be heard in Closter Municipal Court.

11. *RESOLUTION REJECTING ALL (10) BIDS RECEIVED AT THE BID OPENING HELD ON 8/28/13 @11 A.M. ON THE CONTRACT FOR EXTERIOR REPAIRS TO THE CLOSTER BOROUGH HALL (Received from Borough Attorney 8/30/13)*

Councilwoman Amitai noted the bids received were all over the spectrum and asked if the Borough Administrator was going to rewrite the bid specs. Mr. Sheola informed he was going to discuss same under his report, and offered to address it now; and Mrs. Amitai replied it was not necessary.

12. *RESOLUTION AUTHORIZING (THE APPROPRIATE MAYOR AND COUNCIL SUBCOMMITTEE, THE BOROUGH ATTORNEY AND BOROUGH ADMINISTRATOR) TO NEGOTIATE WITH THE PROSPECTIVE CONTRACTORS FOR THE AWARD OF CONTRACT FOR THE CELLULAR TOWER AND CARPORT CONTRACT AS NO BIDS WERE RECEIVED AT THE SECOND BID OPENING HELD 8/28/13 @11:30 A.M. (Received from Borough Attorney 9/3/13)*

Councilwoman Amitai noted the Mayor mentioned to her that she was entertaining the idea of separating the cell tower from the carport in the bids. The Borough Attorney reported the committee met and discussed that possibility and to also determine why the current provider, Crown Castle, did not place a bid on same. He said they have reached out to the provider and obtained input and we are in the process of negotiating so that we can republish the specifications. Mr. Rogan further explained that after two bids are published and none are received they have the right to reach out vendors to find out why there was no interest shown. At this time we are in the process of reformulating the bid specs. The Borough Attorney affirmed they should vote on the Resolution for record-keeping purposes.

At 7:49 p.m., before proceeding with Professional Reports, Mayor Heymann invited Annette Vasiloff of the Closter Food & Assistance Board to speak regarding the Mail List item referred to earlier.

Item No. 2: Received 08/30/13 Hand del'd, dated 08/29/13 from Annette Vasiloff, Chairperson, Closter Food & Assistance Board re Requesting permission to organize and hold a Town-Wide Garage Sale Weekend from Friday, 10/18/13, to Sunday, 10/20/13 – Rain or Shine; AND to charge a cash/check \$20 registration fee as a donation to the Closter Food Pantry/in exchange requesting the Borough waive the individual garage sale permit fee of \$10 per household (Copy to Chief Kaine, Michael Sartori, William Dahle, III)

Annette Vasiloff, Chairperson, Food & Assistance Board, explained they would like to hold a town-wide garage sale; and each resident may participate by donating \$20 to the Food Pantry. They are requesting, in return, that the Borough waive the \$10 permit fee per household. The Board will handle all advertising for the event which would include the production and distribution of a map showing the participating households in town. The Board hopes to spread the word of their services in addition to fundraising for the Food Pantry and will offer residents the opportunity to host their sales at a minimal cost. In answer to Councilman Glidden, Ms. Vasiloff explained that Harrington Park usually hosts an event where residents bring their items to one central location; and noted that the Closter PTO is sponsoring a similar event at Hillside School in the near future. She explained that it is an inconvenience because all of the items have to be brought to the location and then disposed of or moved when it is over, not to mention insurance requirements.

Mayor Heymann requested that when we go to the Regular Meeting, any member of the Council can offer a motion to waive the Borough fees for the event. She praised the Food Pantry's efforts and noted they have helped the Borough with many residents. Mayor Heymann also informed that our Board is admired and respected for doing such a good job; and because of that, there are many local merchants they have been in contact with who continue to provide a steady stream of donations to the pantry. She thanked the Food and Assistance Board for their services and voiced gratitude on behalf of the Borough.

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) REPORT – The Borough Attorney reported discussions are still ongoing with the owners of Village School; and his office is in the process of formulating a letter of intent for the Council's review. He explained this is something we would need to present to COAH as a preliminary step to see if they would be on board with this proposal. He hopes this will be ready well in advance of the next meeting for Council review and input. Mr. Rogan reminded this is just a negotiation process and it is a unique matter we are initiating. Mayor Heymann asked the Borough Attorney to explain what is going on for all present in the audience.

Mr. Rogan explained the Borough is looking into assisting the rehabilitation of the Village School which has been sitting dormant for many years. He informed that the owner at one point had received Zoning Board approval for 55 and older housing under the Extension Act passed by the Legislature. The owners are still within the timeframe to take action but have been reluctant to do so. The Borough is looking into the possibility of using COAH funds to partner in a project with the owners of the property so affordable housing could be built in an existing facility as opposed to using the funds to build new facilities like Vantage and Spectrum. As the building is very dilapidated at this point, it seems like a big project, but we would like to use those funds to get units in there; and the preliminary concept is to have condominiums. Mr. Rogan explained the owner would be able to get the benefit of full value housing while providing affordable housing similar to other larger projects completed throughout the State. He said it seems like a good concept; and it is the first proposal that generated interest from the owners for further discussion. He voiced his opinion that this would be very beneficial to the Borough by bringing in an additional tax base as well as revitalizing an important structure. Mr. Rogan added that this would be an ideal situation by providing options to full and affordable housing owners or renters; and it is in a prime location within a block from the A&P and the center of town.

The Borough Attorney reported a Parking Reserve meeting was held a few weeks ago; and he was asked to send a letter to the property adjacent to Third Street. In reviewing the matter, it was determined that the individual was parking private cars on Borough property; and he has been given 30 days to remove those vehicles. Mr. Rogan noted this issue was part of the discussions to attempt to improve the parking situation for commuters, business owners and residents.

The Borough Attorney reported after the last Council meeting a revised contract was sent to the Union regarding DPW contract negotiations. He was contacted back by a Union representative with some

6. PROFESSIONAL REPORTS (Continued)
A. BOROUGH ATTORNEY (Continued)

very minor changes; and it will be presented to the rank and file next week. A final draft will be provided to the Mayor and Council, hopefully, by the next meeting at which time action may be taken.

Mr. Rogan reported a committee meeting was held with representatives from the current cell tower provider, Crown Castle, and they discussed concerns they had regarding the way the bid specs were prepared. Therefore, we now have a better sense of what the issues were. We are in the process of working with them to put together revised bids to rebid the project within the next 3-4 weeks. His office sent a letter to Crown Castle's attorney, who was not present at that meeting, to update him on the process; and we are awaiting a reply.

B. BOROUGH ENGINEER

The Borough Engineer reported he distributed his Status Report this evening in addition to the email he sent this afternoon with a copy of same.

- 1) STATUS REPORT RE RUCKMAN ROAD, PERRY STREET, OAKLAND AVENUE, FIRE DEPARTMENT ENTRANCE RAMP AND CURB IMPVTS. HIGH STREET (from Legion Place to Knickerbocker Road), 2013 ROAD IMPROVEMENTS, & RUCKMAN PARK WALKING PATH (RM 5/8/13) Awarded to Cifelli and Son General Construction - RM 7/10/13 - The Borough Engineer reported the project is proceeding slightly behind schedule. They hope to do the main paving of Ruckman, Perry, Oakland, the path, and the firehouse driveway before the end of September. The curb work in front of the schools on Harrington and High have been completed with the bridge on High Street from Tenakill Bridge to Knickerbocker to be completed by the end of September. Mr. DeNicola anticipates that this project will be completed in the first half of October. In answer to Councilman Glidden, he explained that part of Ruckman was paved in 2005 and the other part in 2009; but the middle was not completed due to the dredging project at Ruckman Pond; and paving the middle will complete Ruckman Road from Piermont to Homans. In answer to Councilman Kashwick, he explained he did not know when the County intended to repave High Street, but noted they are currently paving a portion from Knickerbocker Road to Old Hook Road as part of the handicapped ramp program. Mr. Kashwick voiced his concerns about the trench by the new curbs and questioned what would happen if there is settling after the winter. The Borough Engineer affirmed we have a 2-year maintenance bond that guarantees the work on the trench. As far as when the road will be paved, he is unaware as the County plans it on the fly each year so there is no long term plan for it.
- 2) STATUS REPORT RE ZONING MAP REVISIONS TO INCLUDE PROPERTIES LISTED AS PART OF NEWLY CREATED CONSERVATION ZONE OVERLAY (RM 5/8/13) - The Borough Engineer reported there is still discussion with the Planning Board and their Planner; therefore, revisions on the map will be held off until the end of the year. If there is no recommendation from the Planner for additional revisions, they will proceed with the project.
- 3) BOROUGH ROAD ASSESSMENTS FOR THE PURPOSE OF DEVELOPING A 5-YEAR PROJECTED ROAD PROGRAM - RM 7/24/13 – The Borough Engineer reported the Local Aid application for 2014 is due 9/20/13; and once we get in the request for Hickory Lane, which is part of the 5 year plan, he will complete the proposal and provide a copy to the Borough Administrator.
- 4) HICKORY LANE TOPOGRAPHIC SURVEY – RM 7/24/13 – The Borough Engineer reported he completed the topographic survey and the rights-of-way are complete from Piermont Road to Anderson Avenue. At some point in the future they will be providing the Borough with a proposal for the roadway improvements for the next construction season. In answer to the Mayor, he affirmed he met with PSE&G and Bill Dahle; and PSE&G is going to be paving a 10-foot swath from Piermont to the top of the trench where their gas line was installed approximately 900 feet up the road. He explained that for County roads, they normally do half the road, and for Borough roads, they do a trench; but in this case, they will be doing half the road. He reminded it is a patch; it is not permanent and should be done some time in the beginning of October.

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6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

5) REPORT RE ENGINEERING/INSPECTION SERVICES FOR (2013) BARRIER FREE CURB RAMP INSTALLATIONS (Per 7/15/13 proposal - \$12,050/Approved RM 8/14/13) – The Borough Engineer reported Boswell submitted their plans to the County and received approval. He said the Borough Administrator is preparing a purchase order for the construction company which should arrive tomorrow; and after that, we can sit and have discussions with them to finalize plans. As of right now, the earliest available date is in mid-October due to backlog. Because of the delay, paving could take place in November or it may have to wait until next Spring. In answer to Councilwoman Amitai, he explained that the ADA laws specify the ramps must be installed in a contrasting color. He said if there are red brick pavers, then there will likely be a gray or yellow mat – this is for people with limited sight so they can differentiate. He said if there is an instance somewhere of gray on gray, it could be because the ADA laws are rapidly changing.

6) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

1) REPORT RE FOLLOW UP OF BOROUGH ENGINEER RECOMMENDATIONS RE POTENTIAL USES FOR SWIM CLUB PROPERTY DEEDED TO THE BOROUGH (WS 5/8/13) – The Borough Administrator reported there has been no movement and no decisions on its future use. He said coincidentally the County Planning Office sent an email today asking for an update on the status of the \$283,000 grant awarded for acquisition and said it was not transferable to other projects or uses on the property since the Borough already owns it. Mr. Sheola proposed creating an all-purpose committee with a representative from Recreation, DPW, Police and Engineering to brainstorm for some uses for the facility. He hopes to have a report submitted prior to the next meeting on the matter although he will not be present to discuss same.

2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

a) Mail List requests:

1. The Supply requesting use of Memorial Park for annual basketball tournament to be held 9/21/13 (7. M.L. 8/29/13) (E-mail received by Borough Clerk 9/9/13 informing of cancellation of this request.) – The Borough Administrator reminded this item was discussed earlier.

2. Improvement Commission request to hang banner over Vervalen Street beginning 9/21/13 announcing Community Wide 4-Day Music Festival to be held 10/3, 4, 5 & 6 (8. M.L. 8/29/13) – The Borough Administrator reminded this item was discussed earlier.

3. Food & Assistance Board request for permission to conduct Town-Wide Garage Sale 10/18, 19 and 20 (2. M.L. 9/5/13) – The Borough Administrator reminded this item was discussed earlier.

3) STATUS REPORT RE GOAL SETTING FOLLOW UP REPORT OF MEETING HELD 6/8/13 RECEIVED FROM REAGAN BURKHOLDER, SUMMIT COLLABORATIVE ADVISORS, LLC (6 M.L. 6/20/13 – Received 6/18/13/ Adjourned from WS 6/26/13) – The Borough Administrator reported he did not receive any responses to his request following up on the goal setting report from everyone. He made copies of the tally sheet and report and distributed same. Mr. Sheola noted he also sent a copy via email a few minutes ago and requested an email response no later than 9/27/13 so that he may have a prepared report to be discussed at the first meeting in October.

4) REPORT RE FOLLOWING BID OPENINGS HELD 8/28/13:

a. 11:00 a.m. - EXTERIOR ENVELOPE REPAIRS TO BOROUGH HALL

(Notice to Bidders published in The Record on 8/2/13) – The Borough Administrator reported all of the bids came in high with the exception of one; therefore, they are all being rejected. He referred back to the original estimate; and said it would require an additional \$460,000 to complete the

7. REPORTS (Continued)
A. BOROUGH ADMINISTRATOR (Continued)

work. The Open Space Fund does not have enough to cover all of it in 2013. He suggested rebidding the project as a single package including the roof and the repairs and waiting until 2014. Mr. Sheola explained he does not think the scope will need to be expanded; and said we would be in a better position to obtain the funding, make a new spec package and have the work completed before the cold season starts. In answer to Mrs. Amitai, he explained that he has been trying to find a way to accomplish at least some of the goals but there have not been any logical scenarios. He said the more he has spoken to various contractors, the more he agrees with the idea of sending out one bid package with two components so the general contractor can bring in a roofer or a mason to get both parts done. Mr. Sheola has reached out to Clarke Caton Hintz several times with no response, so he is having a confidence issue with them right now; and it is something they will need to talk about going forward. In answer to Mrs. Amitai, he voiced his understanding that the reason the lone \$180,000 bid came in so low was as Mr. Hatch suggested in saying that they turned it over to their estimator who did not read the entire bid or the estimator did not double check what was being sent out.

b. 11:30 a.m. – **REBID FOR LEASE OF TELECOMMUNICATIONS TOWER**
(Notice to Bidders published in The Record on 8/2/13) – The Borough Administrator

reported this item was discussed under the Borough Attorney's report.

5) **REPORT RE POSSIBLE FOLLOW UP OF PRESENTATION MADE BY JOHN HATCH, PARTNER, CLARKE CATON HINTZ, ARCHITECTS FOR BOROUGH HALL EXTERIOR AT WS 8/28/13 – No report.**

6) **REPORT – The Borough Administrator reported our Budget is in good shape and on track with expenditures. He noted there will be a need for transfers in November and cited maintenance for some police and DPW vehicles which are costing us a lot of money to keep on the road. Mr. Sheola reported that Revenues are good and the only item that seems to be seriously out of line is the Interlocal Fuel Agreements. Our revenue is very low because the purchases from customers have been very low; and on the other side, we have not been purchasing the quantities we anticipated; so our expenses are off.**

The Borough Administrator reported the **Best Practices Inventory** the Borough Clerk spoke about earlier is due back on 10/15/13. He noted one of the changes for this year is that the Chief Administrative Officer and the Chief Financial Officer must sign the document attesting to its accuracy; and the Municipal Clerk attests that it was discussed at a public meeting. He referred back to the Resolution that was suggested regarding same and noted this was the reason he was in agreement. Mr. Sheola said he hopes to have the draft to the Council well in advance of the October 9th meeting.

The Borough Administrator reported 2014 Budget preparations are upon us; and he sent the draft of the Budget outline to the Finance Committee. He will forward preparation packages to all by the end of the week and noted they are due back to him no later than 11/27/13. His intent is to have a first draft out by mid-December.

The Borough Administrator reported there is a **Bond Sale** scheduled for next week. He explained we have a **Bond Anticipation Note** with a one year rollover that is an assemblage of 7 BAN's with various maturity dates; and there is a rollover of the **Special Emergency Note** that funded the retirements and layoffs in Fiscal Year 2011. We have been paying those down each year from the original amount of \$580,000; and this year we are renewing \$348,000 with a closing date scheduled for 9/27/13. At that time, we will have the cash in hand to pay off the other bonds and Special Emergency Notes.

The Borough Administrator reported he plans to have any Agenda items to the Borough Clerk before he leaves for the ICMA Conference in Boston on 9/20/13.

In answer to Councilman Glidden, Mr. Sheola said the amount of the BAN's is \$3,858,000 and the Special Emergency Notes is \$348,000. Mr. Glidden voiced his desire to speak further on the matter tomorrow and said he would call the Administrator.

At this time, Councilman Kashwick recommended having a representative from the Environmental Commission serve on the Swim Club Committee; and Mr. Sheola said there should also be someone from Open Space.

7. REPORTS (Continued)
A. BOROUGH ADMINISTRATOR (Continued)

At this time, the Borough Clerk noted there was an item on the Administrator's report that was inadvertently omitted. She questioned the status of follow up of the letter received from Nancy Ghani at **JIF** regarding **3 Year Membership Renewal from 1/1/14 to 1/1/17** (1. M.L. 8/1/13). Ms. Castano reminded that Mr. Sheola had offered to speak to the Risk Management Consultant regarding soliciting bids from non-JIF groups. The Borough Administrator reported he requested proposals for liability, auto and casualty coverage. He said he has not received anything back but noted it takes time to obtain same. He said he will reach out by the end of the week for a status update. The Borough Clerk noted she will add this item to his Agenda for a follow up report.

B. BOROUGH CLERK

1) STATUS REPORT RE 2013 APPOINTMENTS - The Borough Clerk reported this item is current with outstanding appointments being carried on the Agenda

2) STATUS REPORT RE 2013 OATHS OF OFFICE – Ms. Castano reported this item is current.

3) STATUS REPORT RE 2013 LICENSES

a. Borough licenses – Borough Clerk reported there will be a new procedure to commence in 2014 due to the adoption of Ordinance No. 2013:1149 regarding Live Entertainment. A draft application form prepared by Arlene (Corvelli, Deputy Borough Clerk) was sent to the Borough Attorney for approval and subsequently approved.

b. Liquor License Renewals 2013-2014 – Ms. Castano reported the only outstanding renewal is for Modern Bar, LLC (pocket) which we are waiting for a Special Ruling to come from the Division of Alcoholic Beverage Control. Once renewal is received, we will be able to place it on the Agenda for renewal and it will then be ready for a transfer.

4) STATUS REPORT RE 2013 MEETING DATES – The Borough Clerk reported this item is current. Recently she added a Special Meeting of the Board of Ethics to be held 9/19/13 @8:30 p.m. in the Senior Center.

5) STATUS REPORT RE ELECTIONS: Ms. Castano reported on the following:

a. SPECIAL GENERAL ELECTION - 10/16/13 from 6 a.m. to 8 p.m. - The last day to register to vote in this election will be 9/25/13; and as it is a Council meeting, she will be here to accept any registrations submitted by 9 p.m.

b. GENERAL ELECTION –11/5/13 from 6 a.m. to 8 p.m. - Yesterday the Borough Clerk sent her certification to the County Clerk's office/Elections Division regarding the General Election ballot. The last day to register to vote in this Election will be Tuesday, 10/15/13. The Borough Clerk's office will be open to the public from 9 a.m. to 9 p.m. for that purpose.

6) REPORT – Ms. Castano reported on the following:

a. Codification – The Best Practices Inventory indicates the Clerk is to codify ordinances each year. Ms. Castano explained that usually we wait until the end of the year and codify in the beginning of the new year. She asked the Administrator if this procedure satisfies the requirement; and he affirmed that it satisfies the intent.

b. Corrective Action Plan – Ms. Castano explained that the Plan noted that the Municipal Clerk has to assure the Political Contribution Disclosure form for Non-Fair and Open is on file and available to the public. She asked for affirmation that the Borough's policy is to use the Fair and Open process. The Borough Attorney affirmed that is our policy but we do have a form that can be used if the need arises during the year to make a Non-Fair and Open appointment. He explained that normally in January all appointments are made using Fair and Open; and we have only had to use the Non-Fair and Open form once or twice in the past few years; therefore, he agreed this is atypical. The Borough Attorney reiterated his office has a form they can provide if there is a need for it.

c. Best Practices Inventory Deadline: 10/15/13 (11. M.L. 9/5/13) – Ms. Castano reported this item was already discussed and the above items concluded her report.

7. REPORTS (Continued)

C. CHIEF OF POLICE

1) REPORT – Chief Kaine reported the monthly report for August was e-mailed yesterday. He said there were no major issues during the 5K Run or the Labor Day festivities, but one juvenile was arrested for smoking marijuana on the field. The Chief reported the Department participated in the Drive Sober or Get Pulled Over campaign and during the detail spent 71 man hours and issued 141 tickets from 9/16/13 to Labor Day. Chief Kaine reported they had a busy August with a lot of activity. In answer to Councilman Glidden, he explained that last month there were 4 burglaries with 2 resulting arrests and they recovered over \$75,000 in stolen property. In answer to Councilman Dolson, he said a ticket for not wearing a seatbelt does not require a court appearance.

At this time, Councilman Barad asked if the Chief was aware of what all of the activity was that took place this past Sunday evening. Chief Kaine explained a person fell off the cliff. The individual was rescued from the 125-foot fall after search and rescue rappelled to find him.

In answer to Councilwoman Amitai, the Chief said that was almost all of it and Mayor Heymann commended the Department for good detective work.

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS: Mayor Heymann informed she had no updates regarding Grants this evening.

a. FILED

1. 2013 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000)
Authorization for application RM 6/13/12
2. 2014 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$5,000)
Authorization for application RM 8/28/13

b. AWARDED

1. 2013 CDBG GRANT APPLICATION IN THE AMOUNT OF \$326,300 TOWARDS POTENTIAL \$435,000 RENOVATION/REHABILITATION PROJECT FOR THE EXTERIOR OF BOROUGH HALL (Authorized RM 9/24/12) – At WS 5/8/13 Mayor Heymann reported receipt of only \$10,000 for automatic doors in Borough Hall
2. 2013 DWI GRANT (\$4,400) NJ Department of Highway and Traffic Safety – “Drive Sober or Get Pulled Over” – WS 6/12/13

c. TO BE FILED

1. BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (\$189,000 – 50% matching funds available in Closter Open Space, Recreation, Historic Preservation and Farmland Preservation Municipal Trust Fund) TO ACQUIRE AND PRESERVE THE HAROLD HESS LUSTRON HOUSE, 421 DURIE AVENUE, B 1003, L 21 - RM 7/24/13

2) REPORT – Mayor Heymann voiced her understanding that there are currently 14 homes in Alpine that connect to Closter’s sewers. She informed that for many years we only charged \$550.00, but our Agreement with Alpine states that we can adjust that each year; and right now we charge about \$800. She voiced her opinion that there may be other ways of calculating the costs that may be beneficial to Closter and our residents calculating based on the size of the home and the amount of water used. She asked that the matter be looked into and the Administrator agreed to do same before the end of the year. Councilman Glidden informed that the BCUA raises its charges to the Borough consistently year after year. He feels we should be charging as much as we can.

Mr. Sheola explained that he has recalculated the number based on the recent increases so we are passing along the charges. He could not recall the number off the top of his head but said he did the calculations prior to the budget to appropriately reflect any revenues. Mayor Heymann recalled that the last time the matter was discussed, they determined they were charging proportionately to Closter’s fees; but they are not paying us for maintenance and other things that go elsewhere in the budget. Councilwoman

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Amitai questioned how Closter residents are charged. Mayor Heymann explained that we receive a figure from the BCUA and that becomes the budget amount in total and it is paid through the taxes.

Mayor Heymann reminded that although the Borough has initiated a twice-a-month recycling of paper and cardboard, there have been difficulties in getting that message across to the residents. She saw a lot of paper outside today which should not be there. She explained that Miele's workers will not pick up paper and cardboard in trash cans, which makes sense. Paper is picked up at the same time on Thursdays on the East Hill as trash collection. Councilwoman Latner explained she had spoken to Bill Dahle; and the issue is differentiating the contents so they are not contaminating the paper pickups with trash. The Mayor said the suggestion was made to have the blue container for recyclables and a green one for the paper and cardboard. The feeling is that the containers will look different and are collected on different days; and, hopefully, will eliminate problems. She asked that if there were no negative thoughts on the subject, they should go along with that idea. In answer to Councilman Kashwick Mayor Heymann explained there only seems to be an issue on the East Hill (as it pertains to pickups) but the comprehension of what we are trying to do is town-wide. She voiced her opinion that if we can imprint on people the green barrel procedure the same way we did with the blue barrels, then it would be more successful. She reminded this is a benefit to the Borough in two ways: first, there is not as much going into the garbage, so we are saving on tipping fees; and second, we have more going to recycling for which we get a bonus from the State. Every ton of paper and cardboard is a benefit of about \$85. In answer to Councilman Kashwick the Mayor said the barrels would have to be paid for out of the budget and cost between \$10-\$11 each. At one per household, Councilwoman Amitai estimated the cost to be about \$2,500.00. Mr. Kashwick voiced his position that he has an issue with them (Miele) not picking up things in barrels.

Mrs. Latner explained the problem is when they are picking it up and think it is cardboard and paper, it has happened where people are also putting garbage in there; and that contaminates all of the paper collected. Councilman Barad suggested choosing pickup on a different day. Mayor Heymann informed the email Billy Dahle sent out said that newspapers should be bundled or put into boxes and not everyone is able to bundle because it is not an easy task. She would like everyone to consider this because, in the long run, it is very cost effective. Dr. Barad agreed and said that eventually it would end up paying for itself but that they should consider the alternative of picking up on a different day. Mayor Heymann said it has already been difficult to get people used to recycling being picked up on Wednesday and now paper/cardboard on Thursday; but the problem is that trash pickup on the East Hill is also Thursday. Dr. Barad said there are 5 days in a week. The Borough Administrator suggested purchasing the oversized recycling stickers to put on the barrels and told everyone to use their own container and put a sticker on it. The contractor would only then have to look for the sticker to know what they were picking up was in fact recycling. In answer to Mr. Kashwick, the Borough Attorney explained the Borough paid for the initial cost of one blue barrel per household; and if a resident wanted more, they paid for them. Councilman Dolson asked if there were any special containers designed for paper recycling; and Mayor Heymann informed there are large plastic boxes with holes in them to drain any liquids. She said those aren't necessarily easy to maneuver either and invited any suggestions. She feels whether it is a barrel or a sticker, it is a positive way of resolving the issue instead of mandating that papers be bundled or they won't be picked up. The Mayor said that whatever we decide to do it needs to be done right away because it involves the process of changing people's way of thinking. Mr. Sheola suggested offering both barrels for purchase and stickers so residents had a choice. Mr. Dolson disagreed and said that would likely go over as well as privatization. Mrs. Latner explained she uses a large clear box that can be purchased in any store. In answer to the Mayor, the Borough Engineer offered that if these containers were purchased in bulk, they would cost less than each individually purchasing one in a store.

Mayor Heymann informed the League of Municipalities Convention is coming up and this is the time of year to formulate Resolutions to be considered for passage at the Conference. She explained they usually refer to State-wide issues or administrative issues that arise in many municipalities. The Mayor asked what issues exist within State or municipal law on which they feel we should take a position and urged them to consider same for suggestions.

7. REPORTS (Continued)
D. MAYOR (Continued)

At this time, Mayor Heymann referred back to the parking issue the Borough Attorney addressed earlier and reported that Councilwoman Amitai went with her to the Chamber of Commerce to discuss the Council's plans to see how they work with the Chamber's plans. Unbeknownst to us, the Chamber has been on the same track we are in resolving the issues. She voiced her opinion that the attendees were impressed that we were going to proceed with trying to resolve the parking issues. The Mayor voiced her understanding as to what occurred at the meeting that Bob Maurer (Wards 5 & 10) was agreeable to doing something in the back parking lot but they have to speak to two other landlords. In answer to the Borough Engineer, Mrs. Amitai explained that Mr. Maurer had a different understanding of the maps; and rather than have a go-between, she asked him to call and speak to Mr. DeNicola himself. The Mayor explained the drawing shows the cars parked at right angles. Mr. Maurer said there is no room for straight-in parking because big trucks have to be able to pass through; and there is not enough room in that parking lot. Mr. DeNicola explained he has spoken to Mr. Maurer in the past on this issue; and he will speak with him again to see if there are any changes. Mayor Heymann informed there is toxic waste under the South parking lot which is not serious; the serious issue there is the dry cleaning store. She said if the Borough does not accept responsibility in any contract, then it shouldn't be a hang up. The Borough Engineer explained that perpendicular parking is the most efficient use of space; angle parking doesn't allow for as much space per square foot. In answer to Mrs. Amitai and the Mayor, he explained that the existing curb needs to be eliminated to make the space more friendly because it is creating a hurdle just to get parking. Mayor Heymann noted Mr. Maurer's issue is that the curb floods his basement.

8. OLD BUSINESS

Councilwoman Latner referred to the random drug testing policy at the High School and noted that at a meeting of the School Board on Monday evening it was agreed that the Board would bring in a speaker who was in opposition to the proposed policy. Dr. Nagy said that the policy committee met earlier that evening and planned future meetings with the RDT Advisory Board. Mayor Heymann noted she is a member of the Advisory Board and the Board has been asked to develop the process meaning there would be no opportunity to express opposition to the process. Councilwoman Latner advised that the meeting of October 28 has been moved to October 29 so that October 28 could be used for a Special Meeting to provide first reading of the Random Drug Policy. There are 31 members of the committee and have scheduled 4 meetings to write the policy. It is hoped that on September 23rd there would be a meeting with other points of view. At the meeting two Demarest Seniors made a presentation and asked several members to provide a urine sample for testing which made a strong impact on the Board. There are concerns about the cost of the testing but implementation is scheduled for January 2014. Mayor Heymann said the Board has ignored studies that have been made indicating that the testing is unsuccessful; and there is an increase in drug use. Secondly the former Demarest principal who is now the principal in Old Tappan is opposed to the testing.

In answer to Councilman Glidden, Councilwoman Latner said that there are certain procedures to be followed and there should be drug education which is now being provided to the 9th graders. The testing would be done on those participating in a sport or club. As of right now, the next meeting would be on September 23 in Demarest. She said that Board Member, John Passalacqua, said he voted for the policy to be written but it did not mean he was for the testing but would provide him with more information.

Chief Kaine said 5 or 6 juveniles have been arrested this year. Mayor Heymann said that the Council does not usually get involved in school issues but this issue impacts the community and real estate values since the testing gives the perception that there is a drug problem in the schools. Councilman Barad expressed support for a DARE Program and possibly working with the School Board on providing this type of education. Mayor Heymann said the Council discontinued the program because it was felt that the program was not teaching children because of minimum information it provided. She said that more should be expected of the parents and that they should be educated on this matter in addition to providing

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education to the children starting in Middle School. Councilman Barad said there is a lack of facts on both sides and Councilwoman Latner said she would provide information to the Borough Clerk to disseminate to the Council. Later it was decided to provide same to the Mayor for distribution to the Governing Body.

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Steve Isaacson, 97 Columbus Avenue, referred to the assessment of sewer charges for Alpine residents, Borough Engineer noted that the Borough does not charge for water usage only sewer flow from several locations. Relative to the cell tower, Borough Administrator advised that no bids were received and Borough Attorney said that the original bid called for a height increase of 10 feet. Mr. Isaacson thanked Mayor Heymann and Councilwoman Amitai for attending the Chamber of Commerce meeting and for indicating the possibility of turning the gas station property on Third Street into long-term parking. He said this may provide an opportunity to move the bus stop from the triangle island to Piermont Road. Borough Engineer said this could be accomplished as long as the bus stop is 300 feet from the C-1 stream. Relative to lawn signs, Borough Attorney said that the sign ordinance provisions must be adhered to and that the Building Department is the enforcement authority.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 9:03 p.m. was made by Councilman Kashwick, seconded by Councilman Glidden and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council
on September 19, 2013
for approval at the Regular Meeting
to be held September 25, 2013

Loretta Castano, RMC
Borough Clerk

Prepared by Arlene Corvelli, RMC and
Carol A. Kroepke, RMC utilizing recording
and Borough Clerk's notes

Approved at the Regular Meeting held September 25, 2013
Consent Agenda Item No. 15b.