



Environmental Commission

July 23, 2019

Meeting

Minutes - **FINAL**

- A. Call to Order: The Special Meeting of the Closter Environmental Commission was called to order at 7:33pm.
- B. Pledge of Allegiance:
- C. Attendance:
- **Present**: Thomas Colwell, Steven Isaacson, Miriam Lockhart, Sophie Heymann, Nancy Pergament, Ethel Abrams, Bobbie Bouton-Goldberg
 - **Absent**: Scott Devlin, Grace Whitney
- D. Open to Public: John McCaffrey, Caretaker of the MacBain Farm and his son, James McCaffrey, were present for the Open Meeting
- E. Treasurer's Report:
- a. Review purchasing requirements – any capital improvement needs purchase order sanctioned beforehand
 - b. Update – Balances 2019 – Spending is on track with budget
 - c. Budget 2020 –
 - i. **Action: Tom asked ALL to submit requests for 2020 spending**
 - ii. Mentions included increased funding for Fall Festival and funding for Farm labor
- F. MacBain Farm Business:
- a. MacBain Farm requests for reimbursement:
 - i. Stakes/hoses – J. McCaffrey provided receipts to EC for these purchases.
Action: EC will investigate using Open Space funds to cover these expenses
 - ii. Emergency tree clean-up/removal – John McCaffrey provided receipts from emergency tree work done at MacBain Farm under the previous EC chairperson; **Action: Nancy Pergament to follow-up with Borough**
 - b. Gravel/QP for Farm access road:
 - i. W. Dahle provided cost estimate of ~\$800 to purchase
 - ii. EC voted unanimously to allocate 2019 Miscellaneous and MacBain Farm budget funds for this purchase
 - c. Picnic Table:
 - i. EC agreed to postpone this item until funds are secured



- d. Oak Tree on Property Line:
 - i. J. McCaffrey raised a concern about a unhealthy oak tree on the MacBain Farm property line and potential for damaging the house
 - ii. Action: T. Colwell to follow-up with E. Hynes, Interim Borough Administrator
 - e. Planting map:
 - i. Action: James McCaffrey will request drone photos to be taken of the Farm to prepare a map of where crops are located
 - f. Eagle Scout Project Shed at MacBain Farm – Stain
 - i. Action: T. Colwell to coordinate
 - g. Deer:
 - i. Deer have been getting under and over the fence, and eating the vegetables
 - ii. The McCaffreys have made repairs to the base of the fence to keep out the deer
 - iii. Action: John McCaffrey to obtain an estimate from Dimick on repairing section of fence to keep deer from getting over; John will provide estimate to Tom
 - h. Irrigation system for MacBain Farm:
 - i. Action: T. Colwell to initiate “Step 1” talks with E. Hynes regarding the following:
 - 1. Water/electric line to front gate
 - 2. Develop plans for whole system
 - i. ADA Gate:
 - i. The McCaffreys installed a latch on the ADA gate
 - j. Out of Town Volunteers:
 - i. The EC unanimously voted that moving forward, no new out-of-town volunteers will be accepted at the Farm
- G. Old Business:**
- a. Schauble Woods – Walk Through Response to Resident
 - i. Action: N. Pergament to draft response
 - b. Schauble Woods – Request No Dumping Signs from DPW
 - i. Action: N. Pergament to request
 - c. Schauble Woods Schedule date to mark trees
 - i. Action: T. Colwell/S. Isaacson to mark trees on Saturday 7/27
- H. New Business:**
- a. Farm Fest October – List to Leslie by August 15, 2019
 - i. Action: S. Isaacson/B. Bouton-Goldberg to provide to T. Colwell
 - b. Buzzoni Farm Fence – Post and Rail – Where: Postponed to next meeting
 - c. Trail Clean Up and Improvements:
 - i. Action: S. Heymann to contact previous provider (Kevin) to determine his interest in this project
 - d. Petty Cash Request – State:
 - i. Action: S. Heymann will follow-up to determine regulations around petty cash funds
- I. Closed Session:** EC went into closed session at 8:38pm
- J. Adjournment:** Meeting was adjourned at 9:24pm



Minutes submitted by Nancy Pergament