



**CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY**

REGULAR MEETING

NOVEMBER 16, 2023

7:30 p.m.

Zoom Meeting ID: 834 3104 1494/Passcode: 251589

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Dr. Baron

Ms. Oliver

Mrs. Pierro

Absent:

Mr. Neusch, Vice President

Mrs. Batool

Ms. Buonomo

Mr. Pontrelli (Alt. No. 1)

Ms. Westervelt (Alt. No. 2)

Council Liaison Dolores Witko

Jin Bae, Secretary/REHS and Mr. Fedorko, Health Officer was present at the meeting.

1. Approval of the July 20,2023 Regular Zoom Meeting minutes

Dr. Baron motioned to approve the July 20, 2023 Zoom Meeting Minutes, seconded by Mrs. Pierro. All in favor, motion carried.

2. Correspondence

Ms. Bae had no correspondence for the Board's review.

3. Reports

a. Health Officer

Mr. Fedorko's report was reviewed. A copy of his report is filed in the Board of Health Office.

b. Registered Environmental Specialist.

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of July, 2023 was \$1,679.60, August, 2023 was \$1,763.20, September, 2023 was \$3,393.00 and October, 2023 was \$ 1,720.60. All copies of her reports are filed in the Board of Health Office.

d. Council Liaison

Councilwoman Witko was not present to give report from the Mayor and Councils.

4. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

No report

e. Animal Licensing

No report

5. Old Business

- a. ORDINANCE 2023-1 AN ORDINANCE AMENDING CODE SECTION 250-69 TO REFLECT FEE CHANGES was reviewed and approved by the board unanimously.

6. New Business

- a. Introduction / Review of 2024 Dog License Applications Review and finalization of 2023 Dog License Applications. The board agreed on the finalized proof of Dog License Application will be submitted to printer service for printing.
- b. Rabies Clinic in January 6, 2024 was discussed including usage of Senior Center as a venue for this Rabies Clinic. The Board agreed on the date and the place.
- c. Review/Adopting of Meeting Dates for Year 2024. The Board agreed on its 2023 year Calendar as follows; January 4, 2024- Reorganization, March 21, May 16, July 18, September 19 and November 21. All meetings are held on Thursday evenings at 7:30 p.m. Ms. Bae will notify Stephanie Evans, Acting Borough Clerk, of these dates.
- d. Propose Mid-Bergen Regional Health Commission Contract was discussed by the Board and tabled the matter until re-organization meeting of the Mayor and Council

in January 2024 to vote on the contract Budget 2024. The motion was made by Dr. Baron, seconded by Ms. Oliver. Motion carried unanimously.

- e. For year 2024 budget for the Board of Health was reviewed with all operating line items and adjustments from last year. The HARP contract has not yet received and not yet acted upon by the Mayor and Council for budget approval.

7. Open/Close Meeting to the Public

No member of the public was present.

8. Adjourn

Dr. Baron motioned to close the meeting, seconded by Ms. Oliver. The motion carried unanimously.

Jin L. Bae
Secretary, Closter Board of Health