



**BOARD OF HEALTH
CLOSTER, NEW JERSEY**

NOVEMBER 17, 2022

7:30 p.m.

REGULAR MEETING MINUTES

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey and was included in the notice of Meetings, which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice President

Dr. Baron

Ms. Buonomo

Ms. Oliver

Mrs. Pierro

Absent:

Mrs. Batool

Mr. Pontrelli (Alt. No. 1)

Ms. Westervelt (Alt. No. 2)

Mr. Fedorko, Health Officer was present at the meeting and Jin Bae, REHS, and Council Liaison Jannie Chung were absent at the meeting.

2. Approval of the SEPTEMBER 15, 2022 Meeting Minutes

Mr. Neusch motioned to approve the MAY 19th Meeting Minutes with one correction and Dr. Baron seconded. The motion carried unanimously.

3. Correspondence

There were no correspondences for the Board's review.

4. Reports

a. Health Officer

Mr. Fedorko's report was reviewed. A copy of his report is filed in the Board of Health Office.

b. Registered Environmental Health Specialist.

Ms. Bae's reports were reviewed. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of September 2022 was \$776.60, \$1,275.20 for October 2022. All copies of her reports are filed in the Board of Health Office.

d. Council Liaison

There was no report from the Mayor and Councils.

5. Old Business

- a. Adoption of Ordinance 2022-2, "An Ordinance to Determine the Rate, Amount, Salaries, Wages and Compensation..." Motion was made by Mr. Neusch, seconded by Ms. Oliver. Motion carried unanimously.

6. New Business

- a. Introduction / Review of 2023 Dog License Applications Review and finalization of 2023 Dog License Applications. The board agreed on the finalized proof of Dog License Application will be submitted to printer service for printing.
- b. Rabies Clinic in January 7, 2023 was discussed including usage of Senior Center as a venue for this Rabies Clinic. The Board agreed on the date and the place.
- c. Review/Adopting of Meeting Dates for Year 2023. The Board agreed on its 2023 year Calendar as follows; January 5, 2023- Reorganization, March 15, May 18, July 20, September 21 and November 16. All meetings are held on Thursday evenings at 7:30 p.m. Ms. Bae will notify Stephanie Evans, Acting Borough Clerk, of these dates.
- d. Propose Mid-Bergen Regional Health Commission Contract was discussed by the Board and tabled the matter until re-organization meeting of the Mayor and Council in January 2023 to vote on the contract Budget 2023. The board voted on the contract with 3.5% increase the motion was made by Ms. Oliver, seconded by Ms. Pierro. Motion carried unanimously.
- e. For year 2023 budget for the Board of Health was reviewed with all operating line items and adjustments from last year. The HARP contract has not yet received and not yet acted upon by the Mayor and Council for budget approval. Motioned was made by Mr. Neusch, seconded by Dr. Baron. Motion carried unanimously.

7. Open/Close Meeting to the Public

Julie Brueck, resident of 26 John Street was present during the meeting, she discussed animal licensing.

8. Adjourn

Mr. Neusch motioned to adjourn the meeting at 8:23PM which was seconded by Ms. Oliver. The motion carried unanimously.

Jin L. Bae
Secretary, Closter Board of Health