



**CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY**

November 18, 2021

7:30 P.M.

Recorded by Zoom Meeting ID: 859 7257 4805

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice President

Dr. Baron

Ms. Oliver

Mrs. Batool

Mrs. Pierro

Absent:

Ms. Buonomo

Mr. Pontrelli (Alt. No. 1)

Ms. Westervelt (Alt. No. 2)

Council Liaison Jannie Chung

Mr. Fedorko, Health Officer, Jin Bae, Secretary/REHS was present at the meeting.

2. Approval of the September 16, 2021 Regular Meeting minutes

Mr. Neusch motioned to approve the September 16, 2021 Meeting Minutes as written which was seconded by Ms. Oliver. Motion carried with no objections.

3. Correspondence

Ms. Bae had no correspondence for the Board's review.

4. Reports

a. Health Officer

Mr. Fedorko's report was reviewed. A copy of his report is filed in the Board of Health Office.

b. Registered Environmental Health Specialist

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of September 2021 was \$1,562.60, and October 2021 was \$967.20. All copies of her reports are filed in the Board of Health Office.

d. Council Liaison

There was no report from the Mayor and Council.

5. Committee Reports

There was no report from the Committees.

6. Old Business

There was no old business.

7. New Business

a. Introduction of Ordinance 2021-1, "An Ordinance to Determine the Rate, Amount, Salaries, Wages and Compensation..." Motion was made by Mr. Neusch, seconded by Dr. Baron. Motion carried unanimously. Ordinance 2021-1 will be subsequently published and adopted at the public meeting on December 6, 2021.

b. Introduction / Review of 2022 Dog License Applications Review and finalization of 2022 Dog License Applications. The board agreed on the finalized proof of Dog License Application will be submitted to printer service for printing.

c. Discussion of Rabies Clinic on January 8, 2022 was discussed including usage of Senior Center as a venue for this Rabies Clinic. The Board agreed on the date and the place.

d. Review/Adopting of Meeting Dates for Year 2022, The Board agreed on its 2022 year Calendar as follows; January 6, 2022- Reorganization, March 17, May 19, July 21, September 15 and November 17. All meetings are held on Thursday evenings at 7:30 p.m. Ms. Bae will notify Stephanie Evans, Acting Borough Clerk, of these dates.

e. Propose Mid-Bergen Regional Health Commission Contract was discussed by the Board and tabled the matter until re-organization meeting of the Mayor and Council in January 2022 to vote on the contract.

f. For year 2022 budget for the Board of Health was reviewed with all operating line items and adjustments from last year. The HARP contract has not yet received and not yet acted upon by the Mayor and Council for budget approval. Motioned was made by Mr. Neusch, seconded by Ms. Pierro. Motion carried unanimously.

g. Discussion of OPRA request for Jin Bae's Inspections by co-worker was discussed with Board Members.

8. Open To Public

No member of the public was present at the meeting.

9. Adjournment

Mr. Neusch motioned to adjourn the meeting at 8:25PM which was seconded by Dr. Baron. Motion carried with no objections.

Jin L. Bae
Secretary, Closter Board of Health