



**CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY**

REORGANIZATION MEETING
REGULAR MEETING

JANUARY 7, 2021
7:30 p.m.

[Zoom Meeting ID: 889 2981 1766 Recorded](#)

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President
Mr. Neusch, Vice-President
Dr. Baron
Ms. Oliver
Mrs. Pierro

Absent:

Ms. Buonomo
Mrs. Batool
Mr. Pontrelli (Alt. No. 1)
Ms. Westervelt (Alt. No. 2)

Jin Bae, REHS, Mr. Yanovich, Health Officer and Council Liaison Jannie Chung was present at the meeting

REORGANIZATION MEETING

3. Election of Officers

- a. Mr. Neusch motioned to appoint Mrs. Guile as President to the Board, Dr. Baron seconded, all in favor; motion carried.
- b. Dr. Baron motioned to appoint Mr. Neusch as Vice-President to the Board, seconded by Mrs. Pierro, all in favor; motion carried.

- c. Reappointment for Jerome “Jay” Pontrelli for a 4-year term as Alternate #1 Member. Mr. Neusch, seconded by Ms. Oliver, All in favor, motion carried.
- 4. Mr. Neusch, seconded by Ms. Pierro, motioned to adopt the 2021 Mid-Bergen Contract. All in favor, motion carried.
- 5. Mr. Neusch, seconded by Dr. Baron, motioned to adopt the 2021 HARP Contract. All in favor, motion carried.
- 6. Appointment of Personnel
 - a. Registrar / Board Secretary/Licensing Official: - Ms. Bae for three years term expiring December 31, 2024. Motioned by Mr. Neusch, seconded by Dr. Baron All in favor, motion carried
 - b. Deputy Registrar: Mr. Neusch, seconded by Ms. Pierro motioned to appoint Antoinette Ceccon as Deputy Registrar, for a one-year term. All in favor, motion carried.
- 7. Appointment of Committees
 - a. Finance & Personnel: Oliver, Batool, Neusch,
 - b. Community Health & Nursing Services: Baron, Batool, Buonomo
 - c. Public Relations: Pierro, Oliver, Baron
 - d. Legal & Ordinance Review: Baron, Neusch, Pierro
 - e. Animal Licensing: Buonomo, Oliver, Pierro

Mr. Neusch, seconded by Dr. Baron motioned to motioned to keep as it is exception of moving Ms. Oliver to the first chair in Finance and Personnel. All in favor, motion carried.
- 8. Mr. Neusch motioned, seconded by Ms. Oliver, appointed Edward T. Rogan, Esq. as Legal Counsel to the Board for a one year term, ending December 31, 2021. All in favor, motion carried.
- 9. Mr. Neusch motioned, seconded by Dr. Baron, appointed Dr. Zaheed Farooki as Physician to the Board for a one year term, ending December 31, 2021. All in favor, motion carried.

Adjourn for Reorganization Meeting @ 7:43pm - Ms. Oliver motioned to close the meeting, seconded by Mr. Neusch, all in favor.

REGULAR MEETING

- 1. Approval of the November 19, 2020 Zoom Meeting minutes
Mr. Neusch motioned to approve the November 19, 2020 Zoom Meeting Minutes with correction of word amended, seconded by Dr. Baron. All in favor, so moved, motion carried.
- 2. Approval of the December 21, 2020 Special Zoom Meeting minutes
Mr. Neusch motioned to approve the November 19, 2020 Zoom Meeting Minutes, seconded by Mrs. Pierro. All in favor, so moved, motion carried.
- 3. Correspondence
Ms. Bae had no correspondence for the Board’s review.

4. Reports

a. Health Officer

Mr. Yanovich's report was reviewed. A copy of his report is filed in the Board of Health Office.

b. Registered Environmental Specialist.

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of November, 2020 of \$1247.20 and December, 2020 of \$1518.20. All copies of her reports are filed in the Board of Health Office.

d. Council Liaison

Councilwoman Jannie Chung reported of hiring Ms. Bae as full time Borough employee was discussed in HR community and was in agreement and approved. At the next Mayor and Council meeting it will be discussed and approved with both HR community and Board of Health's recommendation.

5. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

No report

e. Animal Licensing

No report

5. Old Business

There was no old business.

6. New Business

There was no new business.

7. Open/Close Meeting to the Public

No member of the public was present.

8. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Dr. Baron. All in favor, so moved, motion carried.

Jin L. Bae
Secretary, Closter Board of Health