



CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY

September 17, 2020

7:30 P.M.

[Zoom meeting ID: 890 4045 9827](#) Recorded

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice-President

Dr. Baron

Mrs. Batool

Ms. Buonomo

Ms. Oliver

Mrs. Pierro

Absent:

Mr. Pontrelli

Ms. Westervelt

Jin Bae, REHS and Mr. Yanovich were not present.

3. Approval of the July 16, 2020 Zoom Meeting minutes

Ms. Oliver motioned to approve the July 16, 2020 Zoom Meeting Minutes as amended, seconded by Ms. Pierro. All in favor, so moved, motion carried.

4. Correspondence

Mrs. Goodman had no correspondence for the Board's review.

5. Reports

a. Health Officer

Mr. Yanovich's report was reviewed. Copies of his report are filed in the Board of Health Office

b. Registered Environmental Specialist.

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Goodman's reports were submitted and reviewed. Income for the month of July, 2020 of \$950.80 and August, 2020 of \$1,504.20. Ms. Goodman reported that all current cat owners had been sent a renewal license application for 2020.

d. Council Liaison

Councilwoman Chung presented her report. She reported that after the HR Committee meeting, there were three suggestions for the Board's review regarding Ms. Goodman's retirement on September 28, 2020. The first was to advertise the position internally for a potential candidate within the Borough; the second was to advertise the position externally for candidates and the third was to move the positions under the Borough Clerk's domain. The Board agreed unanimously to have the advertisement placed in the newspaper for external candidates.

Ms. Goodman reported that in her recent absence, the duties of the Registrar were handled efficiently by Deputy, Maria Passafaro. She also indicated that Jin Bae had received her Registrar certification.

The Board agreed that after Ms. Goodman's retirement and if no individual has been hired in the position, Maria Passafaro will continue the duties of the Registrar in her capacity as Deputy.

6. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

No report

e. Animal Licensing

No report

7. Old Business

a. Ordinance 2020-1. The Board instructed Ms. Goodman to forward the Ordinance to Edward Rogan, Esq. for review and his guidance on the language.

8. New Business

a. No new business was discussed

9. Open/Close Meeting to the Public

10. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Ms. Buonomo. All in favor, so moved, motion carried.