



***CLOSTER BOARD OF HEALTH  
CLOSTER, NEW JERSEY***

**November 19, 2020**

**7:30 P.M.**

**Zoom meeting ID: 828 8654 8162 Recorded**

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

**2. Roll Call**

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice-President

Dr. Baron

Mrs. Batool

Ms. Oliver

Mrs. Pierro

Mr. Pontrelli (Alt. No. 1)

Ms. Westervelt (Alt. No. 2)

**Absent:**

Ms. Buonomo

Jin Bae, REHS, Mr. Yanovich, Health Officer and Council Liaison Jannie Chung was present at the meeting

Mr. Pontrelli will fill in for regular member Ms. Buonomo.

**3. Approval of the September 17, 2020 Zoom Meeting minutes**

Ms. Oliver motioned to approve the September 17, 2020 Zoom Meeting Minutes with correction of meeting date amended, seconded by Dr. Baron. All in favor, so moved, motion carried.

4. Correspondence

Ms. Bae had no correspondence for the Board's review.

5. Reports

a. Health Officer

Mr. Yanovich's report was reviewed. Copies of his report is filed in the Board of Health Office

b. Registered Environmental Specialist.

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.

c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of September, 2020 of \$1138.80 and October, 2020 of \$474.60. Ms. Bae reported all pending licenses were issued. All copies of her reports are filed in the Board of Health Office

d. Council Liaison

Councilwoman Jannie Chung suggested that for the Animal Licensing advertisements, board should consider put it in with Mayor's newsletter for our residents.

6. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

Discussed Under New Business

e. Animal Licensing

Discussed Under New Business

7. Old Business

a. Review of Ordinance 2020-1. The Board has been re-introduced with shorter version of the Ordinance 2020-1. All reviewed, it will be finalized on the special meeting in December 21, 2020.

8. New Business

a. Due to pandemic of Covid-19 Board voted on cancelling of Rabies Clinic in January 2021 until further notice. Ms. Oliver motioned to cancel the Rabies Clinic in January 2021, seconded by Mr. Pontrelli. All in favor, so moved, motion carried. Mrs. Guile suggested that we could have Drive-through Rabies Clinic in the spring.

b. Adopting Resolution on interim Registrar / Licensing Official/Board Secretary, Mr. Neusch motioned, seconded by Ms. Oliver. All in favor, so moved, motion carried.

c. Introduction/Approving of Ordinance 2020-2, "An Ordinance to Determine the Rate, Amount, Salaries, Wages and Compensation..." Mr. Neusch motioned, seconded by Dr. Baron. All in favor, so moved, motion carried. Ordinance 2020-2 will be published and adopted at the public meeting on December 21, 2020.

d. Review and finalization of 2021 Dog License Applications, Ms. Oliver suggested rewriting of the wording for Rabies Clinic and adapted as amended. The Board unanimously agreed, so moved, motion carried. The finalized proof of Dog License Application will be submitted to printer service for printing.

- e. Review/Adopting of Meeting Dates for Year 2021, The Board unanimously agreed that the previously listed dates are approved for the 2021 calendar year. They are: January 7, 2021- Reorganization Meeting, March 18, May 20, July 15, September 16 and November 18. All meetings are held on Thursday evenings at 7:30 p.m. Ms. Bae will notify Arlene Grey, Deputy Clerk, that these dates.
- f. For year 2021 budget for the Board of Health was introduced as same as last year with exception of Professional Services. Mr. Neusch motioned, seconded by Ms. Pierro. All in favor, so moved, motion carried.
- g. Mid-Bergen Contract, introduced to the board members. The Board unanimously agreed that, will wait until re-organization meeting of the Mayor and Council in January 2021 to vote on the contract.

9. Open/Close Meeting to the Public

Ms. Kristen, a student, of the public was present and she just wanted observed the meeting.

10. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Mr. Pontrelli. All in favor, so moved, motion carried.

---

Jin L. Bae  
Secretary, Closter Board of Health