

***CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY***

**May 21, 2020
7:30 P.M.**

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice-President

Ms. Oliver

Mrs. Batool

Mrs. Pierro

MS. Westervelt

Absent:

Dr. Baron

Mr. Pontrelli

Ms. Buonomo

Jin, Bae, REHS was present at the meeting. Mr. Yanovich was not present.

3. Approval of the January 16, 2020 Reorganization Minutes

Mr. Neusch motioned to approve the January 16, 2020 Reorganization and Regular Meeting Minutes, seconded by Mrs. Batool. All in favor, so moved, motion carried.

4. Correspondence

Mrs. Goodman had no correspondence for the Board's review.

5. Reports

a. Health Officer

Mr. Yanovich's report was reviewed. The Board directed Ms. Goodman to ask about protocol regarding our County Nurses and Closter COVID-19 patients and assess their recovery. The Board also asked Ms. Goodman to clarify that we have met the State's Guidelines regarding the Rabie's Clinic with our January, 2020 Clinic. Copies of those reports are in the Board of Health Office.

a. Registered Environmental Specialist. Ms. Bae's reports were reviewed and found to be in order. A copy of those reports are filed in the Board of Health Office.

b. Secretary/Licensing Official/Registrar

Ms. Goodman's reports were submitted and reviewed. Income for the month of January, 2020 of \$13,340.09, February, 2020 of \$6,874.60, March, 2020 of \$2,655.60 and April, 2019 of \$2,857.40. Ms. Goodman reported that Edward Hynes, Borough Administrator had informed her that she was not the

Department Head after Ms. Goodman asked why she hadn't been invited to the last Department Head meeting. She stated that she reports to the State on Registrar-related duties and that of Licensing Official.

d. Council Liaison

Councilwoman Chung was not present at the meeting.

6. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

Mr. Neusch reported that ordinance review would be discussed as part of New Business.

3. Animal Licensing

No report

7. Old Business

a. There was no report on Ms. Goodman's potential increase in hours as Councilwoman Chung was not in attendance.

8. New Business

a. Discussion ensued regarding the cancellation of the June Rabie's Clinic. Ms. Goodman will confirm that the Borough has met its obligation to have a 2020 Rabie's clinic based on clinic held in January. She will confirm with Mr. Yanovich.

b. Ordinance 2020-1 was introduced in draft. The Members will each edit their copies and return them to Ms. Goodman for presentation at the July meeting.

c. Mr. Neusch motioned to appoint Ms. Goodman as the Board of Health Department Head; seconded by Ms. Westervelt. All in favor, motion carried.

9. Open/Close Meeting to the Public

10. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Mrs. Pierro. All in favor, so moved, motion carried.

Alexandra M. Goodman
Secretary, Closter Board of Health