

***CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY***

July 16, 2020

7:30 P.M.

Zoom meeting ID: 872 9740 2183 Recorded

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mr. Neusch, Vice-President

Dr. Baron

Ms. Oliver

Mrs. Pierro

Mr. Pontrelli

Absent:

Mrs. Batool

Ms. Buonomo

Ms. Westervelt

Jin Bae, REHS was present at the meeting as was our Health Officer, Mr. Yanovich was present.

Mr. Pontrelli will fill in for regular member Batool.

3. Approval of the May 21, 2020 Zoom Meeting minutes

Mr. Neusch motioned to approve the May 21, 2020 Zoom Meeting Minutes, seconded by Mr. Pontrelli. All in favor, so moved, motion carried.

4. Correspondence

Mrs. Goodman had no correspondence for the Board's review.

5. Reports

a. Health Officer

Mr. Yanovich's report was reviewed. Copies of his report are filed in the Board of Health Office

a. Registered Environmental Specialist. Ms. Bae's reports were reviewed and found to be in order.

A copy of those reports are filed in the Board of Health Office.

b. Secretary/Licensing Official/Registrar

Ms. Goodman's reports were submitted and reviewed. Income for the month of May, 2020 of \$1,211.80 and June, 2020 of \$1,206.60

d. Council Liaison

Councilwoman Chung presented her report. She asked the Board of Health who was overseeing the restaurants at night. Ms. Goodman explained that she had mentioned to Edward Hynes, Borough Administrator, in the presence of Jin Bae, REHS that her opinion was that Jin should be inspecting at night and be compensated for the time she uses during the day. Mr. Hynes agreed with that suggestion. However, nothing has been said further regarding this issue.

Councilwoman Chung communicated that Mr. Hynes had rejected the idea of Ms. Goodman becoming Department Head of the Board of Health, based on my part time hours: he noted that all department heads have full time status in the Borough.

Councilwoman Chung communicated that the Mayor and Council had approved the three additional hours for Ms. Goodman. She then asked if Ms. Goodman was approached on how best to serve the public with those three additional hours. Although Ms. Goodman had spoken to Mr. Hynes regarding her belief that the three additional hours would best serve the public on one full day, Mr. Hynes told Ms. Goodman that this was an administrative decision and I would be directed on how to fulfill those hours. Ms. Goodman received an email from the Administrator that effective July 1, 2020, the additional hours would be as follows: one half hour on Monday, Tuesday, Thursday and Friday and Wednesdays would be an additional hour in the morning.

The Board of Health agreed that these hours would better serve the public on one day, giving individuals the opportunity to come to the office later in the day.

6. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

Mr. Neusch reported that the massage ordinance needed attention and that all members should review the general ordinance and mark up edits for Ms. Goodman to review.

3. Animal Licensing

No report

7. Old Business

a. Discussed as part of Councilwoman Chung's report and Mr. Neusch's report above.

8. New Business

a. The Board of Health members agreed that sending a letter to existing cat owners regarding cat license renewal, would suffice given the cost of sending each resident of Closter the mailing that we would typically send.

9. Open/Close Meeting to the Public

10. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Dr. Baron. All in favor, so moved, motion carried.

Alexandra M. Goodman
Secretary, Closter Board of Health