

CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY
May 17, 2019
7:30 P.M.

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President
Mr. Neusch, Vice-President
Ms. Oliver
Mrs. Batool (arrived 7:40)
Mrs. Pierro
Mrs. Buonomo

Absent:

Dr. Baron
Mr. Pontrelli

Jin, Bae, REHS was present at the meeting. Mr. Yanovich was also present.

3. Approval of the January 17, 2019 Reorganization Minutes

Mr. Neusch motioned to approve the January 17, 2019 Minutes, seconded by Mrs. Pierro. All in favor, so moved, motion carried.

4. Approval of the Special Meeting Minutes of April 2, 2019

Mr. Neusch motioned to approve the Special Meeting Minutes of April 2, 2019, seconded by Ms. Oliver. All in favor, so moved, motion carried.

5. Correspondence

Mrs. Goodman had no correspondence for the Board's review.

6. Reports

a. Health Officer

Mr. Yanovich presented a comprehensive synopsis of his reports. Copies of those reports are in the Board of Health Office.

a. Registered Environmental Specialist. Ms. Bae's reports were reviewed and found to be in order. A copy of those reports are filed in the Board of Health Office.

b. Secretary/Licensing Official/Registrar

Ms. Goodman's reports were submitted and reviewed. Income for the month of January, 2019 of \$13,994.10, March, 2019 of \$4,851.90 and April, 2019 of \$3,251.60. Ms. Goodman reported the

departure of Christy Varrato, the longtime HARP nurse that has been attending the Senior Center for years. Ms. Goodman has not been informed of the nurse that will replace Ms. Varrato.

Ms. Goodman communicated Mr. Latner's resignation from the Board of Health due to an out of state move. Ms. Joan Westervelt was introduced as a potential Alternate # 2 to fill the unexpired term of Mr. Latner. Ms. Westervelt was advised to submit a letter of intent or resume to the Board of Health office for submission to Mayor Glidden.

Ms. Goodman communicated the submission of the Mid Bergen Requisition for 2nd Quarter Services to the Finance Office without a signed Contract for 2019 on file. Ms. Goodman was advised by the Finance Office that the payment of the 2nd Quarter would not be paid until an executed contract was received. Council Liaison Chung stated that the budgets have recently been formalized and the Mid Bergen Contract should be signed shortly.

d. Council Liaison

Councilwoman Chung reported the on the new Closter app available. She communicated the advantage of such a technological tool in communicating to the residents important events (i.e. rabies clinic, etc.).

6. Committee Reports

a. Finance & Personal

Mrs. Batool stated that Mayor Glidden has requested a meeting with Mrs. Guile and her on Monday, May 20, 2019 at 3:00 to discuss personnel matters involving Ms. Goodman. Mrs. Batool will communicate at the next Board meeting the discussion of that meeting.

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

Mr. Neusch reported that ordinance review would be discussed as part of Old Business.

3. Animal Licensing

No report

7. Old Business

a. Mrs. Guile read Ordinance 2019-1 for final passage. Mr. Neusch motioned to approve, seconded by Ms. Oliver, all in favor, motion carried. Ordinance 2019-1 will be published in the newspaper as required by law.

b. Mrs. Batool reported as part of Item 6, a. above.

8. New Business

a. Discussion continued with the introduction of Ms. Westervelt as a potential Alternate # 2 on the Board. Ms. Westervelt communicated her interest to serving as a Board Member and will submit a letter/resume to the Board secretary for submission to the Mayor for approval and appointment.

b. The June Rabies' Clinic was set for 22, 2019 unanimously. Ms. Goodman will request the attendance of Dr. Mueller on that date. The Board unanimously agreed that microchipping would be beneficial once a year at the January clinics. The Board agreed that the Rabies' clinic during that month of January was the better attended and that the cost effectiveness of having a doctor and help was best during that month.

c. Discussion regarding rules. Ms. Chung advised that there was only discussion regarding a time clock and that nothing more had been discussed at the Mayor and Council level.

9. Open/Close Meeting to the Public

10. Adjourn

Mr. Neusch motioned to close the meeting, seconded by Ms. Buonomo. All in favor, so moved, motion carried.

Alexandra M. Goodman
Secretary, Closter Board of Health

