

***CLOSTER BOARD OF HEALTH***  
***CLOSTER, NEW JERSEY***  
**July 18, 2019**  
**7:30 P.M.**

Vice President Neusch called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mr. Neusch, Vice-President  
Dr. Baron  
Ms. Oliver  
Mrs. Buonomo (arrived 7:50)  
Mr. Pontrelli

Absent:

Mrs. Guile  
Mrs. Batool  
Mrs. Pierro

Jin, Bae, REHS was present at the meeting. Mr. Yanovich was also present.

Mr. Neusch stated that Mr. Pontrelli would fill in for the absence of Mrs. Guile.

3. Approval of the May 17, 2019 Minutes

Ms. Oliver motioned to approve the May 17, 2019 Minutes, seconded by Mr. Pontrelli. All in favor, so moved, motion carried.

4. Correspondence

Mrs. Goodman had no correspondence for the Board's review.

5. Reports

a. Health Officer

Mr. Yanovich presented a comprehensive synopsis of his reports. Copies of those reports are in the Board of Health Office.

b. Registered Environmental Specialist. Ms. Bae's reports were reviewed and found to be in order. A copy of those reports are filed in the Board of Health Office. Ms. Bae mentioned Massage and Grease Trap Ordinances.

Ms. Bae also communicated the aggressive behavior of the owner of Wally's Bagels. The Board instructed her to have Mr. Yanovich accompany her on her next inspection or call a member of the police department.

c. Secretary/Licensing Official/Registrar

Ms. Goodman's reports were submitted and reviewed. Income for the month of May, 2019 of \$1,147.60 and June, 2019 of \$1,724.20. Ms. Goodman reported on the recent rabies' clinic and that cat licenses would begin being issued after Munidex turned over the year at the end of July.

Ms. Goodman is still awaiting a signed Mid-Bergen 2019 Contract. Councilwoman Chung stated it would be a part of her report.

d. Council Liaison

Councilwoman Chung reported that Ed Rogan, Esq. wanted a simple explanation in the Mid Bergen Contract regarding the increase in fee. Mr. Yanovich stated that it reflected a 2% increase; he noted that there was no increase for the prior two years of service. All Board Members had previously approved this amount. Ms. Chung stated that the Contract would be signed and a copy forwarded to Ms. Goodman.

Ms. Chung also reported that she would report on her findings regarding the Board's request for full time hours for Ms. Goodman at the September 19, 2019 meeting.

6. Committee Reports

a. Finance & Personnel.

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

e. Animal Licensing

No report

7. Old Business

a. Rabies' clinic reported on above.

b. Ms. Goodman's request for additional hours reported on in Councilwoman's Chung report above.

c. The office has not received any confirmation that Ms. Westervelt has sent in her resume.

Mr. Neusch communicated that he would attempt to speak with her.

d. Ms. Jin reported that the placement of placards at our licensed establishments is going well.

8. New Business

a. No new business was tabled.

9. Open/Close Meeting to the Public

No member of the public was present.

10. Adjourn

Dr. Baron motioned to close the meeting, seconded by Ms. Buonomo. All in favor, so moved, motion carried.

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Alexandra M. Goodman  
Secretary, Closter Board of Health