

**CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY
SEPTEMBER 21, 2017
7:30 P.M.**

President Guile called the meeting to order at 7:55 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Mrs. Batool

Mrs. Pierro

Ms. Oliver

Absent:

Mr. Neusch, Vice-President

Dr. Baron

Mrs. Buonomo

Mr. Pontrelli

Jin, Bae, REHS was present at the meeting. Mr. Yanovich was absent.

3. Approval of the July 20, 2017 Minutes

Mrs. Pierro motioned to approve the July 20, 2017 Minutes, seconded by Ms. Oliver. All in favor, so moved, motion carried.

4. Approval of the August 16, 2017 Special Meeting Minutes

Ms. Oliver motioned to approve the August 16, 2017 Special Meeting Minutes, seconded by Mrs. Batool. All in favor, so moved, motion carried.

5. Correspondence

Mrs. Goodman reported receiving the Police Report regarding 72 Eckerson Road and the invitation to the Community Wellness Breakfast on October 3, 2017 at 9:30 a.m. Ms. Goodman will place Ms. Oliver, Mrs. Pierro and Mrs. Batool on the guest list and notify the county of their attendance.

6. Reports

a. Registered Environmental Specialist

Ms. Park's report was reviewed and found to be in order. Detailed report on file in the Board of Health office.

b. Health Officer

Mr. Yanovich was absent from the meeting.

c. Secretary/Licensing Official/Registrar

Ms. Goodman's report was submitted and reviewed. Detailed report is on file in the Board of Health Office.

Specifically, Ms. Goodman reported to the Board that the wording on the current Ordinance was clear that reinspection fees were stated as being enforceable upon the 2nd visit, not the 1st. Ms. Goodman presented this to the Board and Members agreed that this should be revisited as an Item on the next agenda to include a fee on the first revisit.

Ms. Goodman expressed her dissatisfaction with the events that occurred leading up to the Food Truck Event on September 16, 2017. She reported that many of the vendors did not provide proper inspection reports prior to the event

and this caused Ms. Bae undue stress and work the day of the event. The Members agreed that strict rules need to be adhered to as clearly stated on the Temporary License Applications.

Ms. Goodman reported on the status of the disposition of Board of Health Records and her inability to receive authorization to destroy them because there has been no clear directions from the Borough Administrator.

d. Council Liaison

Ms. Chung advised the Board of the status of The Village School.

7. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

No report

3. Animal Licensing

No report

8. Old Business

There was no old business

9. New Business

The Members discussed the date of the next rabies' clinic. It was decided that January 20, 2018 from 1:00 p.m. to 2:00 p.m. would be the date. Ms. Goodman will confirm the Veterinarian's ability as well as the technician.

10. Open/Close Meeting to the Public

No member of the public was present and therefore, the meeting was closed to the public.

11. Adjourn

Ms. Pierro motioned to close the meeting, seconded by Mrs. Batool. All in favor, so moved, motion carried.

Alexandra M. Goodman
Secretary, Closter Board of Health