

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REORGANIZATION MEETING AGENDA - TUESDAY, JANUARY 4, 2022 - 7:30 P.M

**DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.**

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting [www.closterboro.com](http://www.closterboro.com) and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

**To join via Telephone Audio Only:**

**TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309**

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was published in The Record on December 25, 2021 and published in The Star-Ledger on December 25, 2021; was posted on the Municipal Clerk's Bulletin Board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk and on the Borough website.

3. ROLL CALL

4. INVOCATION

5. ADMINISTRATION OF OATHS OF OFFICE:

- a. COUNCILWOMAN-ELECT JANNIE CHUNG
- b. COUNCILWOMAN-ELECT ALISSA LATNER

6. MAYOR GLIDDEN REMARKS

- DECLARE COUNCIL ORGANIZED FOR 2022
- a. ROLL CALL OF 2022 GOVERNING BODY

7. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

8. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. "MAYOR" and Rule No. V. A. "COMMITTEES AND COMMISSIONS"

9. APPOINTMENT OF BOROUGH PROFESSIONALS

10. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

11a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

\*22-01 RESOLUTION WAIVING READING OF THE MINUTES

\*22-02 RESOLUTION FIXING MEETING DATES FOR 2022

\*22-03 RESOLUTION FIXING INTEREST RATE – 2022

\*22-04 RESOLUTION FOR WARRANTS

\*22-05 RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES

\*22-06 RESOLUTION DESIGNATING SIGNATURES ON BACK ACCOUNTS

\*22-07 RESOLUTION ADOPTING CASH MANAGEMENT PLAN FOR 2022

\*22-08 RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

\*22-09 RESOLUTION ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2022

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- \*22-10 RESOLUTION AUTHORIZING PETTY CASH FUNDS:
  - a. BOROUGH CLERK \$150.00
  - b. DEPARTMENT OF PUBLIC WORKS \$100.00
  - c. DETECTIVE BUREAU \$100.00
  - d. POLICE DEPARTMENT \$150.00
- \*22-11 RESOLUTION CANCELLING SMALL BALANCES
- \*22-12 RESOLUTION AUTHORIZING TREASURER AND ASSISTANCE CFO THE AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED
- \*22-13 RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS
- \*22-14 RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER
- \*22-15 RESOLUTION AUTHORIZING 2022 TAX SALE
- \*22-16 RESOLUTION ENDORSING PARTICIPATION IN VALLEY PHYSICIANS SERVICES POLICY RENEWAL-2022
- \*22-17 RESOLUTION HIRING TEMPORARY DRIVER/LABORER-DEPARTMENT OF PUBLIC WORKS-2022 SNOW REMOVAL/EMERGENCY WEATHER SEASON
- \*22-18 RESOLUTION APPOINTING DET. KEITH DOMBKOWSKI AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER
- \*22-19 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD, NORTHVALE, AND DEMAREST FOR THE CLOSTER POLICE FIRING RANGE
- \*22-20 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF RIVER VALE FOR THE CLOSTER POLICE FIRING RANGE
- \*22-21 RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT
- \*22-22 BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID RESOLUTIONS
- \*22-23 RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF CLOSTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT N.J.S.A. 59:8-6
- \*22-24 REDEMPTION CALCULATION FEES
- \*22-25 RESOLUTION APPOINTING JOSEPH SCOTT JEZEQUEL AS CONSTRUCTION OFFICIAL AND BUILDING SUB CODE OFFICIAL
- \*22-26 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – AUDITOR
- \*22-27 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOND COUNSEL
- \*22-28 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ENGINEER
- \*22-29 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PLANNER
- \*22-30 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – COAH PLANNER
- \*22-31 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – FINANCIAL ADVISORY SERVICES
- \*22-32 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES
- \*22-33 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – QUALIFIED PURCHASE AGENT
- \*22-34 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – RISK MANAGEMENT CONSULTANT
- \*22-35 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PROSECUTOR
- \*22-36 RESOLUTION REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ALTERNATE PROSECUTOR
- \*22-37 RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING CERTAIN CONTRACTS

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IN THE BOROUGH OF CLOSTER

\*22-38 RESOLUTION MEMORIALIZING APPOINTMENT OF INTERIM BOROUGH ATTORNEY-  
HUNTINGTON BAILY, LLP

\*22-39 RESOLUTION APPOINTING JOSEPH SCOTT JEZEQUEL AS CODE ENFORCEMENT OFFICER

MOTIONS

(None received at the time of preparation of this Agenda)

11b. VOTE ON CONSENT AGENDA ITEMS

12. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No. 11)

15. ADJOURNMENT

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

SINE DIE MEETING AGENDA - MONDAY, JANUARY 4, 2022 - 7:00 P.M

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3. ROLL CALL

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF DECEMBER 30, 2021

5a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

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RESOLUTIONS

\*5. BILL RESOLUTION – DECEMBER 31, 2021

\*6. TRANSFER RESOLUTION NO. 2, AUTHORIZING THE TRANSFER OF 2021 BUDGET APPROPRIATIONS

MOTIONS

(None received at time of preparation of this Agenda)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

6. REPORTS

(None received at time of preparation of this Agenda)

7. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)

(Subject to 5-minute limit per By-Laws General Rule No.11)

8. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

9. ADJOURNMENT

2022 REORGANIZATION MEETING TO FOLLOW AT 7:30 P.M.

**MAIL LIST**  
DECEMBER 31, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/22/21	12/22/21	Kerry Pflugh Director NJ Department of Environmental Protection	*Weekly Update: 1. Commission LaTourette Announces Adoption of Clean Truck Rules, Setting New Jersey on Path for Zero-Emission Vehicle Future 2. DEP Honors Winners of 22 <sup>nd</sup> Annual Governor's Environmental Excellence Awards 3. Help Guide the Future of Preservation in New Jersey 4. New Funding Opportunity-Volunteer Fire Assistance Grants 5. Ring in 2022 with a First Day Hike at NJ's State Parks & Forests 6. Open Enrollment & Financial Aid Opportunities at Get Covered NJ 7. Christmas Tree Burning Advisory & Fire Safety Reminder 8. Call for Artists: NJ Climate Resilience Public Art Projects 9. Funding Opportunity: Radon Action Month-Free \$2500 Grant Opportunity DEP Makes \$45 Million in Low-Interest Loans Available for Dam Safety & Flood Mitigation Projects that Enhance Climate Resilience Five Star & Urban Waters Restoration Grant Programs Emergency Coastal Resilience Fund 2021 RFP EPA Enhanced Air Quality Monitoring for Communities 10. FEMA Substantial Damage Determination Training (Copy to Borough Administrator, Borough Attorney, Borough Engineer, DWP Superintendent)	Chung/Public Works Amitai/Planning/Zoning
2.	12/22/21	12/22/21	Resident Emails Opposing Drug Dispensary in Closter	* Emails Received From Residents Opposing A Drug Dispensary Jennifer & Chihun Nam                      Anna & Youn Lee Daphna Avizov                                      Seonhee Chang Sunny Jeong    Anthony Randesi Ravit Advocat    Meital Levy (Copy Borough Administrator, Borough Attorney, Zoning Dept.)	Amitai/Land Use/Planning Chung/Zoning Board
3.	12/23/21	12/23/21	Bergen County Commissioners	* Reorganization Meeting of the Bergen County Board of County Commissioners-Wednesday, January 5, 2022 (Copy Borough Administrator)	
4.	12/23/21	12/23/21	Resident Emails Opposing Drug Dispensary in Closter	* Emails Received From Residents Opposing A Drug Dispensary Puja Aileen Song Dave Greenberg (Copy to Borough Administrator, Borough Attorney, Zoning Dept.)	Amitai/Land Use/Planning Chung/Zoning Board

5.	12-27-21	12-27-21	NJ DEP Land Use Permit 279 Demarest Ave	* DEP Received Land Use Permit Application: 279 Demarest, Block 27, Lot 27 (Copy Borough Administrator, Borough Attorney, Borough Engineer, Construction Dept.)	Amitai/Land Use/Planning Chung/Zoning Board
6.	12/27/21	12/20/21	Stantec Consulting Services 400 Demarest Ave	* NJDEP Freshwater Wetlands General Permit #4 Monitoring Well Replacement, 400 Demarest Ave., Block 1006, Lot 12 (Copy to Borough Administrator, Borough Attorney, Borough Engineer, Construction Dept.)	Amitai/Land Use/Planning Chung/Zoning Board
7.	12/27/21	12/22/21	PK Environmental 279 Demarest Ave	* Schaffer LLC Applying to NJDEP-Flood Hazard Permit #6, Reconstruction of One Single Family Residence 279 Demarest Ave, Block 907, Lot 27 (Copy Borough Administrator, Borough Attorney, Borough Engineer Construction Dept.)	Amitai/Land Use/Planning Chung/Zoning Board
8.	12/29/21	12/16/21	Paul Demarest Zoning Board Coordinator 79 Alpine Dr	* Zoning Board of Adjustment Approved Application – 79 Alpine Dr., Block 2208, Lot 1 (Copy Borough Administrator, Borough Attorney, Borough Engineer)	Amitai/Land Use/Planning Chung/Zoning Board