

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, FEBRUARY 10, 2021 - 7:30 P.M

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk’s bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member / Shade Tree Liaison / Chair	<u>Nancy Pergament</u> <i>Resigned 1/22/21</i>	_____	3 Years Unexp. (Pergament)	31-Dec-23
Member/Historic Preservation Liaison	<u>Bobbie Bouton-Goldberg</u> <i>Resigned</i>	_____	3 Years Unexp. (Goldberg)	31-Dec-23
Associate Member	<u>Ethel Abrams</u>	_____	1 Year	31-Dec-21
Associate Member	<u>Bobbie Bouton-Goldberg</u>	_____	1 Year	31-Dec-21
*Planning Board				
Class IV Member	<u>Ann Brewster</u>	_____	4 Years Unexp. (Brewster)	31-Dec-22
*Shade Tree Commission				
Member / Shade Tree Liaison	<u>Nancy Pergament</u>	_____	5 Years Unexp. (Pergament)	31-Dec-21

4a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*5. BILL LIST – FEBRUARY 15, 2021
TO BE PREPARED BY DEPUTY TREASURER

4a. REVIEW OF CONSENT AGENDA ITEMS

RESOLUTIONS (Continued)

- *6. RESOLUTION TO CLEAR OUTSTANDING CHECKS FOR THE CLOSTER MUNICIPAL COURT (Bail Court Account) Received from Municipal Court Administrator 1/25/21)
- *7. RESOLUTION AUTHORIZING THE HIRING OF ARLENE GRAY AS BOROUGH CLERK (for a 3 year term at an annual salary of \$75,000, effective February 16, 2021) Received from Borough Attorney 2/3/21
- *8. RESOLUTION UTHORIZING THE HIRING OF FULL TIME FINANCE CLERK (Virginia Scalcione at a salary of \$45,500 per annum, effective February 16, 2021) Received from Assistant CFO 2/4/21
- *9. RESOLUTION GRANTING PERMISSION TO BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2021 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED (11. M.L. 1/28/21 – Received from Administrator’s office 2/4/21)

MOTIONS

- *10. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/21:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Acting Municipal Court Administrator	<u>Beryl Horbert, CMCA</u> (SSA w/Dumont)	_____		*Per Superior Court/Resolution
*Requires Resolution				

- *11. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/21:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>VACANT</u>	_____	5 Years Unexp. (Vacant)	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years Unexp. (Vacant)	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years Unexp. (Vacant)	31-Dec-21
Improvement Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years Unexp. (Correa)	31-Dec-21

- *12. MOTION APPROVING THE FOLLOWING MINUTES: NO ABSTENTIONS (Distributed 1/28/21):
 - a. REGULAR MEETING HELD AUGUST 12, 2020
 - b. SPECIAL MEETING HELD SEPTEMBER 23, 2020
 - c. REORGANIZATION MEETING HELD MONDAY, JANUARY 4, 2021

*13. REPORTS

- a. CONSTRUCTION OFFICIAL – JANUARY 2021 (Received 2/5/21)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

14. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No. 11)

16. ADJOURNMENT ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, FEBRUARY 10, 2021 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JANUARY 28, 2021
 - b. MAIL LIST OF FEBRUARY 4, 2021
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 10, 2021)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) REPORT
 - B. BOROUGH CLERK
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, FEBRUARY 10, 2021 – 7:30 P.M.

7. REPORTS (Continued)
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) REPORT
8. OLD BUSINESS
 - a. DPW POLE BARNs (Requested by Councilman Yammarino 2/5/21)
9. NEW BUSINESS
 - a. WESTMINSTER AVENUE DISCUSSION (Requested by Councilwoman Latner 2/3/21)
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
JANUARY 28, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/22/21	01/21/21	Jonathan Istranyi, PE, PP, CM, CFM, Stonefield Engineering and Design, LLC, to Municipal Clerk	*NJDEP FHA Verification & Individual Permit, Proposed Age Restricted Congregate & Assisted Living Community, Block 1501, Lots 4 & 11, 231 & 239 Herbert Avenue (COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE)		Borough Engineer
2.	01/22/21 01/27/21 01/27/21 01/11/21	01/21/21 01/25/21 01/27/21 01/08/21	to Bergen County Clerks, from the following Municipal Clerks: a. Midland Park b. Little Ferry c. East Rutherford d. Hackensack e. Cresskill	*Certified copies of the following Resolutions Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy sent via e-mail to: Mayor and Council, Administrator, Chief McTigue)		Latner/Public Safety
3.	01/11/21 01/06/21	01/11/21 01/05/21	to Bergen County Clerks, from the following Municipal Clerks: a. Rockleigh b. Harrington Park	*Certified copies of Resolutions Authorizing Participation in the Interboro Fire Mutual Aid Group (Copies sent via email to: Mayor and Council, Administrator, Chief Lupardi)		Witko/Fire
4.	01/22/21	01/22/21	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Commissioners: Podcasts/Resolutions/Ordinances (Copy sent via e-mail on 1/22/21 to: Mayor and Council, Administrator)		
5.	01/22/21	01/22/21	NJDEPOnlineSupport@dep.nj.gov to lcastano@closternj.us	*Land Use Authorization Permit, Proposed Age Restricted Congregate & Assisted Living Community, Block 1501, Lots 4 & 11, 231 & 239 Herbert Avenue; Service ID: 1178090, Program Interest ID: 0207-21-0001.1; Project Name: Reuten Michael, Activity Number: LUP120001 (Copy sent via e-mail on 1/22/21 to: Mayor and Council, Administrator, Borough Attorney, Borough Engineer) Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment		Borough Attorney Borough Engineer Amitai/Planning Chung/Zoning

6.	01/25/21	01/22/21	NJ State League of Municipalities	<p>*NJLM – Weekly Round-Up – January 22, 2021</p> <p>I. State Issues</p> <p>a. COVID-19 Update</p> <p>b. Assembly Committee to Hear Bill Limiting Appeals of Land Use (A-4881 attached)</p> <p>c. Bill Limiting Municipal Regulation of Electric Fences Now Law (S-2419 attached)</p> <p>II. Federal Issues</p> <p>a. President Biden Releases COVID-19 Action Plan and Takes Related Executive Action</p> <p>b. President Biden Issued Various Executive Orders</p> <p>III. 2020 Annual League Conference</p> <p>a. Print Your CEU Certificates from the 2020 NJLM Virtual Conference</p> <p>b. It's Not Too Late!</p> <p>IV. Also of Interest</p> <p>a. Campaign Contribution Notice; For distribution to all Borough Employees</p> <p>(Copy sent via email on 1/25/21 to: Mayor and Council, Administrator, OEM Coordinator, Board of Health Secretary/REHS, Borough Attorney, LUC/Planning Board, LUC/Zoning Board of Adjustment, Construction Office)</p>	<p>Borough Administrator OEM Coordinator Chung/Health Borough Attorney Amitai/Planning Chung/Zoning Borough Attorney Amitai/Construction</p> <p>Borough Administrator</p>
7.	01/25/21	01/22/21	EGG@dca.nj.gov to icastano@closternj.us	<p>*LFN2020-14R replaces LFN 2020-12 issued on 6/24/2020 re bid thresholds (Copy sent via email on 1/25/21 to: Mayor and Council, Administrator, Qualified Purchasing Agent, Chief Financial Officer, Assistant CFO) Copy to Borough Attorney</p>	<p>Borough Attorney Borough Administrator Yammarino/Finance</p>
8.	01/25/21	01/22/21	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – January 2, 2021</p> <p>a. Help Our Office Update Municipal Contact Information</p> <p>b. Opportunity for Free Trees through the New Jersey Tree Recovery Campaign</p> <p>c. NJ Residents can Now Pre-register for the Vaccine</p> <p>(Copy sent via e-mail on 1/19/21 to: Mayor and Council, Administrator, OEM Coordinator, Board of Health Secretary/REHS)</p>	<p>Borough Administrator Devlin/Shade Tree Devlin/Environmental OEM Coordinator Chung/Health</p>
9.	01/25/21	01/24/21	Robert G. Esposito, Director, Bergen County Division of community Development, to Municipal, Nonprofit and Government Agency Partners in Community Development, to Municipal Clerk	<p>*IMMEDIATE: Important Funding News from the Bergen County Division of Community Development (BCDCD) (Copy sent via e-mail on 1/25/21 to: Mayor and Council, Administrator)</p>	<p>Administrator/Grants</p>

10.	01/27/21 01/27/21	01/25/21 01/20/21	Craig Carlson, Verizon (craig.carlson@verizon.com) to Closter Borough Clerk	*a. Annual Remittance Statement Franchise Fee for 2020 – Closter Borough - \$56,870.74 (A check or electronic transfer of funds will be sent separately for Verizon’s Annual Remittance Statement Franchise Fee for 2020 Statement(s) (Copy sent via e-mail on 1/27/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO) b. Verizon Check No. 1223018879 in the amount of \$56,870.74 (original check hand delivered to Administrator 2/1/21)	Borough Administrator
11.	01/27/21	01/26/21	Steven Spoto, County of Bergen Department of Public Works/Mosquito Control Division, to lcastano@closternj.us	*Re: AERIAL SPRAY MOSQUITO LARVICIDE - Request for letter granting permission no later than February 19, 2021 for mosquito season of 2021 (Copy sent via e-mail on 1/27/21 to: Mayor and Council, Administrator, DPW Superintendent, Recreation Director) Copy to Board of Health, Environmental Commission	Borough Administrator Yammarino/Recreation Chung/Health Chung/Public Works Devlin/Environmental RMA 2/10/21
12.	01/27/21	01/26/21	Bergen Volunteers (ltredici@bergenvolunteers.org) to lcastano@closternj.us	*Mentoring is new and improved at Bergen Volunteers! (Copy sent via e-mail on 1/27/21 to: Mayor and Council, Administrator) Copy to Senior Citizens	Amitai/Seniors
13.	01/27/21	01/27/21	PSE&G – Public Service Electric and Gas (olukemi.ogunro@pseg.com) to lcastano@closternj.us	*PSE&G Gains Approval to Jump-Start Electric Vehicle Charging in New Jersey (Copy sent via e-mail on 1/27/21 to: Mayor and Council, Administrator) Copy to Environmental Commission	Devlin/Environmental
14.	01/27/21	01/22/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Franklin & Yuk Bing Anna Woolf c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole or in part the application of Franklin & Yuk Bing Anna Woolf for Variances for Impervious Coverage Relating to Block 2306, Lot 27, 6 Jason Woods Road	Chung/Zoning
15.	01/27/21	01/22/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Sean Yim c: Zoning Officer Borough Clerk	*Certified copy of Resolution DENYING, in whole or in part the application of Sean Yim for Side Yard Setback Variance Relating to Block 2004, Lot 33, 62 Garry Road	Chung/Zoning

ALSO DISTRIBUTED:

- Unapproved Minutes of Regular Meeting held August 12, 2020
- Unapproved Minutes of Special Meeting held September 23, 2020
- Unapproved Minutes of Reorganization Meeting held January 4, 2021

MAIL LIST
FEBRUARY 4, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/29/21	01/29/21	EGG@dca.nj.gov to lcastano@closternj.us	*2020 Table of Equalized Valuations Amended per Tax Court (Copy sent via email on 1/29/21 to: Mayor and Council, Administrator, Borough Attorney, Tax Assessor) ON FILE IN BOROUGH CLERK'S OFFICE!		
2.	01/29/21	01/29/21	Kathleen Hennessey, Director of Support Services, Spectrum for Living, to lcastano@closternj.us	*Request for Municipal Endorsing Resolution to support Community Development Project for Spectrum for Living		RMA 2/24/21
3.	01/29/21	01/29/21	EGG@dca.nj.gov to lcastano@closternj.us	*CY 2021 Referendum Local Finance Notice 2021-03 (Copy sent via email on 1/29/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)		
4.	01/29/21 no envelope	01/27/21	Alex and Jessica Patentas to Mayor John C. Glidden, Jr.	*Requesting investigation of loud noise and excessive street shaking in the area of 510 Closter Dock Road (Copy to Chief of Police)		Borough Engineer
5.	01/29/21	01/29/21	NJ State League of Municipalities	<p>*NJLM – Weekly Round-Up – January 29, 2021</p> <p>I. State Issues</p> <ul style="list-style-type: none"> a. COVID-19 Update b. Marijuana Legalization Update c. Legislation Subjecting PILOT to Prevailing Wage Advances d. Assembly Committee Reviews Bills Regarding Water Systems and Authorities e. Governor Murphy Signs Executive Order 217 <p>II. Federal Issues</p> <ul style="list-style-type: none"> a. Congressional Activity on State and Local Taxes (SALT) Deduction <p>III. 2020 Annual League Conference</p> <ul style="list-style-type: none"> a. Print Your CEU Certificates from the 2020 NJLM Virtual Conference b. It's Not Too Late! <p>(Copy sent via email on 1/29/21 to: Mayor and Council, Administrator, OEM Coordinator, Board of Health Secretary/REHS, Chief McTigue, Chief Financial Officer, Assistant CFO)</p>		<p>Borough Administrator OEM Coordinator Chung/Health Borough Attorney Chung/Health Latner/Public Safety</p> <p>Borough Administrator</p>

6.	01/29/21	01/29/21	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – January 29, 2021</p> <p>a. Marking Continued Progress on Lead Remediation in Newark, NJDEP Launches New Resources and Resolves Litigation with Natural Resources Defense Counsel</p> <p>b. Murphy Administration Provides \$11 Million CARES Act Grants to COVID-Impacted Commercial and Recreational Fishing Industries</p> <p>c. Electric School Bus Pilot Program Webinar</p> <p>d. NJ Residents can Now Pre-register for the Vaccine (Copy sent via e-mail on 1/29/21 to: Mayor and Council, Administrator)</p>	
7.	02/03/21	01/29/21	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Bergen County February Drive-Thru COVID Testing Dates (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health Secretary/REHS, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
8.	02/03/21	01/30/21	U.S. Representative Josh Gottheimer, 5 th District	*OPEN NOW: OVW FY21 Grants (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, Chief McTigue) Copy to Board of Health	Administrator/Grants Latner/Public Safety Chung/Health
9.	02/03/21	01/30/21	U.S. Representative Josh Gottheimer, 5 th District	*NEW – Get Signed Up for the COVID Vaccine via Phone (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, OEM Coordinator, Board of Health Secretary/REHS, Senior Citizens)	Chung/Health Amitai/Seniors
10.	02/03/21	02/01/21	Bergen Volunteers (ltredici@bergenvolunteers.org) to lcastano@closternj.us	*What's the Buzz at Bergen Volunteers? Bergen Volunteers Buzz February 2021 (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, Food and Assistance Board, Senior Citizens)	Amitai/Seniors
11.	02/03/21	02/02/21	Janice Kovach, President, Mayor, Clinton Town to Municipal Clerk	*Mayor's Newsline – February 2021 (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator)	
12.	02/03/21	02/03/21	to Bergen County Clerks, from the Teterboro Municipal Clerk	*Certified copy of Resolution Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, Chief McTigue)	Latner/Public Safety
13.	02/03/21	02/03/21	U.S. Representative Josh Gottheimer, 5 th District	*Grants and Resources for Police Departments – Looking Forward (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, Chief McTigue)	Administrator/Grants Latner/Public Safety
14.	02/03/21	02/03/21	U.S. Representative Josh Gottheimer, 5 th District	*Opening Soon: FEMA SAFER Grant (Copy sent via e-mail on 2/3/21 to: Mayor and Council, Administrator, Fire Chief)	Administrator/Grants Witko/Fire