

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – FEBRUARY 13, 2019 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

- a. CERTIFICATE OF CONGRATULATIONS TO DPW EMPLOYEE WILLIAM HOWARD IN RECOGNITION OF 39 YEARS OF EMPLOYMENT WITH THE BOROUGH UPON HIS RETIREMENT (Requested by Mayor’s Office 1/3/19)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/2/19):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Associate Member	<u>Jeffrey Lee</u>	_____	1 Year	31-Dec-19
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u>	_____	4 Years (Unexp. Tam)	31-Dec-19

6a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *7. BILL RESOLUTION – FEBRUARY 15, 2019 (Received from Deputy Treasurer 2/6/19)
- *8. RESOLUTION REJECTING BID(S) RECEIVED BY ADMINISTRATOR AT BID OPENING HELD 1/17/19 @11 A.M. FOR COMPOSTING & RELATED SERVICES (Received from Borough Attorney 1/31/19)
- *9. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO DPW EMPLOYEE UPON RETIREMENT (Received from Finance Office 2/24/19)
- *10. RESOLUTION MEMORIALIZING THE MOTION OF THE GOVERING BODY TO RESERVE THE DATES FOR THE RECREATION COMMISSION’S WOUNDED WARRIORS SOFT BALL GAME, JUNE 1, 2019 (13 M.L. 5/17/18) AS WELL AS THE HOSTING OF A FOOD TRUCK EVENT AT MEMORIAL PARK ON JUNE 15, 2019 (16 M.L. 1/10/19) WITH ADDITIONAL RESOLUTION TO FOLLOW UPON RECEIPT OF INDEMNIFICATION, INSURANCE POLICIES AND HOLD HARMLESS AGREEMENTS (Received from Borough Attorney 1/28/19)
- *11. RESOLUTION ACCEPTING A GRANT FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (Received from Administrator’s Office 1/29/19)
- *12. RESOLUTION AUTHORIZING PARTICIPATION IN THE FIRE DEPARTMENT INTERBORO MUTUAL AID GROUP AGREEMENT (Received from Administrator’s Office 1/29/19)
- *13. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO SUBMIT AN APPLICATION FOR 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Received from Administrator’s Office 1/29/19)

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *14. RESOLUTION MEMORIALIZING THE REFERRAL OF THE NOMINATION REPORT FOR MAC BAIN FARM STRUCTURE TO THE PLANNING BOARD (Received from Borough Attorney 1/28/19)
- *15. RESOLUTION AUTHORIZING AND ENDORSING CLOSTER HISTORIC SOCIETY/FRIENDS OF THE LUSTRON TO HOST “OPEN HOUSES” EVERY SECOND SATURDAY OF THE MONTH AT THE LUSTRON HOUSE (Received from Borough Attorney 1/28/19)
- *16. RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator’s Office 1/28/19)
- *17. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT ENGINEERING ESCROW FUNDS TO TWO (2) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS, PER ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 2/5/19)
- *18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FUNDS TO KYLE KHOROZIAN FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS, PER ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 2/5/19)
- *19. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS TO HUIBO TIAN DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT (Received from Deputy Treasurer 2/5/19)
- *20. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER FIRE DEPARTMENT (Received from Deputy Treasurer 2/5/19)
- *21. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2019 NJDOT LOCAL AID AND BOROUGH PAVING PROGRAM (15. M.L. 1/24/19/Requested by Borough Engineer WS 1/23/19/Received from Administrator’s Office 2/7/19)
- *22. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER AMBULANCE CORPS (Received from Deputy Treasurer 2/7/19)

MOTIONS

- *23. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 2/7/19): ABSTENTION: AMITAI
 - a. REGULAR MEETING HELD JANUARY 23, 2019
 - b. WORK SESSION HELD JANUARY 23, 2019
- *24. MOTION GRANTING APPROVAL FOR CLOSTER RECREATION COMMISSION TO CONDUCT THE FOLLOWING ACTIVITIES IN 2019 (9. M.L. 1/17/19):
 - a. ANNUAL **EASTER EGG HUNT** TO BE HELD AT MEMORIAL PARK (BACK PLAYGROUND) ON SATURDAY, 4/20/19 @ 10 A.M. **SHARP**
 - b. ANNUAL **LITTLE LEAGUE PARADE** ON SUNDAY, 4/28/19; FORMATION BEHIND THE BOROUGH HALL @12:30 P.M.; PROCEEDING AT 12:50 P.M. **SHARP** THROUGH THE CENTER OF TOWN TO THE GEORGE POTTERTON LITTLE LEAGUE FIELD FOR OPENING DAY CEREMONIES – *MAYOR GLIDDEN REQUESTED TO THROW OUT THE CEREMONIAL FIRST PITCH OF THE NEW SEASON*
 - c. **JOE ACCORDINO JR. MEMORIAL FISHING CONTEST** AT RUCKMAN POND ON SATURDAY, 5/11/19, FROM 9:00 A.M. UNTIL 12 NOON – CO SPONSORED BY CLOSTER PBA
 - d. **ANNUAL HALLOWEEN PARADE** ON SUNDAY, 10/27/19; PARADE TO FORM BEHIND THE BOROUGH HALL AT 12 NOON, TO START 12:20 P.M. **SHARP** PROCEEDING THROUGH THE CENTER OF TOWN TO TENAKILL SCHOOL FOR COSTUME JUDGING AND CANDY BAG DISTRIBUTIONS

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – FEBRUARY 13, 2019 – 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

*25. MOTION APPOINTING BOROUGH PROFESSIONALS NOT MADE AT REORGANIZATION MEETING HELD 1/2/19 – RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Qualified Purchasing Agent	<u>Sean Canning</u> <u>The Canning Group</u>	_____	1 Year	31-Dec-19

*26. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Temporary and Part-Time Clerical (Finance)	<u>VACANT</u>	_____	1 Year	31-Dec-19

*27. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Improvement Commission				
Alternate No. 2	<u>Mor Gil Hefetz</u>	_____	2 Years	31-Dec-20

*28. REPORTS

- a. CONSTRUCTION OFFICIAL – JANUARY 2019 (Received 2/4/19)
- b. CHIEF OF POLICE – JANUARY 2019 (Received 2/6/19)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

29. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

30. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

31. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – FEBRUARY 13, 2019 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings, which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JANUARY 24, 2019
 - b. MAIL LIST OF JANUARY 31, 2019
 - c. MAIL LIST OF FEBRUARY 7, 2019
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 13, 2019)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR CRIMMINS, BLOCK 1203/LOT 5, 49 JOHN STREET AND BLOCK 1202/LOT 7, 40 JOHN STREET (2. M.L. 1/25/18)
- 2) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
- 3) STATUS REPORT RE ZBA DEVELOPER'S AGREEMENT FOR PIERMONT ROAD CLOSTER, LLC, BLOCK 1608, LOT 1, 597 PIERMONT ROAD (7. M.L. 10/25/18)
- 4) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Old Business -WS 5/23/18)
- 4) STATUS REPORT RE MS4 STORMWATER OUTFALL MAPPING (Authorized RM 8/22/18)
- 5) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
for the following Mail List requests re Insurance:

a) Closter Recreation Commission:

1. Wounded Warrior Softball Game (13. M.L. 5/17/18) “Requires Indemnification, Certificates of Insurance and Hold Harmless Agreements”

2. Food Truck Event (16. M.L. 1/10/19) Discussed @ WS 1/23/19 –“Requires Indemnification, Certificates of Insurance and Hold Harmless Agreements”

3. 2019 Summer Concert Series (9d. M.L. 1/17/19): Friday nights @ Closter Lions Band Shell/Memorial Park at 7:30 p.m.: 6/14/19; 6/21/19; 6/28/19; 7/12/19; 7/19/19

4. 2019 Annual Coaches Association Barbeques (9e. M.L. 1/17/19): Fri. 5/14/19 (Rain Date: Sat. 5/15/19); Fri. 7/5/19 (Rain Date: Sat. 7/6/19); Fri. 8/30/19 (Rain Date: Sat. 8/31/19)

b) Closter Historic Society - Lustron House Open House (7. M.L. 1/17/19) Requesting to hold “Open Houses” every second Saturday of the month from 12 to 2 p.m.

2) STATUS REPORT RE FOLLOWING CONTRACTS:

a. SHARED SERVICES:

1) COUNTY OF BERGEN for THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS (Approved RM 8/22/18)

2) 2018 THROUGH 2020 SNOW PLOWING AGREEMENT (Approved RM 9/26/18)

3) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD PROJECT (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Approved RM 9/26/18

2. 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND (LFIF) GRANT FOR THE RAILROAD AVENUE PROJECT (Grant ID LFIF-2019-Railroad Avenue-00001) Approved RM 12/20/18

b. AWARDED - To be announced by Administrator

1. STATUS REPORT RE FY 2018-2019 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$4,500.00 FOR SENIOR WELLNESS (Notification of Award rec'd 18. M.L. 10/4/18)

2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION HAZARDOUS DISCHARGE SITE REMEDIATION FUND GRANT FOR CLOSTER SWIM CLUB, BLOCK 1805, Lot 1 (Application #P44873 in the amount of \$66,800.00)

3. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17)

c. TO BE FILED - To be announced by Administrator

4) REPORT RE BID OPENING HELD 1/17/19 FOR COMPOSTING AND RELATED SERVICES (Approved RM 12/12/18) Published in The Record on 1/1/19/Posted on Borough web site www.closternj.us on 1/3/19

5) REPORT RE 2018 UNFINISHED BUSINESS

a. MEL/JIF Land Use Liability Joint Meeting with Planning Board and Zoning Board of Adjustment (Discussed at WS 7/11/18)

6) REPORT

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) REPORT RE 2019 APPOINTMENTS
- 2) REPORT RE 2019 OATHS OF OFFICE
- 3) STATUS REPORT RE 2019 LICENSES
- 4) REPORT RE 2019 MEETING DATES
- 5) REPORT RE CODIFICATION OF 2018 ORDINANCES
- 6) REPORT RE 2017/2018 UNFINISHED BUSINESS
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

8. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) POSSIBLE ADDITION OF THE MAC BAIN FARM PARK TO THE RECREATIONAL AND OPEN SPACE INVENTORY (ROSI) LIST AND PROPOSED DESIGNATION OF THE MAC BAIN FARM HOUSE AS AN HISTORIC LANDMARK (Discussed at WS 12/12/18, WS 12/20/18, WS 1/9/19 and WS 1/23/19)
- 2) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18/Discussed at WS 12/20/18, WS 1/9/19 and WS 1/23/19)
- 3) Borough Administrator to review Open Space Trust Fund and report re \$50,000 request by CLOSTER NATURE CENTER for DEER EXCLUSION FENCE PROJECT (Discussed at WS 12/12/18 / Discussed at WS 12/20/18) Report received from Dr. Beth Ravit - 10. M.L. 1/3/19) Amount provided by Assistant CFO and discussion held WS 1/9/19; Discussed at WS 1/23/19)

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

MAIL LIST
JANUARY 24, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/17/19	01/17/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update – January 17, 2019</p> <p>a. The New Jersey Forest Service announced tree seedlings are now available for purchase through the Forest Service Nursery in Jackson. These 12-24" trees and are sold in bundles of 50 trees for as low as \$18-\$25. The program suggests using tree seedlings for planting in forested areas, planting in parks and community areas, planting around retention ponds and along streams, or using as a ‘give away’ at community events. For the 2019 Tree Seedling Catalog, please visit: www.state.nj.us/dep/parksandforests/forest/nurserycatalog.pdf (Copy to Shade Tree Commission)</p> <p>b. Parks Concessions Opportunities</p> <p>c. Sustainable Businesses (Copy to Environmental Commission)</p> <p>d. Adoptions of Wastewater Management Plan submission schedule revisions. The DEP will publish a public notice announcing the adopted revision in an upcoming edition of the New Jersey Register and will also post it on the DEP’s website (Copy to DPW Superintendent)</p>	Devlin/Shade Tree Borough Engineer Chung/Public Works
2.	01/17/19	01/17/19	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Gjon & Marija Lieshaj c: Zoning Officer Borough Clerk	*Certified copy of resolution memorialized 1/16/19 re <u>APPROVED</u> Application of Gjon & Marija Lieshaj for Variances Pursuant to N.J.S.A. 40:55D-70(c)(2) relating to Block 2304, Lot 30, 376 Anderson Avenue	Chung/Zoning
3.	01/17/19 01/18/19 01/23/19 01/24/19	01/17/19 01/18/19 01/23/19 01/24/19	to Bergen County Clerks, from the following Municipal Clerks: a. Little Ferry b. North Arlington c. East Rutherford d. Carlstadt e. Waldwick	*Certified copies of the following Resolutions Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety

4.	01/17/19	01/17/19	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*a. Certified copy of Freeholder Resolution #78-19 in Recognition of Martin Luther King Jr, Day b. Certified copy of the following Ordinance Introduced 1/16/19 (Public Hearing and Adoption 2/6/19): 19-01: Administration & Planning: An Ordinance Establishing the Salaries of the Constitutional Officers	
5.	01/17/19	01/17/19	Michele Hart-Loughlin, Division Director, Bergen County Department of Health Services, Division of Mental Health	*FREE Family Educational Workshops for families with an adult relative with a mental illness; schedule posted on Municipal Borough Clerk's Bulletin Board 1/24/19 (Copy to Board of Health)	Chung/Health
6.	01/18/19	01/18/19	NJLM – New Jersey State League of Municipalities	*a. Weekly Round-Up – January 18, 2019 I. State Issues a. Governor Addresses the State of the State b. Municipal Property Tax Relief and the Next State Budget (Copy to Tax Collector) c. Bill Preempting Municipal Control of Vegetation Management Likely Moving to Final Vote (Copy to Shade Tree Commission) d. NJ Supreme Court Orders Dismissal of Nearly 800,000 Municipal Court Matters (Copy to Chief Kaine, Judge Geiger, Municipal Court Administrator) II. Federal Issue a. Reminder to Bring to Your Constituents Attention III. League Conference Follow Up a. Do Not Forget to Claim Your CEU's from the 2018 NJLM Annual Conference! b. The Conference App is Still Available! IV. Also of Interest a. Bonding and Grants for Addressing Lead Hazards b. League Web and Email Updated to njlm.org c. Annual Survey d. The Innovation Challenge Program e. Community Solar by Municipalities Webinar b. Daily Update – January 22, 2019 re: I. League Web and Email Updated to njlm.org II. Planning for NJ Local Government Week: Showcase your Municipality and its Beauty!	Devlin/Shade Tree Latner/Public Safety
7.	01/21/19 01/23/19	01/21/19 01/23/19	Lerch, Vinci & Higgins, LLP, Certified Public Accountants, Registered Municipal Accountants	*a. Information re scope of services to be provided to the Borough of Closter for year ending 12/31/18 (Copy to Assistant Chief Financial Officer) b. Engagement Letter re services to be provided to the Borough of Closter for year ending 12/31/18 (Copy to Assistant Chief Financial Officer)	Administrator CFO Finance/Yammarino Administrator CFO Finance/Yammarino

8.	01/21/19	01/21/19	Councilwoman Alissa Latner, to Loretta Castano, Arthur Dolson	*Forwarded resident email expressing appreciation to the DPW and Parks Department for prompt tree removal at Schauble Park (Copy to DPW Superintendent)	Chung/Public Works
9.	01/22/19	01/22/19	Floro M. Villanueva, Jr., Business Admin./Board Secretary, Closter Board of Education, to Borough Borough Clerk	*Notice to the Public that at the Closter Board of Education shall meet at its regularly scheduled meeting on 2/28/19 for the purpose of renegotiating, amending or otherwise altering the terms of the Employment Agreement with the Superintendent; and to hold public hearing and comment on the proposed Addendum to the Employment Agreement to approve the Superintendent's additional administrative role as Interim Principal of Hillside Elementary School for the remainder of the 2018-2019 school year (Posted on Municipal Borough Clerk's Bulletin Board 1/24/19)	Witko/Closter BOE
10.	01/23/19	01/11/19	Mary Anne Kuserk, Chief, NJDEP Bureau of Ground Water Pollution Abatement, to Fred Daibes, 121 Schraalenburgh Road Associates LLC, LLC c: Borough Clerk	*Classification Exception Area/Well Restriction Area, Super Value Getty, 121 Schraalenburgh Road, Program Interest Number: 010877, Subject Item ID: CEA 100036839 (Copy to Board of Health, Construction Official, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental
11.	01/23/19	01/23/19	egg@dca.nj.gov to lcastano@closternj.us DISTRIBUTION: Municipal CFOs; Municipal Clerks; Fire District Officials	*Local Finance Notice LFN 2019-01 Volunteer Fire Appropriations & LOSAP CPI Adjustment (LFN attached) Copy to Administrator, Chief Financial Officer, Assistant Chief Financial Officer	
12.	01/23/19	01/23/19	Gary S. Prettyman, , (Senior Director Regulatory Business) Suez, to Mayor/Business Administrator/ Clerk of the Chosen Board of Freeholders	*Notice of Filing of a Petition for Approval of a Distribution System Improvement Charge Foundational Filing Pursuant to N.J.A.C. 14:9-10.4, BPU Docket No. WR18101158 (Posted on Municipal Borough Clerk's Bulletin Board 1/24/19)	
13.	01/23/19	01/23/19	egg@dca.nj.gov to lcastano@closternj.us DISTRIBUTION: Municipal CFOs; County CFOs; Procurement Officials; Municipal Clerks; Freeholder Board Clerks; Authority Officials; Housing Authority Officials; Fire District Officials	*Local Finance Notice LFN 2019-02 New Prompt Payment Law for Goods and Services (LFN attached) Copy to Administrator, Chief Financial Officer, Assistant Chief Financial Officer	
14.	01/24/19	01/24/19	Barbara Heskins Davis, PP, AICP, Vice President, Programs, The Land Conservancy of New Jersey, to Municipal Borough Clerk	*Green Acres Funding Deadline March 30, 2019; and offering services to assist in updating Open Space and Recreation Plans (Copy to Environmental Commission, Planning Board, Recreation Commission)	Devlin/Environmental Amitai/Planning Yammarino/ Recreation

15.	01/24/19	01/17/19	Nick DeNicola, P.E., Borough Engineer, Boswell Engineering, Attention: Mr. Arthur Dolson, Administrator c: Borough Clerk	*Proposal for 2019 Local Aid Grant and Borough Paving Program, Borough of Closter, Bergen County, New Jersey	Administrator RM Agenda 2/13/19
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MAIL LIST
JANUARY 31, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/24/19 01/25/19 01/28/19 01/29/19 01/31/19	01/24/19 01/25/19 01/28/19 01/29/19 01/31/19	NJLM – New Jersey State League of Municipalities	<p>*a. Daily Update – January 24, 2019 re: I. League Web and Email Updated to njlm.org II. The Second Annual Show Off Your City Contest is Accepting Entries through February 1</p> <p>b. Weekly Round-Up – January 25, 2019 I. State Issues a. Minimum Wage Bill Amended to Include Municipalities (A-15 attached) b. Increase to Maximum Cap on Municipal Appropriations to Volunteer Fire Companies (LFN 2019-01) Copy to Assistant CFO c. Goods and Services Prompt Payment Law Guidance (Copy to Assistant CFO) II. League Conference Follow Up a. Do Not Forget to Claim Your CEU's from the 2018 NJLM Annual Conference! b. The Conference App is Still Available! III. Also of Interest a. League Web and Email Updated to njlm.org b. League Publications: Read All About It c. 2019 Campaign Contribution Notice from the Secretary of State (Copy to Borough Administrator for distribution to all Borough Employees) d. Promote the EITC to Your Residents</p> <p>c. Daily Update – January 28, 2019 re: I. League Web and Email Updated to njlm.org II. League Publications: Read All About It</p> <p>d. Daily Update – January 28, 2019 re: I. The Second Annual Show Off Your City Contest is Accepting Entries through February 1 II. Planning for NJ Local Government Week: Showcase your Municipality and its Beauty!</p> <p>e. Daily Update – January 28, 2019 re: I. New League Emails in Effect Tomorrow II. League President Welcomes Long-Awaited Tax Court Decision (Copy to Assessor, Tax Collector, Borough Attorney)</p>	<p>Borough Attorney Borough Administrator Borough Administrator Yammarino/Finance</p> <p>Borough Administrator Yammarino/Finance</p> <p>Borough Administrator</p> <p>Borough Attorney</p>

2.	01/24/19 01/31/19	01/24/19 01/31/19	to Bergen County Clerks, from the following Municipal Clerks: a. South Hackensack b. Midland Park	*Certified copies of the following Resolutions Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
3.	01/25/19	01/25/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	* NJDEP Weekly Update – January 25, 2019 a. Environmental Justice (Copy to Environmental Commission) b. Proposed Interim Groundwater Quality Criteria for PFOA & PFOS (Copy to Board of Health, Construction Official, Environmental Commission) c. Smokey the Bear 75 th Anniversary Calendars available	Devlin/Environmental Chung/Health Amitai/Construction Devlin/Environmental
4.	01/25/19	01/25/19	Craig Carlson (craig.carlson@verizon.com) to Closter Borough Clerk c: VzVRS.FSM.NJ@verizon.com	*Annual Remittance Statement Franchise Fee for 2018 – Closter Borough (A check or electronic transfer of funds will be sent separately for Verizon’s Annual Remittance Statement Franchise Fee for 2018 Statement(s) Copy to Assistant CFO	Borough Administrator Cable TV Advisory Committee
5.	01/25/19 01/28/19 01/31/19	01/25/19 01/28/19 01/31/19	to Bergen County Clerks, from the following Municipal Clerks: a. North Arlington b. Harrington Park c. Alpine d. Waldwick e. Midland Park	*Certified copies of the following Resolutions Opposing Construction of the North Bergen Liberty Generating Power Plant (Copy to Board of Health, Environmental Commission)	Chung/Health Devlin/Environmental
6.	01/28/19	01/23/19	Jane Dietsch, RMC, Borough Clerk, Borough of Emerson, to Borough Clerk	*Certified copy of the following ordinance Introduced 1/15/19 (Public Hearing and Adoption to be held 2/5/19: 1580-19: Amending Chapter 290, Zoning, of the Code of the Borough of Emerson, in Order to Revise the RC (Retail Commercial) Zone to Add Drive-Thru Establishments as Conditional Uses (Copy to Zoning Board of Adjustment)	Chung/Zoning
7.	01/28/19	01/22/19	Robert Laux, Executive Director, Bergen County Utilities Authority c: Municipal Administrator Municipal Recycling Coordinator	*Bergen County Utilities Authority’s (BCUA) 2019 Recycling Enhancement Grant Program; Applications due on or before 4 p.m. on 2/20/19 (Copy to Environmental Commission, Recycling Coordinator)	Administrator/Grants Devlin/Environmental Chung/DPW
8.	01/28/19	01/23/19	Bergen County Municipal Joint Insurance Fund to Member Municipalities of Bergen County Municipal Joint Insurance Fund, to Municipal Clerk c: Fund Commissioners Risk Management Consultants Fund Professionals	* a. 2019 Meeting Dates (Copy to Joint Insurance Fund Commissioner, Risk Management Consultant) Posted on Municipal Clerk’s Bulletin Board b. Notice on: Cyber Incident Roadmap (Copy to Joint Insurance Fund Commissioner, Risk Management Consultant, IT Coordinator)	Borough Administrator Borough Administrator Yammarino/ Technology

9.	01/30/19	01/30/19	Michael Pagan, Bergen County Public Information Officer, to Loretta Castano	*Bergen County Celebrations to be held @ One Bergen County Plaza @ 5:30 p.m.: a. Black History Month on 2/11/19 b. Lunar New Year on 2/12/19 Posted on Municipal Clerk's Bulletin Board	
10.	01/30/19	01/30/19	Neil L. Winter, Jr., Orange and Rockland, Pearl River, NY	*O&R's Coping Tips to Stay Warm, Save Energy and Money	
11.	01/30/19	01/30/19	Lisette Aportela, MPA, RMC, CMC, Borough Administrator/Borough Clerk, Borough of Tenafly, to Bergen County Municipal Clerks	*Certified copy of Resolution #19-64 adopted 1/29/19 Supporting the Historic Property Reinvestment Act (A-1311 & S-2031) Copy to Historic Preservation Commission	
12.	01/30/19	1/18/19	Michael & Debbie Bergman, 161 Columbus Avenue, to Municipal Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 2/20/19 @ 8 p.m. re the Application of Michael & Debbie Bergman for variances related to property located at 161 Columbus Avenue, Block 1006, Lot 1	Chung/Zoning
13.	01/30/19	01/30/19	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	* REVISED 2019 calendar of Work and Public Sessions – to include four (4) On The Road Locations and NEW Public Meeting time changed from 7:30 p.m. to 7 p.m. (Posted on Municipal Clerk's Bulletin Board - On file in Borough Clerk's Office - see also 10. M.L. 1/10/19	
14.	01/31/19	01/31/19	Michelle Damiani, Orange and Rockland Company, to Borough Clerk, Mayor, Administrator, Supt. DPW, Chief of Police OEM Coordinator	*Press Release re Rockland Electric System Improvement Project (Copy to Borough Engineer): Week of February 4 (2/4 – 2/8/19 & 2/11 – 2/13/19 from 7 a.m. to 4 p.m.) a. Transmission Line Undergrounding from Old Tappan to Closter b. Upgrading Harings Corner and Closter Electric Submissions	

MAIL LIST
 FEBRUARY 7, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/25/19 02/07/19	01/25/19 02/07/19	to Bergen County Clerks, from the following Municipal Clerks: a. Harrington Park b. Alpine c. Cresskill	*Certified copies of the following Resolutions Opposing Construction of the North Bergen Liberty Generating Power Plant (Copy to Board of Health, Environmental Commission)	Chung/Health Devlin/Environmental
2.	02/01/19	02/01/19	NJLM – New Jersey State League of Municipalities	NJLM Mayor’s Newline – February, 2019	Mayor
3.	02/01/19	02/01/19	NJLM – New Jersey State League of Municipalities	<p>*a. <u>Weekly Round-Up – February 1, 2019</u></p> <p>I. State Issues</p> <p>a. Minimum Wage passes; Governor to sign on Monday</p> <p>b. Bill Advance to Permit Delay of Property Tax Bills for Furloughed Federal Employees (S-3347/A-4904 attached) Copy to Tax Collector</p> <p>c. Other Legislative Activity</p> <ul style="list-style-type: none"> • S-1073/A-2694 re stormwater management (attached) Copy to Borough Engineer, DPW Superintendent • A-3975/S-2528 re revision of law concerning family leave, temporary disability and family temporary disability leave, and domestic or sexual violence leave (attached) Copy to Borough Attorney, Borough Administrator) • S-2505 re utility company vegetation management (Copy to Shade Tree Commission) <p>II. Federal Issues</p> <p>a. NJ Representatives Urge U.S. DOT to Prioritize Gateway Down-payment</p> <p>b. Federal Legislation Introduced to Overturn FCC Preemption of Local ROW Control</p> <p>c. Municipalities Nationwide Encouraged to Push for Federal Infrastructure Initiative</p> <p>III. League Conference Follow Up</p> <p>a. Do Not Forget to Claim Your CEU’s from the 2018 NJLM Annual Conference!</p> <p>b. The Conference App is Still Available!</p> <p>IV. Also of Interest</p> <p>a. League Publications: Read All About It</p>	<p>Borough Attorney Borough Administrator</p> <p>Borough Engineer Chung/Public Works Borough Attorney Borough Administrator</p> <p>Devlin/Shade Tree</p> <p>Borough Attorney</p>

	02/04/19	02/04/19		b. Daily Update – January 4, 2019 I. First Meeting of the New PFRS Board of Trustees – <u>NJLM Appointment – Closter Mayor John Glidden, Jr.</u> II. League Professional Development Program	
4.	02/01/19 02/04/19	02/01/19 02/04/19	to Bergen County Clerks, from the following Municipal Clerks: a. Oradell b. Palisades Park	*Certified copies of the following Resolutions Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
5.	02/01/19	02/01/19	egg@dca.nj.gov to lcastano@closternj.us DISTRIBUTION: Municipal CFOs; Municipal Clerks; Fire District Officials	*Local Finance Notice LFN 2019-03 re LOSAP CY 2018 Annual CPI Adjustment (For Use in CY 2019) Copy to Chief Financial Officer, Assistant Chief Financial Officer	2019 Municipal Budget Borough Administrator
6.	02/01/19	02/01/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	*NJDEP Weekly Update – February 1, 2019 a. Brownfields Interagency Work Group b. Green Acres Program – Deadline 3/30/19	
7.	02/04/19	01/29/19	Richard Sabato, President, Bergen County Building & Construction Trades Council, to Borough of Closter	*Letter in support of North Bergen Liberty Generating Power Plant (Copy to Board of Health, Environmental Commission)	Chung/Health Devlin/Environmental
8.	02/04/19	01/30/19	Neil L. Winter, Jr., Section Manager - Public Affairs, Orange and Rockland Electric Company, to Mayor and Clerk	*Requesting 2019 municipal paving schedules (Copy to Borough Engineer, DPW Superintendent, Construction Official)	Borough Administrator Borough Engineer
9.	02/05/19	02/05/19	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Bergen County Showmobile Application	
10.	02/06/19	02/06/19	egg@dca.nj.gov to lcastano@closternj.us	*2018 Table of Equalized Valuations Amended per Tax Court (Copy to Assessor) ON FILE IN BOROUGH CLERK'S OFFICE	
11.	02/06/19	02/06/19	Ashia T. McRae, NJ Department of Environmental Protection, Bureau of Recycling & Hazardous Waste Mgmt. to Joseph Miele, Miele Sanitation Company c: Closter Borough Clerk	*Letter from Karen Kloof, Bureau Chief re Termination & Revocation of General Approval and Authority to Operate Class B Recycling Center - Miele Sanitation Co. AND Class B General Approval - Transfer of Ownership to IWS Transfer Systems on N.J., Inc. – Closter; Facility ID No.: 197012; Permit No.: CGB180002 (Copy to Borough Administrator, DPW Superintendent)	Borough Attorney Borough Administrator Chung/Public Works
12.	02/07/19	02/07/19	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Flyer for Bergen County Tracers Firehouse Subs Fundraiser to be held Sunday, 2/10/19, from 10 a.m. to 9 p.m. at Firehouse Subs, 450 Hackensack Avenue, Hackensack (Posted on Municipal Clerk's Bulletin Board 2/7/19)	

13.	02/06/19	02/06/19	R. Scott King, Esq., DeCotiis, FitzPatrick Cole & Giblin, LLP, Planning Board Attorney, to Mayor and Council c: Mark Maddaloni, Sophie Heymann, Edward T. Rogan, Rose Mitchell, Loretta Castano, Arthur Dolson	*E-mailed letter confirming the Closter Planning Board has voted unanimously to accept the Council's recommendation to designate the MacBain Farmhouse as a historic structure AND to recommend to the Mayor and Council that the MacBain Farm property (Block 2102, Lot 37.07) be added to the Borough's Recreation and Open Space Inventory (ROSI) Copy to Borough Attorney, Borough Engineer, Historic Preservation Commission, Environmental Commission	Borough Attorney Borough Engineer Amitai/Planning Yammarino/HPC Devlin/Environmental
14.	02/06/19	02/06/19	Sophie Heymann, President, Closter Senior Citizen's Club, to Loretta Castano	*Letter to Mayor and Council re Senior Budget Request	Mayor
15.	02/07/19	No Date	New Jersey Transit Corporation (NJ TRANSIT) to Municipal Clerk	*Public Hearing Notice re Proposed Temporary Discontinuance of Service on the Hudson-Bergen Light Rail – West Side Branch (West Side Avenue, Martin Luther King Drive, and Garfield Avenue) (from 6/1/19 to 3/1/20 - Public Hearings will be heard on 3/7/19, from 2 p.m. to 4 p.m. AND 6 p.m. to 8 p.m. at New Jersey City University, Gilligan Student Union Building (Culver Avenue entrance) Multi-Purpose Room B, 2039 John F. Kennedy Boulevard, Jersey City, NJ 07305-1597 – comments may be e-mailed to www.njtransit.com/publichearings/HBLR prior to midnight 3/7/19	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held January 23, 2019

Unapproved Notes of Work Session held January 23, 2019