

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – NOVEMBER 13, 2019 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	_____	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	_____	1 Year (Unexp. Whitney)	31-Dec-19
<b>*Planning Board</b>				
<b>Alternate No. 1</b>	<u>Melissa Corso</u> (Resigned 3/11/19)	_____	2 Years (Unexp. Corso)	31-Dec-20
<b>*Shade Tree Commission</b>				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	_____	4 Years (Unexp. Tam)	31-Dec-19

6. ORDINANCES

INTRODUCTION OF THE FOLLOWING ORDINANCES - PUBLIC HEARING AND ADOPTION – 12/11/19 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. ORDINANCE NO. 2019:1265, “ORDINANCE AMENDING CHAPTER 183, VEHICLES AND TRAFFIC, TO ESTABLISH THIRD STREET COMMUTER PARKING AREA AND PARKING PERMITS, AND AMENDING CHAPTER A301, FEES AND DEPOSITS” (Received from Borough Attorney 11/6/19)
- b. ORDINANCE NO. 2019:1266, “AN ORDINANCE TO AMEND CODE CHAPTER 181, TREE PRESERVATION AND REMOVAL” (Received from Borough Attorney 11/6/19)

7a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- \*8. BILL RESOLUTION – NOVEMBER 13, 2019  
(Received from Deputy Treasurer 11/6/19)
- \*9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO CLOSE OUT MISCELLANEOUS TRUST FUND BANK ACCOUNT AND DEPOSIT \$2,597.12 INTO THE CURRENT TREASURY ACCOUNT  
(Received from Deputy Treasurer 10/28/19)
- \*10. RESOLUTION MEMORIALIZING THE DECISION OF THE GOVERNING BODY TO APPROVE THE CARRYOVER OF 2019 UNUSED VACATION DAYS UNTIL MAY 31, 2020 (Received from Administrator’s office 10/31/19)
- \*11. RESOLUTION PROMOTING THOMAS BRUECK FROM THE RANK OF LIEUTENANT TO CAPTAIN (Received from Chief of Police 11/1/19)

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- \*12. RESOLUTION IN OPPOSITION TO FORCED CONSOLIDATION OF LOCAL PUBLIC SCHOOL DISTRICTS (2. M.L. 10/17/19/Requested by Councilwoman Latner @ WS 10/23/19) Received from Borough Attorney 11/5/19
- \*13. RESOLUTION APPROVING TAX COLLECTOR TO CREDIT AND CANCEL TAXES RECEIVABLE FOR PERMANENTLY DISABLED VETERAN’S SPOUSE (Received from Tax Collector 11/5/19)
- \*14. RESOLUTION DESIGNATING AUTHORIZED SIGNATURES ON COMMUNITY DEVELOPMENT BLOCK GRANTS (Received from Administrator’s office 11/5/19)
- \*15. 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$12,900.00 PROPOSED BY THE BOROUGH OF CLOSTER FOR ADA AUTOMATIC SWING OPERATOR DOORS FOR THE CLOSTER PUBLIC LIBRARY COMMUNITY ROOM ENTRANCE (This resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development application) Received from Administrator’s office 11/5/19
- \*16. RESOLUTION AUTHORIZING CLOSTER MUNICIPAL COURT TO ACCEPT ELECTRONIC PAYMENTS AND ENTER INTO CONTRACT WITH MUNICIPAY (Received from Borough Attorney 11/6/19)
- \*17. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR DIGITIZING CONSTRUCTION PERMITS, ARCHITECTURAL PLANS, CODE ENFORCEMENTS (Borough Ordinance 2018:1241) (Capital Account: C-04-18-241-005-006) (Received from Borough Attorney 11/7/19)
- \*18. RESOLUTION RENEWING THE LEASE WITH THE INTERSTATE WASTE SERVICES OF NEW JERSEY, INC. (IWS) FOR OF A PORTION OF WELLINGTON AVENUE (Received from Borough Attorney 11/7/19)
- \*19. RESOLUTION APPROVING APPLICATION FOR MUNICIPAL ENDORSEMENT OF SPECTRUM FOR LIVING 2020 COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$30,000 FOR SPECTRUM’S NORTHERN VALLEY COMMUNITY INCLUSION PROGRAM IN THE BOROUGH OF CLOSTER (12. M.L. 11/7/19) This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds

MOTIONS

- \*20. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 11/7/19) – No Abstentions:
  - a. REGULAR MEETING HELD OCTOBER 23, 2019
  - b. WORK SESSION HELD OCTOBER 23, 2019
- \*21. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Food and Assistance Board</b>				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
<b>Historic Preservation Commission</b>				
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19

- \*22. MOTION APPROVING TEMPLE EMANU-EL TO CONDUCT AN ON-PREMISE CASINO NIGHT AT 180 PIERMONT ROAD ON TUESDAY, DECEMBER 3, 2019 FROM 7:30 P.M. TO 11:30 P.M. (Completed application filed and appropriate fees paid 11/5/19)
- \*23. REPORTS
  - a. CONSTRUCTION OFFICIAL – OCTOBER 2019 (Received 10/31/19)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – NOVEMBER 13, 2019 – 7:30 P.M.

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)
25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – NOVEMBER 13, 2019 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF OCTOBER 24, 2019
  - b. MAIL LIST OF OCTOBER 31, 2019
  - c. MAIL LIST OF NOVEMBER 7, 2019
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of November 13, 2019)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
- 2) STATUS REPORT RE ORDINANCE FOR PARKING REGULATIONS AT THE THIRD STREET COMMUTER PARKING LOT (Requested by Borough Engineer @ WS 7/24/19)
- 3) STATUS REPORT RE ADVERTISEMENT OF BIDS FOR SOLID WASTE TRANSFER STATION SERVICES (Approved RM 9/11/19)
- 4) REPORT RE ADVERTISEMENT OF BIDS FOR RECYCLABLE MATERIALS (Approved RM 10/7/19)
- 5) REPORT RE STATUS OF BOROUGH ADMINISTRATOR EMPLOYMENT CONTRACT AND BACKGROUND CHECK (Approved RM 10/7/19)
- 6) REPORT RE POSSIBLE RENEWAL OF WELLINGTON AVENUE LEASE WITH INTERSTATE WASTE SERVICES (IWS) 8. M.L. 8/13/19 & 8. M.L. 10/24/19
- 7) REPORT RE STATUS OF PROFESSIONAL SERVICES AGREEMENT WITH NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE REMAINDER OF 2019 (Approved RM 9/11/19)
- 8) REPORT RE UNEXPIRED ONE YEAR TERM TO 12/31/19 OF CERTAIN APPOINTMENTS HELD BY THE FORMER ADMINISTRATOR AND AS ALTERNATE JOINT INSURANCE FUND COMMISSIONER FOR A TWO YEAR TERM TO 12/31/20)
- 9) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14/Contract Amendment for Remedial Excavation not to exceed \$106,000 Authorized RM 6/12/19)

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
  - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19) Authorized RM 5/8/19
- 4) STATUS REPORT RE 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROJECT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD IMPROVEMENTS AND 2019 BOROUGH ROAD PAVING PROGRAM (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Notification of award 3/29/19/\$222,000 (5. M.L. 4/4/19) Bid Opening held 7/2/19 @ 11:30 a.m./Contract awarded RM 7/10/19 to J.A. Alexander/\$575,460
- 5) STATUS REPORT RE REVISIONS TO BOROUGH ZONING MAP DUE TO ADOPTION OF AFFORDABLE HOUSING ORDINANCES (Reported @ WS 6/26/19/Requires adoption by Ordinance)
- 6) REPORT RE PROPOSED IMPROVEMENT AND SIGNALIZATION OF VERVALEN STREET AND PIERMONT ROAD (Approved RM 9/11/19)
- 7) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):  
for the following Mail List requests re Insurance:
  - a. Closter Improvement Commission Requests (9 M.L. 4/25/19)
    - 1) Tree Lighting (Sun, 12/1/19 from 5:30 p.m. to 7:30 p.m. - location TBD)
  - b. Chabad Shul (11. M.L. 9/19/19) Request to place Menorah in front of Borough Hall from 12/22/19 through 12/30/19 and for a Menorah Lighting Event to be held on 12/22/19
- 2) STATUS REPORT RE CY2019/SFY2020 BEST PRACTICES INVENTORY – Due 10/30/19 (13 M.L. 9/12/19) Resolution authorizing submission approved RM 10/23/19/**REPORT TO BE DISCUSSED BY GOVERNING BODY AT RM 11/13/19**
- 3) REPORT RE GEORGE A. KOTEEN ASSOCIATES, INC. UTILITY AUDIT (Approved RM 10/7/19)
- 4) REPORT RE 2020 MUNICIPAL BUDGET PREPARATIONS
- 5) STATUS REPORT RE FOLLOWING GRANTS:
  - a. FILED
    1. 2020 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE LEWIS STREET, STORIG AVENUE and ECKERSON AVENUE PROJECT (Grant ID: MA-2020-Lewis Street-Storig Avenue-Eckerson Avenue-00409/Authorized RM 7/10/19)
  - b. AWARDED - To be announced by Administrator
    1. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18)
    2. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Approved RM 2/13/19) Notification of award in the amount of \$42,980.00 rec'd 15 M.L 9/12/19
  - c. TO BE FILED - To be announced by Administrator
    - 6) REPORT

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2019 APPOINTMENTS
  - a. REPORT RE PREPARATIONS FOR 2020 APPOINTMENTS
- 2) STATUS REPORT RE 2019 OATHS OF OFFICE
- 3) STATUS REPORT RE 2019 LICENSES
  - a. REPORT RE PREPARATIONS FOR 2020 LICENSES
- 4) STATUS REPORT RE 2019 MEETING DATES
  - a. REPORT RE PREPARATIONS FOR 2020 MEETING DATES
- 5) STATUS REPORT RE ELECTIONS – GENERAL ELECTION TO BE HELD TUESDAY, 11/5/19, FROM 6 A.M. TO 8 P.M.
- 6) STATUS REPORT RE 2018 UNFINISHED BUSINESS
- 7) STATUS REPORT RE OPRA REQUESTS
- 8) STATUS REPORT RE FINAL PREPARATIONS FOR LEAGUE CONFERENCE TO BE HELD IN A.C. FROM 11/19/19 to 11/21/19
- 9) REPORT RE RESOLUTION TO PURSUE A FAIR AND OPEN PROCESS IN AWARDED CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER (Approved RM 10/23/19 – RFQ posted on [www.closternj.us](http://www.closternj.us) 10/29/19 – Opening to be held Tuesday, 12/3/19 @ 11:00 a.m.)
- 10) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

9. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

10. NEW BUSINESS

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. ADJOURNMENT