

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REORGANIZATION MEETING AGENDA - TUESDAY, JANUARY 2, 2018 - 7:30 P.M

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Early Meetings which was sent to The Record and The Star Ledger for publication on December 19, 2017, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

4. INVOCATION

5. ADMINISTRATION OF OATHS OF OFFICE:

- a. COUNCILMAN-ELECT SCOTT M. DEVLIN
- b. COUNCILWOMAN-ELECT DOLORES A. WITKO

6. MAYOR GLIDDEN REMARKS

- a. DECLARE COUNCIL ORGANIZED FOR 2018
- b. ROLL CALL OF 2018 GOVERNING BODY

7. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

8. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. "MAYOR" and Rule No. V. A. "COMMITTEES AND COMMISSIONS"

9. APPOINTMENT OF BOROUGH PROFESSIONALS

10. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

11a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*12. RE WAIVING READING OF THE MINUTES

*13. RE FIXING MEETING DATES FOR 2018

*14. RE INTEREST RATES AND PENALTIES (Received from Tax Collector 12/13/17)

*15. RE WARRANTS (Received from Borough Administrator 12/7/17)

*16. RE DESIGNATION OF OFFICIAL DEPOSITORIES (Received from Assistant Chief Financial Officer 12/13/17)

*17. RE DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS FOR 2018 (Received from Borough Attorney 12/22/17)

*18. ADOPTING CASH MANAGEMENT PLAN FOR 2018 (Received from Borough Administrator 12/21/17)

11a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *19. RE DESIGNATING OFFICIAL NEWSPAPERS
- *20. ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2018 (Received from Assistant Chief Financial Officer 12/28/17)
- *21. RE FOLLOWING PROFESSIONAL SERVICES:
 - a. ATTORNEY
 - b. AUDITOR
 - c. BOND COUNSEL
 - d. BOROUGH APPRAISER – COMMERCIAL & RESIDENTIAL PROPERTIES
 - e. BOROUGH ENGINEER
 - f. BOROUGH PLANNER (MASTER PLAN REEXAMINATION)
 - g. COAH PLANNER
 - h. FINANCIAL ADVISORY SERVICES
 - i. LANDSCAPER FOR FORECLOSED & ABANDONED PROPERTIES
 - j. PROSECUTOR
 - k. ALTERNATE PROSECUTOR
 - l. PUBLIC DEFENDER
 - m. QUALIFIED PURCHASING AGENT
 - n. RISK MANAGEMENT CONSULTANT
- *22. RE FOLLOWING CONTRACTS: PUBLIC HEALTH SERVICES - MID-BERGEN REGIONAL HEALTH COMMISSION
- *23. AUTHORIZING PETTY CASH FUNDS AS FOLLOWS:
(Received from Borough Administrator 12/7/17)
 - a. BOROUGH CLERK.....\$150.00
 - b. DEPARTMENT OF PUBLIC WORKS.....\$100.00
 - c. DETECTIVE BUREAU.....\$100.00
 - d. POLICE DEPARTMENT.....\$150.00
- *24. AUTHORIZING TAX SALE OF 2017 DELINQUENT TAXES (Received from Tax Collector 12/13/17)
- *25. RE REDEMPTION CALCULATION FEES (Received from Tax Collector 12/13/17)
- *26. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED (Received from Borough Administrator 12/7/17)
- *27. RESOLUTION CANCELING SMALL BALANCES (Received from Tax Collector 12/13/17)
- *28. A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS (Received from Borough Attorney 12/22/17)
- *29. RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER (PACO) (Received from Borough Attorney 12/22/17)
- *30. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2018 (Received from Borough Administrator 12/7/17)
- *31. RESOLUTION AUTHORIZING THE CONSUMPTION OF WINE DURING CERTAIN MONTHLY OPENING RECEPTIONS HELD AT THE BELSKIE MUSEUM OF ART AND SCIENCE FOR THE CALENDAR YEAR 2018 PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Borough Attorney 12/22/17)
- *32. RESOLUTION CONTINUING THE CONSTRUCTION CODE OFFICIALS AUTHORITY TO GRANT UP TO 10 HOURS PER WEEK TO THE SUB CODE OFFICIALS FOR A TEMPORARY PERIOD OF TIME SUBJECT TO PROPER DOCUMENTATION AS REQUIRED BY THE BOROUGH CODE UNTIL DECEMBER 31, 2018 AT THEIR CURRENT RATE (Received from Borough Administrator 12/7/17)

11a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *33. RESOLUTION HIRING THE FOLLOWING INDIVIDUALS AS TEMPORARY LABORER/DRIVER IN THE DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS DIVISION FROM 1/1/18 THROUGH 4/30/18 AT PER DIEM RATE OF \$25 PER HOUR, AS NEEDED, FOR THE REMOVAL OF SNOW, NOT TO EXCEED 37.5 HOURS PER WEEK: ROBERT DIPPOLITO, CARLO LEIVA, PAUL BAUDONE (Received from Borough Attorney 12/28/17)

MOTIONS

- *34. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2018, PER BOROUGH CODE CH. 127 (Received from Chief of Police 12/13/17):
- a. PERMIT NO 18-001 – FOR ANDREW G. MALAFIS, AMA CATERING, 638 WILDWOOD ROAD. W, NORTHVALE, NJ 07647, TO OPERATE CATERING TRUCK FOR SALE OF COFFEE, SNACKS, SODAS, SUBJECT TO APPROVAL BY THE BOARD OF HEALTH

11b. VOTE ON CONSENT AGENDA ITEMS

35. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

36. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

37. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)

38. ADJOURN

ALL ARE INVITED TO REMAIN AFTER THE MEETING!
REFRESHMENTS WILL BE SERVED