

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – FEBRUARY 28, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/ Shade Tree Liaison	<u>VACANT</u>	_____	3 Years	31-Dec-20
*Shade Tree Commission				
Member / Environmental Commission Liaison	<u>VACANT</u>	_____	5 Years (Unexp. Vacant)	31-Dec-21

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A REFUND IN THE AMOUNT OF \$2,720.14 FOR THE YEAR 2017 TO ANGELA JUPIN, ESQ. AND YUDER, JOHN AND JULIE NEE FOR BLOCK 2208, LOT 12, DUE TO TAX COURT JUDGMENT RESULTING IN OVERPAYMENT (Received from Tax Collector 2/15/18)

8. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL TAXES RECEIVABLE FOR TEMPLE EMANU-EL FOR CERTAIN 1ST AND 2ND QUARTERS 2018 FOR TWO PARCELS DUE TO EXEMPTION GRANTED BY TAX ASSESSOR FOR THE YEAR 2018 IN THE AMOUNT OF \$5,286.26 FOR BLOCK 1806, LOT 32 **AND** THE AMOUNT OF \$379.96 FOR BLOCK 1902, LOT 6 (Received from Tax Collector 2/16/18)

9. RESOLUTION MEMORIALIZING THE DECISION OF THE GOVERNING BODY TO APPROVE THE CARRYOVER OF 2017 UNUSED VACATION DAYS UNTIL MAY 31, 2018 (Received from Borough Administrator’s Office 2/20/18)

10. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2018 (Received from Assistant Chief Financial Officer 2/21/18) ****REQUIRES 2/3 MAJORITY VOTE**

MOTIONS

11. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS

- a. SPECIAL MEETING HELD MONDAY, FEBRUARY 12, 2018 (Distributed 2/15/18)
- b. REGULAR MEETING HELD FEBRUARY 14, 2018 (Distributed 2/22/18)
- c. WORK SESSION HELD FEBRUARY 14, 2018 (Distributed 2/22/18)

12. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Borough Planner (Master Plan Reexamination)	<u>NO APPOINTMENT</u>	_____	1 Year	31-Dec-18

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – FEBRUARY 28, 2018 – 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

13. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19
Improvement Commission				
Alternate No. 1	<u>Keven Morrow</u>	_____	2 Years	31-Dec-19

14. REPORTS

a. CONSTRUCTION OFFICIAL – JANUARY 2018 (Received 2/14/18)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

16. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

17. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – FEBRUARY 28, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF FEBRUARY 15, 2018
 - b. MAIL LIST OF FEBRUARY 22, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 28, 2018)

6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
 - 1) REPORT RE CLOSTER WEBSITE
 - 2) REPORT
- B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
 - 1) REPORT
- C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
 - 1) REPORT
- D. ORDINANCES - DEVLIN (WITKO/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
- E. HUMAN RESOURCES - WITKO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – FEBRUARY 28, 2018 – 7:30 P.M.

7. OLD BUSINESS
 - a. MEMORANDUM RE SALE OF THE BOROUGH OF CLOSTER’S \$7,370,000
GENERAL OBLIGATION BONDS, SERIES 2018 – SOLD ON 2/22/18
TO BE REPORTED BY CHIEF FINANCIAL OFFICER
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO
A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS
SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE
GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
FEBRUARY 15, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/09/18	02/09/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: February 9, 2018:</p> <p>a. Acting Commissioner McCabe has named Debbie Mans the Department's Deputy Commissioner, effective February 14th</p> <p>b. DEP and Trenton City reached an agreement this week to address infrastructure, staffing, operational and notification needs at the Trenton Water Works</p> <p>c. DEP is seeking applicants for hundreds of available peak-season jobs at State parks, forests, and historic sites; Applicants must be 16 years of age or older, with positions available as lifeguards, visitor service assistants, nature and history educators, and maintenance workers. Prospective applicants are encouraged to contact the Park office for their desired position by March 1st to discuss specifics. Posted on Municipal Clerk's Bulletin Board 2/15/18</p> <p>d. After recent legislative change, NJEIT has become the New Jersey Infrastructure Bank (I-Bank), with expanded authority to include a financing program for local transportation projects. Details can be found in the attached brochure or on their new website, www.njib.gov</p> <p>e. Public educational programs at Washington Crossing State Park, Mercer County, will focus on maple sugaring, a traditional spring activity held the first two weekends in March, with additional programs available by reservation</p> <p>f. Discover DEP Podcast: Maple Sugaring. Download at http://www.nj.gov/dep/podcast/, iTunes, GooglePlay, or wherever you download podcasts to learn more about this centuries-old tradition</p>	Borough Engineer
2.	02/09/18	02/09/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Borough Clerk	<p>*Weekly Round-Up – Weekly Update February 9, 2018</p> <p>I. State Issues:</p> <p>a. URGENT: Immediate Action Needed: PFRS Takeover Legislation Advances (Copy to Chief Kaine, Pension Certifying Agent) see also 2 M.L. 2/8/18</p> <p>b. Interest Arbitration Cap Update – S-1858/A-3378 – Sample Resolution attached (Copy to Chief Kaine)</p> <p>c. Bill to Clarify Certain Volunteer Position Do Not Impact Retirement Benefits (A-1627 attached)</p> <p>d. State Continues to Look for Ways to Lessen Impact of</p>	Borough Attorney Borough Administrator Latner/Public Safety Borough Attorney Latner/Public Safety

				<p>Federal Cap on SALT Deduction (Copy to Tax Collector)</p> <p>II. Federal Issues:</p> <p>a. Two Year Federal Budget Enacted</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU's from the Annual Conference</p> <p>b. The Conference App is Still Available!</p> <p>c. Exhibits at the Annual Conference</p> <p>IV. Also of Interest</p> <p>a. LEAD Marijuana Symposium (Copy to Chief Kaine)</p>	Latner/Public Safety
3.	02/12/18	02/12/18	Borough of Midland Park Municipal Clerk to Bergen County Municipal Clerks	*Certified copy of Resolution adopted Opposing the New Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)	Witko/Health Devlin/Environmental
4.	02/12/18	02/12/18	Mayor John C. Glidden, Jr., to Loretta Castano	*Requesting letter in support of Assembly Bill 1627 from Bergenfield Mayor Norman Schmelz (Assembly Bill 1627 attached – <i>up for vote in the full General Assembly on Thursday, 2/15/18</i>) Distributed 2/14/18	Mayor
5.	02/13/18	02/13/18	Leonora Municipal Clerks to Closter Borough Clerk from	*Certified copy of Resolution adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
6.	02/14/18	01/15/18	Corey A. Booker, United States Senator, to Mayor John C. Glidden, Jr.	*Informing that the Projects Team is available to assist local municipalities and counties in workings with federal government and informing of “Mobile Office Hours” held in all 21 counties where staff is available to provide information on federal resources; requesting information on open public events to bring services directly to constituents	
7.	02/14/18	01/31/18	Kaoru Kay Yamamoto, Director, International Academy of Arts and Sciences, to Mr. Jim Oettinger, Director of Recreation Dept. with letter addressed to Mayor John C. Glidden, Jr.	*Request for permission to use Memorial Field, 150 Harrington Avenue, on Sunday, 5/20/18, from 8:30 a.m. to 12 Noon: Rain date: 6/2/18 - to conduct IAAS Field Day Event to include children's dances, karate performances, songs and athletic games; anticipated number of attendants is 70 children, 140 parents/adults with 15 school staff; electricity outlet required for CD player - Hold Harmless Agreement and two (2) Certificates of Insurance attached (Complete copy to Richard Keating; Copy letter only to Jim Oettinger)	Administrator/ Insurance Yammarino/ Recreation Possible Agenda item upon receipt of approval from Risk Management Consultant
8.	02/14/18	No Date	State of New Jersey Department of Environmental Protection, Division of Fish and Wildlife, to Mayor John C. Glidden, Jr.	*Flyer for Managing Deer in Suburban and Agricultural Landscapes in New Jersey: A Workshop for Municipal and County Governments and Farmers, to be held 3/19/18 from 9:30 a.m. to 3:30 p.m. at the Rutgers EcoComplex, Burlington County; Requesting RSVP by 3/5/18 (Copy to Environmental Commission)	Devlin/Environmental

9.	02/14/18	02/14/18	Edward T. Rogan, Esq., Borough Attorney, to Loretta Castano c: Angela Mattiace Arthur Dolson	*Re Rosenblum v. Closter/Watkins – advising that the Supreme Court of New Jersey denied Mr. Rosenblum’s Petition for Certification of prior Judgments entered in favor of the Borough, both at the Tax Court and Appellate Division levels regarding tax assessment of property located on Blanch Avenue, formerly owned by Beverly Ann Watkins	
10.	02/14/18	02/14/18	Michael Pagan, Bergen County Public Information Officer, to Loretta Castano	*Bergen County Celebration of 2018 Lunar New Year 2/20/18 @ One Bergen County Plaza @ 5:30 p.m. (See also 9. M.L. 2/1/18 from Marc N. Schrieke - Posted on Municipal Clerk’s Bulletin Board 2/1/18)	

ALSO DISTRIBUTED:

Unapproved Minutes of the Special Meeting held Monday, February 12, 2018

MAIL LIST
FEBRUARY 22, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/16/18 02/21/18 02/22/18	02/16/18 02/21/18 02/22/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Borough Clerk	<p>*a. Weekly Round-Up – Weekly Update February 16, 2018</p> <p>I. State Issues:</p> <p>a. PFRS Takeover Legislation (S-5/A-3414 attached) Copy to Chief Kaine, Pension Certifying Agent</p> <p>b. Extending Interest Arbitration Cap Update (Copy to Chief Kaine)</p> <p>c. S-1 Shared Services Bill Advances (Senate Bill S-1 attached)</p> <p>d. Bill Looks to Provide NJ Taxpayers with Federal Income Tax Relief (Copy to Tax Collector)</p> <p>e. Weakened UEZ Bill Headed for Senate Vote</p> <p>II. Federal Issues:</p> <p>a. Administration’s Budget Proposal for the Next Federal Fiscal Year Includes 10 Year Infrastructure Ideas</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU’s from the Annual Conference</p> <p>b. The Conference App is Still Available!</p> <p>c. Exhibits at the Annual Conference</p> <p>IV. Also of Interest</p> <p>a. Presidents Day</p> <p>b. LEAD Marijuana Symposium (Copy to Chief Kaine)</p> <p>c. The NJ Conservation Foundation Holds its 22nd Annual NJ Land Conservation Rally</p> <p>b. Daily Update re: Legislative Alert: Time Sensitive re Bill to Transfer PFRS to a Labor-Management Board before Senate (Copy to Chief Kaine, Pension Certifying Agent)</p> <p>c. Daily Update – February 22, 2018 re: Your social media help with renewing arbitration cap (Copy to Chief Kaine, Tax Collector)</p>	<p>Borough Attorney Borough Administrator Latner/Public Safety</p> <p>Borough Attorney</p> <p>Latner/Public Safety</p> <p>Borough Attorney Borough Administrator Latner/Public Safety</p>
2.	02/20/18	02/20/18	Village of Ridgewood Municipal Clerk to Closter Borough Clerk	*Certified copy of Resolution adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
3.	02/20/18	02/20/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer; Tax Collector; Procurement Officials	*Online Tax Sales – Adoption of N.J.A.C. 5:33-1.1 (LFN 2018-08 attached) Copy to Tax Collector/Assistant CFO, Chief Financial Officer, Qualified Purchasing Agent	

4.	02/20/18	02/20/18	egg@dca.state.nj.us to Loretta Castano	*2017 Table of Equalized Valuations AMENDED per Tax Court – Closter page 4 (Copy to Tax Assessor) ON FILE IN BOROUGH CLERK'S OFFICE	
5.	02/21/18	02/21/18	Wyckoff Municipal Clerk to Closter Borough Clerk	* Certified copy of Resolution adopted re Opposition to Tax Generative Legislation (Senate Bill S-5) Copy to Chief Kaine, Pension Certifying Agent	Borough Attorney Borough Administrator Latner/Public Safety
6.	02/21/18	02/21/18	Bergen County Municipal Joint Insurance Fund to Member Municipalities of Bergen County Municipal Joint Insurance Fund, to Municipal Clerk c: Fund Commissioners Risk Management Consultants Fund Professionals	*2018 UPDATED Meeting Dates Notice – see also 3. M.L. 2/8/18 (Copy to Joint Insurance Fund Commissioner, Risk Management Consultant) Posted on Municipal Clerk's Bulletin Board 2/22/18	Borough Administrator
7.	02/22/18	02/22/18	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*2018 Board of Chosen Freeholders on the Road Meeting Schedule and Press Release: The Bergen County Board of Chosen Freeholders will hold their public meetings on-the-road at the following venues, on the following dates: <u>Wednesday, March 7th, 2018 @ 7:30pm</u> Bergenfield Borough Hall, Council Chambers, 2nd Floor 198 North Washington Avenue, Bergenfield, NJ 07621 <u>Wednesday, May 2nd, 2018 @ 7:30pm</u> Lyndhurst Township Hall, Council Chambers 367 Valley Brook Avenue, Lyndhurst, NJ 07071 <u>Wednesday, June 27th, 2018 @ 7:30pm</u> Fort Lee Public Library 320 Main Street, Fort Lee, NJ 07024 <u>Wednesday, September 5th, 2018 @ 7:30pm</u> Park Ridge Borough Hall, Council Chambers 53 Park Avenue, Park Ridge, NJ 07652 All work sessions for the above dates will be held as usual at 4:30 in the Calabrese Caucus Room, Administration Building, 5th Floor, One Bergen County Plaza, Hackensack, NJ 07601 (Posted on Municipal Clerk's Bulletin Board 2/22/18)	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held February 14, 2018

Unapproved Notes of Work Session held February 14, 2018