# MAYOR AND COUNCIL BOROUGH OF CLOSTER

#### REGULAR MEETING AGENDA - MARCH 22, 2017 - 7:30 P.M

#### 1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2017, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

#### 2. ROLL CALL

3. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<b>OFFICE</b>	<u>INCUMBENT</u>	<b>APPOINTEE</b>	<b>TERM</b>	<b>EXPIRES</b>			
<b>Environmental Commission</b>							
Member/Shade Tree	Brian Stabile		3 Years Unexp.	21 D 17			
Liaison	(Elected to Council)		(Stabile) 1 Year	31-Dec-17			
Associate Member	Arthur Goldberg (Dep. 3/6/17)		Unexp. (Goldberg)	31-Dec-17			
Planning Board							
Class II/Rep. Gov't of Closter	Gary Montroy (Resigned)		1 Year Unexp. (Montroy)	31-Dec-17			
of closes	Ansar Batool		2 Years Unexp.	31 200 17			
Alternate No. 2	(Moved to Class IV RM 3/8/17)		(Batool)	31-Dec-17			
<b>Shade Tree Commission</b>							
Member/Environmental Commission Liaison	Brian Stabile (Elected to Council)		5 Years	31-Dec-21			

# 4. <u>PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS</u> SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 2/22/17, and was published in The Record issue of 2/28/17, as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

<u>ORDINANCE NO. 2017:1222</u>, "CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A-4-45.14)"

5. INTRODUCTION OF THE 2017 MUNICIPAL BUDGET AND RELATED RESOLUTIONS

PUBLIC HEARING – 4/26/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE

HEARD (Received from Auditor 3/16/17)

#### 6a. VOTE ON CONSENT AGENDA ITEMS

### **RESOLUTIONS**

- 7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$4,733.25 TO CORELOGIC FOR 1st QUARTER 2017 DUE TO OVERPAYMENT FOR BLOCK 1719, LOT 15, 15 FOURTH STREET (Received from Tax Collector's Office 3/3/17)
- 8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$387.44 TO APPLICANT: LANAGAN ENGINEERING & ENVIRONMENTAL, 989 LENOX DRIVE SUITE 124, LAWRENCEVILLE, NJ 08648 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 3/10/17)
- 9. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO LEONARD SINOWITZ DUE TO RETIREMENT FROM POSITION OF ZONING OFFICER, EFFECTIVE 3/31/17 (Received from Assistant Chief Financial Officer 3/10/17)

CLOSTER MAYOR AND COUNCIL REGULAR MEETING AGENDA – MARCH 22, 2017 – 7:30 P.M.

6a. <u>VOTE ON CONSENT AGENDA ITEMS</u> (Continued)

**RESOLUTIONS** (Continued)

- 10. MEMORIALIZING RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE NJ DEP AND THE BOROUGH FOR THE LUSTRON HOUSE (Received from Borough Attorney 3/10/17)
- 11. RESOLUTION IN SUPPORT OF PURSUING ACTION TO PROMOTE THE SUSTAINABILITY OF THE BOROUGH'S NATURE CENTER AND AUTHORIZING PAYMENT IN THE AMOUNT OF \$1,700.00 TO THE NEW JERSEY AUDUBON SOCIETY (Received from Borough Attorney 3/10/17)
- 12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$331.82 TO APPLICANT: CORBEL COMMUNICATIONS, 875 EAST 145<sup>TH</sup> STREET, BRONX, NY 10455 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 3/13/17)
- 13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$497.74 TO APPLICANT: DIAMOND ENGINEER & DEVELOPER, P.O. BOX 748, ALPINE, NJ 07620 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 3/15/17)
- 14. \*RESOLUTION AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION IN THE AMOUNT OF \$259,000.00 (Received from Deputy Treasurer 3/16/17) \*REQUIRING 2/3 MAJORITY TO BE VOTED UPON SEPARATELY!!
- 15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN ESCROW FEES DUE TO SUCCESSFUL COMPLETION OF IMPROVEMENTS AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT, FOR THE FIVE (5) LISTED PROPERTIES (Received from Deputy Treasurer 3/16/17)
- 16. RESOLUTION AUTHORIZING THE PREPARATION OF A REQUEST FOR PROPOSALS FOR AN ELECTRICIAN TO PROVIDE AS-NEEDED SERVICES FOR THE BOROUGH OF CLOSTER (Received from Borough Attorney 3/16/17)
- 17. RESOLUTION AUTHORIZING THE PREPARATION OF A REQUEST FOR PROPOSALS FOR A SERVICE CONTRACT FOR CONCRETE WORK IN THE RECYCLING CENTER OF THE DPW YARD (Received from Borough Attorney 3/16/17)
- 18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$221.79 TO APPLICANT: DI CLEMENTE CONTRACTORS, 1515 10<sup>TH</sup> STREET, FORT LEE, NJ 07024 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 3/17/17)
- 19. RESOLUTION AUTHORIZING THE PREPARATION OF A REQUEST FOR PROPOSALS FOR A CLEANING SERVICE CONTRACT FOR CLOSTER BOROUGH HALL AND PARK BATHROOMS AT SCHAUBLE FIELD, RUCKMAN FIELD, MOLLICONE FIELD AND MEMORIAL FIELD (Received from Borough Attorney 3/17/17)

## <u>MOTIONS</u>

OFFICE

20. MOTION APPROVING THE FOLLOWING SALARIED APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

INCUMPENT

OFFICE	INCUMBENT	APPOINTEL	<u>I EKWI</u>	<u>EAPIRES</u>
Planner to Implement				
Portions of the 2008	Caroline Reiter P.P., AICP			
Master Plan	Christopher P. Statile, PA		1 Year	31-Dec-17

ADDOINTEE

TEDM

EVDIDES

21. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	]	<u>INCUMBENT</u>	<u>APPOINTEI</u>	E TERM	<b>EXPIRES</b>
<b>Board of Health</b>					
				2 Years	
				Unexp.	
Alternate I	No. 2	Vacant		(Vacant)	31-Dec-17

CLOSTER MAYOR AND COUNCIL REGULAR MEETING AGENDA – MARCH 22, 2017 – 7:30 P.M.

VOTE ON CONSENT AGENDA ITEMS (Continued) 6a.

 $\underline{RESOLUTIONS} \ (Continued)$ 

MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENT(S): 22.

	<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	TERM 1 Year	<b>EXPIRES</b>
	Historian	Arthur Goldberg (Dep. 3/6/17)		Unexp. (Goldberg)	31-Dec-17
	Zoning Board of Adjustmen	nt			
	Alternate No. 3	Mindy Rothbaum (Did not accept appointment)		2 Years	31-Dec-18
23.	MOTION APPROVING THE	FOLLOWING MINUTES (Di	stributed 3/16/17) NO ABS	STENTIONS	
		ETING HELD MARCH 8, 201 N HELD MARCH 8, 2017	7		
24.	<u>REPORTS</u>				
	a. FIRE CHIEF – FEBR	UARY 2017 (Received 3/8/17)			

- 24
- VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA 6b.
- 25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a) (Subject to 5-minute limit per By-Laws General Rule No.11)
- ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY 26.
- 27. **ADJOURNMENT**

# MAYOR AND COUNCIL BOROUGH OF CLOSTER

#### WORK SESSION AGENDA – MARCH 22, 2017 - 7:30 P.M.

#### 1. PLEDGE OF ALLEGIANCE

#### 2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2017, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

#### 3. ROLL CALL

- 4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF MARCH 9, 2017
  - b. MAIL LIST OF MARCH 16, 2017
- 5. <u>REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING</u> (Refer to Regular Meeting Agenda of March 22, 2017)
- 6. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY YAMMARINO (BARAD/DI DIO)
    - 1) REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY LATNER (DI DIO/CHUNG)
    - 1) REPORT
  - C. <u>PUBLIC WORKS CHUNG (LATNER/AMITAI)</u>
    - 1) REPORT
  - D. ORDINANCES BARAD (YAMMARINO/AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
    - 2) REPORT
  - E. HUMAN RESOURCES DI DIO (CHUNG/LATNER)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT
  - F. LAND USE AND CONSTRUCTION AMITAI (BARAD/YAMMARINO)
    - 1) REPORT
- 7. <u>OLD BUSINESS</u>
- 8. NEW BUSINESS
- 9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A
  5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR
  PUBLIC HEARING AT THE REGULAR MEETING
- 10. <u>DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE</u>
- 11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 12. ADJOURNMENT

## MAIL LIST MARCH 9, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/03/17	03/03/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<ul> <li>*a. Weekly Round Up: Weekly Update re: <ol> <li>State Policy Issues</li> <li>Governor Delivers Budget Address</li> <li>Legislation to Transfer Management of PFRS to Board of Trustees to PFRS (S-3040) Copy to Chief Kaine, Pension Certifying Agent</li> <li>New Bail Reform Related Mandate on Municipal Public Defenders (See 2/22/17 letter) Copy to Court Administrator, Judge Geiger</li> <li>Recap of Legislative Activity for the Week of February 27</li> </ol> </li> </ul>	Borough Administrator Latner/Public Safety Borough Attorney
				<ul> <li>S-2212 – prohibits third parties from filing tax appeals (Copy to Tax Assessor)</li> <li>S-2788 – modifies requirements for preliminary site plans</li> <li>II. Federal Policy Issues</li> <li>a. League President Urges New Jerseyans in Congress to Invest in Local Infrastructure</li> </ul>	Borough Attorney Borough Attorney Amitai/Planning Borough Attorney
	03/09/17	03/09/17		<ul> <li>b. FCC Seeks Comment on Wireless Facility Siting in the Right of Way</li> <li>III. 2017 League Salary Survey</li> <li>IV. Also of Interest</li> <li>b. Daily Update re: S-3040 (Transfer Management of PFRS to Board of Trustees to PFRS) Copy to Chief Kaine, Pension Certifying Agent</li> </ul>	Barad/Cable TV  Borough Administrator Latner/Public Safety
2.	03/06/17 Rec'd open	03/02/17	Jacobs and Bell, Attorney for Applicant, Mauro Squicciarini, to Boro Hall	*Notice of Zoning Board of Adjustment Hearing #1 to be held 3/15/17 re Application for property located at Hartford Boulevard (Street), Block 1810, Lot 6 & 7 for permit for construction of single family house with driveway access along Hartford Boulevard to Piermont Road	Chung/Zoning
3.	03/06/17 Rec'd open	03/01/17	Robert L. Podvey, Esq., Connell Foley LLP, to Borough Clerk	*Borough of Harrington Park Planning Board Public Hearing Notice re application of Allegro Development Company to subdivide 9.216 acres from Block 1601, Lot 1, creating new lot 1.01 and Preliminary Site Plan Approval to construct 177 units of Independent Age Restricted housing and Assisted Living dwelling units on proposed Lot 1.01 to be held 3/14/17 @ 8 p.m. at the Harrington Park Municipal Building, 85 Harriot Avenue (Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment)	Amitai/Planning Chung/Zoning

4.	03/06/17 03/07/17 03/09/17	03/06/17 03/07/17 03/09/17	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP, to Municipal Clerk	* NJDEP Press Releases re a. NJDEP Podcast: AmeriCorps Watershed Ambassadors Program (Copy to Environmental Commission) b. Wharton Pond Barrier Project c. DEP Preparing Plans to Dredge Boat Channel for Little Egg Inlet	Barad/Environmental
5.	03/06/17	03/06/17	egg@dca.state.nj.us to Municipal Clerk	*LFN 2017-6 Municipal Budget Appropriations for Volunteer Fire Companies & Fire Districts (Copy to Chief Lupardi)	Administrator/ Municipal Budget Di Dio/Fire
6.	03/07/17	No Date	Martin C. Rothfelder, Associate General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company to Modify Its Manufactured Gas Plant (MGP) Remediation Component Within Its Electric Societal Benefits Charge (SBC) and Its Gas SBC; During the Remediation Adjustment Charge (RAC) 24 Period, August 1, 2015 to July 31, 2016	
7.	03/08/17	No Date	James J. Tedesco, III, Bergen County Executive and Board of Chosen Freeholders, to Mayor Gliddin	*Information package re First Annual Bergen County Care Fair to be held Sunday, 4/23/17, from 12 p.m. to 5 p.m. @ Hilton Hotel, 650 Terrace Avenue, Hasbrouck Heights; www.bergencarefair.org (Copy to Food and Assistance Board, Bill Brewster, Board of Health) Posted on Municipal Clerk's Bulletin Board 3/9/17	Mayor/Seniors
8.	03/09/17	No Date	Matthew Weissman, Esq., General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	* Notice of Filing to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of Its Energy Efficiency 2017 Program and Recovery of Associated Costs ("EE 2017 Program")	
9.	03/09/17	03/09/17	Lisa Roach (IRoach@njtransit.com) to lcastano@closternj.us, jglidden@closternj.us	*Metro-North Fare Change Effectove March 19, 2017 Also Affect Certain NJ Transit Fares (some stations on the Main, Bergen County and Pascack Valley lines) Visit www.njtransit.com to view fare changes	
10.	03/07/17	03/07/17	Hackensack RiverKeeper	*Flyer and registration forms for 4th Annual EarthFest Overpeck Flyer (5/20/17) Posted on Municipal Clerk's Bulletin Board 3/9/17 (Copy to Environmental Commission)	Barad/Environmental

### ON FILE IN BOROUGH CLERK'S OFFICE:

The Bergen Community College Newsletter, Inside Bergen, Spring 2017, Volume 4, Issue 2

## ALSO DISTRIBUTED:

Hackensack TIDELINES, Spring 2017, Volume XX, Issue 1 (Received 3/7/17)

## MAIL LIST MARCH 16, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/09/17	03/09/17	Gerrie D. Oliver, Secretary, Collie Club of Northern New Jersey; VP, Collie Health Foundation; VP, Ramapo Kennel Club; Delegate, New Jersey Federation of Dog Clubs, to Councilman David Barad cc: Mayor and Council	*Re: Pet Shop Ordinance	
2.	03/13/17	03/13/17	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP, to Municipal Clerk	*NJDEP Press Releases re a. 2017 NJ Earth Week (Copy to Environmental Commission) b. NJDEP: Preparation for Snowstorm (Copy to OEM Coordinator, DPW Superintendent) c. Public Hearing on Hudson River Flood Resiliency Project (3/16/17) Copy to Environmental Commission d. Flood Resiliency for MCUA in Sayreville	Barad/Environmental  Barad/Environmental
3.	03/13/17	03/06/17	Yacoub Yacoub, Bureau Chief, Unregulated Heating Oil Tank Program, NJ Department of Environmental Protection, to Keith MacBain c: Closter Municipal Clerk	*Unrestricted Use – No Further Action Letter and Covenant Not to Sue re Area of Concern: One 1,000-gallon and One 550-gallon #2 Heating Oil Underground Storage Tank System, Block 2011, Lot 4, 70 Anderson Avenue, Closter Borough, Bergen County, Program Interest #: 749089, Activity Number; CSP170001; Communications Center Number: 16-11-29-1142-19 (Copy to Board of Health, Acting Construction Official, Environmental Commission)	Chung/Health Barad/Environmental
4.	03/10/17 03/13/17	03/10/17 03/13/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round Up: Weekly Update re:  I. State Policy Issues  a. Bill S-3040, Transfers PFRS (Copy to Chief Kaine, Pension Certifying Agent)  b. Senate Voting Session for Monday, March 13  S-2788 – modifies requirements for preliminary site plans (Copy to LUC/Planning Board)  S-2212 – prohibits third parties from filing tax appeals (Copy to Assessor)  II. 2017 League Salary Survey III. Also of Interest  b. Daily Update re: Storm Preparations	Borough Administrator Latner/Public Safety Borough Attorney Amitai/Planning Borough Attorney

5.	03/16/17	03/16/17	egg@dca.state.j.us to lcastano@closternj.us	*March Winter Weather Event – State of Emergency and Local Finance Notice LFN 2016-2, Storm Response – Financing, Procurement & Property Tax Matters (Copy to OEM Coordinator, Chief Financial Officer, Assistant CFO)	Borough Administrator
6.	03/16/17	03/13/17	Gary J. Vinci, RMA, Lerch, Vinci and Higgins, LLP, to Municipal Clerk	*Hard copies of the 2017 Municipal Budget – Two (2) to be sent to the Division of Local Government Services, One (1) for the Chief Financial Officer, One (1) for the Borough Administrator and One (1) for the Borough Clerk's files	2017 Municipal Budget

### ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held March 8, 2017 Unapproved Notes of Work Session held March 8, 2017