

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, OCTOBER 17, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and the Star Ledger on September 6, 2016 as a meeting date change from the regularly published Annual Notice of Meetings due to a religious holiday; was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PROCLAMATION DECLARING SUNDAY, OCTOBER 23, 2016, AS “MARY AND GAY MAYER DAY” IN THE BOROUGH OF CLOSTER (Received from Mayor’s office 10/7/16)

4. MAYORAL PRESENTATION(S)

5. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

6a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

7. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION MONDAY, 11/21/16, @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD; Received from Borough Attorney 9/26/16:

- a. ORDINANCE NO. 2016:1215: “AN ORDINANCE TO AMEND CODE CHAPTER 173, ARTICLE XVII. SIGNS”
- b. ORDINANCE NO. 2016:1216: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE LAND USE – RESIDENTIAL DEVELOPMENT FEES”
- c. ORDINANCE NO. 2016:1217: “AN ORDINANCE REPEALING ORDINANCE 2016:1202 AND AMENDING AND SUPPLEMENTING CHAPTER 183 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY, SECTION 183-45”

RESOLUTIONS

- 8. BILL RESOLUTION – OCTOBER 15, 2016 (Received from Deputy Treasurer 10/13/16)
- 9. RESOLUTION APPROVING RENEWAL OF *INACTIVE/POCKET* LICENSE SUBJECT TO 12.39 SPECIAL RULING FROM THE DIRECTOR OF THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL FOR THE 2016-2017 LICENSE TERM FOR TOPSIDE, INC., PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-012-006 (Special Ruling issued 9/30/16 for two terms)
- 10. RESOLUTION AUTHORIZING THE HIRING OF ARTHUR BRAUN DOLSON AS BOROUGH ADMINISTRATOR (Received from Borough Attorney 10/5/16)
- 11. RESOLUTION AUTHORIZING THE CLERK, CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER TO SIGN THE CY2016 BEST PRACTICES INVENTORY (Deadline for Response: 10/21/16) Received from Borough Attorney 10/11/16

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE SIDEWALK BOND ESCROW MONIES IN THE AMOUNT OF \$2,000.00 POSTED 8/29/16 TO APPLICANT CSN MANAGEMENT CORP. FOR SUCCESSFUL COMPLETION OF REQUIREMENTS OF THE AGREEMENT FOR BLOCK 2306, LOT 5, 390 HOMANS AVENUE, PER LETTER FROM CONSTRUCTION OFFICIAL DATED 9/6/16 (Received from Deputy Treasurer 9/28/16)
13. RESOLUTION AMENDING RESOLUTION ADOPTED 9/21/15 AND 12/21/15 AUTHORIZING REPAIR of EXISTING TRAILS (NJDEP 2013 Recreational Trails Program Grant: ID 13-0207-1 Expanded Scope of Work) Received from Administrator’s office 10/6/16
14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN PLANNING BOARD LEGAL ESCROW FEES IN THE AMOUNT OF \$150.00 TO B&H DESIGN AND CONSTRUCTION CO. DUE TO SUCCESSFUL COMPLETION OF IMPROVEMENTS FOR BLOCK 2305, LOT 17, 511 HOMANS AVENUE (Received from Deputy Treasurer 10/7/16)
15. RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY LABORERS – DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS: ROBERT DIPPOLITO – DRIVER, \$18.00 PER HOUR; ALEXANDER KOUMBIS – LABORER, \$15.00 PER HOUR; CHRISTOPHER RILLEAU – LABORER, \$15.00 PER HOUR; BRIAN KELLY – LABORER, \$15.00 PER HOUR, EFFECTIVE NOVEMBER 1, 2016 UNTIL NO LATER THAN DECEMBER 31, 2016; NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Administrator 10/11/16)
16. RESOLUTION APPROVING ADOPTION OF BEST PRACTICE INVOLVING REPORT OF TAX APPEALS (Received from Administrator 10/11/16)
17. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A REFUND IN THE AMOUNT OF \$2,102.00 FOR THE YEAR 2013 AND \$2,129.00 FOR THE YEAR 2014 TO DANIEL C. NOWELL, ESQ. FBO K & H GROUP, LLC FOR BLOCK 1601, LOT 2, DUE TO TAX COURT JUDGMENT RESULTING IN OVERPAYMENT (Received from Tax Collector 10/11/16)
18. RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN FOR THE REPAVING OF COUNTY ROADS (Received from Administrator 10/12/16)
19. RESOLUTION AUTHORIZING MAYOR AND COUNCIL TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN UTILIZING \$3,211.00 IN 2016 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR CLOSTER SENIOR ACTIVITIES, CLOSTER SENIOR CENTER, CLOSTER, NJ (The Mayor to be a signatory on the Grant Agreement and Maria Passafaro, Temporary CFO, to sign all County vouchers) Received from Administrator’s Office 10/13/16
20. RESOLUTION AUTHORIZING MAYOR AND COUNCIL TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN UTILIZING \$2,500.00 IN 2016 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR SENIOR VAN DRIVER, CLOSTER, NEW JERSEY (The Mayor to be a signatory on the Grant Agreement and Maria Passafaro, Temporary CFO, to sign all County vouchers) Received from Administrator’s Office 10/13/16
21. RESOLUTION AUTHORIZING DISCUSSIONS TO EXTEND BID AWARD TIME FOR AN ADDITIONAL 30 DAYS FOR THE VERVALEN STREET IMPROVEMENTS (SECTION 2) CONTRACT (Received from Borough Attorney 10/13/16)

MOTIONS

22. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 10/13/16) NO ABSTENTIONS:
 - a. REGULAR MEETING HELD SEPTEMBER 28, 2016
 - b. WORK SESSION HELD SEPTEMBER 28, 2016
23. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, OCTOBER 17, 2016 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

24. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16

25. MOTION GRANTING APPROVAL FOR THE PLACEMENT OF THE NATIVITY CRECHE IN FRONT OF BOROUGH HALL DURING THE WEEK OF 12/11/16 TO BE REMOVED THE WEEK OF 1/2/17 (12. M.L. 10/6/16/Approval received from Risk Management Consultant 10/4/16)

26. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY: MATTHEW R. DALY (Received 10/5/16)

27. REPORTS

- a. CONSTRUCTION OFFICIAL – SEPTEMBER 2016 (Received 10/5/16)
- b. FIRE CHIEF – SEPTEMBER 2016 (Received 10/6/16)
- c. CHIEF OF POLICE – SEPTEMBER 2016 (Received 10/12/16)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

28. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

29. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

30. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, OCTOBER 17, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and the Star Ledger on September 6, 2016 as a meeting date change from the regularly published Annual Notice of Meetings due to a religious holiday; was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 29, 2016
 - b. MAIL LIST OF OCTOBER 6, 2016
 - c. MAIL LIST OF OCTOBER 13, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of October 17, 2016)
6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY
 - 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
 - 2) REPORT
- B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14)
 - 2) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD AVENUE (Approved RM 9/9/15)
 - 3) REPORT RE 2016 LOCAL AID PROJECT VERVALEN STREET IMPROVEMENTS (SECTION 2) NJ DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT #MA-2016-VERVALEN STREET-00196 (Authorized RM 10/14/15) (8. M.L. 3/31/16 - Notice of \$155,500 Award rec'd from DOT)
 - 4) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
 - 5) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16)
 - 6) REPORT RE TRAFFIC STUDY FOR POSSIBLE SIGNALIZATION AT PIERMONT ROAD AND VERVALEN STREET INTERSECTION (Discussed at WS 7/13/16)
 - 7) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, OCTOBER 17, 2016 - 7:30 P.M.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: None at this time
- 2) REPORT RE PREPARATION OF RESOLUTION AWARDING CONTRACT TO FSG FOR RETROFITTING OF UPGRADES TO SENIOR CENTER, FIRE DEPARTMENT AND DPW BUILDINGS FOR ENERGY SAVINGS (WS 7/13/16)
- 3) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15)
- 4) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)
 - b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001)
- 5) STATUS REPORT RE IMPLEMENTATION OF CORRECTIVE ACTION PLAN FOR 2015 AUDIT (RM 8/10/16)
- 6) REPORT RE STATUS OF RUCKMAN PARK WALKING PATH LIGHTING PROJECT (BERGEN COUNTY OPEN SPACE TRUST FUND GRANT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15/Notification of Award - 1. M.L. 6/16/16)
- 7) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2016 APPOINTMENTS
 - a. REPORT RE PREPARATIONS FOR 2017 APPOINTMENTS
- 2) STATUS REPORT RE 2016 OATHS OF OFFICE
- 3) STATUS REPORT RE 2016 LICENSES
 - a. REPORT RE PREPARATIONS FOR 2017 LICENSES
- 4) STATUS REPORT RE 2016 MEETING DATES
 - a. REPORT RE PREPARATIONS FOR 2017 MEETING DATES
- 5) REPORT RE ELECTIONS – GENERAL ELECTION TO BE HELD NOVEMBER 8, 2016 FROM 6 A.M. TO 8 P.M.
- 6) STATUS REPORT RE PREPARATIONS FOR 101ST ANNUAL LEAGUE OF MUNICIPALITIES CONFERENCE TO BE HELD FROM 11/15/16 TO 11/17/16
- 7) REPORT RE CODIFICATION OF 2016 ORDINANCES
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized RM 4/22/15)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, OCTOBER 17, 2016 - 7:30 P.M.

- 7. REPORTS (Continued)
 - D. MAYOR
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - b. AWARDED
 - 1. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/Amended and increased RM 1/27/16) Notification of Award 10. M.L. 5/19/16
 - c. TO BE FILED
 - 1. To be announced by Mayor
 - 2) REPORT
- 8. OLD BUSINESS
 - a. CONTINUED DISCUSSION RE PAINTING OF BLUE LINE DOWN MAIN STREET (WS 9/28/16)
- 9. NEW BUSINESS
- 10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
- 11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
- 12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 13. ADJOURNMENT

MAIL LIST
SEPTEMBER 29, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT ~ COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/22/16 09/23/16	09/22/16 09/23/16	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	<p>*a. Certified copies of the following Ordinances Introduced 9/21/16 (Public Hearing & Adoption 10/5/16)</p> <p>1) 16-20: A Bond Ordinance Providing for Various Capital Improvements for the County of Bergen Planning and Engineering</p> <p>2) 16-21: A Bond Ordinance Providing for Various Capital Improvements for the County of Bergen, Bergen Regional Medical Center</p> <p>3) 16-22: A Bond Ordinance Providing for Various Capital Improvements for Various County of Bergen Departments including the Board of Elections, County Clerk, Superintendent of Schools and Superintendent of Elections</p> <p>b. Certified copy of Resolution #1021-16 adopted 9/21/16 recognizing September 2016 as “National Alcohol and Drug Recovery Month” in Bergen County (Copy to Board of Health)</p>	Chung/Health
2.	09/22/16	09/22/16	Wayne C. Howitz, Assistant Director, Remediation Oversight Element, NJDEP, to Roy Maurer, 120 RR LLC c: City Clerk Closter Health Department	*Ground Water Remedial Action Permit; Site: Russell and Jeanne Gurnee Aka Roy’s Autobody; A/K/A: Roy’s Auto Body; 120 Railroad Ave (Block 1202, Lot 5.01); SRP Program Interest #: 232411; Ground Water Remedial Action Permit #: RAP160001; Effective Date: 9/29/16 (Copy to Board of Health, Construction Official, Environmental Commission)	Chung/Health Stabile/Environmental
3.	09/22/16 09/27/16 09/29/16	09/22/16 09/27/16 09/29/16	Kerry Pflugh, Director, Local Government Assistance, NJ Department of Environmental Protection	<p>*a. NJDEP Press Release re Revitalization of Artificial Reef Program</p> <p>b. NJDEP Press Release re DEP Received \$850,000 Endangered Species Act Grant</p> <p>c. Letter from DEP Assistant Commissioner for Water Resource Management (Copy to William Dahle, III, Board of Health)</p> <p>d. NJDEP Press Release re Fall Forestry Festival (Copy to Shade Tree Commission)</p>	Chung/DPW Chung/Health Barad/Shade Tree

4.	09/23/16	09/23/16	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Applicants c: Zoning Officer Borough Clerk	*Certified copies of the following Resolutions APPROVING, in whole or in part, the following applications memorialized at the meeting held 9/21/16: a. Strouth/Mahmarian-Strouth, 27 Brook Street (Block 1002/Lot 10) b. Vinson, 20 Ryerson Place (Block 1006/Lot 3) c. Khorozian, 40 Chestnut Avenue (Block 1708/Lot 8)	Chung/Zoning
5.	09/23/16	09/23/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up Re: Weekly Policy Update: I. CY 2016/SFY 2017 “Best Practices” Checklist Issued (Copy to Temporary CFO) II. State Health Benefits Plan Rate Renewal Recommendations Announced III. A-4114 Will Protect Municipalities from Increased Transportation Project Costs IV. Bill Limiting 3rd Party Property Tax Appeals Advanced (Copy to Tax Assessor) V. Compromise UEZ Extension Bill Introduced VI. Bill Would Give Freeholders the Power to Force Court Consolidation VII. Statute of Limitation Liberalization Could Hurt Taxpayers VIII. Advocacy Tools for Local Officials IX. Apply for the 2016 Governor’s Environmental Excellence Awards X. Pre-Registration for 101st NJLM Conference Opened August 1 XI. New for 2016 – The League is going mobile XII. NJLM 2016 Conference CEU List Updated XIII. Innovation in Government Award Nominations Sought Has been Extended to October 7th XIV. Mayors Hall of Fame Reminder XV. NJ Spotlight on Cities XVI. Please Help NJ Homeland Security and Local Law Enforcement in Planning and Preparation for Events (Copy to Chief Kaine, OEM Coordinator) b. Daily Update re: I. Public Hearing on Proposed Beach Access Rules Will be Held on September 28 th II. Innovation in Government Award Nominations Sought Has been Extended to October 7th	Administrator Finance Committee Borough Engineer Finance Committee Borough Attorney Borough Attorney Stabile/Environmental Latner/Public Safety
6.	09/26/16	09/26/16	Marc Schrieks, Deputy Chief of Staff, County Executive, to Bergen County municipalities	*Event reminder: Flyer for Bergen County Job Fair, 10/7/16 9 a.m. to 2 p.m. (Posted on Municipal Clerk’s Bulletin Board 9/29/16)	

7.	09/26/16	09/20/16	Ann E. Fay, RMC, CMC, Clerk-Administrator, to neighboring municipalities	*Certified copy of Ordinance No, 16-09, An Ordinance to amend Chapter XXVI of the Code of the Borough of Haworth Entitled, "Land Use Regulations" pertaining to Residential and Non-Residential Development Fees (Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment, Tax Assessor, Construction Official)	Ordinance Committee Amitai/Planning & Construction Chung/Zoning
8.	09/28/16	09/26/16	Michael J. Hubschman, PE, PP, Hubschman Engineering, PA, Applicant's Agent, to Borough Clerk	*a. Notice of filing of Application for Flood Hazard Area Verification for Block 1608, Lot 1, Borough of Closter – letter only! (COMPLETE COPY ON FILE IN BOROUGH CLERK'S OFFICE FOR PUBLIC REVIEW) Copy to Environmental Commission, Planning Board, Construction Official b. Notice to All Property Owners Within 200 Feet of 597 Piermont Road re: Notice of filing of Application for Flood Hazard Area Verification for Block 1608, Lot 1, Borough of Closter; requesting comments within 15 calendar days of receipt of this letter regarding concerns or telephone @609-292-0060 (Copy to Environmental Commission, Planning Board, Construction Official)	Borough Engineer Stabile/Environmental Amitai/Planning Borough Engineer Stabile/Environmental Amitai/Planning
9.	09/28/16	09/28/16	Michele Hart-Loughlin, Division Director, Bergen County Department of Health Services, Division of Mental Health, to Bergen County Clerks	*Suicide Prevention	
10.	09/28/16	09/27/16	Shanthi Brigati, Contract Administrator, Bergen County Community Development, to Mayor	*a. Copy of 2016 Community Development Block Grant (CDBG Grant) for "Senior Van Driver" in the amount of \$2,500.00; Contract Number: PS-CLOSTERVANDR16; Term of Contract: 7/1/16 – 6/30/17 (letter only!) (Copy to Bill Brewster – letter only!) Complete Original to Leslie Weatherly b. Copy of 2016 Community Development Block Grant (CDBG Grant) for "Senior Citizen Activities" in the amount of \$3,211.00; Contract Number: PS-CLOSTERSR16; Term of Contract: 7/1/16 – 6/30/17 (letter only!) (Copy to Bill Brewster – letter only!) Complete Original to Leslie Weatherly	Borough Administrator Mayor/Grants Borough Administrator Mayor/Grants
11.	09/29/16	No Date	Martin C. Rothfelder, Associate General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of a Gas System Modernization Program and Associated Cost Recovery Mechanism, BPU Docket No. GO16070711	
12.	09/29/16	09/19/16	Claire Foy, Borough Clerk, Borough of Carlstadt, to Municipal Clerks	*Certified copy of Resolution adopted 9/19/16 petitioning the Port Authority of New York-New Jersey to install an anti-suicide fence along the pedestrian walkway on the George Washington Bridge (9. RM 9/28/16)	

MAIL LIST
OCTOBER 6, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT ~ COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/29/16	09/29/16	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	* Certified copy of Resolution #1092-16 adopted 9/28/16 recognizing September 2016 as "National Literacy Month" (Copy to Ruth Rando)	Latner/Library
2.	09/29/16 09/30/16 10/02/16 10/05/16	09/29/16 09/30/16 10/02/16 10/05/16	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP, to Municipal Clerk	<p>*a. Press Release re Bid Opening for Construction of Northern Ocean County Beaches and Dunes</p> <p>b. Press Release re Long Pond Ironworks in Passaic County to Host Civil War Living History Weekend – October 1-2</p> <p>c. DEP to Fund Reduction of Submerged Tree Stumps in Greenwood Lake</p> <p>d. Bergen County Officials meeting (Copy to Environmental Commission)</p> <p>e. Christie Administration Announces Groundbreaking for Nearly \$8 Million Expansion of Newark's Riverfront Park (Copy to Environmental Commission)</p> <p>f. Public Notice – Drought Warning (degraded water supply conditions in the counties comprising the Northeast, Central and Coastal North drinking-water-supply regions) to be held 10/20/16 @10: a.m. in the Millburn Free Public Library Main Auditorium, 200 Glen Avenue, Millburn, Essex County; Note: Written comments may be submitted 10/20/16 to Joseph Mattle, Mail Code 401-04Q, NJDEP\Water Supply and Geoscience, PO Box 420, Trenton, NJ 08625-0420 (Copy to Environmental Commission)</p>	Stabile/Environmental Stabile/Environmental
3.	09/28/16	09/28/16	Christine Demiris, Borough Clerk, Borough of New Milford, to Bergen county Municipal Clerks	*Resolution adopted by Mayor and Council of New Milford on 9/26/16 Encouraging Governor Christopher Christie and the State of New Jersey to Lift the Suspension, and to Replenish the Funding of the Transportation Trust Fund	
4.	09/30/16	09/30/16	Marc Schrieks, Deputy Chief of Staff, County Executive, to Bergen County municipalities	*Flyer announcing 4H Fall Harvest Festival on 10/8/16-10/19/16 (Distributed via e-mail on 9/30/16)	
5.	09/29/16	09/29/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Daily Update Re:</p> <p>I. League Professional Development Program – How to Prepare Your Municipality for When Disaster Strikes (10/17/16)</p> <p>II. Welcome to the 101st Annual League Conference</p> <p>III. Innovation in Government Award Nominations has been extended to October 7th</p>	

	09/30/16	09/30/16		b. Weekly Round-Up Re Weekly Update I. Policy Issues: Legislation and Regulations a. A-4114 Passes Assembly b. Bills Would Preempt Municipal Regulations c. Bill Calls for For-Hire Vehicle License Plates to Aid in Protecting the Public's Safety d. Bill That Applies Local Bid Threshold to Other Procurement Laws Released From Committee e. DEP Issues Update to Stormwater Best Practices (BMP) Manual (Copy to William Dahle, III) f. Reminder CY 2016/SFY 2017 "Best Practices" Checklist Issued g. Bureau of Municipal Information White Paper - Wireless Systems in the Right of Way: What You Need to Know h. Advocacy Tools for Local Officials II. 101st Annual Conference Reminders III. Also of Interest c. Daily Update Re: I. Transportation Trust Fund, Funding Agreement Reached II. Innovation in Government Award Nominations has been extended to October 7th III. October Grant Page Posted d. Daily Update re: I. Transportation Trust Fund Reauthorization Amended: Final Vote On Friday II. League Conference App – Download Day is today! III. Innovation in Government Award Nominations has been extended to October 7th IV. Don't Forget! CEU Tracking System Procedures for 101st Annual NJLM Conference V. Seminar/Webinar Round Up	Borough Engineer Borough Clerk Borough Clerk Borough Attorney Chung/Public Works Barad/Cable TV
	10/03/16	10/03/16		I. Transportation Trust Fund, Funding Agreement Reached II. Innovation in Government Award Nominations has been extended to October 7th III. October Grant Page Posted	Borough Engineer
	10/05/16	10/05/16		I. Transportation Trust Fund Reauthorization Amended: Final Vote On Friday II. League Conference App – Download Day is today! III. Innovation in Government Award Nominations has been extended to October 7th IV. Don't Forget! CEU Tracking System Procedures for 101st Annual NJLM Conference V. Seminar/Webinar Round Up	Mayor/Grants Borough Engineer
6.	09/30/16	09/30/16	Joseph Tempesta, President, NJS League of Municipalities - Mayor, West Caldwell	*Mayor's Newsline - October 2016	
7.	09/30/16	09/30/16	Tom Connolly, County Road Supervisor, to Administrator/Clerk	*Road Resurfacing Agreement and County's Shared Services Road Resurfacing Resolution	Borough Administrator Borough Engineer
8.	10/03/16	09/26/16	Donald F. Moore, P.G., Associate, Stantec Consulting Services Inc. and Craig R. Gendron, P.G., P.E., L.S.R.P., Principal	*Pubic Notification Letter and Fact Sheet (No attachments received!) Former A&P Shopping Plaza; 400 Demarest Avenue, Block 1006, Lots 25 and 26, Closter, New Jersey – SRP PI# G000033803 (Copy to Board of Health, Environmental Commission, Construction Official)	Chung/Health Stabile/Environmental

9.	10/03/16	10/03/16	Michael J. Darcy, CAE, Executive Director, to Municipal Clerk	*Notice of Proposed Membership Dues for 2017; proposing a 2% dues increase to be voted on at the Annual Business Meeting to be held on Thursday, 11/17/16 @ 3:30 p.m. in the Pearl Ballroom (2 nd level) of the Sheraton Convention Center Hotel in Atlantic City	Borough Administrator 2017 Municipal Budget
10.	10/03/16	10/03/16	Jonathan Kinney, Senior Historic Preservation Specialist, CLG Program Coordinator c: Chair, Historic Preservation Commission	*2017 Certified Local Government Grant Applications Available Online (Grants capped at \$24,999.00) Copy to Mayor 10/3/16 (Copy to Historic Preservation Commission)	Stabile/HPC
11.	10/03/16	10/03/16	egg@dca.state.nj.us to Municipal Clerk	*GovConnect Update: October 3, 2016	
12.	10/04/16	10/04/16	Friends of the Creche	*Request for permission to place Nativity Creche on the front lawn of the Borough Hall, approximately the week of 12/11/16; to be removed approximately the week of 1/2/17; and that the insurance be waived (Approval received from Risk Management Consultant 10/04/16)	RM Agenda 10/17/16 (M)
13.	10/05/16	10/05/16	Brenda Cummings-Hagen, 72 Eckerson Avenue	*Objections to possible painting of blue line down the middle of Main Street (Copy to Chief Kaine)	Latner/Public Safety
14.	10/5/16	10/3/16	Mittul Patel, PE, LSRP, Director of Environmental Services, BEM Systems, to Municipal Clerk c: Closter Clerk Closter Health Official	*Public Notification re Planned Remediation Activities at Former Hotel Research Laboratories, Inc., PI # G000007260, 48 and 58 Perry Street, Block 1318, Lots 4 and 5; Excavation of wet soil in groundwater expected to commence October 2016 and end in mid to late November, construction activities Monday – Friday 8 am to 5 pm (Copy to Board of Health, Environmental Commission, Construction Official, Chief Kaine)	Chung/Health Stabile/Environmental

ON FILE IN BOROUGH CLERK'S OFFICE:

2016 State of New Jersey, Department of the Treasury, Division of Taxation, Certification of the Table of Equalized Valuations and 2017 Common Level Ranges (Rec'd 9/30/16 via e-mail – ON FILE IN BOROUGH CLERK'S OFFICE)

MAIL LIST
OCTOBER 13, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT ~ COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/06/16	10/06/16	Steve Isaacson, 97 Columbus Avenue	*Letter to Mayor and Council re CSX crossings	
2.	10/06/16	10/06/16	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	<p>*a. <u>Certified copies of the following Ordinances Adopted 10/5/16 (Introduced 9/21/16 – see also 1a1, 1a2, 1a3 M.L. 9/29/16):</u></p> <p>1) 16-20: A Bond Ordinance Providing for Various Capital Improvements for the County of Bergen Planning and Engineering</p> <p>2) 16-21: A Bond Ordinance Providing for Various Capital Improvements for the County of Bergen, Bergen Regional Medical Center</p> <p>3) 16-22: A Bond Ordinance Providing for Various Capital Improvements for Various County of Bergen Departments including the Board of Elections, County Clerk, Superintendent of Schools and Superintendent of Elections</p> <p>b. <u>Certified copies of the following Ordinances Introduced 10/5/16 (Public Hearing & Adoption 10/19/16)</u></p> <p>1) 16-23: A Bond Ordinance for Various Capital Improvements for Special Services and Technical Schools of Bergen County</p> <p>2) 16-24: A Bond Ordinance for Various Capital Improvements for Public Works of Bergen County</p> <p>3) 16-25: A Bond Ordinance for Various Capital Improvements for Law Enforcement and Prosecutor's Office of Bergen County</p> <p>c. County of Bergen Synopsis of 2015 Audit Report</p>	
3.	10/07/16	10/07/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Round-Up Re: Weekly Update</p> <p>I. Policy Issues: Legislation and Regulations</p> <p>a. TTF Reauthorization Poised for Approval</p> <p>b. A-4189 Compromise UEZ Extension Bill Advances</p> <p>c. Preemption Bills Lurch Closer to Passage (Copy to Risk Management Consultant, Zoning Officer)</p> <p>d. Attorney General Issues Law Enforcement Directive Establishing a Community-Law Enforcement Affirmative Relations Continuing Education Institute (Copy to Chief Kaine)</p> <p>e. Reminder CY 2016/SFY 2017 "Best Practices" Checklist Issued</p>	<p>Borough Engineer</p> <p>Borough Attorney</p> <p>Borough Clerk</p> <p>Latner/Public Safety</p>

				<ul style="list-style-type: none"> f. Bureau of Municipal Information White Paper – Wireless Systems in the Right of Way: What You Need to Know g. Advocacy Tools for Local Officials II. 101 st Annual Conference Reminders III. Also of Interest b. Re: TTF Reauthorization Passed, Heads to Governor	Borough Attorney Barad/Cable TV Borough Engineer
4.	10/07/16 10/13/16	10/07/16 10/13/16	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP, to Municipal Clerk	*NJDEP Press Releases re: <ul style="list-style-type: none"> a. Motorists Cautioned as Deer Breeding Season Begins b. Fall Trout Season to Get Underway With Statewide Stocking Starting Tuesday, October 11 c. Fall Black Bear Hunting Season d. Halloween Parks Roundup e. Batsto Village to Host Country Living Fair – October 16th 	
5.	10/11/16	10/11/16	Lorraine L. McMackin, Borough Clerk, Borough of Norwood, to Bergen County Municipal Clerks	*Resolution adopted by Mayor and Council of Norwood on 10/5/16 Encouraging Governor Christopher Christie and the State of New Jersey to Lift the Suspension, and to Replenish the Funding of the Transportation Trust Fund	
6.	10/07/16	09/28/16	Nancy Lawrence, NJDEP Green Acres Program, Bureau of Legal Services & Stewardship, to Borough of Closter	*Green Acres Program Park Inspection Notification with list of parks and “What to Expect When We’re Inspecting” flyer (Copy to Environmental Commission)	Administrator Stable/Environmental
7.	10/11/16	September 2016	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Legislative Bulletin No. 4 – 2016-2017 Legislative Session (September 2016)	
8.	10/12/16	10/12/16	Ryan Streeter, Intergovernmental Affairs, FEMA Region II	*Press Release re SBA Deadline Nov. 2 to Apply for Working Capital Loans For January Severe Winter Snow Storm in New Jersey	

ON FILE IN BOROUGH CLERK’S OFFICE:

Bergen County Utilities Authority – New Jersey Residential Construction Off-Site Conditions Disclosure Act per N.J.S.A. 46:3C-2
 (Form Listing Sanitary Sewer Pipes – USGS Quad Map Locating Sanitary Sewer Pipes and/or Pump Stations Owned and Operated by Bergen County Utilities Authority (BCUA) Municipality - Received 10/13/16)

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held September 28, 2016
 Unapproved Work Session Notes of September 28, 2016