

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – DECEMBER 28, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. BILL RESOLUTION – DECEMBER 30, 2016 (Received from Deputy Treasurer 12/21/16)

6. RESOLUTION AWARDED/REJECTING SOLE BID RECEIVED AT BID OPENING HELD 12/6/16 AT 11:00 A.M. FOR CARETAKER - LUSTRON HOUSE (Requested by Borough Attorney 12/9/16) (Carried from RM 12/14/16)

7. RESOLUTION WAIVING THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY AT 32 RUTGERS STREET (9. M.L. 12/8/16 - Discussed at WS 12/14/16 - Received from Borough Attorney 12/22/16)

8. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN A MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN ACCORDANCE WITH THE PLAN SUBMITTED BY THE BERGEN COUNTY POLICE CHIEF'S ASSOCIATION (Received from Chief of Police 12/15/16)

9. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2017 (Received from Chief of Police 12/15/16)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$37,872.23 TO CORELOGIC FOR 4th QUARTER 2016 DUE TO DUPLICATE PAYMENTS FOR 20 NAMED TAX ACCOUNTS (Received from Tax Collector 12/19/16)

11. TRANSFER RESOLUTION NO. 3 AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS (Received from Temporary CFO 12/20/16) \*REQUIRES 2/3 MAJORITY VOTE\*

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$96,541.03 AND ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$26,100.00 TO US BANK C/F PRO CAPITAL I FOR THE REDEMPTION OF TAX SALE CERTIFICATE #12-00004 FOR PROPERTY LOCATED AT 50 PRINCETON STREET, BLOCK 2003, LOT 12, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/28/12 FOR 2011 DELINQUENT TAXES (Received from Tax Collector 12/21/16)

13. RESOLUTION DENYING REQUEST TO PLACE TWO "NO LOADING/UNLOADING" CURBSIDE SIGNS ON 15 WILLIAM STREET (2. M.L. 12/1/16 – Discussed WS 12/14/16) (Received from Borough Attorney 12/21/16)

14. RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY LABORERS – DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS: ROBERT DIPPOLITO – DRIVER, \$25.00 PER HOUR; CHRISTOPHER RILLEAU – DRIVER, \$25.00 PER HOUR; FOR DECEMBER 2016 AND FOR CALENDAR YEAR 2017 AT A PER DIEM RATE OF \$25.00 PER HOUR AS NEEDED FOR THE REMOVAL OF SNOW; NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Administrator's office 12/21/16)

15. RESOLUTION AUTHORIZING PERSON-TO-PERSON AND PLACE-TO-PLACE TRANSFER OF PLENARY (*INACTIVE/ POCKET*) RETAIL CONSUMPTION LICENSE NO. 0207-33-009-013 FROM ROSE PERO, TO 90 MILES SOUTH, LLC D/B/A AZUCAR CUBAN CUISINE AND CIGARS FOR PREMISES LOCATED AT 171 SCHRAALENBURGH ROAD

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – DECEMBER 28, 2016 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS (Continued)

16. RESOLUTION PROMOTING VINCENT SARUBBI FROM THE RANK OF PATROLMAN TO SERGEANT (Received from Borough Attorney 12/21/16)
17. RESOLUTION APPROVING THE CLOSED SESSION MINUTES OF CERTAIN 2016 CLOSED SESSION MEETINGS (Received from Borough Attorney 12/22/16)
18. RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF BERYL HORBERT, CMCA, AS ACTING MUNICIPAL COURT ADMINISTRATOR (Received from Borough Attorney 12/21/16)

MOTIONS

19. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 12/22/16) NO ABSTENTIONS:
  - a. REGULAR MEETING HELD DECEMBER 14, 2016
  - b. WORK SESSION HELD DECEMBER 14, 2016

20. REPORTS  
(None received at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)
22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
23. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

**MAIL LIST**  
DECEMBER 15, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/09/16	12/09/16	Paramus Borough Clerk, to Municipal Clerks	*Certified copy of Resolution adopted 12/6/16, "Resolution Condemning All Efforts to Delegitimize the State of Israel and the Global Movement to Boycott, Divest From and Sanction the People of Israel"	
2.	12/09/16	12/09/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Weekly Round-Up: Weekly Update re: I. Policy Issues: Legislation and Regulations a. E-Waste Bill on Governor's Desk (S-981/A-2375) Copy to William Dahle, III, Carole Dacey b. UEZ Compromise Advancing c. Amendment to Electronic Disbursement Rules Goes Into Effect (Copy to Temporary CFO) d. DLGS Issued Local Finance Notice on Recent on Recent Procurement Related Laws (Copy to Temporary CFO) e. Only Three States Will Participate in USDA Pilot – Help Make New Jersey One; SNAP Pilot Fact Sheet and Sample Letter attached (Copy to Food and Assistance Board) f. House Takes Action of Water Infrastructure and Federal Government Funding II. 101 <sup>st</sup> Annual Conference Recap III. Annual League Survey IV. Order the 2016-2017 Primer for Elected Officials V. Governor's Environmental Excellence Awards (Copy to Environmental Commission)	Chung/Public Works  Administrator Finance Committee Administrator Finance Committee  Stabile/ Environmental
3.	12/09/16	12/09/16	Mark Vangieri, CRP, Administration and Solid Waste Program Planning Manager, Bergen County Utilities Authority	*a. 2017 BCUA Household Hazardous Waste Collection Dates (Copy to William Dahle, III) b. 2017 BCUA Computer/Electronics, Tires & Shredding Events (Copy to William Dahle, III)	Chung/DPW  Chung/DPW
4.	12/09/16	12/02/16	Brendis Montijo-Wrigley, Municipal Division Manager, Superior Court of New Jersey, Bergen Vicinage, to All Bergen County Mayors	*Municipal Court Budget – due to significant changes brought on by the Criminal Justice Reform commencing January 1, 2017, there are technological changes/requirements impacting Municipal courts regarding Mobile Devices (Copy to Judge Geiger, Bonnie Switzer)	Administrator/ Budget

5.	12/09/16	12/07/16	Bergen County Municipal Joint Insurance Fund to Member Municipalities of Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Residual Claims Fund, NJ Municipal Environmental Risk Management Fund, Municipal Excess Liability Joint Insurance Fund, to Municipal Clerk c: Fund Commissioners Risk Management Consultants Fund Professionals	*Public Meeting Notice of Annual Reorganization Meetings as follows: <u>Bergen County Municipal Joint Insurance Fund</u> - 1/19/17 @ 6:00 p.m. at Seasons Restaurant, Washington Township - <b>Invitation with RSVP form enclosed separately for Mayor and Council/Administrator/Clerk</b> <u>Municipal Excess Liability Residual Claims Fund (RCF)</u> - 1/4/17 @ 10:30 a.m. at the Forsgate Country Club, Jamesburg; <u>NJ Municipal Environmental Risk Management Fund (EJIF)</u> - following the RCF @10:50 a.m.; <u>Municipal Excess Liability Joint Insurance Fund</u> - following the EJIF @11:15 a.m.; Also requesting a copy of the Agreement between the Authority and their Risk Management Consultant with Model Agreement enclosed (Copy to Richard Keating, Fred Pitofsky) Posted on Municipal Clerk's Bulletin Board 12/15/16!	Borough Attorney Resolution/ Agreement
6.	12/12/16	12/12/16	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	*a. NJDEP Winter Wood Burning Tips (Copy to Chief Pierro, Fire Official) b. Passaic Watershed Grants	
7.	12/14/16	12/12/16	Mathew McCarter, Acting Treasurer, Bergen County Utilities Authority, to County Executive, Board of Chosen Freeholders, County Clerk, Municipal Clerks/Administrators-All Bergen County Municipalities	*Proposed 2017 Budget of the Bergen County Utilities Authority – Water Pollution Control and Solid Waste Management Budgets – introduced 10/27/16 – Public Hearing to be held 12/22/16 (no time specified) at BCUA Administration Building, Public Meeting Room, Foot of Merhof Road, Little Ferry (Copy to William Dahle III)	Chung/DPW
8.	12/14/16	12/14/16	Judith Hines, NJ Department of Environmental Protection	*Public Notice re Proposed FFY17 Priority System, Intended Use Plan (IUP) and Project Priority List Documents for the Clean Water and Drinking Water Financing Programs; with proposed Amendments to FFY16 IUP documents; Hearing on proposed FFY2017 Priority System to be held in office of NJ Environmental Infrastructure Trust, 131 Princeton Pike, Building 4, Suite 216, Lawrenceville, NJ – on 1/11/17 @10 a.m.; period for submitting written comments will close on 1/16/17 (all comments to be received by that date) (Copy to William Dahle, III)	Chung/DPW
9.	12/14/16	12/14/16	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*a. <u>Certified copy of the following Ordinance Adopted 12/14/16 (Introduced 11/9/16) see also 6. M.L. 11/10/16: 16-28:</u> To Establish, Pursuant to N.J.S.A. 30:9-23.15, Et. Seq., “Local Hospital Authority Law”, the Bergen County Hospital Authority to Manage, Operate, and Maintain County Hospitals Through a Contract or Contracts with Managers Entered Into By Competitive Contracting Pursuant to the Local Public	

				<p>Contracts Law, N.J.S.A. 40A-11-1, Et Seq.</p> <p><u>*b. Certified copies of the following Ordinances Adopted 12/14/16 (Introduced 11/30/16) see also 13a &amp; 13b M.L. 12/01/16:</u></p> <p><b>1) 16-29:</b> Bond Ordinance Amending and Supplementing Bond Ordinance No. 15-28 adopted on 10/14/15, as amended, by Bond Ordinance No. 16-08, finally adopted on 7/27/16 to provide for the purchase and installation of security system upgrades at the Bergen Regional Medical Center, to appropriate \$150,000 Therefor and Authorize the Issuance of \$142,500 Bonds or Notes of the County to Finance the Cost Thereof</p> <p><b>2) 16-30:</b> Bond Ordinance Providing for Various Capital Improvements of the Bergen County Community College in and by the County of Bergen, \$5,200,000 Therefor and Authorizing the Issuance of \$5,200,000 Bonds or Notes of the County, and \$5,200,000 Bond or Notes of the County Entitled to the Benefits of Chapter 12 of the Laws of 1971 of the State of New Jersey, to Finance the Cost Thereof</p>	
7.	12/15/16	12/12/16	Jacobs and Bell, Attorney for Applicant, Mauro Squicciarini, to Boro Hall	<p>Notice of Zoning Board of Adjustment Hearing #1 to be held 1/18/17 re Application for property located at Hartford Boulevard (Street), Block 1810, Lot 6 &amp; 7 for permit for construction of single family house with driveway access along Hartford Boulevard to Piermont Road</p>	Chung/Zoning

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – DECEMBER 28, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF DECEMBER 15, 2016
  - b. MAIL LIST OF DECEMBER 22, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of December 28, 2016)
6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)
  - 1) REPORT RE CLOSTER WEBSITE
  - 2) REPORT
- B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
  - 1) REPORT
- C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
  - 1) REPORT
- D. ORDINANCES - BARAD (CHUNG/AMITAI)
  - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
  - 2) REPORT
- E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
  - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
  - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
  - 1) REPORT

7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
DECEMBER 22, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/15/16 12/19/16	12/15/16 12/19/16	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, New Jersey Department of Environmental Protection	*a. NJDEP Snow Removal & Disposal Policy 2016 (Copy to William Dahle, III) b. Discover DEP Podcast: Forestry in New Jersey (Copy to Shade Tree Commission)	Chung/Public Works Barad/Shade Tree
2.	12/15/16 12/20/16	12/15/16 12/20/16	Nancy Mize, US Department of Homeland Security, Federal Emergency Management Agency, Intergovernmental Affairs Division	*a. FEMA Bulletin Week of December 12, 2016 (Copy to OEM Coordinator) b. FEMA Bulletin Week of December 19, 2016 (Copy to OEM Coordinator)	
3.	12/16/16  12/22/16	12/16/16  12/22/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up: Weekly Update re: I. Policy Issues: Legislation and Regulations a. Committees Advances Electronic Public Notices (S-2855/A-4429) b. Governor Signs Bill Requiring State to Make Quarterly Pension Payments c. UEZ Compromise Set for Final Vote d. E-Waste Bill on Governor's Desk (S-981/A-2375) Copy to William Dahle, III, Carole Dacey II. 101 <sup>st</sup> Annual Conference Recap III. Annual League Survey IV. Order the 2016-2017 Primer for Elected Officials V. Also of Interest b. Weekly Round Up: Weekly Update re: I. State Policy Issues a. Electronic Public Notices Stalls. May Be Reconsidered in 2017 (S-2855/A-4429) b. Legislation to Permit JIFs to Invest in Local Obligation Advances (S-2663) c. UEZ on Governor's Desk (A-3695/S-2179) d. Uber Bill Advanced to Governor e. Calendar Year 2017 Budget Matters II. Federal Policy Issues a. President Signs Cures Act: Information and Grant Funding Available to Fight Opioid Abuse (Copy to Board of Health) b. New Drinking Water Infrastructure Remediation Act Sent to President c. Please Ask Your Federal Representative to Protect	Borough Attorney Borough Clerk  Chung/Public Works   Borough Attorney Borough Clerk Administrator  Attorney/Clerk Administrator/Finance  Chung/Health Latner/Public Safety  Finance Committee

				<p>Tax-Exempt Municipal Bonds  III. 101st Annual Conference Recap  IV. Annual League Survey  V. Primer for Local Officials  VI. Also of Interest</p> <ul style="list-style-type: none"> <li>a. Healthy Communities is One of the NJLM Focuses for 2017! (Copy to Board of Health)</li> <li>b. Snow Removal &amp; Disposal Policy (Copy to William Dahle, III)</li> <li>c. No Hate Town Hall</li> <li>d. Healthy Town Award (Copy to Board of Health)</li> </ul>	<p>Chung/Health  Chung/Public Works  Chung/Health</p>
4.	12/17/16	12/17/16	Patrick J. Sinwich, Communications Officer, NJDEP Bureau of Communications and Response Services, <a href="mailto:A310notification@dep.nj.gov">A310notification@dep.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a> , <a href="mailto:sam.yanovich@njlincs.net">sam.yanovich@njlincs.net</a>	*NJDEP Communication Center Notification Report (A310) re Suspected Hazardous Substance Discharge Notification, NJDEP Case Number: 16-12-16-1239-03, re Closter Plaza, 3 Lewis Street, re “Hydraulic line on truck broke causing a spill. Clean up in progress, Clean Harbors enroute to do clean up” (Copy to Board of Health, Construction Official, Environmental Commission, William Dahle, III)	Borough Administrator Chung/Health Amitai/Construction Stabile/Environmental Chung/Public Works
5.	12/19/16	12/16/16	Michele N. Siekerka, Esq., President and CEO, New Jersey Business & Industry Association, to Mayor Glidden	*Request for <b>New Good Neighbor Award</b> nominations (for a company that has done an outstanding job of advancing the quality of life in your community through new construction/renovation/restoration projects. <b>Nomination Deadline: 2/3/17</b> (Original to Mayor 12/22/16)	Mayor
6.	12/19/16	12/19/16	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*GovConnect Update: December 19, 2016 (Copy to Temporary CFO)	Borough Administrator Finance Committee
7.	12/19/16	12/15/16	Via Certified Mail: Bergen County Municipal Joint Insurance Fund, PERMA Risk Management Services to: Accounts Payable/Finance personnel, Bergen County JIF Members c: Risk Management Consultants Alan Negreann, Fund Treasurer	*2017 Assessments – One assessment bill which reflects three (3) quarterly installment due dates: 1/31/17; 4/30/17; 7/31/17 (Original to Administrator 12/19/16)	Borough Administrator /Insurance 2017 Municipal Budget
8.	12/19/16 Hand del'd	12/15/16	Bradford Bentzig, 598 Sunset Avenue, Haworth, 07641	*Request for Mayor and Council permission to waive sidewalk requirement for home being built at 81 Eckerson Avenue, Block 912/Lots 6 & 7	Borough Engineer Borough Attorney
9.	12/21/16	12/21/16	Hackensack City Municipal Clerk to Bergen County Municipal Clerks	*Resolution No. 494-16, adopted 12/20/16, Authorizing Participation of the City in the Interlocal Agreement for Mutual Aid Plan and Rapid Deployment Force within Bergen County (Copy to Chief Kaine)	Latner/Public Safety

**ALSO DISTRIBUTED:**

Unapproved Minutes of the Regular Meeting held December 14, 2016

Unapproved Work Session Notes of December 14, 2016