MAYOR AND COUNCIL BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MARCH 11, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and The Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. <u>ROLL CALL</u>

3. <u>APPOINTMENTS</u> (Not made at the Reorganization Meeting held 1/5/15 - Requiring Council confirmation)

OFFICE	INCUMBENT	APPOINTEE	TERM	EXPIRES
COAH Planner	<u>Michael G. Hakim</u> <u>Hakim Associates</u>		1 Year	31-Dec-15
Improvement Commission Member/ Historic Preservation Liaison	<u>Susan McTigue</u>		2 Years Unexp (McTigue)	31-Dec-15
Member	Eli Nachmany	<u>Eli Nachmany</u> (ratifying appointment m	2 Years ade at RM 2/25/15)	31-Dec-16
Joint Insurance Fund			······	
Alternate				
Fund Commissioner	John C. Glidden, Jr.	Jonathan M. DeJoseph (ratifying appointment ma	1 Year ade at RM 2/25/15)	31-Dec-15
Municipal Court				
Deputy Court Administrator	VACANT		1 Year	31-Dec-15
Planner to Implement				
Portions of the 2008	Francis J. Banisch, III Danisch Associates, Inc.		1 Voor	21 Dec 15
Master Plan	Banisch Associates, Inc.		1 Year	31-Dec-15
Treasurer	VACANT		1 Year	31-Dec-15

4a. <u>VOTE ON CONSENT AGENDA ITEMS</u>

RESOLUTIONS

- 5. BILL RESOLUTION MARCH 15, 2015 (Received from Deputy Treasurer 3/6/15)
- 6. TRANSFER RESOLUTION NO. 5 AUTHORIZING THE TRANSFER OF 2014 BUDGET APPROPRIATIONS (Received from Deputy Treasurer 3/5/15) - <u>TO BE ADOPTED BY NOT LESS</u> <u>THAN 2/3 VOTE OF THE FULL MEMBERSHIP</u>!
- 7. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2015 (Received from Deputy Treasurer 3/5/15)
- 8. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER AMBULANCE AND RESCUE CORPS FOR 30 MEMBERS FOR CALENDAR YEAR 2014 (Received from Deputy Treasurer 3/2/15)
- 9. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER FIRE DEPARTMENT FOR 29 MEMBERS FOR CALENDAR YEAR 2014 (Received from Deputy Treasurer 3/2/15)
- RESOLUTION AUTHORIZING DEPUTY TREASURER TO RETURN ZONING APPLICATION FEE IN THE AMOUNT OF \$125.00 APPROVED BY THE CONSTRUCTION OFFICIAL TO AP BUILDERS FOR PROPERTY LOCATED AT 3 LAURENCE COURT DUE TO WITHDRAWAL OF APPLICATION FOR PLANS FOR NEW OFFICE SPACE AT 7 REUTEN DRIVE (Received from Deputy Treasurer 3/3/15)
- 11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RETURN AND RELEASE REMAINING ESCROW FUNDS IN THE AMOUNT OF \$17.42 TO APPLICANT: KIKUN DEVELOPMENT GROUP LLC FOR PROPERTY LOCATED AT BLOCK 2210, LOT 1, 20 ARNOLD AVENUE FOR SATISFACTORY COMPLETION OF REQUIRED IMPROVEMENTS IN ACCORDANCE WITH CLOSTER CODE CHAPTER 167, SOIL MOVEMENT (Received from Deputy Treasurer 3/3/15)

CLOSTER MAYOR AND COUNCIL REGULAR MEETING AGENDA – MARCH 11, 2015 - 7:30 P.M.

4a. <u>VOTE ON CONSENT AGENDA ITEMS</u> (Continued)

<u>RESOLUTIONS</u> (Continued)

- 12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RETURN AND RELEASE REMAINING ZONING BOARD OF ADJUSTMENT LEGAL/ENGINEERING ESCROW FEES IN THE AMOUNT OF \$975.00 TO APPLICANT: DESAN ENTERPRISES, INC. FOR PROPERTY LOCATED AT BLOCK 1301, LOT 10 & 11, 170 CLOSTER DOCK ROAD FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED (Received from Deputy Treasurer 3/3/15)
- 13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RETURN AND RELEASE REMAINING PLANNING/ZONING BOARD OF ADJUSTMENT LEGAL/ENGINEERING ESCROW FEES IN THE TOTAL AMOUNT OF \$31,907.49 TO THE 45 APPLICANTS LISTED ON ATTACHED SPREADSHEET (WITH ACCOUNTS VERIFIED BY BOWELL ENGINEER, PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT COORDINATORS) FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED FOR IMPROVEMENTS REQUIRED UNDER THE GRANTED APPROVALS (Received from Deputy Treasurer 3/5/15)
- 14. RESOLUTION GRANTING PERMISSION FOR BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2015 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED (1. M.L. 3/5/15) (Received from Administrator 3/5/15)
- 15. RESOLUTION AWARDING CONTRACT FOR 2014 HICKORY LANE IMPROVEMENTS AND 2014 ROAD IMPROVEMENT PROGRAM TO THE LOWEST RESPONSIBLE BIDDER, AT THE BID OPENING HELD 2/19/15 @11:00 A.M., TO ROCKBORN TRUCKING AND EXCAVATION, INC., 12 TAYLOR ROAD, WHARTON, NJ 07885, IN THE BASE BID AMOUNT OF \$484,253.50 (Received from Administrator 3/5/15)
- 16. RESOLUTION TO CANCEL FIRST AND SECOND QUARTER 2015 TAXES RECEIVABLE TO EMMAUS MISSION CHURCH, DEEDED TO NEW JERSEY HARVEST CHURCH, INC., DUE TO CONSOLIDATION OF 430 AND 440 DURIE AVENUE ON 12/17/14; AND GRANTED FULL EXEMPTION BY THE TAX ASSESSOR EFFECTIVE 1/1/15 FOR THE FOLLOWING PARCELS: BLOCK 1006/LOT 14 IN THE AMOUNT OF \$3,424.50 AND BLOCK 1006/LOT 15 IN THE AMOUNT OF \$3,420.24 (Received from Tax Collector 3/5/15)
- 17. RESOLUTION AMENDING STATE CONTRACT PURSUANT TO N.J.S.A. 40A:11-11 CAB CHASSIS AND OPTIONS FOR BUCKET TRUCK STATE OF NJ CONTRACT A79113 (APPROVED ON 6/11/14) IN THE AMOUNT OF \$91,347.00 AND A PREVIOUS CHANGE ORDER IN THE AMOUNT OF \$14,425.00 FOR THE 2015 FORD F550 CHASSIS CAB AND OPTIONS AND AUTHORIZING AN ADDITIONAL EXPENDITURE IN THE AMOUNT OF \$3,300.00 FOR SUPPLEMENTAL LINE ITEMS (Received from Administrator 3/5/15)
- 18. RESOLUTION AWARDING CLEANING SERVICE CONTRACT TO NATIONAL MAINTENANCE SERVICES INC., 63 TENAFLY ROAD, ENGLEWOOD, NJ 07631, PER PROPOSAL DATED 2/10/15 EFFECTIVE 4/1/15 THROUGH 3/31/16, IN THE AMOUNT OF \$28,200 PER YEAR (Received from Administrator 3/6/15)

MOTIONS

- 19. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 3/5/15) ABSTENTION: HENNESSEY:
 - a. REGULAR MEETING HELD 2/25/15
 - b. WORK SESSION HELD 2/25/15

20. <u>REPORTS</u>

- a. CONSTRUCTION OFFICIAL February 2015 (Received 2/27/15)
- 4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
- 21. <u>OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)</u> (Subject to 5-minute limit per By-Laws General Rule No.11)
- 22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 23. <u>ADJOURNMENT</u>

MAYOR AND COUNCIL BOROUGH OF CLOSTER

WORK SESSION AGENDA – MARCH 11, 2015 - 7:30 P.M.

1. <u>PLEDGE OF ALLEGIANCE</u>

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. <u>ROLL CALL</u>

4. <u>REVIEW AND DISCUSSION OF COMMUNICATION ITEMS</u>

- a. MAIL LIST OF FEBRUARY 26, 2015
- b. MAIL LIST OF MARCH 5, 2015
- 5. <u>REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING</u> (Refer to Regular Meeting Agenda of March 11, 2015)

6. <u>PROFESSIONAL REPORTS</u>

A. <u>BOROUGH ATTORNEY</u>

- 1) STATUS REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/ 8. M.L. 9/25/14)
- 2) STATUS REPORT RE CONTRACT FOR SOLID WASTE TRANSFER STATION SERVICES INCLUDING THE TRANSFER, TRANSPORTATION, DELIVERY AND PAYMENT FOR DISPOSAL OF SOLID WASTE FOR THE BOROUGH OF CLOSTER (Authorized at RM 2/11/15)
- 3) STATUS REPORT RE APPRAISALS OF POTENTIAL ACQUISITIONS FOR THE BOROUGH (RM 9/10/14 Mayor granted approval to obtain appraisals on two properties)
- 4) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 5) REPORT

B. <u>BOROUGH ENGINEER</u>

- 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
- 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14)
- 3) REPORT BID FOR HICKORY LANE IMPROVEMENTS AND 2014 MUNICIPAL ROAD PROGRAM (Notice to Bidders published in The Record 2/5/15/Bid opening held 2/19/15 @ 11 a.m.)
- 4) REPORT

7. <u>REPORTS</u>

- A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests re Insurance: None at the time of preparation of this Agenda STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT
 - 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded /RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)

CLOSTER MAYOR AND COUNCIL WORK SESSION AGENDA – MARCH 11, 2015 – 7:30 P.M.

7. <u>REPORTS</u> (Continued)

- A. <u>BOROUGH ADMINISTRATOR</u> (Continued)
 - 3) STATUS REPORT RE RE-BID FOR ACQUISITION & INSTALLATION OF EMERGENCY GENERATOR AT CLOSTER PUBLIC LIBRARY – Bid opening held 8/5/14 @11:30 a.m./All Bids rejected RM 8/13/14 – To be rebid
 - 4) STATUS REPORT RE FOLLOWING CONTRACTS:
 - a. POLICE FIRING RANGE PHASE I CONTRACT AWARDED TO ACTION TARGET/RM 8/13/14 (\$108,220.51)
 - b. INTERIOR RENOVATIONS OF CLOSTER POLICE DEPARTMENT Contracts awarded RM 11/24/14 to: A. WOODS CONSTRUCTION, INC. IN THE AMOUNT OF \$16,500.00; PESH-E-LECTRIC, INC. FOR ELECTRICAL SERVICES IN THE AMOUNT OF \$8340.00; BUSINESS INTERIORS BY STAPLES IN THE AMOUNT OF \$23,631.01 PURSUANT TO STATE CONTRACT #A81641
 - 5) STATUS REPORT RE 2015 MUNICIPAL BUDGET PREPARATIONS
 - 6) REPORT
- B. BOROUGH CLERK
 - 1) STATUS REPORT RE 2015 APPOINTMENTS
 - 2) STATUS REPORT RE 2015 OATHS OF OFFICE
 - 3) STATUS REPORT RE 2015 LICENSES
 - 4) STATUS REPORT RE 2015 MEETING DATES
 - 5) STATUS REPORT RE PREPARATION FOR CODIFICATION OF 2014 ORDINANCE NOS. 2014:1153 to 2014:1183 AS CODE SUPPLEMENT NO. 21
 - 6) REPORT
 - a. Special School Election Northern Valley Regional High School Referendum to be held Tuesday, 3/10/15 (2. M.L. 1/15/15)
- C. <u>CHIEF OF POLICE</u>
 - 1) REPORT
- D. <u>MAYOR</u>
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
- a. <u>FILED</u>
 - 1. To be announced by Mayor
- b. <u>AWARDED</u>
 - 1. To be announced by Mayor
- c. <u>TO BE FILED</u>
 - 1. To be announced by Mayor
 - 2) REPORT
- 8. <u>OLD BUSINESS</u>
- 9. <u>NEW BUSINESS</u>
- 10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
- 11. <u>DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE</u>
- 12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 13. <u>ADJOURNMENT</u>

<u>MAIL LIST</u> FEBRUARY 26, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/20/15	02/20/15	NJ Department of Community Affairs, Division of Local Government Services (egg@dca.state.nj.us) to lcastano@closternj.us	*LFN 2015-05 re 2015 Annual Financial Disclosure Statement and Local Finance Notice (Copy sent via e-mail to Joe Yammarino, Chair, Board of Ethics 2/20/15)	
2.	02/20/15	02/20/15	William G. Dressel, Jr., Executive Director, NJS League of Municipalities	 *Mayors Advisories re: a. I. Weekly Policy Update II. Budgeting for the Elected Official: Everything you Need to Know to Create, Balance, and Approve Your Municipalities' Budget (2/28/15) III. League Professional Development Seminar: Open Public Records Act (3/17/15 or 5/8/15) b. Governor Presents Budget Proposal and Promotes Pension and Benefit Reforms 	
3.	02/20/15	02/20/15	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to David Watkins Esq.	*Certified copies of Resolutions APPROVED, in whole or in part at the 1/21/15 Meeting for the following applications: a. Russo, 260 Parsells Lane (Block 2305/Lot 12) b. Asfarjani/Kiarash, 421 & 437-349 Durie Avenue (Block 1003/Lots 18 & 21)	Borough Attorney
4.	02/20/15	02/20/15	MCANJ IT Committee, to MCANJ Members	*Copy of Resolution supporting Assembly Bill A-1109 which seeks to implement stricter rules and regulations for organizations that house and care for individuals with disabilities	
5.	02/23/15	2/11/15	Lisa M. Duncan, Borough Clerk, Borough of Oakland, to Municipal Clerk	*Certified copy of Resolution Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Dolson/Public Safety
6.	02/23/15	No Date	Bergen County Community Development, to Mayor John Glidden	*a. Flyers advertising Bergen County Home Ownership Center (Division of Community Development) present FREE Homebuyer Workshops; All are on Saturdays from 9 am – 12 noon, 3/14/15 – "Understanding Credit"; 3/21/15 - "Obtaining a Mortgage Loan" and 3/28/15 - "Fundamentals of Home Ownership" all to be held at the Bergen County Learning Center, 4 th Floor; One Bergen County Plaza, Hackensack, NJ - Registration form attached (Posted 2/26/15) REGISTRATION FORMS ON FILE IN BOROUGH CLERK'S OFFICE	

				b. Save the Date: 2015 Bergen County Homeownership Fair, Sat. 6/6/15, from 9 a.m. to 1 p.m. @ Holiday Inn, Hasbrouck Heights (Posted 2/26/15)	
7.	02/24/15	02/17/15	Robert Laux, Executive Director, Bergen County Utilities Authority, to Loretta Castano	*BCUA Wastewater Management Capacity Assurance Plan – informing the results of a recent survey determined Closter does not have an existing Ordinance prohibiting Rain-Derived Infiltration and Inflow (RDI&I) into the municipality's sanitary sewer; requesting the Borough consider adopting an ordinance for same with enclosed suggested code language; and requesting to inform BCUA should the Borough have such ordinance or adopts proposed version (Copy to William Dahle, III)	Borough Attorney Latner/Public Works
8.	02/25/15	02/20/15	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund to Member Municipalities	*Transitional Duty Policy – Enclosed policy adopted by the Bergen Executive Board on 1/15/15 "Compensation Policy for Having an Approved Return to Work on Transitional Duty Program"	Administrator/ Insurance Borough Attorney
9.	02/25/15	02/20/15	Robert Laux, Executive Director Bergen County Utilities Authority c: Municipal Clerk Construction Code Official	*Bergen County Utilities Authority (BCUA) Sewer Connection Fee Municipal Incentive Program Rebate (\$124.88) voucher to be completed and returned to BCUA no later than March 8, 2015 (Copy of letter and original invoice to Temporary CFO) Copy to Administrator, William Dahle III)	Administrator Latner/Public Works

MAIL LIST MARCH 5, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/26/15	02/26/15	Grace Grootenboer, Pr Clerk/Typist, County of Bergen, Dept. of Public Works, Mosquito Control Division, to Loretta Castano	*Letter from Pete E. Pluchino, Jr., Division Director, requesting letter from the Borough authorizing the County to perform aerial spraying during mosquito breeding months to be received no later than 3/31/15 for the 2015 mosquito season (Copy to Board of Health, Environmental Commission, Recreation Commission)	Administrator Mayor/Recreation Dolson/Health Hennessey/ Environmental
2.	02/27/15 03/02/15	02/27/15	Lisa Sciancalepore, (<u>lsciancalepore@co.bergen.nj.us</u>) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	 * a. Certified copy of Ordinance Adopted 2/25/15 (Introduced 2/11/15 – see also 3. M.L. 2/19/15): 15-03: "An Ordinance of the County of Bergen to Amend the Bergen County District Solid Waste Management Plan" (Copy to William Dahle III) b. Certified copies of Ordinances Introduced 2/25/15 (Public Hearing and Adoption scheduled to be held 3/11/15): 1) 15-04: "An Ordinance Amending the Bergen County Administrative Code to Provide for the Office of Deputy County Administrator" 2) 15-05: "An Ordinance Establishing a Speed Limit Along Kinderkamack Road in the Borough of River Edge" 3) 15-06: "An Ordinance Amending the Golf Fee Schedule for the Use of Bergen County Golf Courses and Facilities" c. Certified copies of Ordinances Adopted 2/25/15 (Introduced 2/4/15 – see also 8a & 8b. M.L. 2/5/15) Copy to Chief Kaine): 1) 15-01: "An Ordinance Amending Section 7.4 of the Administrative Code of the County of Bergen to Reflect the Provisions of the Memorandum of Agreement Signed on January 1, 2015" 2) 15-02: "An Ordinance Adopting a Table of Organization Pursuant to the Provisions of the Memorandum of Agreement Signed on January 1, 2015 for the Bergen County Police Department, to be Known as the Bergen County Sheriff, Bureau of Police Services During the Post- Realignment Period" 	Latner/Public Works Dolson/Public Safety Dolson/Public Safety
3.	02/27/15	02/27/15	Richard M. Stokes (<u>Richard.m.stokes@fema.dhs.gov</u>) to Loretta Castano (<u>closterboroughclerk@yahoo.com</u>)	*Intergovernmental Affairs Advisory re Numerous Impacts Likely for State, Local, and Tribal Governments Resulting from a Lapse in Appropriations (Copy to OEM Coordinator)	

4.	02/27/15 03/02/15	02/27/15	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	 *League Advisories re: a. A. Weekly Policy Update Governor Presents Proposed FY 2016 Budget Pension and Health Benefits Task Force Issues Recommendation Division of Local Government Services Posts Local Property Tax Relief Certifications V. Potential Impact of Federal Lapse in Appropriations for Municipalities Governor Issues Executive Order Advancing Seasonal Liquor Licenses Timeframe Transportation Trust Fund Update League Professional Development Seminar: Open Public Records Act (3/17/15 or 5/8/15) Federal Transportation Funding Update March Grant Page Posted 	
5.	02/27/15	02/23/15	Yacoub Yacoub, Bureau Chief, Unregulated Heating Oil Tank Program, NJDEP, to John Hall c: Municipal Clerk Mid-Bergen Regional Health Commission	*Unrestricted Use – No Further Action Letter and Covenant Not to Sue re Area of Concern: One 550 gallon #2 Heating Oil Underground Storage Tank System, Block 2306, Lot 6, 398 Homans Avenue, Program Interest #: 673023, Activity Number; CSP150001; Communications Center Number: 15- 01-05-1534-07 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Hennessey/ Environmental
6.	03/02/15	No Date	Sue Arlia & Maria Lignos, Jack In The Box, Closter, to Mayor John Glidden	*Letter commending the Closter DPW for their assistance and support during a flood experienced at the school on 2/17/15 and recognizing them for their care and concern (Copy to William Dahle, III)	Latner/Public Works
7.	03/02/15	02/24/15	Wayne C. Howitz, Assistant Director, NJDEP Site Remediation Program, Remediation Oversight Element, Bureau of Remedial Action Permitting, to Patrick O'Brien/DTR Automotive Service, Inc. and Franklin Reinauer III/Reinauer Petroleum Company c: Office of the Mayor Borough Clerk Planning Board Building Department Health Department Mid-Bergen Regional Health Commission	*Ground Water Remedial Action Permit re: DTR Automotive Service, Inc., 422 Demarest Avenue, Closter Borough; SRP Program Interest #: 016395; Ground Water Remedial Action Permit #: RAP140001 (Copy to Board of Health, Construction Official, Environmental Commission, Planning Board)	Amitai/Planning Dolson/Health Hennessey/ Environmental

8.	03/02/15	02/25/15	Kaoru Kay Yamamoto, Director, International Academy of Arts and Sciences to Mayor and Council President	*Request for permission to use Memorial Field, 150 Harrington Avenue, on Sunday, 5/17/15 from 8:30 a.m. to Noon: Rain date: 5/30/15 to conduct IAAS Field Day Event to include children's dances, karate performances, songs and athletic games; anticipated number of attendants is 80 children, 160 parents/adults with 15 school staff; electricity outlet required for CD player - Hold Harmless Agreement and Certificate of Insurance attached (Copy to Glenn Parsells; Copy letter only to Jim Oettinger)	Administrator/ Insurance Mayor/Recreation Possible Agenda item upon receipt of approval from Risk Management Consultant
9.	03/02/15 Hand del'd	03/02/15	Illegible, Apv-re Development, 17 Poplar Street	*Letter requesting sidewalk and curb waiver for newly constructed home located at Block 504, Lot 76, 17 Poplar Street and pictures showing no homes on Poplar Street or Farrington Street have sidewalks and both streets have consistent asphalt curbing (Note: The developer asked to be able to address this matter at the Mayor and Council meeting to be held 3/25/15)	
10.	03/02/15	03/02/15	a. Moonachie Borough Clerk b. North Arlington Acting Borough Clerk	*Certified copies of Resolutions Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Dolson/Public Safety
11.	03/03/15 Hand del'd	02/28/15	Jason Lee, Closter Boy Scout Troop 63 cc: Closter Police Department	*Request for permission to address the Mayor and Council at the Meeting to be held either 3/11/15 or 3/25/15 to ask permission to complete his project for his Eagle Scout badge for renovation of the memorial dedicated to Vietnam War veteran Donald A. Mollicone in Mollicone Park (Copy letter only! to Jim Oettinger, William Dahle, III)	Mayor/Recreation Latner/Public Works
12.	03/03/15 03/04/15	03/03/15 03/04/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	 *Press Releases re: a. NJDEP – Tree Seedlings Program (Copy to Shade Tree Commission) b. Recreational Trails Application (Copy to Environmental Commission) 	Barad/Shade Tree Hennessey/ Environmental
13.	03/03/15	03/03/15	Petition 14 (petition14@petitionckit.com) to lcastano@closternj.us	*Public Safety – Rail Safety: First Responders ask DOT to improve safety of chlorine tank cars	
14.	03/03/15	03/03/15	Mayor Brian Wahler, Mayor, Piscataway Township, President, NJS League of Municipalities	*Mayor's Newsline – March 2015	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held February 25, 2015 Unapproved Notes of Work Session held February 25, 2015