

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 13, 2010 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
 2. OPEN PUBLIC MEETINGS ACT STATEMENT
 3. ROLL CALL
 4. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per General Rule No. 10)
 5. COMMUNICATIONS
 - a. MAIL LIST – JANUARY 7, 2010
 6. OPEN MEETING TO PUBLIC FOR COMMUNICATION ITEMS ONLY
(Subject to 5-minute limit per By-Laws General Rule No. 10)
 - 7a. REVIEW OF CONSENT AGENDA ITEMS
(PROCEDURE TO BE EXPLAINED BY MAYOR HEYMANN)
 - 8.* BILL RESOLUTION – JANUARY 15, 2010
TO BE PREPARED BY DEPUTY TREASURER
 - 9.* POSSIBLE APPOINTMENT(S) OF SALARIED EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/10)
RESOLUTIONS TO BE PREPARED BY ADMINISTRATOR

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
*ALTERNATE PROSECUTOR	_____	1 Year	12/31/10
DEPUTY BOROUGH CLERK	_____	1 Year	12/31/10
CONSTRUCTION OFFICIAL	_____	4 Year	12/31/13
DEPUTY TAX COLLECTOR	_____	1 Year	12/31/10
DESK DISPATCHER			
FULL TIME	_____	1 Year	12/31/10
PERMANENT CLERICAL FLOATER	_____	1 Year	12/31/10
POLICE MATRON	_____	1 Year	12/31/10
**QUALIFIED PURCHASING AGENT	_____	1 Year	12/31/10
SCHOOL CROSSING GUARD			
PART TIME	_____	1 Year	12/31/10
***TREASURER	_____	1 Year	12/31/10
- * Fair and Open Process – see Consent Agenda Item No. 14
 **Permissive (1b. Mail List 12/23/09 – recommended Borough Attorney review)
 ***Borough Code Ch. 43, “Officers and Employees” Section 1, “Officers appointed annually”)
- 10.* RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2009: EUSEBIO CORP. NY (Received from Borough Attorney 12/23/09)
 - 11.* RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COUNTY CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-11 (Received from Administrator 1/7/10)
 - 12.* RESOLUTION FIXING THE CFO SALARY FOR 2010 (Received from Administrator 1/7/10)
 - 13.* RESOLUTION ADOPTING CASH MANAGEMENT PLAN FOR 2010 (Received from Administrator 1/7/10)
 - 14.* RESOLUTION TO RE-ADVERTISE FOR BOROUGH ALTERNATE PROSECUTOR POSITIONS AND TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDED CONTRACTS FOR THESE PROFESSIONAL SERVICES IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 1/7/10)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JANUARY 13, 2010 – 7:30 P.M.

7a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

MOTIONS

15.* APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:
(Distributed 1/7/10)

- a. SINE DIE MEETING OF JANUARY 4, 2010 – ABSTENTION: BARAD
- b. REORGANIZATION MEETING MINUTES OF JANUARY 4, 2010 –
NO ABSTENTIONS

16.* MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS (NOT
MADE AT THE REORGANIZATION MEETING HELD 1/4/10):

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
*ENVIRONMENTAL COMMISSION Associate Member	_____	1 Year	12/31/10
BOARD OF ETHICS (R) Member Environmental Commission	_____	5 Year Un- exp (Dolson)	12/31/11
*Mayoral appointment			

17.* GRANTING APPROVAL FOR THE BELSKIE MUSEUM TO SERVE WINE AT
MONTHLY ANNUAL RECEPTIONS IN CALENDAR YEAR 2010 (3. M.L. 1/7/10)

18* ACCEPTANCE OF THE FOLLOWING MONTHLY REPORTS:

- a. CONSTRUCTION OFFICIAL – DECEMBER 2009 (Received 1/4/10)

8b. VOTE ON CONSENT AGENDA ITEMS

19. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

20. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING
BODY

21. DISCUSSION OF PUBLIC COMMENTS OR ANY OTHER TIMELY MATTER, IF
APPROPRIATE

22. ADJOURN

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 13, 2010 - 7:30 P.M.

1. ROLL CALL
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT
3. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) STATUS REPORT RE CONTRACTS:
 - (a) BOROUGH ADMINISTRATOR (RM 5/13/09)
 - (b) PROFESSIONAL SERVICES – REORG. MTG. 1/4/10
 - 2) REPORT
 - B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT – NJDOT \$275,000 (not to exceed \$52,100) RM 6/24/09
 - 2) REPORT
4. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE PREPARATION OF 2010 MUNICIPAL BUDGET
 - 2) REPORT RE NEW BOROUGH WEB SITE
 - 3) STATUS REPORT RE LEASE OF A PORTION OF WELLINGTON AVENUE (AWARDED TO MIELE SANITATION CO. - R.M. 11/23/09)
 - 4) STATUS REPORT RE INSURANCE REQUIREMENTS FOR AMERICAN CANCER SOCIETY TO CONDUCT 23RD ANNUAL GEORGE WASHINGTON BRIDGE CHALLENGE ON 6/13/2010 (17 M.L. 12/3/09)
 - 5) STATUS REPORT RE DEVELOPER’S AGREEMENT FOR 1 RUCKMAN ROAD (KIM)
 - 6) REPORT
 - B. BOROUGH CLERK
 - 1) STATUS REPORT RE 2010 APPOINTMENTS
 - 2) STATUS REPORT RE 2010 OATHS OF OFFICE
 - 3) STATUS REPORT RE 2010 LICENSES
 - 4) STATUS REPORT RE 2010 MEETING DATES
 - 5) STATUS REPORT RE CODIFICATION OF SUPPLEMENT NO. 16
 - 6) STATUS REPORT RE IMPLEMENTATION OF CITIZEN SERVICE ACT (LOCAL FINANCE NOTICE -LFN 2009-24, November 12, 2009)
 - 7) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 13, 2010 - 7:30 P.M.

4. REPORTS (Continued)

C. CHIEF OF POLICE

1) REPORT

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. GRANTS FILED

1. Reported by Mayor at Work Session held 12/9/09:

A) Historic Preservation Grant (\$2,000) for proposed 300th
Anniversary Celebration

B) Community Development Block Grant (\$50,000) for curb cuts

C) Shade Tree Grant (\$11,200) for business stimulus

D) DEP Greenhouse Grant Reduction (pre-application)

b. GRANTS AWARDED

1. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION TRUST FUND; DUE 7/7/06; FILED BY COUNCILMAN KASHWICK - 50% LOCAL MATCH REQUIRED?- ACQUISITION OF FLAMM PROPERTY END OF RUCKMAN ROAD/HOMANS AVENUE- \$500,000 AWARDED 7/11/07 FOR BLOCK 1308, LOTS 3 AND 4, 37 HOMANS AVENUE (8.M.L.7/26/07)
2. BERGEN COUNTY OPEN SPACE TRUST FUND - 2004 FUNDING ROUND FOR MUNICIPAL PARK IMPROVEMENT AND LAND ACQUISITION PROGRAM (50% local match); APPLICATION DEADLINE: 10/29/04 (8.M.L.8/26/04) (~~\$190,000.00~~ \$120,000.00 for Recreational Trails Program/RM10/27/04 - \$120,000 Recommended Award - County Public Hearing 5/26/05)
3. NATIONAL TRAILS RECREATION PROGRAM - \$25,000 (local match of \$10,000 required) filed 12/15/05 - \$6,500/Match \$2,800
4. SUPER VALUE, INC./PUBLIC ENTITY GRANT - \$6,600.00 awarded for Hazardous Discharge Site Remediation – 121 Schraalenburgh Road, Block 502 Lot 3 (14. M.L. 7/3/08)
5. CERTIFIED LOCAL GOVERNMENT GRANT OF \$20,000 FOR HISTORIC PRESERVATION PLAN ELEMENT (7. M.L. 7/30/09)
6. COMMUNITY DEVELOPMENT BLOCK GRANT - \$7,000.00 Grant for Senior Center Security System (7. M.L. 6/4/09) RM 10/28/09 - alarm repairs, window replacement, roof support columns and sidewalk improvements

c. GRANTS TO BE FILED

1. 2010 OID Grant (\$10,000) for Recreation Commission Challenge Routine (W.S. 12/9/09)

2) REPORT

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5. OLD BUSINESS
6. NEW BUSINESS
7. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
8. OPEN MEETING TO THE PUBLIC
9. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
10. ADJOURNMENT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 13, 2010 - 7:30 P.M.

MAIL LIST

January 7, 2010

NO.	DATE REC'D	DATE	FROM	SUBJECT	COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	1/04/10 via e-mail	1/03/10	Jean M. Quinn, Borough Clerk, Borough of Old Tappan to Loretta Castano	*Resolution approved 1/3/10 Opposing the Adoption of P.L. 2009, C. 118 and Its Application Statewide (Copy to Angela Mattiace)		
2.	01/04/10 via e-mail	01/04/10	James Anzaldi, Mayor, Clifton, NJS League of Municipalities, to Municipal Clerk	*January 2010 Mayors Newslite		
3.	01/06/10	01/02/10	Donald M. Farrell, Treasurer & Board Member, Belskie Museum of Art & Science	*Request for permission to serve wine at its monthly opening receptions during calendar year 2010		RM Agenda 1/13/2010
4.	01/06/10	No Date	Bergen County Department of Planning and Economic Development	*Invitation to attend Master Plan Visioning Workshop to be held 1/20/2010 from 6:00 p.m. to 10:00 p.m. at The Bergen County Law and Public Safety Institute, Mahwah, NJ		
5.	01/06/10 via e-mail	01/06/10	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Alert Re: I. Urgent Action Required - Lame Duck Update II. Register Now - Orientation for Newly Elected, Re-elected or Experienced		
6.	01/06/10 via e-mail	01/05/10	Marilyn B. Bojanowski, RMC, Assistant Municipal Clerk, Borough of Fair Lawn, to Borough Clerk	*Resolution No. 51-2010 adopted 1/5/1010 asking Governor -Elect Christie and the State Legislature to freeze any and all new state mandated programs which impose monetary obligations on any municipality or, provide adequate funding before the imposition of such state mandated programs upon any municipality.		

ALSO DISTRIBUTED

The New Jersey Planner, December 2009; VOL. 70, NO. 6 (Received 01/05/10)

Unapproved Minutes of the Sine Die Meeting held January 4, 2010

Unapproved Minutes of the Reorganization Meeting held January 4, 2010