



(Official Use)

RCCO Certificate #: _____
Certificate Fee-
 \$ Paid: _____ Check #: _____

Lead Paint Certificate #: _____
Certificate Fee-
 \$ Paid: _____ Check #: _____

APPROVED
 DENIED

 SIGNATURE OF ENFORCING AGENT

 DATE ISSUED

RCCO Application Fee:

(1) Dwelling Unit = \$100.00
 Each Additional Dwelling Unit = \$40.00

Lead-Safe Paint Inspection Fee:

Per Dwelling Unit = \$220.00
 Filing Fee (If Third Party Inspection) = \$50.00

Code Enforcement Bureau
295 Closter Dock Road
Closter, New Jersey 07624

Phone: (201) 784-0600 ext. 441 ♦ Fax: (201) 784-4711 ♦ Email: construction@closternj.us

Residential Certificate of Continued Occupancy (RCCO) & Lead Paint Application

- 1.) **Property Address:** _____ **Block:** _____ **Lot:** _____ **Zoning District:** _____
- 2.) **Land Use Type:** One-Family Two-Family *Multiple-Family/# of Units: _____ (*New Jersey Bureau of Housing Inspection Approval Required)
- 3.) **Type of Real Estate Transaction:** Change of Ownership (RESALE) Change of Tenancy (RENTAL) N/A
- 4.) **Type of Lead Paint Inspection:** Lead-Safe Lead-Free N/A
- 5.) **Lead Paint to be Inspected By:** Borough Third Party N/A

6.) **Seller / Landlord:** Name: (*AS APPEARS ON EXISTING DEED*): _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

7.) **Attorney:** Name: _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

8.) **Realtor:** Name: _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

9.) **Purchaser / Tenant:** Name: (*AS WILL APPEAR ON NEW DEED / LEASE*): _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

10.) **Attorney:** Name: _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

11.) **Realtor:** Name: _____
 Address: _____
 STREET CITY STATE ZIP
 Phone: _____ / Email: _____

APPLICATIONS FOR RESALE MUST INCLUDE THE SIGNATURE PAGE OF THE PURCHASE AND SALE CONTRACT INDICATING ALL PARTIES TO APPEAR ON THE NEW DEED; FAILURE TO DO SO WILL DELAY THE ISSUANCE OF A CERTIFICATE

****LEAD-SAFE / LEAD-FREE PAINT CERTIFICATES ISSUED BY THIRD PARTIES MUST BE PROVIDED; FAILURE TO DO SO WILL DELAY THE ISSUANCE OF A CERTIFICATE****