

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, AUGUST 14, 2019 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

- a. PRESENTATION FROM JOEL RUDIN, CLOSTER NATURE CENTER @ 7:30 P.M.  
(Requested by Mayor Glidden 7/31/19)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	_____	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	_____	1 Year (Unexp. Whitney)	31-Dec-19
<b>*Planning Board</b>				
<b>Alternate No. 1</b>	<u>Melissa Corso</u> (Resigned 3/11/19)	_____	2 Years (Unexp. Corso)	31-Dec-20
<b>*Shade Tree Commission</b>				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	_____	4 Years (Unexp. Tam)	31-Dec-19

ORDINANCES

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

These Ordinances were introduced at the Regular Meeting held 6/26/19, and were published in The Record issue of 7/2/19, as stated in the printer's affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

At the Regular Meeting held 7/24/19 these ordinances were adjourned to this meeting for public hearing and adoption.

- a. ORDINANCE NO. 2019:1261, "AN ORDINANCE TO AMEND CODE CHAPTER 171, STREETS AND SIDEWALKS, ARTICLES IV, SIDEWALK CONSTRUCTION AND ARTICLE VI, STREET EXCAVATIONS"
- b. ORDINANCE NO. 2019:1262, "AN ORDINANCE TO AMEND CODE CHAPTER A301, FEES AND DEPOSITS, SUB-SECTION C, CONSTRUCTION OFFICE, PARAGRAPH (1) (w), PRIVATE WALKWAYS"

7. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION – MONDAY, 10/7/19, @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2019:1263, "AN ORDINANCE AMENDING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY ARTICLE III and ARTICLE XVI" (Received from Borough Attorney 8/7/19)

8a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

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There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- \*9. BILL RESOLUTION – AUGUST 15, 2019  
(Received from Deputy Treasurer 8/7/19)
- \*10. RESOLUTION APPROVING APPOINTMENT OF EDWARD HYNES TO THE FOLLOWING POSITIONS ON AN INTERIM BASIS (through October 15, 2019) Received from Borough Attorney 7/26/19
- \*11. RESOLUTION AUTHORIZING TAX ABATEMENT FOR HDC DURIE DEVELOPMENT, LLC TO CONSTRUCT HOUSING DEVELOPMENT KNOWN AS CLOSTER FAMILY HOUSING (Received from Borough Attorney 7/26/19)
- \*12. RESOLUTION FIXING BASE SALARIES FOR 2019 (Received from Interim Administrator 7/29/19)
- \*13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD/ZONING BOARD OF ADJUSTMENT ENGINEERING ESCROW FUNDS TO FIVE (5) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING/ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 7/30/19)
- \*14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD/ZONING BOARD OF ADJUSTMENT NEW CONSTRUCTION REVIEW ESCROW FUNDS TO NINE (9) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER THE BOROUGH ENGINEER (Received from Deputy Treasurer 7/30/19)
- \*15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS TO SIX (6) NAMED APPLICANTS DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT (Received from Deputy Treasurer 7/30/19)
- \*16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING/ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FUNDS TO SIX (6) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS, PER PLANNING/ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 7/30/19)
- \*17. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS IN THE TOTAL AMOUNT OF \$15.50 TO CLOSEOUT SOLUTION, LLC DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED IN ACCORDANCE WITH CLOSTER CODE CHAPTER 108, ARTICLE II, ZERO INCREASE IN STORM-WATER RUNOFF FOR PROPERTY LOCATED AT 250 MADISON AVE, BLOCK 1704, LOT 9 (Received from Deputy Treasurer 7/30/19)
- \*18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$3,592.43 TO LERETA, LLC DUE TO OVERPAYMENT OF 3RD QUARTER 2019 TAXES FOR PROPERTY LOCATED AT 384 HIGH STREET, BLOCK 1316, LOT 8 FOR WHICH THE MORTGAGE SERVICE HAS REQUESTED A REFUND (Received from Tax Collector 7/30/19)
- \*19. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT THE FOLLOWING ACCOUNT FOR TAX YEAR 2019 DUE TO RECIPROCAL EASEMENT AGREEMENT WITH THE BOROUGH WHICH STIPULATED A PROPORTIONAL 22% TAX ABATEMENT ON THE LAND VALUE FOR PROPERTY USED BY THE BOROUGH IN THE AMOUNT OF \$1,233.00 TO CAEA, LLC (Charles & Elaine Amorosso), BLOCK 1302, LOT 21 (Received from Tax Collector 7/31/19)
- \*20. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 POLICE PATROL VEHICLES and ALL ASSOCIATED EQUIPMENT BOROUGH ORDINANCE 2019:1256, CAPITAL ACCOUNT C-04-19-256-001-001 (Received from Administrator’s Office 7/31/19)
- \*21. RESOLUTION AWARDED PURCHASE of EQUIPMENT FROM Grafix Shoppe BOROUGH ORDINANCE 2019:1256 Capital Accounts C-04-18-241-001-002 and C-04-19-256-001-001 (Received from Administrator’s Office 7/31/19)

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8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- \*22. RESOLUTION AWARDDING PURCHASE of INSTALLATION SERVICES FROM HAWORTH SERVICE CENTER BOROUGH ORDINANCE 2019:1256, Capital Account C-04-19-256-001-001 (Received from Administrator’s Office 7/31/19)
- \*23. RESOLUTION AWARDDING PURCHASE of EQUIPMENT FROM STALKER RADAR, APPLIED CONCEPTS, INC. BOROUGH ORDINANCE 2019:1256 Capital Account C-04-18-241-001-002 (Received from Administrator’s Office 7/31/19)
- \*24. RESOLUTION AUTHORIZING RECREATION COMMISSION LABOR DAY FIREWORKS DISPLAY (Received from Administrator’s Office 8/2/19)
- \*25. RESOLUTION AUTHORIZING THE RECREATION COMMISSION’S LABOR DAY WEEKEND EVENTS AND THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN LABOR DAY ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Administrator’s Office 8/2/19)
- \*26. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 CLOSTER POLICE DEPARTMENT L3 MOBILE VISION SERVER AND ALL ASSOCIATED EQUIPMENT BOROUGH ORDINANCE 2019:1256, CAPITAL ACCOUNT C-04-19-256-001-003 (Received from Administrator’s Office 8/2/19)
- \*27. RESOLUTION AUTHORIZING THE RENEWAL OF MEMBERSHIP IN THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND (Received from Administrator’s Office 8/5/19)
- \*28. RESOLUTION EVIDENCING COMPLIANCE BY THE GOVERNING BODY WITH N.J.S.A. 40A:5-4 AND N.J.S.A. 40A:5-6 RE 2018 AUDIT (Audit Report rec’d. – 7. M.L. 7/25/19 – hand del’d @ RM 7/24/19) GROUP AFFIDAVIT FORM CERTIFICATION OF GOVERNING BODY RE 2018 AUDIT REPORT (*to be signed by each member of the Governing Body certifying they have personally reviewed and are familiar with at least the “Letter of Comments and Recommendations” Section of the Annual Report of Audit*)
- \*29. AUTHORIZING THE ISSUANCE OF AD INTERIM PERMIT NO. 3 FOR THE 2019-2020 LICENSE TERM FOR PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-006-009 - CINEMEX NJ, LLC t/a CMX, 130 Vervalen Street
- \*30. RESOLUTION AUTHORIZING THE MAYOR TO SIGN SEPARATION AGREEMENT BETWEEN THE BOROUGH AND ARTHUR BRAUN DOLSON (Received from Assistant CFO 8/6/19)
- \*31. RESOLUTION RENEWING LUSTRON HOUSE CARETAKER SERVICES CONTRACT TO PERFORM BASIC MAINTENANCE FOR A PERIOD OF ONE YEAR (Received from Borough Attorney 8/6/19)
- \*32. RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2018 AND 2019: SELMAN v. BOROUGH OF CLOSTER (Received from Borough Attorney 8/7/19)
- \*33. RESOLUTION SUPPORTING S.2012 AND H.R. 530 AND AUTHORIZING LETTERS OF SUPPORT TO LEGISLATORS (Received from Borough Attorney 8/7/19)
- \*34. RESOLUTION AUTHORIZING INTERIM BOROUGH ADMINISTRATOR TO ENTER INTO AGREEMENT FOR “WEB INQUIRY PAYMENT PORTAL” FOR PAYMENT OF MUNICIPAL TAXES ON LINE (Received from Assistant CFO 8/9/19)
- \*35. RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE DEVELOPER’S AGREEMENT FOR BLOCK 1608, LOT 1, 597 PIERMONT ROAD (Received from Borough Attorney 8/8/19)
- \*36. RESOLUTION AWARDDING MID BERGEN REGIONAL HEALTH COMMISSION A PROFESSIONAL SERVICES CONTRACT FOR LOCAL PUBLIC HEALTH SERVICES AND AUTHORIZING THE MAYOR AND BOROUGH CLERK TO SIGN MID-BERGEN REGIONAL CONTRACT (Received from Borough Attorney 8/9/18)

MOTIONS

- \*37. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 8/8/19): ABSTENTION: AMITAI
  - a. REGULAR MEETING HELD JULY 24, 2019
  - b. WORK SESSION HELD JULY 24, 2019

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – WEDNESDAY, AUGUST 14, 2019 – 7:30 P.M.

8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

\*38. MOTION GRANTING APPROVAL FOR NEW YORK CYCLE CLUB, INC. TO CONDUCT CHARITABLE BICYCLE RIDE “ESCAPE NEW YORK” PARTIALLY THROUGH THE BOROUGH ON SATURDAY, 9/21/19, FROM APPROXIMATELY 7:30 A.M. UNTIL 5:00 P.M. (Approval received from Risk Management Consultant 8/1/19)

\*39. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Board of Health</b>				
Alternate No. 2	<u>Benjamin Latner</u> <i>(Resigned 4/18/19)</i>	_____	2 Years (Unexp. Latner)	31-Dec-19
<b>Food and Assistance Board</b>				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19
<b>Historic Preservation Commission</b>				
Class C Member	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	_____	4 Years (Unexp. Lenander)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-19

\*40. REPORTS

a. CONSTRUCTION OFFICIAL – JULY 2019 (Received 8/5/19)

8b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

41. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

42. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

43. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – AUGUST 14, 2019 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, which was included in the Annual Notice of Meetings, which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF JULY 25, 2019
  - b. MAIL LIST OF AUGUST 1, 2019
  - c. MAIL LIST OF AUGUST 8, 2019
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of August 14, 2019)
6. PROFESSIONAL REPORTS
  - A. BOROUGH ATTORNEY
    - 1) STATUS REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
    - 2) STATUS REPORT RE ZBA DEVELOPER'S AGREEMENT FOR PIERMONT ROAD CLOSTER, LLC, BLOCK 1608, LOT 1, 597 PIERMONT ROAD (7. M.L. 10/25/18)
    - 3) STATUS REPORT RE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF BERGEN AND THE BOROUGH OF CLOSTER FOR INTERSECTION IMPROVEMENT AND SIGNALIZATION AT PIERMONT ROAD & VERVALEN STREET (6. M.L. 5/16/19) Approved RM 5/22/19
    - 4) STATUS REPORT RE FLOOD DAMAGE PREVENTION ORDINANCE (8 M.L. 3/7/19 & 6. M.L. 5/2/19/Discussed at WS 5/8/19/Ordinance No. 2019:1259 introduced 6/26/19/Adopted 7/24/19
    - 5) STATUS REPORT RE PREPARATION OF 2019 PROFESSIONAL SERVICES CONTRACT WITH MID-BERGEN REGIONAL HEALTH COMMISSION FOR HEALTH OFFICER/REGISTERED ENVIRONMENTAL HEALTH SPECIALIST SERVICES (Discussed at WS 5/22/19, WS 7/10/19, WS 7/24/19)
    - 6) REPORT RE REQUEST FOR PROFESSIONAL SERVICES FOR MUNICIPAL FINANCIAL ADVISORY SERVICES (Approved RM 7/24/19)
    - 7) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14/Contract Amendment for Remedial Excavation not to exceed \$106,000 Authorized RM 6/12/19)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
  - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19) Authorized RM 5/8/19
- 4) STATUS REPORT RE 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROJECT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD IMPROVEMENTS AND 2019 BOROUGH ROAD PAVING PROGRAM (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Notification of award dated 3/29/19 in the amount of \$222,000 (5. M.L. 4/4/19) Boswell Engineering Project No. CL-1333 (Authorization to Bid RM 5/22/19) Notice to Bidders published in The Record 6/16/19/Bid Opening held 7/2/19 @ 11:30 a.m./Contract awarded to J.A. Alexander in the amount of \$575,460 at RM 7/10/19
- 5) REPORT RE REVISIONS TO BOROUGH ZONING MAP DUE TO ADOPTION OF AFFORDABLE HOUSING ORDINANCES (Reported @ WS 6/26/19/Requires adoption by Ordinance)
- 6) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):  
for the following Mail List requests re Insurance:
  - a. Closter Improvement Commission Requests (9 M.L. 4/25/19)
    - 1) Tree Lighting (Sun, 12/1/19 from 5:30 p.m. to 7:30 p.m. at Closter Borough Hall/Refreshments at the Senior Center)
    - b. Escape New York (6. M.L. 6/13/19) request to partially run through the Borough on Sunday, 9/25/19 between the hours of 7:30 a.m. and 5 p.m.
- 2) STATUS REPORT RE FOLLOWING CONTRACTS:
  - a. SHARED SERVICES:
    - 1) COUNTY OF BERGEN for THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS (Approved RM 8/22/18)
  - 3) REPORT RE STATUS OF PREPARATION OF CORRECTIVE ACTION PLAN FOR 2018 AUDIT REPORT (to be on file in Boro Clerk's office no later than 45 days from date of publication of Synopsis of Audit – published 7/30/19)
  - 4) STATUS REPORT RE FOLLOWING GRANTS:
    - a. FILED
      1. 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND (LFIF) GRANT FOR THE RAILROAD AVENUE PROJECT (Grant ID LFIF-2019-Railroad Avenue-00001) Approved RM 12/20/18 (Notice that award was not granted 10. M.L. 7/25/19)

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

4) STATUS REPORT RE FOLLOWING GRANTS: (Continued)

a. FILED (Continued)

2. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Approved RM 2/13/19)

3. 2020 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE LEWIS STREET, STORIG AVENUE and ECKERSON AVENUE PROJECT (Grant ID: MA-2020-Lewis Street-Storig Avenue-Eckerson Avenue-00409/Authorized RM 7/10/19)

b. AWARDED - To be announced by Administrator

1. STATUS REPORT RE FY 2018-2019 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$4,500.00 FOR SENIOR WELLNESS (Notification of Award rec'd 18. M.L. 10/4/18)

2. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18)

c. TO BE FILED - To be announced by Administrator

6) REPORT

B. BOROUGH CLERK

1) STATUS REPORT RE 2019 APPOINTMENTS

2) STATUS REPORT RE 2019 OATHS OF OFFICE

3) STATUS REPORT RE 2019 LICENSES

4) STATUS REPORT RE 2019 MEETING DATES

5) STATUS REPORT RE CODIFICATION OF 2018 ORDINANCES

6) STATUS REPORT RE 2018 UNFINISHED BUSINESS

7) STATUS REPORT RE OPRA REQUESTS

8) STATUS REPORT RE PREPARATIONS FOR LEAGUE CONFERENCE TO BE HELD IN A.C. FROM 11/19/19 to 11/21/19

9) REPORT

C. CHIEF OF POLICE

1) REPORT

D. MAYOR

1) REPORT

8. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18)

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – AUGUST 14, 2019 - 7:30 P.M.

9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

**MAIL LIST**  
JULY 25, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/18/19	07/18/19	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> , to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*Transitional Aid Application Process for FISCAL YEAR Municipalities (LFN 2019-09)		
2.	07/19/19	07/16/19	Azzolina & Feury Engineering, to Municipal Clerk	Public Notice re Application for Flood Hazard Area General Permit #6 for Kim/Oh for property located at 160 Harrington Avenue, Block 803/Lot 7, NJDEP FHA Verification #0207-14-0004.1(V) as shown on the enclosed plan and request for written comments within 15 calendar days of receipt of this letter (NO ENCLOSURES – APPLICATION NOT ON FILE) Copy letter only to Environmental Commission, LUC/Planning Board, Construction Official		Borough Engineer Devlin/Environmental Amitai/Planning
3.	07/19/19  07/22/19	07/19/19  07/22/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <b>a. NJDEP Weekly Update – July 19, 2019</b> 1. Harmful Algal Bloom in Lake Hopatcong 2. Harmful Algal Bloom Advisory for NJ portion of Greenwood Lake 3. Smokey Bear 75 <sup>th</sup> Birthday at Liberty State Park on 8/10/19 4. 2019 NJDEP Recycling Awards Application due 7/26/19 (Copy to DPW Superintendent, Recycling Coordinator) <b>b. NJDEP State Forest Action Plan</b> (Copy to Shade Tree Commission, Environmental Commission)		Chung/Public Works  Devlin/Shade Tree Devlin/Environmental
4.	07/19/19	07/19/19	NJS League of Municipalities	* <b>a. Weekly Round-Up – July 19, 2019:</b> I. State Issues a. Interest Arbitration (Copy to Chief McTigue) b. New Requirements to Change from Non-Partisan to Partisan Form of Governments c. Governor Signs Stop Work Order Legislation II. Federal Issue a. NJ Sues Federal Administration over IRS' SALT Workaround Regulations (Copy to Tax Collector) b. Garden State Connections Advance Energy and Conservation Funding Bill III. League Conference a. Exhibit Booth Registration in Open! b. Reserve Your Hotel for the League Conference c. Unauthorized Hotel Reservation Services		Borough Attorney Latner/Public Safety  Borough Attorney

	07/23/19	07/23/19		<p>IV. Also of Interest</p> <ul style="list-style-type: none"> <li>a. Mayors' Hall of Fame</li> <li>b. The League is Now Accepting Applications for the Innovation in Governance Program</li> <li>c. New 2019 Edition! Salary Report of Municipal Positions Available Now</li> <li>d. New Jersey Clean Energy Program</li> <li>e. Interest Arbitration Workshop</li> </ul> <p><b>b. Daily Update – July 23, 2019:</b></p> <ul style="list-style-type: none"> <li>I. New 2019 Edition! Salary Report of Municipal Positions Available Now</li> <li>II. Responding to Racial Tension</li> </ul>	
5.	07/22/19	07/19/19	Jennifer M. Coffey, Executive Director, Association of New Jersey Environmental Commissions (ANJEC), to Mayor	*Clarifying misconceptions in the letter from Linda Doherty, New Jersey Food Council re support for a uniform statewide solution to phase out single use disposable plastic and paper bags and encourage reusable bags – see also 8. M.L. 6/6/19 (Copy to Environmental Commission)	Devlin/Environmental
6.	07/22/19	June 2019	NJS League of Municipalities to Municipal Clerk	*Legislative Bulletin – June 2019, No. 3 – 2018-2019 Legislative Session	
7.	07/23/19	07/23/19	<p>Brenda Brooks, from the firm of Gary J. Vinci, RMA, Lerch, Vinci &amp; Higgins, LLP, to Municipal Clerk c: Liz Shick</p> <p>Gary J. Vinci, RMA No. CR00411, to Municipal Clerk</p> <p>Gary J. Vinci, CPA, to Municipal Clerk c: Melanie R. Walter, Director, Division of Local Government Services</p>	<p>*a. Hard copies of Report of Audit for the year ended December 31, 2018 to be distributed to Mayor and Council, Administrator, CFO on 7/24/19)(Copy to Assistant CFO)</p> <p><b>b. 2018 Municipal Court Report, 2018 Dog Report (sent to the Division of Local Government Services) Synopsis of Audit</b></p>	<p>RM Agenda 08/14/19 Administrator</p> <p>Administrator</p>
8.	07/24/19	No Date	<p>Justin B. Incardone, Esq., Associate General Regulatory Counsel, PSE&amp;G</p> <p>AND</p> <p>Matthew Weissman, Esq., General Regulatory Counsel - Rates</p>	<p><b>*a. Notice to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for:</b></p> <p>1) Approval of Changes in Its Electric Green Programs Recovery Charge and Its Gas Green Programs Recovery Charge (“2019 PSE&amp;G Green Programs Cost Recovery Filing”) Notice of a Filing and Notice of Public Hearings BPU Docket Nos. ER19060764 and GR19060765</p> <p><b>*b. Notice to Public Service Electric and Gas Company Customers in the Matter of:</b></p> <p>1) The 2019/2020 Annual Compliance Filings For a Change in the Statewide Electric and Gas Permanent Universal Service Fund Program Factors Within the Electric and Gas Societal Benefits Charges Rates Pursuant to N.J.S.A. 48:2-21 AND</p>	

				N.J.S.A. 48:2-21.1 – Notice of a Filing and Notice of Public Hearings Docket No. ER19060736 2) Public Service Electric and Gas Company’s 2019/2020 Annual BGSS Commodity Charge Filing for its Residential Gas Customers Under its Periodic Pricing Mechanism and for Changes in its Balancing Charge – Notice of Filing and Notice of Public Hearings/Docket No. GR19060699	
9.	07/24/19	07/24/19	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	<p><b>*a. <u>Certified copy of the following Ordinance Introduced 7/24/19 – Public Hearing &amp; Adoption 8/21/19</u>):</b>  <b>19-23:</b> Ordinance of the County of Bergen Authorizing and Approving the Entering Into, Execution and Delivery of One or More Improvement Lease Agreements and Equipment Lease Agreements Each By and Between the County and the Bergen County Improvement Authority Providing for the Financing of the Costs of Design, Acquisition, Construction, and Installation of Certain Capital Infrastructure Improvements and Acquisition and Installation of Certain Capital Equipment In, By and For the Count as Set Forth in the 2019 Capital Budget of the County, Appropriating Not to Exceed \$60,000,000 Therefor, and Authorizing Other Necessary Action in Connection With Said Financing</p> <p><b>b. <u>Certified copy of the following Ordinance Postponed for a Second Reading due to need to have Local Finance Board meet prior to second read – NO Introduction received</u>):</b>  <b>19-19:</b> Guaranty Ordinance Securing the Bergen County Improvement Authority’s County Guaranteed Pooled Lease and/or Loan Revenue Bonds, to be Issued in One or More Series of Bonds and in Once or More Financings, in an Aggregate Principal Amount Not to Exceed \$120,000,000</p> <p><b>c. <u>Certified copy of the following Ordinance Adopted 7/18/19 (Introduced 7/2/19 – see also 7b M.L. 7/11/19)</u>:</b>  <b>19-22:</b> Guaranty Ordinance Securing the Bergen County Improvement Authority’s County Guaranteed Revenue Bonds (Northern Valley Regional High School District – Valley Program School Acquisition Project), in an Aggregate Principal Amount Not to Exceed \$5,200,000</p>	
10.	07/25/19	07/23/19	Laine Rankin, Director, NJDOT Division of Local Aid and Economic Development, to Mayor cc: Municipal Clerk Municipal Engineer	*Informing the NJDOT is unable to provide a Local Freight Impact Fund Grant for the Railroad Avenue Project for FY 2019 and encouraging the Borough to apply for the FY 2020 Grant Program	Borough Engineer Administrator/Grants

**MAIL LIST**  
AUGUST 1, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/26/19	No Date	Danielle Lopez, Esq., Assistant General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice of Filing and Public Hearings to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of Gas Base Rate Adjustments Pursuant to its Gas System Modernization Program (April 2019 GSMP Rate Filing), Docket No. GR19040522	
2.	07/26/19	No Date	Lee Srokosz, Lead Account Executive, Green Chip Electronic Waste Solutions, to Municipal Clerk	*E-waste purchasing program for 2020 (Copy to DPW Superintendent, Recycling Coordinator)	Chung/Public Works
3.	07/26/19	07/24/19	Rachel Sears, Director, FEMA Floodplain Management Division Mitigation Directorate, to John Glidden Jr. c: John Peters, Construction Official	*Reminder that the Borough has until <b>August 28, 2019</b> to adopt and have the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office approve floodplain measures that satisfy 44 Code of Regulations (CFR) Section 60.3(d) of the National Flood Insurance Program (NFIP) Regulations	Borough Attorney Ordinance No. 2019:1259 Adopted RM 7/24/19
4.	07/26/19	07/26/19	NJS League of Municipalities	<p><b>*a. Weekly Round-Up – July 26, 2019:</b></p> <ul style="list-style-type: none"> <li>I. State Issues               <ul style="list-style-type: none"> <li>a. Acting Governor Oliver Signs Law Prohibiting Inquiries about Worker's Wages (<i>A-1094 attached</i>) Copy to Interim Borough Administrator, Borough Attorney</li> <li>b. Governor Signs Major Events Coordinator Law</li> <li>c. New Law Requires Property Tax Bills to Include Eligibility Information on State Relief Programs (Copy to Tax Collector)</li> <li>d. County Board of Freeholders Can Increase Board of Election Membership</li> <li>e. New Law Changes Advertisement Requirements for Polling Locations</li> <li>f. Supreme Court Looks to Change Rules to Periodically Dismiss Older Municipal Court Complaints (Copy to Judge Leddy, Municipal Court Administrator)</li> <li>g. Governor Signs Bill Removing Obstacles to Land Preservation</li> <li>h. Pension Forfeiture Bill for Sexual Assault Convictions Signed into Law (<i>A-3766 attached</i>)</li> <li>i. Council on Local Mandates Holds Hearing in Challenge</li> </ul> </li> </ul>	<p>Borough Attorney Borough Administrator Witko/HR Committee</p> <p>Borough Clerk</p> <p>Borough Attorney</p> <p>Borough Clerk</p>

	07/31/19	07/31/19		<p>to Vote-by-Mail Law</p> <p>II. League Conference</p> <p>a. Exhibit Booth Registration in Open!</p> <p>b. Reserve Your Hotel for the League Conference</p> <p>c. Unauthorized Hotel Reservation Services</p> <p>III. Also of Interest</p> <p>a. Mayors' Hall of Fame</p> <p>b. The League is Now Accepting Applications for the Innovation in Governance Program</p> <p>c. Take Part in New Jersey's 2020 Forest Action Plan</p> <p>d. Interest Arbitration Workshop</p> <p>e. New Jersey Clean Energy Program</p> <p><b>b. <u>Daily Update – July 31, 2019:</u></b></p> <p>I. Follow the League to Stay Current on Upcoming Events, Annual Conference Deadlines and Legislation Affecting Your Municipality</p> <p>II. <i>NJ Municipalities</i> Magazine Seeking Your Stories</p> <p>III. Centennial of Suffrage</p> <p>IV. Let your Vendors know about <i>NJ Municipalities</i> Magazine!</p>	
5.	07/26/19	07/26/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p><b>*NJDEP Weekly Update – July 26, 2019</b></p> <p><b>a.</b> DEP Commissioner Testifies to Congress on PFAS chemicals</p> <p><b>b.</b> Keegan Landfill Advisory for Kearny</p> <p><b>c.</b> REMINDER: NJDEP State Forest Action Plan – see also 3b. M.L. 7/25/19</p>	Devlin/Shade Tree Devlin/Environmental
6.	07/26/19 07/30/19	07/26/19 07/30/19	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Valued Stakeholder	<p><b>*a.</b> NJDOT Commitment to Communities Newsletters – Volume 6</p> <p><b>b.</b> NJDOT Complete Streets Model Policy - 2019</p>	Borough Engineer
7.	07/29/19	07/29/19	Neil L. Winter, Jr., Director – Regional & Community Affairs, Orange and Rockland to Borough Clerk	<p><b>*a.</b> O&amp;R Advises Wise Energy Use as Temperatures Warm Up – Monday, July 29, 2019</p> <p><b>b.</b> Beat the Heat, Save Money With O&amp;R's Cool Tips</p>	
8.	07/29/19	07/26/19	Nabil Ayoub, Project Management Specialist 3, NJDOT Bureau of Local Aid – Newark – District 2, to Nick DeNicola, P.E., Boswell Engineering c: Borough Clerk	<p>*Notification of NJDOT Award Approval for Railroad Ave., Naugle St. &amp; Old Closter Dock Road 2019 Municipal Aid Program Project in the amount of \$575,460.18 to J.A. Alexander, Inc. and informing the State will not participate in the costs related to Item 5 - Police Traffic Directors (\$30,000), Third Street Parking Lot (\$44,559.15) and Legion Place; O'Shaughnessy Lane; Lustron House Driveway; Hickory Lane (Borough Funded - \$262,141.35) Copy to Chief McTigue</p>	Borough Engineer Borough Administrator Chief of Police

9.	07/29/19	07/22/19	Tim Staszewski, PE, President, New Jersey Society of Municipal Engineers	*Request for submission for 2019 Municipal Engineering Project of the Year Awards Program; Applications to be completed by Municipal Engineer, (already sent to the Municipal Engineer) no later than Friday, 9/13/19; 42nd Annual Awards Ceremony to be held 11/20/19 at the Society's Annual Meeting Luncheon in conjunction with the 104th Annual League of Municipalities Conference in Atlantic City	Borough Engineer
10.	07/31/19	07/31/19	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> , to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*New Jersey Economic Development Authority (NJEDA) Opportunity Zone Challenge Program	
11.	08/01/19	08/01/19	Colleen Mahr, President, NJLM, Mayor, Fanwood Borough	*Mayor's Newslite – August 2019	
12.	08/01/19	07/26/19	Stephen Fritzky, Civil Engineer, Stantec Consulting Services, Inc., to Leslie Weatherly	*Notice of Application for NJDEP 5 year extension of the existing NJDEP Letter of Interpretation – Line Verification (LOI) for property located at Block 1006, Lots 25 & 26, 396 Demarest Avenue (COMPLETE APPLICATION AND MAP ON FILE IN BOROUGH CLERK'S OFFICE – see also 8. M.L. 6/13/19) Copy to Board of Health, Environmental Commission, DPW Superintendent	Borough Attorney Borough Engineer Borough Administrator Chung/Health Devlin/Environmental
13.	08/01/19	07/24/19	Ryan Merritt, Weston Solutions, for Applicant Rockland Electric Company, to Borough of Closter	*Notice of Application for Letter of Interpretation: Line Verification, Wetlands Delineation and Permitting Services, Closter Sub-Station Off-Site Property, Applicant: Rockland Electric Company for property located at Block 1105, Lot 1, adjacent to the Closter Sub-Station (Block 1104, Lot 9) with copy of Survey – NO COMPLETE APPLICATION RECEIVED as indicated in letter (Copy to Environmental Commission, Planning Board, Construction Official)	Borough Engineer Devlin/Environmental Amitai/Planning
14.	08/01/19	07/29/19	Ann E. Fay, Municipal Clerk., Borough of Haworth, to Surrounding Municipalities	*Certified copy of the following Ordinance of the Borough of Haworth adopted 7/23/19: #19-09: Amending Chapter XXVI Entitled "Land Use Regulations" (Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment)	Borough Attorney Amitai/Planning Chung/Zoning
15.	08/01/19	07/30/19	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Mayor	*League Annual Audit Statement for Fiscal Year July 1, 2018 to June 30, 2019	



3.	08/02/19	08/02/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <b>NJDEP Weekly Update – August 2, 2019</b> <b>a.</b> Lake Hopatcong Advisory Update <b>b.</b> DEP Recognized as National Trails Day Champion for 3 <sup>rd</sup> Consecutive Year by American Hiking Society <b>c.</b> 75 <sup>th</sup> Anniversary of Smokey Bear on 8/10/19 <b>d.</b> Broom Crowberry Restoration <b>e.</b> AmeriCorps Watershed Ambassadors Nominations	
4.	08/05/19	07/30/19	Don Cabrera, Mayor, Borough of Wildwood Crest, to Mayor John C. Glidden	*Invitation to 2nd Annual Crest Best Run Fest on Sat., 10/12/19 and Sun., 10/13/19 in Wildwood Crest; Information can be found online at <a href="http://www.DelMoSports.com">www.DelMoSports.com</a>	
5.	08/05/19	07/31/19	Lynne Mitchell, Assistant Director Remediation Review Element, NJDEP Site Remediation and Waste Management Program, to Capital Hardware Supply, LLC, Attn. David Yoskowitz	*Public Notification re Industrial Establishment: Capital Hardware Supply, LLC; SRP PI No. 013109; 10 Railroad Ave., Closter, Bergen County; Block 1205, Lot 8, ISRA Case #E2019175972; Transaction: Stock Transfer; Remediation in Progress Waiver Application dated 6/24/19	Borough Engineer
6.	08/05/19	07/31/19	Nancy A. Ghani, Account Manager, PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund c: Via Email to: Fred Pitofsky, Fund Commissioner Richard Keating, Trinity Brokerage, Risk Management Consultant	*Membership Renewal (3-year period from 1/1/20 to 1/1/2023 @12:01 a.m.) - Bergen County Municipal Joint Insurance Fund (enclosed Renewal Resolution and Renewal Agreement)	Administrator/ Insurance RM Agenda 8/14/19
7.	08/05/19	07/24/19	Ryan Merritt, PWS, CE, Principal Project Manager, WESTON SOLUTIONS, INC.; ATTN: Loretta Castano, RMC	* Notice of Application for Letter of Interpretation: Line Verification Application Package, Wetlands Delineation and Permitting Services, Closter Sub-Station Off-Site Property, Applicant: Rockland Electric Company for property located at Block 1105, Lot 1, 641,694.98 E, 783,171.18 N – COMPLETE APPLICATION ON FILE IN BOROUGH CLERK’S OFFICE (See also 13. M.L. 8/1/19 ) Complete copy to Environmental Commission, Planning Board, Construction Official	Borough Engineer Devlin/Environmental Amitai/Planning
8.	08/07/19	08/07/19	Stephanie Wehmann, RMC/CMR, Borough Clerk, Borough of Alpine, to Northern Valley Municipal Clerks	*Invitation to the Northern Valley Fire Chiefs’ Parade Hosted by the Alpine Fire Department 10/13/19 (Copy to Fire Chief Lupardi)	Witko/Fire

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held July 24, 2019

Unapproved Notes of Work Session held July 24, 2019