

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 19, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

REQUEST FOR SPECIAL TRAFFIC DEVICE FOR HANDICAPPED PERSONS IN FRONT OF HEIDENBERG PLAZA BY OAKLAND AVENUE AND CLOSTER DOCK ROAD (Requested by Borough Attorney 10/16/18/WS 10/24/18 Mayor rescheduled to this meeting)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Environmental Commission				
Member	<u>Keren Kuperman</u> <i>(Moved out of town)</i>	_____	3 Years Unexp. (Kuperman)	31-Dec-18

6. INTRODUCTION OF THE FOLLOWING ORDINANCE(S) – PUBLIC HEARING AND ADOPTION TO BE HELD ON THURSDAY, 12/20/18, @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD: (Received from Borough Attorney 11/16/18)

- a. ORDINANCE NO. 2018:1245, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER TO CREATE AN AFFIRMATIVE MARKETING PLAN FOR AFFORDABLE HOUSING UNITS PURSUANT TO THE RECOMMENDATION OF THE BOROUGH’S AFFORDABLE HOUSING PLANNER AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE FOR THE BOROUGH’S AFFORDABLE HOUSING OBLIGATION”
- b. ORDINANCE NO. 2018:1246, “ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER TO CREATE AFFORDABLE ACCESSORY APARTMENTS PURSUANT TO THE RECOMMENDATION OF THE BOROUGH’S AFFORDABLE HOUSING PLANNER AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE FOR THE BOROUGH’S AFFORDABLE HOUSING REQUIREMENTS”
- c. ORDINANCE NO. 2018:1247, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 ARTICLE II AND ARTICLE XI BUSINESS AREA OF THE CODE OF THE BOROUGH OF CLOSTER PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH’S AFFORDABLE HOUSING PLANNER AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE”
- d. ORDINANCE NO. 2018:1248, “AN ORDINANCE REPEALING AND REPLACING THE ENTIRE CONTENTS OF ARTICLE XIB, AFFORDABLE HOUSING, AND ARTICLE XIC, “REQUIRED GROWTH SHARE AFFORDABLE HOUSING OBLIGATION”, TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS (U.H.A.C.) REGARDING COMPLIANCE WITH THE BOROUGH’S AFFORDABLE HOUSING OBLIGATION”
- e. ORDINANCE NO. 2018:1249, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER-AFFORDABLE HOUSING OVERLAY DISTRICT PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH’S AFFORDABLE HOUSING PLANNER AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE FOR THE BOROUGH’S AFFORDABLE HOUSING OBLIGATION”
- f. ORDINANCE NO. 2018:1250, “AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$30,500.00 FROM OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS”
- g. ORDINANCE NO. 2018:1251, “AN ORDINANCE TO AMENDING CODE CHAPTER 48, PERSONNEL POLICIES” TO BE PREPARED BY BOROUGH ATTORNEY

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, NOVEMBER 19, 2018 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

8. *POSSIBLE* RESOLUTION AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE BOROUGH OF CLOSTER REGARDING POLICE DEPARTMENT ACCESS TO REAL TIME VIDEO FEED OF SECURITY CAMERAS (Received from Borough Attorney 9/21/18 – Waiting for input from Chief of Police) Carried from RM 9/26/18/Carried from RM 10/10/18/Carried from RM 10/24/18
9. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR “DDEF FY 2018 DWT” IN THE AMOUNT OF \$3,943.84 (Received from Assistant CFO 10/26/18)
10. RESOLUTION AUTHORIZING THE HOLDING OF A TREE LIGHTING CEREMONY ON DECEMBER 6, 2018 AT BOROUGH HALL (Received from Borough Attorney 10/31/18)
11. RESOLUTION ENDORSING 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$30,000.00 FOR SPECTRUM’S NORTHERN VALLEY *FAMILY SUPPORT PROGRAM* IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) (14. M.L. 10/25/18)
12. RESOLUTION APPROVING ISSUANCE OF AD INTERIM PERMIT NO. 6 FOR PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 0207-33-006-009 (CINEMEX)
13. RESOLUTION APPROVING SETTLEMENT OF TAX APPEAL FOR THE YEAR 2018: CHO v. BOROUGH OF CLOSTER (Received from Borough Attorney 11/5/18)
14. RESOLUTION AUTHORIZING PERSON-TO-PERSON TRANSFER OF PLENARY (*INACTIVE/ POCKET*) RETAIL CONSUMPTION LICENSE NO. 0207-33-012-006 FROM TOPSIDE, INC. TO HASIM E. SUJAK TO BE PREPARED BY BOROUGH ATTORNEY
15. RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE NO. 0207-44-008-005 ISSUED TO CLOSTER WINE & SPIRITS, INC. D/B/A GARY’S WINE FOR THE 2018-2019 LICENSE TERM TO BE PREPARED BY BOROUGH ATTORNEY
16. RESOLUTION APPROVING 2018 SEASONAL DISPLAY AT CLOSTER BOROUGH HALL (Received from Borough Administrator’s Office 11/13/18)
17. RESOLUTION ENDORSING COMMUNITY DEVELOPMENT PROJECT FOR 511 DURIE AVENUE (Received from Borough Attorney 11/8/18)
18. RESOLUTION APPOINTING JAMES WINTERS TO THE CLOSTER OFFICE OF EMERGENCY MANAGEMENT AS A VOLUNTEER COMMITTEE MEMBER EFFECTIVE 11/19/18 (Received from Borough Administrator’s Office 11/8/18)
19. RESOLUTION AWARDING REPAIR OF OIL SAND INTERCEPTOR AT DEPARTMENT OF PUBLIC WORKS BY JAVIER CONSTRUCTION CORPORATION BOROUGH (BOND) ORDINANCE 2018:1241, Capital Accounts C-04-18-241-005-001 and C-04-18-241-002-003 (Received from Borough Administrator’s Office 11/9/18)
20. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY (Received from Borough Administrator’s Office 11/9/18)
21. RESOLUTION AUTHORIZING EXECUTION of RUCKMAN PARK WALKING PATH LIGHTING PROJECT – PHASE II TRUST FUND PROJECT CONTRACT (Received from Borough Administrator’s Office 11/9/18)
22. RESOLUTION AUTHORIZING PARTICIPATION IN THE BUYBOARD NATIONAL PURCHASING COOPERATIVE (Received from Borough Administrator’s Office 11/9/18)
23. RESOLUTION AWARDING JOB ORDER CONTRACTING INSTALLATION OF RUCKMAN PARK PATH LIGHTING PHASE II (BOROUGH (BOND) ORDINANCE 2018-1241, Capital Account C-04-18-241-003-001) Received from Borough Administrator’s Office 11/9/18
24. RESOLUTION DECREASING CONTRACT PRICE FOR 2018 ADA RAMPS ON COUNTY ROADS PAVING PROGRAM CHANGE ORDER #1 and FINAL and Estimate #2 and FINAL (Received from Borough Administrator’s Office 11/9/18)
25. RESOLUTION TO ENTER A CDBG GRANT AGREEMENT (2018-2019 CDBG GRANT FOR SENIOR WELLNESS IN THE AMOUNT OF \$4,500; CONTRACT NUMBER PS-CLOSTERSR18) Received from Borough Administrator’s Office 11/9/18

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – MONDAY, NOVEMBER 19, 2018 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 26. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11, FIRE DEPARTMENT: SCOTT AIR PAK, BOROUGH (BOND) ORDINANCE 2018:1241, CAPITAL ACCOUNT C-04-18-241-006-001 (Received from Borough Administrator’s Office 11/13/18)
- 27. RESOLUTION APPROVING CLOSTER IMPROVEMENT COMMISSION DECEMBER HOLIDAY EVENT 2018 (VENDORS) Received from Borough Administrator’s Office 11/14/18
- 28. RESOLUTION FIXING MEETING DATES FOR THE 2018 SINE DIE AND 2019 REORGANIZATION MEETING
- 29. RESOLUTION HIRING ROBERT DIPPOLITO AS TEMPORARY DRIVER / LABORER FOR THE DEPARTMENT of PUBLIC WORKS – STREETS & ROADS DIVISION AT A PER DIEM RATE OF \$30.00 PER HOUR AS NEEDED FOR THE REMOVAL OF SNOW, EFFECTIVE 11/15/18 THROUGH 12/31/18 (Received from Borough Administrator’s Office 11/15/18)
- 30. RESOLUTION APPOINTING DOROTHY WOODS TO THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE ADMINISTRATION OF THE BOROUGH OF CLOSTER’S AFFORDABLE HOUSING PROGRAM (Received from Borough Attorney 11/16/18)

MOTIONS

- 31. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS
 - a. SPECIAL MEETING HELD MONDAY, NOVEMBER 5, 2018
- 32. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 11/7/18):
 - a. ROBERT J. RUSSENBERGER
- 33. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made to date):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19

- 34. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historic Preservation Commission				
Alternate No. 2	<u>Ellen Lutvak</u> <i>(Declined appointment)</i>	_____	2 Years	31-Dec-19
Improvement Commission				
Member	<u>Andrew Albaum</u> <i>(Non-acceptance of re-appointment)</i>	_____	2 Years	31-Dec-19

35. REPORTS

- a. CHIEF OF POLICE – OCTOBER 2018 (Received 11/7/18)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 36. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

37. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

38. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 19, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was sent to The Record and The Star Ledger for publication on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF NOVEMBER 1, 2018
 - b. MAIL LIST OF NOVEMBER 8, 2018
 - c. MAIL LIST OF NOVEMBER 15, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 19, 2018)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR CRIMMINS, BLOCK 1203/LOT 5, 49 JOHN STREET AND BLOCK 1202/LOT 7, 40 JOHN STREET (2. M.L. 1/25/18)
- 2) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
- 3) REPORT RE PREPARATION OF CONTRACT FOR ZONING BOARD OF ADJUSTMENT ATTORNEY (5. M.L. 10/4/18)
- 4) STATUS REPORT RE ZBA DEVELOPER'S AGREEMENT FOR PIERMONT ROAD CLOSTER, LLC, BLOCK 1608, LOT 1, 597 PIERMONT ROAD (7. M.L. 10/25/18)
- 5) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE 2018 BOROUGH PAVING PROGRAM & NJ DEPARTMENT OF TRANSPORTATION FOR THE HOMANS AVENUE (SECTION 5) PROJECT (MA-208-Homans Avenue (Section 5) – 00020) Approved RM 9/13/17 - Notification of Award in the amount of \$220,000 rec'd 5. M.L. 3/1/18/Notice to Bidders published in The Record on 5/24/18 - Bid Opening held 6/8/18 @ 11:30 a.m./Contract awarded RM 6/13/18 to D&L Paving Construction in the Base Bid amount of \$549,452.20
- 4) STATUS REPORT RE EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Old Business - WS 5/23/18)
- 5) STATUS REPORT RE MS4 STORMWATER OUTFALL MAPPING (Authorized RM 8/22/18)
- 6) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: (None at this time)
- 2) STATUS REPORT RE PREPARATIONS FOR 2020 CENSUS
- 3) STATUS REPORT RE 2017 AUDIT REPORT AND CORRECTIVE ACTION PLAN (7. M.L. 7/19/18/RM 8/22/18)
- 4) STATUS REPORT RE FOLLOWING CONTRACTS:
 - a. SHARED SERVICES:
 - 1) COUNTY OF BERGEN for SHORT TERM RENTAL OF COUNTY OWNED STREET SWEEPER (Approved RM 8/22/18)
 - 2) COUNTY OF BERGEN for THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS (Approved RM 8/22/18)
 - 3) 2018 THROUGH 2020 SNOW PLOWING AGREEMENT (Approved RM 9/26/18)
 - b. MISCELLANEOUS:
 - 1) SECTION 457 DEFERRED COMPENSATION PLAN WITH LINCOLN RETIREMENT SERVICES, LLC (Revised Plan 92-PD-Lincoln-121316) Approved RM 6/27/18
- 5) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD PROJECT (Approved RM 9/26/18)
 - b. AWARDED - To be announced by Administrator
 1. 2018 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$4,500.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (Authorized RM 5/23/18) Notification of Award in the amount of \$4,500 for Senior Wellness rec'd 18. M.L. 10/4/18
 2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION HAZARDOUS DISCHARGE SITE REMEDIATION FUND GRANT FOR CLOSTER SWIM CLUB, BLOCK 1805, Lot 1 (Application #P44873 in the amount of \$66,800.00)
 3. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17)
 - c. TO BE FILED - To be announced by Administrator
 - 6) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2018 APPOINTMENTS
 - a. REPORT RE PREPARATIONS FOR 2019 APPOINTMENTS
- 2) STATUS REPORT RE 2018 OATHS OF OFFICE
- 3) STATUS REPORT RE 2018 LICENSES
 - a. REPORT RE PREPARATIONS FOR 2019 LICENSES
- 4) STATUS REPORT RE 2018 MEETING DATES
 - a. REPORT RE PREPARATIONS FOR 2019 MEETING DATES
- 5) REPORT RE ELECTIONS– GENERAL ELECTION HELD TUESDAY, 11/6/18,
- 6) REPORT RE RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDED CONTRACTS FOR CERTAIN CONTRACTS AWARDED IN THE BOROUGH OF CLOSTER FOR 2019 PROFESSIONAL SERVICES (Approved RM 10/24/18 – RFP posted on www.closternj.us 10/25/18 – Opening to be held Tuesday, 12/04/18, @ 11:00 a.m.
- 7) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, NOVEMBER 19, 2018 - 7:30 P.M.

7. REPORTS (Continued)

C. CHIEF OF POLICE

1) REPORT

D. MAYOR

1) REPORT

8. OLD BUSINESS

- a. Borough Attorney follow up after Work Session of 10/10/18 re: Letter to be sent to Borough of Norwood at request of Mayor regarding status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Borough Engineer to provide copy of letter from the County to the Borough Attorney) Meeting with County to be held 11/1/18/decision to be made as to who owns the bridge – Mayor’s report at WS 10/24/18
- b. Borough Administrator follow up after Work Session of 10/10/18 re: Report re SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14) Authorization to proceed with Proposal from Boswell Engineering dated 5/3/18 requested by Mayor Glidden at WS 10/24/18 – Governing body direction needed re designation of land

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

MAIL LIST
NOVEMBER 1, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/26/18	10/26/18	NJLM – New Jersey State League of Municipalities	<p>*a. Weekly Round-Up – October 26, 2018</p> <p>I. State Issues:</p> <p>a. Update on Best Practices Inventory</p> <p>b. Senate to Vote on Bill Allowing Utilities Control Over Vegetation Management in ROW (S-2505 attached) Copy to Shade Tree Commission</p> <p>c. CY 2019 Municipal Budget Cap Information</p> <p>d. Restaurant Liquor Bill Advances</p> <p>II. Federal Issue</p> <p>a. Comprehensive Anti-Opioid Abuse Measure Enacted (Copy to Board of Health, Chief Kaine)</p> <p>III. League Conference</p> <p>a. Governor to Keynote Delegates Luncheon</p> <p>b. Avoid Lines on-Site at the Annual League Conference</p> <p>c. Unauthorized Hospitality Functions</p> <p>d. Exhibits at the Annual Conference</p> <p>e. Don't Forget! CEU Tracking System Procedures for 103rd Annual NJLM Conference</p> <p>IV. Also of Interest</p> <p>a. Reminder New Jersey Opioid Litigation – Municipal & County Survey</p> <p>b. NJ Homeowners Guide to Property Taxes</p>	<p>Admin/CFO/ACFO Borough Attorney Borough Administrator Devlin/Shade Tree Borough Administrator</p> <p>Witko/Health Latner/Public Safety</p>
2.	10/29/18	10/18/18	<p>Victoria L. Sidrow, M.P.A., President & CEO, Vantage Health System, to Mayor and Council (in individually addressed envelopes)</p> <p>c: Council Members Borough Administrator</p>	<p>*Informing of a loss in State funding resulting in loss of psychiatrists, social workers, support staff and managers resulting in inability to meet the demand for services; informing Vantage offers the only support group in Bergen County for those who lost a loved one to suicide; informing participation in Closter's Stigma Free Task force; and offering availability to attend a Council or Board of Health meeting to discuss available programs with Vantage Health System Brochure (Copy to Board of Health - letter only!)</p>	<p>Witko/Health</p>
3.	10/29/18	No Date	<p>Ann H. Bistriz, Borough Clerk, Borough of Harrington Park, to Borough of Closter</p>	<p>*Copy of Borough of Harrington Park Ordinance #727 introduced 10/15/18, Zoning Ordinance with Details for Development of 100-106 Schraalenburgh Rd; Public Hearing and Adoption to be held Monday. 11/19/18 @ 7 p.m. (Copy to Borough Attorney, Planning Board, Zoning Board of Adjustment)</p>	<p>Mayor/COAH Committee Borough Attorney Amitai/Planning Chung/Zoning</p>

4.	10/29/18	No Date	Bergen County Utilities Authority, to Municipal Clerk	*Notice of Public Hearing to be held Monday, 11/19/18 @ 10 a.m. at the in the Administration Building, Foot of Mehrhof Road, Little Ferry regarding the Authority's proposed Service Fee Schedule for the Distribution and Sale of Treated Effluent for Beneficial Reuse (Copy to Borough Administrator, DPW Superintendent)	Borough Administrator Chung/Public Works
5.	10/29/18	11/18/18	Diane Montelione, 9 Pine Street, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing to be held 11/19/18 @ 8 p.m. re Application of Diane Montelione for variances related to addition of bathroom on ground floor and closet on second floor for property located at 9 Pine Street, Block 512, Lot 13	Chung/Zoning
6.	10/31/18	10/31/18	egg@dca.nj.gov to lcastano@closternj.us	*Best Practices Inventory – Message from DLGS (Copy to Borough Administrator, Chief Financial Officer, Assistant Chief Financial Officer)	Borough Administrator
7.	10/31/18	10/29/18	Victoria Maiorino, 30 Bergenline Avenue	*Petition from residents of Bergenline, Union and Crescent Streets regarding 221 Schraalenburgh Road (Copy to Zoning Officer, Chief of Police)	
8.	10/31/18	10/26/18	PERMA (Municipal Joint Insurance Fund), to Bergen JIF Members c: Fund Commissioners, Risk Management Consultants and Fund Professionals	*Public Hearings - 2019 Proposed Budgets for Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Joint Insurance Fund (MEL), New Jersey Environmental Risk Management Fund (E-JIF) and Residual Claims fund (RCF); Public Hearings scheduled as follows: <u>JIF</u> - Monday, 11/19/18 @ 5:30 p.m., Westwood Municipal Building, 101 Washington Avenue; <u>MEL</u> - Wednesday, 11/14/18 @ 5:00 p.m. Atlantic City Convention Center, Room 306 <u>E-JIF & Residual Claims Fund (RCF)</u> adopted 10/17/18 (Copy to Risk Management Consultant, Joint Insurance Fund Commissioner) Copy posted on Municipal Clerk's bulletin board 11/1/18	Administrator/ Insurance
9.	11/01/18	11/01/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	*NJDEP Grant Opportunity: Radon Action Partnership Packet 2019 (Copy to Board of Health)	Witko/Health

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held October 24, 2018

Unapproved Notes of Work Session held October 24, 2018

MAIL LIST
NOVEMBER 8, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/02/18	11/02/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	*NJDEP Weekly Update – November 2, 2018 a. Black Bear Radio Campaign b. Recycling Awards	
2.	11/02/18	10/30/18	Yacoub Yacoub, Bureau Chief Unregulated Heating Oil Tank Program, NJS Department of Environmental Protection, to Lee & Young Construction Management c/o Lim Young, Owner c: Closter Borough Clerk	*Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System (UST); Unrestricted Use – No Further Action Letter and Covenant Not to Sue; Block 1806, Lot 9, 414 Blanch Avenue, Closter Borough, Bergen County; Program Interest #791864, Activity Number: CSP180001; Communications Center Number: 18-08-22-1135-20 (Copy to Board of Health, Construction Official, Environmental Commission)	Witko/Health Amitai/Construction Devlin/Environmental
3.	11/02/18	11/02/18	NJLM – New Jersey State League of Municipalities	*a. Weekly Round-Up – November 2, 2018 I. State Issues: a. DLGS Offers Guidance on “Best Practices” b. Governor Signs Executive Order (EO 42) II. Federal Issue a. Water Infrastructure Funding Bills Enacted b. FCC Rules Preempting Local Control of ROW Take Effect Early Next Year (Adopted Rules attached) III. League Conference a. League Ticketed Function Events b. Unauthorized Hospitality Functions c. Exhibits at the Annual Conference d. Don’t Forget! CEU Tracking System Procedures for 103 rd Annual NJLM Conference	Admin/CFO/ACFO Borough Attorney Technology Committee
4.	11/03/18	11/03/18	Stanley A. Kober, Public Information Officer/Recording Secretary, Traveling Wall Cmte., American Legion Post 53, to Loretta Castano	*“Spirit of America’s Story” event honoring Veterans; Opening Ceremony to be held Monday, 11/12/18 @ 4 p.m. at Bethlehem Lutheran Church, 155 Linwood Avenue, Ridgewood; Exhibit open 11/12/18 – 11/18/18, Monday – Saturday from 10 a.m. to 8:30 p.m. (Copy to Bill Brewster) Posted on Municipal Clerk’s Bulleting Board 11/8/18	Mayor/Seniors
5.	11/05/18	No Date	NJS League of Municipalities to Municipal Clerk	*Legislative Bulletin – October 2018, No. 4 – 2018-2019 Legislative Session	

6.	11/08/18	No Date	New Jersey Transit Corporation, to Municipal Clerk	*NJ Transit Public Hearing Notice - public hearings to be held re the Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) as follows: New Jersey Transit Headquarters Conference Room, Newark, on 12/19/18 @ 2 p.m. & 6 p.m.; Monmouth Agricultural Building, Freehold, on 12/12/18 @ 2 p.m. & 6 p.m.; Burlington County Human Services Facility, Westampton, on 12/17/18 @ 2 p.m. & 6 p.m. (Copy to Bill Brewster)	Mayor/Seniors
7.	11/08/18	No Date	Donna J. Vellekamp, Esq. to Municipal Clerk	*Notice of Zoning Board Public Meeting to be held 11/19/18 at 8 p.m. at the Senior Center re Variance Request for Gerald Cagney for Lot 10 in Block 901, 80 Harvey Street	Chung/Zoning
8.	11/08/18	11/06/18	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund	*2018 Dividend to the Borough in the amount of \$13,760.47 Deadline for notification of choice either to receive the dividend in the form of a check or a credit towards next year's first assessment installment: No later than 11/30/18 ; if no notification is received, the entire amount will be refunded in the form of a check (Original to Administrator for response/Copy to Richard Keating, Fred Pitofsky)	Borough Administrator
9.	11/08/18	11/08/18	egg@dca.nj.gov , to lcastano@closternj.us	*a. SALT Charitable Fund Regulations: effective 9/21/18 to 6/28/19 and proposed for permanent adoption in the 11/5/18 NJ Register; Submit written comments by 1/4/19 to dlgs@dca.nj.gov or by regular mail (Copy to Tax Collector) b. NJ Opportunity Zone Workshops will be held at the League Conference; event flyer available at https://www.state.nj.us/dca/divisions/lps/pdf/OZ ; RSVP requested by 11/9/18	Borough Attorney

MAIL LIST
NOVEMBER 15, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/09/18	11/09/18	NJLM – New Jersey State League of Municipalities	<p>*a. Weekly Round-Up – November 9, 2018</p> <p>I. State Issues:</p> <p>a. NJ Department of Labor Issues FAQs on New Earned Sick Leave Law</p> <p>b. State Announces Shared Services Portal</p> <p>II. Federal Issue</p> <p>a. SCOTUS Rules Age Discrimination in Employment Act Applies to All Public Employers</p> <p>III. League Conference</p> <p>a. League Ticketed Function Events</p> <p>b. Unauthorized Hospitality Functions</p> <p>c. Exhibits at the Annual Conference</p> <p>d. Don't Forget! CEU Tracking System Procedures for 103rd Annual NJLM Conference</p>	<p>Borough Attorney</p> <p>Borough Administrator</p> <p>Borough Attorney</p>
2.	11/09/18	11/09/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	<p>*Winter Wonderland Tree Decorating - Bergen County's Winter Wonderland at Van Saun County Park is back for our third year and better than ever! For more information, please visit www.BergenCountyWinterWonderland.com; Invitation to Mayor to attend Decorate Your Town Tree at Winter Wonderland Opening Day on Friday, November 23rd at 3 pm, we invite representatives from each Bergen County community to come and decorate their designated tree. Judges will select the best tree, which will be announced the following evening at the 3rd Annual Winter Wonderland Tree Lighting; AND 3rd Annual Winter Wonderland Tree Lighting on Saturday, November 24th at 6:30 p.m. Please reach out Luis DePaz at my office at (201) 336-7322 or ldepaz@co.bergen.nj.us to confirm your attendance and participation in these events!</p>	<p>Mayor/Invitation</p>
3.	11/09/18	11/09/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update – November 9, 2018</p> <p>a. Arbor Day Foundation Tree Replacement Opportunity through New Jersey Tree Recovery Program – up to 1,000 seedlings at no cost to the municipality - Application deadline 12/14/18 (Copy to Shade Tree Commission)</p> <p>b. NJDEP attendance at the League Conference</p> <p>c. Seabeach Amaranth</p> <p>d. Conserve Wildlife Grants</p>	<p>Devlin/Shade Tree</p>

4.	11/10/18	11/10/18	Patrick J. Sinwich, Communications Officer, NJDEP Bureau of Communications and Response Services, A310notification@dep.nj.gov to lcastano@closternj.us , sam.yanovich@njlines.net	*Suspected Hazardous Substance Discharge Notification NJDEP Case Number: 18-11-09-1120-02; Reported by: Corey Matthews, Trident Environmental re Former Auto Repair Facility located at 195 & 197 Closter Dock Road on 6/15/18; PI# 191428 Test Results Show Soil Contamination (Copy to Board of Health, Construction Official, Environmental Commission)	Witko/Health Amitai/Construction Devlin/Environmental
5.	11/12/18	11/12/18	Neil L. Winter, Jr., Orange and Rockland, Pearl River, NY	*O&R Warning – Don't Be A Victim: Awareness is Best Defense Against Scammers	
6.	11/13/18	11/13/18	Paul D. Sakson, LSRP, Paul D. Sakson Associates, Inc., to Natasha LaDew, KVP, LLC dba Kidville Closter c: Closter Health Department Closter Mayor/Governing Body Closter Municipal Clerk	* Correspondence amending & supplementing Response Action Outcome dated 11/17/17: Response Action Outcome, Remedial Action Type: Unrestricted Use, Scope of Remediation: Child Care Facility Case Name: Kidville, Address: 53 Vervalen Street, Municipality: Borough of Closter, County: Bergen, Block: 1607 Lot: 1.01, Preferred ID: 764233, Child Care License # Pending, correcting administrative errors – see also 11. M.L. 11/30/17 (Copy to Board of Health, Construction Official, Environmental Commission)	Witko/Health Amitai/Construction Devlin/Environmental
7.	11/13/18	11/13/18	NJLM – New Jersey State League of Municipalities	* Daily Update – November 13, 2018 I. Announcing NJ Local Government Week! II. Unauthorized Hospitality Functions III. New Jersey Future	
8.	11/13/18	11/08/18	Michael Scarzello, Regulatory Director, Great Falls Hydroelectric Company, to Borough of Closter	*Draft License Application for Great Falls Hydroelectric Project (FERC No. 2814); Copy of Draft License Application NOT ENCLOSED; requesting comments may be submitted no later than 2/6/19 – Application and documentation can be viewed at the following link: http://www.eaglecreekre.com/facilities/operating-facilities/passaic-river-nj/great-falls-relicensing-information	
9.	11/13/18	11/08/18	Antimo A. Del Vecchio, Esq., Beattie Padovano, LLC, Attorney for Applicant, to Borough of Closter	*Notice of Zoning Board of Adjustment Application and Public Hearing for Rockland Electric Company, re Block 1104, Lot 9, 20 Michaels Lane, for continuous use of the property as an electrical substation and proposed upgrades; Public Hearing scheduled to be held Monday, 11/19/18 @ 8 p.m. at the Closter Senior Citizen's Center	Chung/Zoning
10.	11/14/18	11/14/18	Jose J. Davila, Intergovernmental Affairs, FEMA Region II – External Affairs	*FEMA Intergovernmental Affairs Advisory: FEMA Releases 2018 National Preparedness Report (Copy to OEM Coordinator)	

11.	11/15/18	11/09/18	David M. Watkins, Esq., Attorney for Applicant, to Borough of Closter	*Notice of Borough of Haworth Zoning Board of Adjustment Public Hearing re the Application of Max Kolonko for property located at 259 Haworth Avenue, Block 1306, Lot 10, on the Tax Map of the Borough of Haworth, to be held on 12/4/18 @ 7:30 p.m. at the Municipal Building located at 300 Haworth Avenue	
12.	12/15/18	No Date	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Invitation to Attend Orientation for Newly Elected, Re-elected, and Experienced Officials (1/12/19 – East Rutherford or 1/26/19 – Mt. Laurel) b. Budgeting for Elected Officials (3/2/19 – West Windsor) c. Local Governing Body Leadership Program	

ALSO DISTRIBUTED:

Unapproved Minutes of Special Meeting held Monday, November 5, 2018