

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA - JANUARY 24, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

- a. VICTORIA SIDROW, CEO OF VANTAGE HEALTH SYSTEM, PRESENTATION RE SERVICES OFFERED, UPDATE ON THE STATE FUNDING ISSUE AND MENTAL HEALTH FIRST AID CLASSES (Requested by Councilwoman Witko 1/11/18)
- b. BENEVOLENT PROTECTIVE ORDER OF ELKS LODGE #2304 MONETARY DONATION TO THE CLOSTER FOOD AND ASSISTANCE BOARD (Requested by Mayor's office on 1/19/18 @ 11:20 a.m.)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Member/ Shade Tree Liaison	<u>VACANT</u>	_____	3 Years	31-Dec-20
<b>*Planning Board</b>				
Class IV	<u>Sophie Heymann</u>	_____	4 Years	31-Dec-21
Alternate No. 2	<u>VACANT</u>	_____	2 Years	31-Dec-19
<b>*Shade Tree Commission</b>				
Member / Environmental Commission Liaison	<u>VACANT</u>	_____	5 Years (Unexp. Vacant)	31-Dec-21

6a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCE(S)

7. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION -2/14/18 @ 8 P.M., OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

ORDINANCE NO. 2018:1238, "AN ORDINANCE AUTHORIZING THE CONVEYANCE AND EXECUTION OF A DEED OF EASEMENT FOR UTILITY PURPOSES TO SUEZ, A WATER UTILITY, IN AND ALONG A PORTION OF WELLINGTON AVENUE, BLOCK 1204, LOT 7.01 AND BLOCK 1205, LOT 3 IN THE BOROUGH OF CLOSTER"  
(Received from Borough Attorney 1/17/18)

RESOLUTIONS

8. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator 1/11/18)

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT TO CLOSTER MARKETPLACE FOR FIRST QUARTER 2018 FOR THE FOLLOWING TAX ACCOUNT: BLOCK 1607, LOT 1, IN THE AMOUNT OF \$179,707.50 (Received from Tax Collector 1/12/18)
10. RESOLUTION PARTIALLY WAIVING FEES ASSOCIATED WITH CONSTRUCTION PERMIT FOR THE REFORMED CHURCH OF CLOSTER APPLICATION, 311 HIGH STREET, CLOSTER, NJ (Received from Borough Attorney 1/17/18)
11. RESOLUTION AUTHORIZING THE HIRING OF OEM DEPARTMENT (KEVIN WHITNEY, OEM COORDINATOR, \$6,705.00 PER ANNUM AND WILLIAM DAHLE, III, DEPUTY OEM COORDINATOR, \$1,644.00 PER ANNUM EFFECTIVE JANUARY 1, 2018) Received from Assistant Chief Financial Officer 1/18/18
12. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2017: YUDER V. CLOSTER (Received from Borough Attorney 1/18/18)
13. RESOLUTION APPOINTING CHIEF DENNIS KAINE TO THE COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD (Received from Borough Attorney 1/18/18)
14. RESOLUTION OF THE BOROUGH OF CLOSTER PROVIDING FOR A SINGLE AND COMBINED ISSUE OF GENERAL OBLIGATION BONDS; AUTHORIZING THE SALE OF UP TO \$7,566,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2018; AUTHORIZING ADVERTISEMENT OF A NOTICE OF SALE; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO SELL AND AWARD THE BONDS; DETERMINING THE FORM AND OTHER DETAILS OF THE BONDS; AND AUTHORIZING OTHER MATTERS RELATING THERETO (Received from Bond Counsel 1/18/18 @3:15 p.m.)

MOTIONS

15. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Construction/Building Department</b>				
P/T Code Enforcement Official	<u>James Whitney</u>	_____	1 Year	31-Dec-18
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	_____	1 Year	31-Dec-18
*Electrical Sub-Code Official	<u>James C. Hoffman</u>	_____	4 Years	*TENURE
*Elevator Sub-Code Official	<u>Richard F. Keeley</u>	_____	4 Years	*TENURE
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Paul Demarest</u>	_____	1 Year	31-Dec-18
Technical Assistant	<u>Rose Mitchell</u>	_____	1 Year	31-Dec-18
<b>Fire Prevention</b>				
Inspector/Secretary	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Alphonso Young, Jr</u>	<u>Alphonso Young, Jr</u>	1 Year	31-Dec-18
Inspector/Secretary	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-18
<b>Municipal Court</b>				
Alternate Prosecutor	<u>Andrew M. Cimiluca, Esq.</u> <u>Law Offices of</u> <u>Andrew M. Cimiluca, PC</u>	NO PROPOSALS RECEIVED AT OPENING HELD 12/5/17	1 Year	31-Dec-18
<b>Borough Planner (Master Plan Reexamination)</b>	<u>NO APPOINTMENT</u>	_____	1 Year	31-Dec-18

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

16. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Food and Assistance Board</b>				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19
<b>Improvement Commission</b>				
Alternate No. 1	<u>Keven Morrow</u>	_____	2 Years	31-Dec-19

17. MOTION APPROVING THE FOLLOWING MINUTES/NO ABSTENTIONS:

- a. REORGANIZATION MEETING HELD JANUARY 2, 2018 (Distributed 1/11/18)
- b. REGULAR MEETING HELD JANUARY 10, 2018 (Distributed 1/18/18)
- c. WORK SESSION HELD JANUARY 10, 2018 (Distributed 1/18/18)

18. REPORTS  
 (None received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

21. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 24, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF JANUARY 11, 2018
  - b. MAIL LIST OF JANUARY 18, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of January 24, 2018)

6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
  - 1) REPORT RE CLOSTER WEBSITE
  - 2) REPORT
- B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
  - 1) REPORT
- C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
  - 1) REPORT
- D. ORDINANCES - DEVLIN (WITKO/AMITAI)
  - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
  - 2) REPORT
- E. HUMAN RESOURCES - WITKO (CHUNG/LATNER)
  - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
  - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
  - 1) REPORT

7. OLD BUSINESS

8. NEW BUSINESS

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – JANUARY 24, 2018 – 7:30 P.M.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
JANUARY 11, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/05/18  01/08/18  01/10/18  01/11/18	01/05/18  01/08/18  01/10/18  01/11/18	Bergen County Municipal Clerks to Closter Borough Clerk from <b>a.</b> Upper Saddle River <b>b.</b> Allendale <b>c.</b> Tenafly <b>d.</b> Alpine <b>e.</b> Dumont <b>f.</b> New Milford <b>g.</b> Emerson <b>h.</b> Harrington Park <b>i.</b> River Edge <b>j.</b> Moonachie <b>k.</b> Montvale <b>l.</b> Fort Lee	*Certified copies of Resolutions adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)		Latner/Public Safety
2.	01/05/18	01/05/18	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	* <b>a.</b> Protected Tenancy Figures and Qualifying <b>Hudson County</b> Protected Tenancy Figures for 2018 <b>b.</b> (#2) Protected Tenancy and Qualifying County Protected Tenancy (Income Figures Attached)		
3.	01/05/18 01/08/18	01/05/18 01/08/18	Bergen County Municipal Clerks to Closter Borough Clerk from <b>a.</b> Alpine <b>b.</b> Cresskill <b>c.</b> Dumont <b>d.</b> Harrington Park	Certified copy of Resolution adopted re Authorizing Membership in the Interboro Mutual Aid Group (Copy to Chief Lupardi)		Chung/Fire Dept.
4.	01/05/18	01/05/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	* <b>a. Weekly Update re Weekly Round-Up January 5, 2018: Passing of Gov. Brendan Byrne</b> I. State Issues: a. 2% Interest Arbitration Cap Update, Moody's Weighs In (Copy to Chief Kaine) b. New Animal Cruelty Enforcement Bills Near Final Passage – S-3558/A-5231 attached (Copy to Chief Kaine) c. Appellate Court Issues OPRA Ruling II. Federal Issues: a. Administration Recants Gateway Commitment, Reasoning Threatens Meaningful Infrastructure Plan III. League Conference Follow Up a. Claim Your CEU's from the Annual Conference		Latner/Public Safety  Latner/Public Safety  Borough Attorney Borough Clerk

	01/10/18	01/10/18		<ul style="list-style-type: none"> <li>b. The Conference App is Still Available!</li> <li>c. Exhibits at the Annual Conference</li> </ul> IV. Also of Interest <ul style="list-style-type: none"> <li>a. Commemorative Event</li> <li>b. 2018 New Jersey Planning Conference (Elected Official Discounts)</li> <li>c. Alert from the NJ Department of Agriculture – Invasive Insect and Christmas Trees</li> </ul> <b>b. Daily Update – January 10, 2018</b> <ul style="list-style-type: none"> <li>I. Outgoing Governor Christie Gives Final ‘State of State’</li> <li>II. Mayors’ Climate Summit</li> <li>III. Register Now for These Upcoming Seminars and Webinars</li> </ul>	
5.	01/09/18	01/09/18	Office of the President of Ramapo College, to <a href="mailto:boroclerk@closternj.us">boroclerk@closternj.us</a>	*The Russ Berrie Making a Difference Award - IT'S TIME TO NOMINATE YOUR NJ HERO FOR 2018!	
6.	01/09/18	01/09/18	Michael Martini, Assistant Forester, NJDEP Urban and Community Forestry, NJ Forest Service, to Loretta Castano	*Reminder re Community Forestry Management Plan Renewal (Copy to Shade Tree Commission)	Devlin/Shade Tree
7.	01/10/18 @3:41 p.m.	01/10/18	Mayor John Glidden to Loretta Castano c: Arlene Corvelli	FW: Public Safety Communications Advisory Board (Replacement) (Distributed 1/10/18) Copy to Chief Kaine 1/10/18; Request for placement of Resolution on Agenda of 1/10/18	Borough Attorney RM 1/10/18
8.	01/10/18	01/10/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Letter from Ms. Deb Visconi re New Bridge Medical Events (Copy to Board of Health)	Witko/Health

**ALSO DISTRIBUTED:**

Unapproved Minutes of the Reorganization Meeting held Tuesday, January 2, 2018

**MAIL LIST**  
JANUARY 18, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/11/18	01/11/18	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Certified copy of Resolution #20-18 adopted 1/10/18 Honoring Dr. Martin Luther King's Birthday		
2.	01/11/18	01/11/18	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a> DISTRIBUTION: Municipal Clerk/Chief Financial Officer	*CY 2018 Municipal Levy Cap Referendum Procedures; Local Finance Notice LFN 2018-01 (attached) (Copy to Assistant Chief Financial Officer)		Administrator CFO Finance/Yammarino
3.	01/12/18	01/05/18	Lerch, Vinci & Higgins, LLP, Certified Public Accountants, Registered Municipal Accountants	*Information re services to be provided to the Borough of Closter for year ending 12/31/18 (Copy to Maria Passafaro)		Administrator CFO Finance/Yammarino
4.	01/12/18	01/12/18	Leslie Brunell, PhD, P.E., Teaching Professor, Department of Civil, Environmental and Ocean Engineering, Schaefer School of Engineering and Science, to Mayor, Council and Environmental Commission	*Continued concern with paper pick up with photos (attached) Copy to Environmental Commission, DPW Superintendent		Devlin/Environmental Chung/Public Works
5.	01/12/18	01/12/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	* <b>a. <u>Weekly Round-Up January 12, 2018:</u></b> I. State Issues: a. 2% Interest Arbitration Cap Update b. Bills Awaiting Governor's Action c. Governor Takes Action on Pending Bills (attachment) d. Outgoing Governor Christie Gives Final 'State of the State' II. Federal Issues: a. States' Plan to Mitigate Cap on SALT Deduction Comes Under Scrutiny (Copy to Tax Collector) b. Interior Secretary Divulges Plans to Open Atlantic Seaboard to Off-Shore Drilling III. League Conference Follow Up a. Claim Your CEU's from the Annual Conference b. The Conference App is Still Available! c. Exhibits at the Annual Conference IV. 2017 Campaign Contribution Notice V. Also of Interest a. Mayors' Climate Summit		Latner/Public Safety  Borough Attorney  Borough Clerk Mayor Glidden



	01/16/18	01/16/18		<p>b. Commemorative Event  c. 2018 New Jersey Planning Conference (Elected Official Discounts)  d. Alert from the NJ Department of Agriculture – Invasive Insect and Christmas Trees (Copy to DPW Superintendent, Environmental Commission)  <b>b. Daily Update – January 16, 2018</b>  Re: New Governor and Lieutenant Governor Take the Reins in Trenton</p>	Chung/Public Works Devlin/Environmental
6.	01/12/18 01/18/18	01/12/18 01/18/18	<p>Bergen County Municipal Clerks to Closter Borough Clerk from  <b>a. South Hackensack</b>  <b>b. Cresskill</b></p>	*Certified copies of Resolutions adopted Opposing the New Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)	Witko/Health Devlin/Environmental
7.	01/15/18 01/16/18 01/17/18	01/15/18 01/16/18 01/17/18	<p>Bergen County Municipal Clerks to Closter Borough Clerk from  <b>a. Washington Township</b>  <b>b. Little Ferry</b>  <b>c. Oakland</b>  <b>d. Hillsdale</b>  <b>e. East Rutherford</b>  <b>f. South Hackensack</b></p>	*Certified copies of Resolutions adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copies to Chief Kaine)	Latner/Public Safety
8.	01/16/18	01/16/18	Rockleigh Municipal Clerk to Closter Borough Clerk from	Certified copy of Resolution adopted re Authorizing Membership in the Interboro Mutual Aid Group (Copy to Chief Lupardi)	Chung/Fire Dept.
9.	01/17/18	01/08/18	Laura Szwak, Rally Organizer, New Jersey Conservation Foundation, to Municipal Clerk	*Postcards for the 22nd Annual New Jersey Land Conservation Rally on 3/1/18; requesting distribution to various Boards and Commissions and other interested parties in open space or farmland preservation (Copy of letter and postcard to Environmental Commission, Planning Board, Zoning Board of Adjustment, Recreation Commission)	Devlin/Environmental Amitai/Planning Chung/Zoning Yammarino/Recreation
10.	01/17/18	01/17/18	<p><a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to  <a href="mailto:icastano@closternj.us">icastano@closternj.us</a>  DISTRIBUTION: Municipal Clerk,  Chief Financial Officer; Fire District  Officials</p>	*LOSAP CY2017 Annual CPI Adjustment; Local Finance Notice LFN 2018-02 attached (Copy to Chief Financial Officer, Assistant Chief Financial Officer)	Administrator/ 2018 Municipal Budget

11.	01/17/18	No date	Bergen County Community Development, to Mayor John Glidden	*Flyers advertising Bergen County Home Ownership Center (Division of Community Development) FREE Homebuyer Workshops; To be held on Saturdays from 9 am to 12 noon: On 2/3/18, "ABC's of Home Ownership"; On 2/10/18, "Understanding Credit", and on 2/17/18, "Introduction to First Home Club"; All to be held at the Bergen County Home Ownership Center, 4 <sup>th</sup> Floor; One Bergen County Plaza, Hackensack, NJ - Registration form attached (Posted on Municipal Clerk's Bulletin Board 1/18/18) REGISTRATION FORMS ON FILE IN BOROUGH CLERK'S OFFICE!	
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**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held January 10, 2018

Unapproved Notes of Work Session held January 10, 2018

Hackensack TIDELINES, Fall/Winter 2017, Volume XX, Issue 3 (Received 1/17/18)