

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – FEBRUARY 14, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/ Shade Tree Liaison	<u>VACANT</u>	_____	3 Years	31-Dec-20
Associate Member	<u>NONE</u>	<u>Nancy Pergament</u>	1 Year	12/31/18
*Planning Board				
Class IV	<u>Sophie Heymann</u>	<u>Dr. David Barad</u>	4 Years	31-Dec-21
Alternate No. 2	<u>VACANT</u>	<u>Robert Di Dio</u>	2 Years	31-Dec-19
*Shade Tree Commission				
Member / Environmental Commission Liaison	<u>VACANT</u>	_____	5 Years (Unexp. Vacant)	31-Dec-21

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 1/24/18, and was published in The Record issue of 1/30/18, as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2018:1238, “AN ORDINANCE AUTHORIZING THE CONVEYANCE AND EXECUTION OF A DEED OF EASEMENT FOR UTILITY PURPOSES TO SUEZ, A WATER UTILITY, IN AND ALONG A PORTION OF WELLINGTON AVENUE, BLOCK 1204, LOT 7.01 AND BLOCK 1205, LOT 3 IN THE BOROUGH OF CLOSTER”

7a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

8. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION – 3/14/18 @ 8 P.M., OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

ORDINANCE NO. 2018:1239, “CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)” (Received from Auditor 2/6/18)

RESOLUTIONS

9. BILL RESOLUTION – FEBRUARY 15, 2018
(Received from Deputy Treasurer 2/8/18)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$63,351.77 TO WELLS FARGO FOR 1st QUARTER 2018 DUE TO OVERPAYMENT FOR THE ELEVEN (11) NAMED PROPERTIES (Received from Tax Collector’s Office 1/23/18)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – FEBRUARY 14, 2018 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN PLANNING BOARD PLANNER ESCROW FEES IN THE AMOUNT OF \$1,015.00 TO HOWARD K. PARK DUE TO SUCCESSFUL COMPLETION OF IMPROVEMENTS FOR BLOCK 606, LOT 28, 99 HARING STREET (Received from Deputy Treasurer 1/29/18)
12. RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE BOROUGH AND KEN’S TREE CARE, INC. FOR COMPOSTING AND RELATED SERVICES FOR A FINAL ONE YEAR TERM (Received from Borough Attorney 1/31/18)
13. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER AMBULANCE AND RESCUE CORPS (Received from Deputy Treasurer 1/31/18)
14. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER FIRE DEPARTMENT (Received from Deputy Treasurer 1/31/18)
15. RESOLUTION AUTHORIZING A ONE YEAR EXTENSION OF THE CONTRACT BETWEEN MIELE SANITATION CO. AND THE BOROUGH OF CLOSTER FOR SOLID WASTE TRANSFER SERVICES TO DECEMBER 31, 2018 (Received from Borough Attorney 1/31/18)
16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$4,478.43 TO WELLS FARGO FOR 1ST QUARTER 2018 DUE TO OVERPAYMENT FOR BLOCK 1713 LOT 34, 28 MAPLE AVENUE (Received from Tax Collector’s Office 1/31/18)
17. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Administrator’s office 1/31/18)
18. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO POLICE DEPARTMENT EMPLOYEE JAMES B. WINTERS UPON RETIREMENT (Received from Assistant CFO 2/1/18)
19. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$10,648.39 TO CLIFTON SAVINGS BANK FOR 1ST QUARTER 2018 DUE TO DUPLICATE PAYMENTS FOR THE TWO (2) NAMED PROPERTIES (Received from Tax Collector’s Office 2/2/18)
20. RESOLUTION APPOINTING RICHARD BOND TO THE POSITION OF PROBATIONARY SUBSTITUTE CROSSING GUARD AT AN HOURLY RATE OF \$15.21, EFFECTIVE 3/1/18 (Received from Chief Kaine 2/5/18)
21. RESOLUTION AUTHORIZING THE BOROUGH CLERK TO RE-ADVERTISE FOR BOROUGH ALTERNATE PROSECUTOR POSITION AND TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDED THE CONTRACT FOR THIS PROFESSIONAL SERVICE IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 2/5/18)
22. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2018 BOROUGH PAVING PROGRAM FOR AN AMOUNT NOT TO EXCEED \$55,000.00 (Received from Administrator’s Office 2/7/18)
23. RESOLUTION APPOINTING (DEVON SAMPSON) ACTING DPW SUPERINTENDENT FROM MIDNIGHT, FEBRUARY 13, 2018 TO MIDNIGHT MARCH 2, 2018 (Received from Borough Attorney 2/8/18)
24. RESOLUTION AUTHORIZING THE RENEWAL OF THE RECYCLING AGREEMENT WITH MIELE SANITATION COMPANY FOR AN ADDITIONAL ONE YEAR TERM EXPIRING DECEMBER 31, 2018 (Received from Borough Attorney 2/8/18)

MOTIONS

25. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 2/7/18):

a. KENNETH J. BYSTROM

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – FEBRUARY 14, 2018 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

26. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 2/8/18) NO ABSTENTIONS:

- a. REGULAR MEETING HELD JANUARY 24, 2018
- b. WORK SESSION HELD JANUARY 24, 2018

27. MOTION GRANTING APPROVAL FOR CLOSTER RECREATION COMMISSION TO CONDUCT THE FOLLOWING ACTIVITIES IN 2018 (13. M.L. 1/25/18):

- a. ANNUAL LITTLE LEAGUE PARADE ON SUNDAY, 4/29/18; FORMATION BEHIND THE BOROUGH HALL @12:30 P.M.; PROCEEDING AT 12:50 P.M. **SHARP** THROUGH THE CENTER OF TOWN TO THE GEORGE POTTERTON LITTLE LEAGUE FIELD FOR OPENING DAY CEREMONIES – *MAYOR GLIDDEN REQUESTED TO THROW OUT THE CEREMONIAL FIRST PITCH OF THE NEW SEASON*
- b. JOE ACCORDINO JR. MEMORIAL FISHING CONTEST AT RUCKMAN POND ON SATURDAY, 5/12/18, FROM 9:00 A.M. UNTIL 12 NOON – CO SPONSORED BY CLOSTER PBA
- c. ANNUAL HALLOWEEN PARADE ON SUNDAY, 10/28/18; PARADE TO FORM BEHIND THE BOROUGH HALL AT 12:30 P.M., TO START 12:50 P.M. **SHARP** PROCEEDING THROUGH THE CENTER OF TOWN TO TENAKILL SCHOOL FOR COSTUME JUDGING AND CANDY BAG DISTRIBUTIONS

28. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Borough Planner (Master Plan Reexamination)	NO APPOINTMENT	_____	1 Year	31-Dec-18

29. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19
Improvement Commission				
Alternate No. 1	<u>Keven Morrow</u>	_____	2 Years	31-Dec-19

30. REPORTS

- a. CHIEF OF POLICE - JANUARY 2018 (Received from Chief Kaine 2/8/18)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

31. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

32. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

33. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – FEBRUARY 14, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was sent to The Record and The Star Ledger for publication on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JANUARY 25, 2018
 - b. MAIL LIST OF FEBRUARY 1, 2018
 - c. MAIL LIST OF FEBRUARY 8, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 14, 2018)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 2) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
 - a. REPORT RE AMEC FOSTER WHEELER RISK ASSESSMENT (Authorized RM 4/26/17)
- 2) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. BLOCK 1607/LOT 1.02 FOR CHASE BANK (17 VERVALEN STREET) AND AMENDED SITE PLAN FOR BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) Approved RM 6/14/17
- 3) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
- 4) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16)
- 5) STATUS REPORT RE 2017 ROAD PAVING PROGRAM (Approved RM 5/24/17) INCLUDING NJDOT FISCAL YEAR 2017 MUNICIPAL AID PROGRAM FOR HOMANS AVENUE (SECTION 4) IN THE AMOUNT OF \$165,627 (Approved RM 12/14/16) Notification of award rec'd 3. M.L. 6/1/17
- 6) STATUS REPORT RE BOUNDARY AND TOPOGRAPHIC SURVEY OF WEST STREET BETWEEN WESTMINSTER AVE. & CLOSTER DOCK ROAD FOR AN AMOUNT NOT TO EXCEED \$7,600 (Approval Memorialized at RM 6/28/17)
- 7) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – FEBRUARY 14, 2018 - 7:30 P.M.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: (None at the time of preparation of this Agenda)
- 2) REPORT RE PREPARATIONS FOR 2020 CENSUS
- 3) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17)
3. NJ DEPARTMENT OF TRANSPORTATION FOR THE HOMANS AVENUE (SECTION 5) PROJECT (MA-208- Homans Avenue (Section 5) – 00020) Approved RM 9/13/17
4. THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND GRANT FOR THE CLOSTER BOROUGH PROJECT APPLICATION: LFIF-2018-RAILROAD AVENUE-00068 (Approved RM 12/13/17)

b. AWARDED - To be announced by Administrator

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$6,000.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$3,211 rec'd 5. M.L. 11/9/17
2. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$2,500 rec'd 5. M.L. 11/9/17

c. TO BE FILED - To be announced by Administrator

- 4) REPORT

B. BOROUGH CLERK

- 1) REPORT RE 2018 APPOINTMENTS
- 2) REPORT RE 2018 OATHS OF OFFICE
- 3) REPORT RE 2018 LICENSES
- 4) REPORT RE 2018 MEETING DATES
- 5) REPORT RE ADOPTED 2017 ORDINANCES SENT TO GENERAL CODE FOR CODIFICATION
- 6) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

8. OLD BUSINESS

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – FEBRUARY 14, 2018 - 7:30 P.M.

9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
JANUARY 25, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/19/18	01/19/18	Alexandra Goodman, Closter Board of Health Secretary/Licensing Official/Registrar, to Loretta Castano c: Barbara Guile	*Board of Health appointments of Alexandra Goodman as Secretary/Licensing Official for a 1 year term through 12/31/18; Alexandra Goodman as Registrar of Vital Statistics for a 3 year term through 12/31/20; Maria Passafaro as Deputy Registrar of Vital Statistics for a 3 year term through 12/31/20		Administrator/ Personnel Witko/Health
2.	01/18/18	01/18/18	Paul Demarest, (Zoning) Board Coordinator, to Stuart Liebman, Essq., c/o Wells, Jaworski & Liebman, LLP c: Zoning Officer Borough Clerk	*Certified copy of resolution memorialized 11/15/17 re <u>APPROVED</u> Application of Crimmins for Use Variance Approval, Bulk Variances, and Preliminary and Final Site Plan Approval Relating to Block 1203, Lot 5, 49 John Street and Block 1202, Lot 7, 40 John Street – DEVELOPER'S AGREEMENT REQUIRED!!		Borough Attorney Chung/Zoning
3.	01/18/18	01/18/18	Paul Demarest, (Zoning) Board Coordinator, to Steven & Lauren Bottieri c: Zoning Officer Borough Clerk	*Certified copy of resolution memorialized 1/17/18 re <u>APPROVED</u> Application of Steve and Lauren Bottieri for Variance Relief for Side Yard and Combined Side Yard Setbacks, Building Coverage and Impervious Coverage Variances Relating to Block 1003, Lot 22, 69 Legion Place		Chung/Zoning
4.	01/19/18	01/19/18	Bergen County Municipal Clerks to Closter Borough Clerk from a. Paramus b. North Arlington c. Lodi d. Ramsey e. Lyndhurst f. Fairview g. Wood-Ridge	*Certified copies of Resolutions adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copies to Chief Kaine)		Latner/Public Safety
5.	01/19/18	01/19/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer; Tax Collector, County Freeholder Board Clerk, Authority Officials, Fire District Officials, Procurement Officials	*Local Finance Notice LFN 2018-03 Certification Unit Update (attached) Copy to Tax Collector, Chief Financial Officer, Qualified Purchasing Agent		Borough Attorney Borough Administrator

6.	01/19/18	01/19/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. <u>Weekly Round-Up January 19, 2018:</u></p> <p>I. State Issues:</p> <ul style="list-style-type: none"> a. Governor Phil Murphy and Lt. Governor Sheila Oliver Sworn Into Office b. Outgoing Governor Christie Takes Action on Pending Bills c. Legalization of Marijuana d. 2% Interest Arbitration Cap (Copy to Chief Kaine) e. Division Issues Local Finance Notice on Certification Unit Update f. Executive Order Promoting Equal Pay, Gender Equity Signed (EO-1 attached) g. Executive Orders Tightening Gift Rules for Governor Signed (EO-2 and EO-2A attached) h. NJBPU Clarifies Their Role in Regulating Competitive Local Exchange Carriers (FAQ sheet and NJLM whitepaper attached) i. Division Issues Guidance on Levy Cap Referendums j. Division Issues Guidance on LOSAP Annual CPI Adjustment <p>II. Federal Issues:</p> <ul style="list-style-type: none"> a. Federal Shut-Down Looms (Again) b. SCOTUS to Hear Internet Sales Tax Case <p>III. League Conference Follow Up</p> <ul style="list-style-type: none"> a. Claim Your CEU's from the Annual Conference b. The Conference App is Still Available! c. Exhibits at the Annual Conference <p>IV. 2017 Campaign Contribution Notice</p> <p>V. Also of Interest</p> <ul style="list-style-type: none"> a. Mayors' Climate Summit b. 2018 New Jersey Planning Conference (Elected Official Discounts) c. New Good Neighbor Nominations 	<p>Latner/Public Safety</p> <p>Borough Attorney Mayor/Cable TV Advisory</p> <p>Borough Clerk</p> <p>Mayor Glidden</p> <p>Mayor Glidden</p>
7.	01/19/18 01/25/18	01/18/18 01/22/18	Peter Ritchings, President, Environmental Management Group, Inc., to Borough of Closter Municipal Clerk	<p>*a. Notice of filing of Application for Letter of Interpretation/Regulatory Line Verification, Flood Hazard Area Verification, Flood Hazard Area General Permit #6 for 72 Eckerson Avenue, Block 609, Tax Lots 2 & 3, Borough of Closter, EMG File: 17-144; Applicant: Mr. Ilan Shemtov, 2 Laurence Court, Closter, NJ 07624 – letter and application only! (COMPLETE COPY ON FILE IN BOROUGH CLERK'S OFFICE FOR PUBLIC REVIEW) Copy of letter and application only to Environmental Commission, Planning Board, Construction Official</p> <p>b. Page 2 of NJDEP Application (signature page) of</p>	<p>Borough Engineer Devlin/Environmental Amitai/Planning</p> <p>Borough Engineer</p>

				Application previously received (Copy to Environmental Commission, Planning Board, Construction Official)	Devlin/Environmental Amitai/Planning
8.	01/22/18	01/22/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer; Tax Collector	*Local Finance Notice LFN 2018-04 Refunding 3 rd and 4 th Quarter 2018 Property Tax Payments made on or before 12/31/17(attached) Copy to Tax Collector, Chief Financial Officer	Borough Attorney Borough Administrator
9.	01/22/18	Winter 2017	EZ Ride Meadowlink, to Loretta Castano	* <i>The Transporter</i> Issue No. 70, Winter 2017	
10.	01/23/18	01/23/18	Borough of New Milford Municipal Clerk to Bergen County Municipal Clerks	*Certified copy of Resolution adopted Opposing the New Beekeeping Regulations as proposed by the New Jersey Department of Agriculture (Copy to Board of Health, Environmental Commission)	Witko/Health Devlin/Environmental
11.	01/23/18 01/24/18	01/23/18 01/24/18	Bergen County Municipal Clerks to Closter Borough Clerk from a. New Milford b. Tenafly	Certified copy of Resolution adopted re Authorizing Membership in the Interboro Mutual Aid Group (Copy to Chief Lupardi)	Chung/Fire Dept.
12.	01/24/18	01/24/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer; Fire District Officials; Procurement Officials	*New Law Impacting Local Public Contracts Law (LPCL) Construction Contracts: P.L. 2017, c.317 attached (Copy to Chief Financial Officer, Qualified Purchasing Agent, Borough Engineer)	Borough Attorney Borough Engineer
13.	01/24/18	01/24/18	Jim Oettinger, Director of Recreation c: Chief Dennis Kaine	*Recreation Commission Date requests (for 2018): a. Annual Easter Egg Hunt, Sat. 3/31/18 b. Annual Little League Opening Day Parade, Sun., 4/29/18 c. Annual Joe Accordino Jr. Memorial Fishing Contest, Sat. 5/12/18 @ Ruckman Pond d. *Summer Concert Series, Friday Nights at Memorial Park @ 7:30 p.m.: 6/15/18; 6/22/18; 6/29/18; 7/6/18; 7/13/18 e. *Annual Coaches Association Barbeques: Fri., 5/25/18 (rain date 5/26/18); Fri., 6/29/18 (rain date Sat. 6/30/18); Fri., 8/31/18 (rain date Sat. 9/1/18) f. Annual Halloween Parade, Sun., 10/28/18 (Copy to DPW Superintendent, Chief Kaine, Risk Management Consultant)	Administrator/ Insurance Yammarino/ Recreation RM Agenda 02/14/18 *Items to be placed on RM Agenda upon receipt of approval from Risk Management Consultant

14.	01/24/18 Certified Mail No 7017 3040 0000 5454 8136 Return Receipt	01/12/18	Maria Bruzzese, Senior Vice President, Divisional Controller Cable Operations, to Mayor John Glidden, Jr.	*Letter certifying gross revenues of Cablevision of New Jersey, LLC (“Altice”) paid by subscribers to cable television reception service subject to franchise fees who reside in the Borough of Closter for calendar year 2017 were \$1,531,705; Altice’s franchise fee payment applicable to such gross revenues is attached check in the amount of \$53,610 representing full payment of all franchise fees for the period January 1, 2017 to December 31, 2017 – (Invoice No. 1801024 dated 01/01/2018 re 2017 Annual Franchise fee in the amount of \$53,610.00 per original check number 6063366 hand delivered to Administrator 1/24/18)	Borough Administrator ??/Cable TV Advisory Committee
15.	01/25/18	01/25/18	egg@dca.state.nj.us to lcastano@closternj.us	*Local Finance Notice LFN 2018-05 re Financial Automation Submission Tracking (FAST) Update (attached) Copy to Chief Financial Officer, Assistant Chief Financial Officer	Administrator / 2018 Municipal Budget Finance Committee
16.	01/25/18	01/25/18	Craig Carlson (craig.carlson@verizon.com) to Closter Borough Clerk c: VzVRS.FSM.NJ@verizon.com	*Annual Remittance Statement Franchise Fee for 2017 – Closter Borough (A check or electronic transfer of funds will be sent separately for Verizon’s Annual Remittance Statement Franchise Fee for 2017 Statement(s))	Borough Administrator ??/Cable TV Advisory Committee
17.	01/25/18	01/22/18	Lerch, Vinci & Higgins, LLP, Certified Public Accountants	*December 31, 2017 Annual Audit – Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, <i>Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards</i> (Uniform Guidance) and New Jersey OMB Circular 15-08 Copy to Chief Financial Officer, Assistant Chief Financial Officer	Borough Administrator

MAIL LIST
FEBRUARY 1, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/26/18	01/26/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: January 26, 2018: (Copy to Environmental Commission, Shade Tree Commission)</p> <p>a. Introduction of Catherine R. McCabe, DEP's new Acting Commissioner. Acting Commissioner. To learn more about her distinguished career, please see the attached press release.</p> <p>b. In recognition of trees lost through Sandy and other storms, the State works with the Arbor Day Foundation to help your community residents replant those missing trees through the New Jersey Tree Recovery Program. If your municipality wishes to participate, you can receive up to 2,000 seedlings to distribute to your residents for free. The attached document includes further information about the program, including an application. A link to the Arbor Day site for the New Jersey Tree Recovery can be found here: https://www.arborday.org/newjersey. If you have additional questions about the program, please contact Alec McCartney of the New Jersey Forest Service Nursery at (732) 928-0029</p> <p>c. If you are looking for additional reasons to accept seedlings, we've also attached some of the benefits of becoming a Tree City USA. New Jersey is currently ranked fifth in the nation for tree city communities, and we are always ready to help those who wish to join the program. If you have additional questions about Tree City USA, please contact DEP's Shannon Hart at Shannon.hart@dep.nj.gov.</p> <p>d. DEP's State Parks are offering programs for your residents to enjoy President's Day with a wide range of activities, which include everything from snowshoe hikes for children to a free biography of the life of our first president, will be held throughout the State. Please see the attached for more information about these winter activities.</p> <p>e. DEP Podcast: Office of Permit Coordination and Environmental Review to facilitate and expedite the project permitting process. To learn more, please visit their website at http://www.nj.gov/dep/pcer/ or listen to this week's DEP Podcast on the subject. Podcasts can be found on iTunes, GooglePlay, or the DEP homepage.</p>	<p>Devlin/Environmental</p> <p>Devlin/Shade Tree</p> <p>Devlin/Shade Tree</p> <p>Devlin/Environmental</p>

5.	01/29/18	01/29/18	egg@dca.state.nj.us to lcastano@closternj.us Also sent to: Chief Financial Officer, Tax Collector/County Freeholder Board Clerk, Chief Financial Fire District Officials/Procurement Officials	*GovConnect Update: January 29, 2018 1. FAST Update (LFN 2018-05) 2. CY 2018 Municipal Levy Cap Referendum Procedures (LFN 2018-01) 3. LOSAP CY 2017 Annual CPI Adjustment (LFN 2018-02) 4. LFN 2018-03 Certification Unit update 5. Refunding 2018 Property Tax Payments Made of or Before 12/31/17 (LFN 2018-04) 6. New Law Impacting LPCL Construction Contracts (P.L. 2017 c. 317) 7. 2018 Mayor Contact Information (MCL Update) 8. CONFERENCES 1. Seminar: Budgeting for the Elected Official (2/24/18) 2. Sexual Harassment in the Workplace (2/28/18)	Administrator Yammarino/Finance Tax Collector Borough Attorney Borough Engineer Municipal Clerk
6.	01/29/18	No Date	Bergen County Division of Community Development, to Mayor	*Flyers for GET HIP! Bergen County Home Improvement Program for low-cost financing for qualified Bergen County residents who own and live in their home – Copies of flyers on file in Borough Clerk’s Office – Posted on Municipal Clerk’s Bulletin Board 2/1/18 (Copy to Bill Brewster, Food and Assistance Board)	
7.	01/31/18	February 2018	James L. Casella, President, NJS League of Municipalities, Mayor, East Rutherford	* NJLM Mayor’s Newslite – February, 2018	
8.	02/01/18	02/01/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer	*Local Finance Notice LFN 2018-06 FAST Solution Update (Attached) Copy to Chief Financial Officer, Assistant Chief Financial Officer	Administrator/ 2018 Municipal Budget Yammarino/Finance
9.	02/01/18	02/01/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*a. Bergen County Celebration of Black History Month 2/8/18 @ One Bergen County Plaza @ 5:30 p.m. b. Bergen County Celebration of 2018 Lunar New year 2/20/18 @ One Bergen County Plaza @ 5:30 p.m. - Posted on Municipal Clerk’s Bulletin Board 2/1/18	
10.	02/02/18	01/19/18	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Official County Map & Map of Bergen County Road Right of Way Widths – Hearing on adoption of changes to the OFFICIAL Map of Bergen County to be held @7:30 p.m. on 2/21/18 in Bergen County Freeholder Public Meeting Room, Fifth Floor, One Bergen County Plaza, Hackensack, NJ – letter and Resolution only! MAPS ON FILE IN BOROUGH CLERK’S OFFICE (Copy of letter and Resolution only to Land Use Coordinator/Planning Board for Planning Board Secretary)	Borough Engineer Amitai/Planning

MAIL LIST
FEBRUARY 8, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/01/18	02/01/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: February 1, 2018:</p> <p>a. The New Jersey State Forest Fire Service has begun their prescribed burning program. In addition to contacting the County emergency responders, the Forest Fire Service works to provide as much public notice as possible regarding areas where prescribed burns are to take place. As described in the attached, the public can sign up for text or email notifications of prescribed burns at https://public.govdelivery.com/accounts/NJDEP/subscriber/new . The New Jersey Division of Parks and Forestry also provides notice through its Facebook page, www.facebook.com/newjerseyforests. The public may also contact one of the State Forest Fire Service's three Division office at www.nj.gov/dep/parksandforests/fire/contactus.html to learn more about the prescribed burns program. More information about this important public safety program can be found in the attached press release. (Copy to Fire Official)</p> <p>b. In order to improve our communication with you, and other E-waste regulated entities, DEP has established a listserv to provide announcements, notifications, information, and guidelines. More information can be found in the attached. If you or members of your public works staff would like to join the listserv, please visit: http://www.nj.gov/dep/dshw/ewaste/subscribe.html (Copy to DPW Superintendent, Carole Dacey)</p> <p>c. This week, DEP's Division of Construction and Engineering launched a major project in the Little Egg Inlet area. For information about this and other dredging efforts, please see the attached.</p>	Chung/Public Works

2.	02/02/18	02/02/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Borough Clerk	<p>*Weekly Round-Up – Weekly Update February 2, 2018</p> <p>I. State Issues:</p> <p>a. URGENT: Immediate Action Needed: PFRS Takeover Legislation Advances to Senate Budget Committee’s Monday Hearing – Senate Bill S-5 attached (Copy to Chief Kaine, Pension Certifying Agent)</p> <p>b. Division Issues Additional Guidance on FAST & User Friendly Budgets (LFN 2018-06)</p> <p>c. Executive Order (EO-7 attached) Signed Signaling Intent to Re-Enter the Regional Greenhouse Gas Initiative</p> <p>II. Federal Issues:</p> <p>a. State of the Union & Infrastructure</p> <p>b. FCC Moves Closter to Preemption of Local Authority Over Broadband Deployment (Copy to IT Coordinator)</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU’s from the Annual Conference</p> <p>b. The Conference App is Still Available!</p> <p>c. Exhibits at the Annual Conference</p> <p>IV. 2017 Campaign Contribution Notice</p> <p>V. Also of Interest</p> <p>a. LEAD Marijuana Symposium (Copy to Chief Kaine)</p> <p>b. Primer on Competitive Contracting</p> <p>c. New Good Neighbor Nominations</p>	<p>Borough Attorney Borough Administrator Latner/Public Safety</p> <p>Administrator/Budget Yammarino/Finance</p> <p>??/Cable TV Advisory Yammarino/ Technology</p> <p>Latner/Public Safety</p> <p>Mayor Glidden</p>
3.	02/01/18	02/01/18	Bergen County Municipal Joint Insurance Fund to Member Municipalities of Bergen County Municipal Joint Insurance Fund, to Municipal Clerk c: Fund Commissioners Risk Management Consultants Fund Professionals	*2018 Meeting Dates (Copy to Joint Insurance Fund Commissioner, Risk Management Consultant) Posted on Municipal Clerk’s Bulletin Board 2/8/18	Borough Administrator
4.	02/05/18	No Date	Steven M. Dalton, Esq., Giordano, Halleran & Ciesla, Attorneys at Law, to Borough of Closter	*Notice of Stipulation of Settlement from the NJDEP with F.E. Alpine., Inc. subject to notice and comments that would result in issuance of a Flood Hazard Area Individual Permit in the Borough of Alpine on various lots and block on <u>Closter Dock Road and Duane Lane</u> affecting the Boroughs of Alpine and Demarest; copies of settlement or project plan or information can be obtained from NJDEP within thirty (30) calendar days of this notice (Copy to Borough Engineer, LUC/Planning Board, LUC/Zoning Board of Adjustment) Posted on Municipal Clerk’s Bulletin Board 2/8/18	Borough Engineer Amitai/Planning Chung/Zoning

5.	02/02/18 02/05/18	02/02/18 02/05/18	Bergen County Municipal Clerks to Closter Borough Clerk from: a. Township of Rochelle Park b. Borough of Carlstadt	*Certified copy of Resolution adopted re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copies to Chief Kaine)	Latner/Public Safety
6.	02/05/18	02/05/18	The Land Conservancy of New Jersey, to boroclerk@closterboro.com	*Warren County Farm PRESERVED!	
7.	02/05/18	01/30/18	Neil L. Winter, Jr., Section Manager - Public Affairs, Orange and Rockland Electric Company, to Mayor and Clerk	*Requesting 2018 municipal paving schedules (Copy to Borough Engineer, DPW Superintendent, Construction Official)	Borough Administrator Borough Engineer
8.	02/05/18	01/31/18	Robert W. Calocino, Personnel Officer, Bergen County Board of Social Services, to Loretta Castano	*Announcement of Adina Yacoub as the new Director of Bergen County Board of Social Services effective 1/1/18 (Copy to Bill Brewster, Board of Health, Food and Assistance Board)	Borough Administrator Witko/Health
9.	02/06/18	02/06/18	James Benscoter, Director Investment Planning & Resource Development, Public Service Electric and Gas Company (PSEG) to Loretta Castano	*2018 PSE&G Ahead of Paving Request (Copy to Borough Engineer, DPW Superintendent, Construction Official)	Borough Administrator Borough Engineer
10.	02/07/18	02/07/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer	*Local Finance Notice LFN 2018-07 FAST Update: Municipal Annual Financial Statements (Attached) Copy to Chief Financial Officer, Assistant Chief Financial Officer	Administrator/ 2018 Municipal Budget Yammarino/Finance
11.	02/08/18	02/08/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Closter Borough	* REMINDER: 2018 Membership Dues - \$700.00 for population from 8,001 to 9,000 – Closter 8,373 due by 4/1/18 – see also 6. M.L. 11/30/17 (Copy of letter and Original invoice No. 91MLJ18 to Administrator 2/8/18)	Administrator / 2018 Municipal Budget
12.	02/08/18	02/08/18	Clerk to the Bergen County Board of Chosen Freeholders to Municipal Clerks	*Notice of Adoption of the following Resolutions on 2/7/18 in recognition of the following: a. No. 117-18 re American Heart Month b. No. 118-18 Black History Month	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held January 24, 2018

Unapproved Notes of Work Session held January 24, 2018