

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – APRIL 11, 2018 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PROCLAMATION DECLARING APRIL 26, 2018 AS 2018 ARBOR DAY IN THE BOROUGH OF CLOSTER (Received from Mayor's office 3/9/18)

4. MAYORAL PRESENTATION(S)

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION – 5/9/18 @ 8 P.M., OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

ORDINANCE NO. 2018:1240, “AN ORDINANCE TO DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEARS 2018 AND 2019 OR AS OTHERWISE NOTED” (Received from Assistant Chief Financial Officer 4/5/18)

RESOLUTIONS

7. BILL RESOLUTION – APRIL 15, 2018
(Received from Deputy Treasurer 4/6/18)

8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$4,800.00 TO THE BOROUGH OF NORWOOD DUE TO A DUPLICATE PAYMENT FOR SHARED SERVICES – FIRING RANGE (Received from Tax Collector 3/26/18)

9. RESOLUTION WAIVING THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY LOCATED AT 132 ANDERSON AVENUE (12. M.L. 3/15/18/Discussed at WS 3/28/18)
Received from Borough Attorney 4/4/18

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN DRIVEWAY BOND ESCROW POSTED ON 9/8/16 IN THE AMOUNT OF \$200.00 TO DIAMOND ENGINEERS & DEVELOPERS FOR PROPERTY LOCATED AT 437-439 DURIE AVENUE, BLOCK 1003, LOT 18
(Received from Deputy Treasurer 3/28/18)

11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING LEGAL ESCROW FUNDS TO TWO (2) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS, PER PLANNING/ZONING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED, ACCOUNTS VERIFIED BY LAND USE COORDINATORS FOR THE PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT
(Received from Deputy Treasurer 3/28/18)

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS TO THREE (3) NAMED APPLICANTS DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT (Received from Deputy Treasurer 3/28/18)

13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS IN THE TOTAL AMOUNT OF \$2,539.04 TO SIXTEEN (16) NAMED APPLICANTS DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED IN ACCORDANCE WITH CLOSTER CODE CHAPTER 108, ARTICLE II, ZERO INCREASE IN STORM-WATER RUNOFF, ACCOUNTS VERIFIED BY LAND USE COORDINATORS FOR THE PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT (Received from Deputy Treasurer 3/28/18)

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ENGINEERING ESCROW FUNDS IN THE TOTAL AMOUNT OF \$7,152.53 TO FIFTEEN (15) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS, PER PLANNING/ZONING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED, ACCOUNTS VERIFIED BY LAND USE COORDINATORS FOR THE PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT (Received from Deputy Treasurer 3/28/18)
15. RESOLUTION APPOINTING RICHARD ARMSTRONG TO THE POSITION OF PROBATIONARY SUBSTITUTE CROSSING GUARD AT AN HOURLY RATE OF \$15.21, EFFECTIVE 5/1/18 (Received from Chief Kaine 4/2/18)
16. TAX REIMBURSEMENT CERTIFICATION OF SUBMISSION OF EXPENDITURE FOR TAXES PAID PURSUANT TO THE RECYCLING ENHANCEMENT ACT, P.L. 2007, c. 311, IN 2017 IN THE AMOUNT OF \$9,018.72 (Requested by Carole Dacey 4/2/18)
17. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$44,015.95 **AND** ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$39,100.00 TO US BANK CUST BV002 TRST & CRDTRS, C/O BLUEVIRGO CAPITAL MANAGEMENT, LLC FOR THE REDEMPTION OF TAX SALE CERTIFICATE #16-00004 FOR PROPERTY LOCATED AT 145 HICKORY LANE, BLOCK 2102, LOT 53, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/8/16 FOR 2015 DELINQUENT TAXES (Received from Tax Collector's Office 4/3/18)
18. RESOLUTION AMENDING ORIGINAL RESOLUTION ADOPTED 11/8/17 ENDORSING 2018 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$25,000.00 FOR SPECTRUM'S NORTHERN VALLEY *FAMILY SUPPORT PROGRAM* IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) (8. M.L. 4/5/18)
19. RESOLUTION AUTHORIZING CANCELLING OF MISCELLANEOUS RESERVES FROM GENERAL CAPITAL (Received from Assistant Chief Financial Officer 4/4/18)
20. RESOLUTION APPROVING THE ASSIGNMENT OF THE BOROUGH'S SOLID WASTE DISPOSAL CONTRACT, ITS RECYCLING AGREEMENT, AND SUB-LEASE FOR A PORTION OF WELLINGTON AVENUE ABUTTING MIELE SOLID WASTE TRANSFER FACILITY TO INTERSTATE WASTE SERVICES OF NEW JERSEY, INC. (Received from Borough Attorney 4/4/18)

MOTIONS

21. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS (Distributed 4/5/18)
 - a. REGULAR MEETING HELD MARCH 28, 2018
 - b. WORK SESSION HELD MARCH 28, 2018
22. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Borough Planner (Master Plan Reexamination)	<u>NO APPOINTMENT</u>	_____	1 Year	31-Dec-18

23. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>Katie McDermott</u>	_____	2 Years	31-Dec-19
Member	<u>VACANT</u>	_____	2 Years	31-Dec-19

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – APRIL 11, 2018 – 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

24. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historic Preservation Commission				
Alternate No. 1	<u>Irene Stella</u> <i>(Declined appointment)</i>	_____	2 Years (Unexp. Tobia)	31-Dec-18
Alternate No. 2	<u>Ellen Lutvak</u> <i>(Declined appointment)</i>	_____	2 Years	31-Dec-19
Improvement Commission				
Member	<u>Andrew Albaum</u> <i>(Non-acceptance of re-appointment)</i>	_____	2 Years	31-Dec-19

25. MOTION GRANTING APPROVAL FOR CLOSTER PTO TO CONDUCT ON PREMISE 50/50 CASH RAFFLE AT TENAKILL MIDDLE SCHOOL, 275 HIGH STREET, ON FRIDAY, 5/4/18, FROM 7:00 P.M. TO 11:00 P.M.; DRAWING TO BE HELD: 10:30 P.M. (Completed application filed and appropriate fees paid 3/28/18)

26. REPORTS

a. CONSTRUCTION OFFICIAL – MARCH 2018 (Received 4/3/18)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

27. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

28. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

29. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – APRIL 11, 2018 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was sent to The Record and The Star Ledger for publication on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MARCH 29, 2018
 - b. MAIL LIST OF APRIL 5, 2018
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of April 11, 2018)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 2) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR CRIMMINS, BLOCK 1203/LOT 5, 49 JOHN STREET AND BLOCK 1202/LOT 7, 40 JOHN STREET (2. M.L. 1/25/18)
- 3) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. BLOCK 1607/LOT 1.02 FOR CHASE BANK (17 VERVALEN STREET) AND AMENDED SITE PLAN FOR BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) Approved RM 6/14/17
- 3) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
- 4) STATUS REPORT RE 2017 ROAD PAVING PROGRAM (Approved RM 5/24/17) INCLUDING NJDOT FISCAL YEAR 2017 MUNICIPAL AID PROGRAM FOR HOMANS AVENUE (SECTION 4) IN THE AMOUNT OF \$165,627 (Approved RM 12/14/16) Notification of award rec'd 3. M.L. 6/1/17
- 5) STATUS REPORT RE BOUNDARY AND TOPOGRAPHIC SURVEY OF WEST STREET BETWEEN WESTMINSTER AVE. & CLOSTER DOCK ROAD FOR AN AMOUNT NOT TO EXCEED \$7,600 (Approval Memorialized at RM 6/28/17)
- 6) REPORT RE NJ DEPARTMENT OF TRANSPORTATION FOR THE HOMANS AVENUE (SECTION 5) PROJECT (MA-208- Homans Avenue (Section 5) – 00020) Approved RM 9/13/17 - Notification of Award in the amount of \$220,000 rec'd 5. M.L. 3/1/18
- 7) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – APRIL 11, 2018 - 7:30 P.M.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance:
 - 1) Closter Recreation Commission 2018 Summer Concert Series (13d. M.L. 1/25/18): Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/15/18; 6/22/18; 6/29/18; 7/6/18; 7/13/18
- 2) REPORT RE PREPARATIONS FOR 2020 CENSUS
- 3) STATUS REPORT RE 2018 MUNICIPAL BUDGET
- 4) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17)
3. THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND GRANT FOR THE CLOSTER BOROUGH PROJECT APPLICATION: LFIF-2018-RAILROAD AVENUE-00068 (Approved RM 12/13/17)

b. AWARDED - To be announced by Administrator

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$2,500 rec'd 5. M.L. 11/9/17

c. TO BE FILED - To be announced by Administrator

- 4) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2018 APPOINTMENTS
- 2) STATUS REPORT RE 2018 OATHS OF OFFICE
- 3) STATUS REPORT RE 2018 LICENSES
- 4) STATUS REPORT RE 2018 MEETING DATES
- 5) STATUS REPORT RE ADOPTED 2017 ORDINANCES SENT TO GENERAL CODE FOR CODIFICATION
- 6) REPORT RE ELECTIONS
 - a. PREPARATIONS FOR PRIMARY ELECTION – JUNE 5, 2018
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – APRIL 11, 2018 - 7:30 P.M.

8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
MARCH 29, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/23/18	03/23/18	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: March 23, 2018:</p> <p>a. New Jersey's efforts to re-join the Regional Greenhouse Gas Initiative (RGGI)</p> <p>b. New Jersey Division of Fish and Wildlife is postponing its annual Open House and Flea Market at the Pequest Trout Hatchery; free event will now take place on June 2nd and June 3rd, during National Fishing and Boating Week. This year, trout season begins at 8 a.m. on Saturday, April 7th</p> <p>c. DEP is seeking nominations for the 28th annual New Jersey Historic Preservation Awards Program; Nominations must be submitted by 4pm on April 12th (Copy to Historic Preservation Commission)</p>	Yammarino/HPC
2.	03/23/18	03/23/18	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Borough Clerk	<p>*a. Weekly Round-Up – Weekly Update March 23, 2018</p> <p>I. State Issues:</p> <p>a. Urgent Legislative Alert – Time Sensitive - S-5 & A-3671, PFRS Takeover Legislation (Copy to Chief Kaine, Pension Certifying Agent)</p> <p>b. CY 2018/SFY 2019 State Aid Remains Flat</p> <p>c. Attorney General Issues Two New Law Enforcement Directives (Copy to Chief Kaine)</p> <p>*2018-2 mandates statewide random drug testing of all law enforcement officers at least twice a year</p> <p>*2018-3 requires law enforcement agencies statewide to implement and adopt and/or revise their early warning system policy to be consistent with Directive's mandates</p> <p>d. Paid Sick Leave (A-1827)</p> <p>e. "Workplace Democracy Enhancement Act" (A-3686)</p> <p>f. Assembly UEZ Extension Bill Primed for Passage</p> <p>II. Federal Issues:</p> <p>a. Looks like Feds Avert Shut-down (Again). Gateway Funding Possible</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU's from the Annual Conference</p> <p>b. Exhibits at the Annual Conference</p> <p>IV. Also of Interest</p> <p>a. Review and Consider Alternatives to the State Health Benefits Plan</p>	<p>Borough Attorney Borough Administrator Latner/Public Safety</p> <p>Borough Attorney Latner/Public Safety</p>

	03/27/18 03/29/18	03/27/18 03/29/18		<p>b. Daily Update re: Bill to Transfer of PFRS to a Labor-Management Board on Governor's Desk - Time Sensitive (Copy to Chief Kaine, Pension Certifying Agent)</p> <p>c. Weekly Round-Up – Weekly Update March 29, 2018</p> <p>I. State Issues:</p> <p>a. Bill to Transfer of PFRS to a Labor-Management Board on Governor's Desk (Copy to Chief Kaine, Pension Certifying Agent)</p> <p>b. BPU Public Hearings on Storm Power Outages</p> <p>c. Governor's Detailed Budget Available</p> <p>d. 2020 Census: NJ to Join Lawsuit Challenging Census Question</p> <p>e. State AG Updates Terrorism Directive (Directive 2016-7 attached) Copy to Chief Kaine</p> <p>f. UEZ Extension Bills Amended</p> <p>II. Federal Issues:</p> <p>a. Municipalities Win with Federal FY 2018 Appropriations Act</p> <p>III. League Conference Follow Up</p> <p>a. Claim Your CEU's from the Annual Conference</p> <p>b. Exhibits at the Annual Conference</p>	<p>Borough Attorney Borough Administrator Latner/Public Safety</p> <p>Borough Attorney Borough Administrator Latner/Public Safety</p> <p>Borough Administrator Latner/Public Safety</p>
3.	03/28/18	03/22/18	Township of Mahwah Municipal Clerk to Bergen County Municipal Clerks	*Certified copy of Resolution #186-18 adopted 3/22/18 re Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Latner/Public Safety
4.	03/28/18	03/28/18	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*Bergen County Celebration of Israel Remembrance Day & Celebration of Democracy 4/19/18 @ One Bergen County Plaza @ 12:30 p.m. (Posted on Municipal Clerk's Bulletin Board 3/29/18)	
5.	03/28/18 Hand del'd	03/13/18	Joseph Miele, President, Miele Sanitation Co., to Mayor John C. Glidden, Council Members & Borough Administrator	*Announcing retirement after 50 years in business and informing of discussions with another sanitation company (Copy to Borough Attorney, DPW Superintendent)	Borough Attorney Borough Administrator

6.			Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP	<p>*NJDEP Weekly Update: March 29, 2018:</p> <p>a. DEP Division of Parks and Forestry is distributing free seedlings through the New Jersey Tree Recovery Campaign. Registered municipalities will receive up to 2,000 seedlings each for distribution to residents through early May, and many counties have multiple distribution locations. Distribution dates vary. Please share dates and locations with your residents if you are a registered municipality; they are eligible to receive five bundles of free seedlings at any one distribution site. For more information on these programs, see the attached, visit www.forestnursery.org, or call (732) 928-0029 (Copy to Shade Tree Commission)</p> <p>b. Discover DEP podcast with Heather Merring, one of Trail Tracker's creators. To get started using the app, visit: www.spstrailtracker.nj.gov or www.nj.gov/dep/parksandforests/ (Copy to Environmental Commission)</p>	<p>Devlin/Shade Tree</p> <p>Devlin/Environmental</p>
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MAIL LIST
 APRIL 5, 2018

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/29/18	03/29/18	egg@dca.state.nj.us to lcastano@closternj.us	*GovConnect Update: March 29, 2018 1. Annual Financial Disclosure Statement Filing (LGE Representatives) Copy to Board of Ethics 2. Municipal Budget Appropriations for Volunteer Fire Companies & Fire Districts 3. CY 2018/FY 2019 State Aid Certification (Copy to Chief Financial Officer, Assistant Chief Financial Officer) 4. 2018 Homestead Benefit Credits (Copy to Tax Collector) CONFERENCES: 1. Municipal Options in Opioid Litigation (4/4/18) 2. Governmental Purchasing Association of New Jersey (4/11-4/13) 3. OPRA In Depth: Privacy and Law Enforcement Issues (4/16/18)	Borough Attorney Administrator/Budget Yammarino/Finance
2.	03/29/18 04/05/18	03/29/18 04/05/18	Lara Rodriguez, Clerk to the Board of Chosen Freeholders, to Bergen County Municipal Clerks	* a. Certified copies of the following Ordinances Adopted 3/28/18 (Introduced 3/14/18): 1) 18-01: Various Capital Improvements/Amending Bond Ordinance No. 17-09 (Public Works) 2) 18-02: Various Capital Improvements (Bergen Community College) 3) 18-03: Various Capital Improvements (State of New Jersey Chapter 12 Bond Program) b. Certified copies of the following documents: 1) Resolution Recognizing April 2018 as “Get Yourself Tested Month” 2) Ordinance Introduced 4/4/18 (Public Hearing & Adoption 5/16/18): 10-04: Northern Valley Regional High School District - Valley Program School Acquisition Project (BCIA Guaranty Ordinance) BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE BERGEN COUNTY COMMUNITY COLLEGE IN AND BY THE COUNTY OF BERGEN, APPROPRIATING THE AGGREGATE AMOUNT OF \$4,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,000,000 BONDS OR NOTES OF THE COUNTY ENTITLED TO THE BENEFITS OF CHAPTER 12 OF THE COUNTY COLLEGE BOND ACT TO FINANCE THE COST THEREOF	

3.	03/29/18	03/29/18	Neil L. Winter, Jr., Section Manager - Public Affairs, Orange and Rockland Electric Company, to Mayor and Clerk	*Rockland Electric Files Rate Reduction Proposal – 3/29/18	
4.	04/02/18	No date	Robert Laux, Executive Director, Bergen County Utilities Authority, to Municipal Clerk	*Notice of Hearing to be held 4/25/18 @ 10 a.m. at the Authority Administration Building, Foot of Mehrhof Road, Little Ferry, NJ 07643, re the recalculation of the connection fee for new direct or indirect connections to the Authority's sanitary wastewater collection and treatment for term from approximately 4/26/18 through 4/25/19 or until a subsequent connection fee is computed, whichever shall occur last (Copy to DPW Superintendent)	Borough Administrator Chung/Public Works
5.	04/02/18	04/02/18	egg@dca.state.nj.us to icastano@closternj.us DISTRIBUTION: Municipal Clerk, Chief Financial Officer/County Freeholder Board Clerk, Chief Financial Officer/Authority Officials/Fire District Officials/Procurement Officials	*Local Finance Notice LFN 2018-13: New Regulations on Electronic Funds Transfers & Claimant Certification (attached) Copy to Chief Financial Officer, Assistant Chief Financial Officer, Qualified Purchasing Agent, Borough Administrator	Borough Administrator Yammarino/Finance
6.	04/02/18	04/02/18	Robert G. Esposito, Director, Bergen County Division of Community Development, to Bergen County Mayors and Senior Municipal Staff	IMPORTANT: FY 2018-2019 Community Development Funding Update and More	Administrator/Grants
7.	04/03/18	04/03/18	Michele Hart-Loughlin, Division Director, Bergen County Department of Health Services, Division of Mental Health, to Loretta Castano	*Informing of Bergen County's 7 th Crisis Intervention Team (CIT) Training on 5/7/18 – 5/11/18 with attached registration flyer (Copy to Chief Kaine, Ambulance Corps Captain, Fire Chief, Bonnie Switzer)	Latner/Public Safety Mayor/CVAC Chung/Fire Dept.
8.	04/03/18	04/03/18	Kathleen M. Hennessy, Director of Support Services, Spectrum for Living, to Loretta Castano	*Request for REVISION to Resolution approving endorsement of 2018 CD Project Application (Approved RM 11/8/17)	RM Agenda 4/11/18
9.	04/03/18	04/03/18	egg@dca.state.nj.us to icastano@closternj.us DISTRIBUTION: Municipal Clerk, County Freeholder Board Clerk (Please forward to your County Clerk)	*a. Local Finance Notice LFN 2018-12: 2018 Annual Financial Disclosure Statement Filing (Local Government Officers) attached – Deadline to file April 30, 2018 (Copy to Board of Ethics) b. Informing Local Finance Notice 2018-12 has been issued and Local Government Officers may begin filing on Thursday, April 5, 2018	Borough Attorney

10.	04/03/18	04/03/18	Tina Gargiulo, Eventage, to boroclerk@closternj.us	*Request for permission to conduct 34th Annual Bike MS event benefiting the National Multiple Sclerosis Society to pass partially through Closter on Sunday, 10/21/18; Route cues without Closter map attached – Certificate of Insurance attached - NO Hold Harmless Agreement (Copy to Risk Management Consultant, Chief Kaine, Borough Administrator)	Administrator/ Insurance (Agenda Item upon receipt of approval from Risk Management Consultant of required insurance)
11.	04/05/18	No Date	Steven M. Dalton, Esq., Giordano, Halleran & Ciesla, Attorneys at Law, to Borough of Closter	*Notice of Final Settlement from the NJDEP with F.E. Alpine., Inc. re issuance of a Flood Hazard Area Individual Permit in the Borough of Alpine on various lots and block on <u>Closter Dock Road and Duane Lane</u> affecting the Boroughs of Alpine and Demarest; see also 4. M.L. 2/8/18 (Copy to Borough Engineer, LUC/Planning Board, LUC/Zoning Board of Adjustment) Posted on Municipal Clerk's Bulletin Board 4/5/18	Borough Engineer Amitai/Planning Chung/Zoning
12.	04/04/18	04/04/18	Neil L. Winter, Jr., Section Manager - Public Affairs, Orange and Rockland Electric Company, to John Glidden, Arthur Dolson, Loretta Castano, Chief Dennis Kaine, William Dahle	* Rockland Electric to Deploy Smart Communication Devices in Closter at 175 Homans Avenue, 4 Primrose Lane and 180 Cedar Lane beginning in April (photo attached) (Copy to Chief Kaine, DPW Superintendent)	Borough Administrator
13.	04/05/18	04/05/18	egg@dca.state.nj.us to lcastano@closternj.us DISTRIBUTION: Municipal Clerk, County Freeholder Board Clerk	*Records Management Services, Electronic Mail Retention and Disposition (Copy to IT Coordinator, Borough Attorney)	IT Coordinator Borough Attorney

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held March 28, 2018

Unapproved Notes of Work Session held March 28, 2018

2018 Campaign Contribution Notice for distribution to Borough Employees (Received from County Clerk's Office/Elections Division) Copy to Borough Administrator