

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 20, 2017 - 7:30 P.M

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2017, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> <i>(Elected to Council)</i>	_____	3 Years Unexp. (Stabile)	31-Dec-17
Associate Member	<u>Arthur Goldberg</u> <i>(Dep. 3/6/17)</i>	_____	1 Year Unexp. (Goldberg)	31-Dec-17
Planning Board				
Class II/Rep. Gov’t of Closter	<u>Gary Montroy</u> <i>(Resigned)</i>	_____	1 Year Unexp. (Montroy)	31-Dec-17
Alternate No. 2	<u>Ansar Batool</u> <i>(Moved to Class IV RM 3/8/17)</i>	_____	2 Years Unexp. (Batool)	31-Dec-17
Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> <i>(Elected to Council)</i>	_____	5 Years 5 Years Unexp.	31-Dec-21
Alternate No. 1	<u>Georgia Carey</u> <i>(Did not accept appointment)</i>	_____	Unexp. (A. IX)	31-Dec-17

5. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 10/25/17, and was published in The Record issue of 10/31/17, as stated in the printer’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

- a. BOND ORDINANCE NO. 2017:1233: “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF 511 DURIE AVENUE IN THE BOROUGH OF CLOSTER AND APPROPRIATING \$3,700,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$2,800,000 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME”

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. TRANSFER RESOLUTION NO. 1 AUTHORIZING THE TRANSFER OF 2017 BUDGET APPROPRIATIONS (Received from Assistant CFO 11/13/17) *REQUIRES 2/3 MAJORITY VOTE*

8. RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE HOLD HARMLESS AGREEMENT FOR CLOSTER AMBULANCE AND KNICKERBOCKER HOOK & LADDER CO-EVENTS (Received from Borough Attorney 11/14/17)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – MONDAY, NOVEMBER 20, 2017 – 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

9. MOTION GRANTING APPROVAL FOR THE PLACEMENT OF THE NATIVITY CRECHE IN FRONT OF BOROUGH HALL DURING THE WEEK OF 12/10/17 TO BE REMOVED THE WEEK OF 1/6/18 (8. M.L. 11/9/17/Approval received from Risk Management Consultant 11/8/17)
10. MOTION APPROVING RAFFLES APPLICATION NO. 636 FOR PROJECT GRADUATION NV DEM INC, 150 KNOCKERBOCKER ROAD, DEMAREST, NJ 07627 TO CONDUCT ON-PREMISE 50/50 CASH RAFFLE FROM 7:30 P.M. TO 11:30 P.M. ON 2/1/18 AT BPOE 2304 CLOSTER LODGE, 148 RAILROAD AVENUE, CLOSTER, NJ 07624; DRAWING TO BE HELD AT 10 P.M. (Completed application filed and appropriate fees paid 11/14/17)
11. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENT(S) NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Planner to Implement Portions of the 2008 Master Plan	Caroline Reiter P.P., AICP Christopher P. Statile, PA	_____	1 Year	31-Dec-17

12. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENT(S):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historian	Arthur Goldberg (Dep. 3/6/17)	_____	1 Year Unexp. (Goldberg)	31-Dec-17

13. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 11/16/17)
 NO ABSTENTIONS

- a. REGULAR MEETING HELD NOVEMBER 8, 2017
- b. WORK SESSION HELD NOVEMBER 8, 2017

14. REPORTS
 (None received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

16. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

17. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 20, 2017 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF NOVEMBER 9, 2017
 - b. MAIL LIST OF NOVEMBER 16, 2017
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of Monday, November 20, 2017)

6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY – YAMMARINO (BARAD/DI DIO)
 - 1) REPORT RE CLOSTER WEBSITE
 - 2) REPORT
- B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
 - 1) REPORT
- C. PUBLIC WORKS - CHUNG (LATNER/AMITAI)
 - 1) REPORT
- D. ORDINANCES - BARAD (YAMMARINO/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
- E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/YAMMARINO)
 - 1) REPORT

7. OLD BUSINESS
 - a. UPDATE BY BOROUGH ADMINISTRATION RE 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) (WS 11/8/17)
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
NOVEMBER 9, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/03/17	11/02/17	Jenny Mustazza, 750 Closter Dock Road, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing to be held 11/15/17 @ 8 p.m. re the application of Jenny Mustazza for property located at 750 Closter Dock Road, Block 2406/ Lot 8 for addition (with fire damage restoration); front portico installation	Chung/Zoning
2.	11/03/17	No Date	Robert Laux, Executive Director, Bergen County Utilities Authority, to Municipal Clerk	*Notice of Public Hearing re Proposed Amendment to the Bergen County District Solid Waste Management Plan to be held 11/28/17 @ 6 p.m. in the Administration Building, Foot of Mehrhof Road, Little Ferry to incorporate the Oakland Materials, LLC Class B Recycling Facility, Block 5, Lot 103, 342 West Oakland Avenue, Oakland (Copy to William Dahle, III)	Chung/Public Works
3.	11/03/17	11/03/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Update re Weekly Round-Up November 3, 2017:</p> <p>I. State Issues:</p> <p> a. Lame Duck Issues</p> <p> b. Legal Age to Purchase Smoking Products is Now 21 (P.L. 2017, c. 118 – attached) Copy to Chief Kaine</p> <p> c. League Joins as Amicus in NJ Supreme Court Case (Copy to Planning Board, Zoning Board of Adjustment)</p> <p> d. Last Chance to Submit Mayors Survey</p> <p>II. Federal Issues:</p> <p> a. House Republicans Announce Specifics of Tax Code Reform</p> <p> b. DOL Appeals Court Decision on Federal Overtime Rules</p> <p>III. 102nd Annual League Conference</p> <p> a. 2017 Conference App is Available Now!</p> <p> b. Don't Use Unauthorized Hotel Reservation Services</p> <p> c. Plan Now for November: Exhibit Highlights</p> <p> d. NJLM 2017 Conference CEU List Has Been Posted!</p> <p> e. Don't Forget! CEU Tracking System Procedures for 102nd Annual NJLM Conference</p> <p>IV. Also of Interest</p> <p> a. November Grants Posted</p>	<p>Borough Attorney</p> <p>Amitai/Planning Chung/Zoning Mayor Glidden</p> <p>Administrator/Grants</p>

4.	11/03/17	11/03/17	Maria Kim, Chair, Improvement Commission, to Leslie Weatherly c: Arthur Dolson Loretta Castano Maria Passafaro Councilwoman Victoria Amitai	*Tree lighting ceremony (Distributed 11/8/17) Copy to Richard Keating	Borough Administrator Possible approval – RM 11/20/17 (M)
5.	11/06/17	08/01/16	James J. Tedesco III, Bergen County Executive, to Mayor John Glidden	*Informing FY2017-2018 Bergen County Community Development applications have been approved for the following: Senior Citizens Activities in the amount of \$3,211 and Senior Citizens Van Driver in the amount of \$2,500; and informing Shanthi Brigati is the contract administrator for execution of these projects (Copy to Borough Administrator, Bill Brewster)	Administrator/Grants Mayor/Seniors
6.	11/06/17	11/03/17	Stephen M. Sweeney, Senate President, New Jersey Senate, to Loretta Castano	*Acknowledging receipt of Resolution expressing opposition to Senate Bills. No. 1045 and 1046 (OPMA and OPRA)	
7.	11/06/17	11/06/17	Leslie Weatherly, to Arthur Dolson, Loretta Castano	*E-mail from Nancy A. Ghani, PERMA Risk Management Services, on behalf of David N. Grubb, MEL Executive Director, to Member Municipalities & Authorities, Municipal Excess Liability Joint Insurance Fund; cc: Fund Commissioners and Risk Managers re Elected Officials' Training Seminars at the 2017 League of Municipalities Conference on 11/14/17 @ 3:45 p.m. AND 11/15/17 @ 3:45 p.m. with discount earned for each elected official and authority board member who completes this session (Copy to Fred Pitofsky, Richard Keating)	Borough Administrator
8.	11/08/17	11/07/17	Friends of the Crèche	*Request for permission to place Nativity Crèche on the front lawn of the Borough Hall, approximately the week of 12/10/17; to be removed approximately the week of 1/6/18; and that the insurance be waived (Approval received from Risk Management Consultant 11/8/17)	RM Agenda 11/20/17 (M)
9.	11/08/17	11/08/17	Marc N. Schrieks, Deputy Chief of Staff, County Executive James J. Tedesco III, to Bergen County Municipal Clerks	*2017-2018 Winter Wonderland Town Tree Decoration at Van Saun County Park	
10.	11/08/17 Hand del'd	No Date	Ryan Roy, Advocate, GAAP	*Steps for establishing an Access for All Committee and Bergen County Stigma-Free Municipality Toolkit	
11.	11/08/17 Hand del'd	No Date	Ted L'Estrange, on behalf of Falun Gong practitioners in the Hudson Valley	*Informational packet and request for Resolution Condemning China's State-Sanctioned Harvesting Organs from Falun Gong Practitioners for Profit	

12.	11/09/17	No Date	Mark D. Madaio, Esq., Attorney for Applicant KHJ Builders, LLC, to Municipal Clerk	*Notice of Planning Board Hearing re the application of KHJ Builders, LLC Major Soil Movement Permit and Variance/Waiver for retaining wall height and any other approvals for property located at Block 403, Lot 35, 13 Cedar Lane	Amitai/Planning
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MAIL LIST
NOVEMBER 16, 2017

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/09/17	11/09/17	Neil L. Winter, Jr., Section Manager - Public Affairs, Orange and Rockland Electric Company, to Loretta Castano	*a. O&R's Winter Tips to Help Save Money, Keep Warm, Stay Safe b. Rockland Electric Asks Rate Review of Storm Hardening Costs	
2.	11/09/17	11/09/17	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJDEP, to Mayors and Municipal Officials	*Renewal of the Municipal Separate Storm Sewer System (MS4) Permits – Tier A; renewed 11/9/17, effective 1/1/18; individual authorization to be received prior to 1/1/18 (Copy to William Dahle, III)	Borough Engineer Chung/Public Works
3.	11/09/17	11/09/17	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Update re Weekly Round-Up November 9, 2017: I. State Issues: Post-Election and Lame Duck II. Federal Issues: a. Deadline for First Local Action on 2020 Census Just Weeks Away (Copy to Borough Administrator) b. Senate Tax Overhaul Bill Could Differ From House Proposal c. Progress on Reauthorization of National Flood Insurance Program Delayed; Introduced S-1368, the Sustainable, Affordable, Fair and Efficient (SAFE) National Flood Insurance Reauthorization Act of 2017 (summary in progress) d. Fast Approaching Federal Budget and Debt Deadlines III. 102 nd Annual League Conference a. 2017 Conference App is Available Now! b. Don't Use Unauthorized Hotel Reservation Services c. Plan Now for November: Exhibit Highlights d. NJLM 2017 Conference CEU List Has Been Posted! e. Don't Forget! CEU Tracking System Procedures for 102 nd Annual NJLM Conference	Borough Administrator WS Report
4.	11/13/17	11/13/17	Thomas Rose (TRose@co.bergen.nj.us)	*Flyer for Christ Church 26 th Annual "Giving" Dinner, Saturday, 11/18/17	

5.	11/13/17	11/13/17	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*a. Certified copy of the following Ordinance Introduced 11/8/17 (Public Hearing and Adoption Tues., 11/21/17): 17-30 – Various Capital Improvements for Public Safety – \$2,100,000 and Issuing \$2,000,000 Bonds or Notes b. Certified copy of the following Ordinance Adopted 11/8/17 (Introduced 10/25/17 – see also 1a1) M.L. 11/2/17) 17-29 – An Ordinance Establishing the Bergen County Animal Shelter and Adoption Center Fee Schedule	
6.	11/14/17	11/14/17	IRoach@njtransit.com , NJ Transit Office of Government and Community Relations	*Amtrak Track Work at PSNY to Impact NJ Transit in 2018	
7.	11/14/17	11/13/17	Elliott Malone, 407 Anderson Avenue, Alpine	*Request to connect 407 Anderson Avenue, Alpine, NJ, Block 78, Lot 3, to the Closter sewer system (Copy to William Dahle, III)	Borough Engineer Attorney Administrator

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held November 8, 2017

Unapproved Notes of Work Session held November 8, 2017