

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 27, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

4. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING – 2/24/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2016:1201, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING NOISE” (Received from Borough Attorney 12/22/15)

b. ORDINANCE NO. 2016:1202, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 183 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY, SECTION 183-45” (Received from Borough Attorney 12/22/15)

RESOLUTIONS

5. RESOLUTION REGARDING AWARD OF ANIMAL CONTROL SERVICES AND EMPLOYEE ASSISTANCE PROGRAM (PUBLIC HEALTH SHARED-SERVICES AGREEMENT WITH THE BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES) FOR THE FIVE YEAR PERIOD FROM 1/1/16 TO 12/31/20; FOR ANIMAL CONTROL SERVICES IN THE AMOUNT OF \$11,303.55 FOR 2016; \$11,638.47 IN 2017; \$11,889.66 IN 2018; \$12,140.85 IN 2019; AND \$12,392.04 IN 2020; **AND** FOR EMPLOYEE ASSISTANCE PROGRAM IN THE AMOUNT OF \$1,000.00 FOR 2016; \$1,025.00 IN 2017; \$1,050.00 IN 2018; \$1,070.00 IN 2019; AND \$1,090.00 IN 2020 (Received from Administrator 1/20/16)
6. RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDED A CONTRACT FOR A FINANCIAL ADVISOR IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 1/13/16)
7. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A REFUND IN THE AMOUNT OF \$1,079.75 FOR 2014/2015 TO JOHN I. FREDERICK, ESQ. FBO MARKERT, SCOTT AND NANCY, FOR BLOCK 2401 LOT 26, DUE TO TAX COURT JUDGMENT (Received from Tax Collector 1/8/16)
8. RESOLUTION APPROVING THE CLOSED SESSION MINUTES OF 2014 MEETINGS (Received from Borough Attorney 1/12/16)
9. RESOLUTION ESTABLISHING A CONTINUOUS CHANGE FUND (IN THE AMOUNT OF \$100) IN THE FINANCE AND REVENUE OFFICE (Received from Temporary CFO 1/19/16)
10. RESOLUTION HIRING ROBERT DIPPOLITO AS TEMPORARY LABORER/DRIVER – PUBLIC WORKS – STREETS & ROADS DIVISION, EFFECTIVE 1/15/16, FOR CALENDAR YEAR 2016, AS NEEDED FOR REMOVAL OF SNOW AT A PER DIEM RATE OF \$25.00 PER HOUR (Received from Administrator 1/20/16)
11. RESOLUTION HIRING WILLIAM STEVEN ROSSI AS TEMPORARY LABORER/DRIVER – PUBLIC WORKS – STREETS & ROADS DIVISION, EFFECTIVE 1/27/16, FOR CALENDAR YEAR 2016 AT A RATE OF \$25.00 PER HOUR (Received from Administrator 1/20/16)
12. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH BOROUGH OF CRESSKILL, BOROUGH OF NORWOOD and BOROUGH OF NORTHVALE FOR THE CLOSTER POLICE FIRING RANGE (FROM 1/1/16 THROUGH 12/31/16 AT A RATE OF \$200.00 PER OFFICER) (Received from Administrator 1/20/16)
13. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN A MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN ACCORDANCE WITH THE PLAN SUBMITTED BY THE BERGEN COUNTY POLICE CHIEF'S ASSOCIATION (Received from Administrator 1/20/16)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JANUARY 27, 2016 - 7:30 P.M.

3a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

14. RESOLUTION AMENDING THE BOROUGH OF CLOSTER, NEW JERSEY, HAROLD HESS LUSTRON HOUSE HISTORIC PRESERVATION TRUST FUND (ORIGINAL RESOLUTION NO. 16 ADOPTED AT THE REGULAR MEETING HELD 12/21/15) TO INCREASE THE MAXIMUM GRANT AWARD AMOUNT TO \$24,999.00 WITH NO MATCH REQUIRED (Received from Administrator 1/20/16)
15. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN THE RIVERSIDE COOPERATIVE PRICING AGREEMENT FOR 2016 (Received from Administrator 1/15/16)
16. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY (FOR TV SERVICES FOR INSPECTION OF STORM DRAINS AND SEWER LINES AT A FEE OF \$0.80 PER FOOT PRICE IN THE YEAR 2016 WITH MINIMUM PAYMENT OF \$400 FOR EACH DAY OF INSPECTION IN THE YEAR 2016) Received from Administrator 1/20/16
17. RESOLUTION EXTENDING APPOINTMENT OF MARIA PASSAFARO AS TEMPORARY CHIEF MUNICIPAL FINANCE OFFICER (PER N.J.S.A. 40A:9-140.13(f)) Received from Administrator 1/20/16
18. RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDED A CONTRACT FOR A COAH PLANNER FOR SERVICES RELATED TO THE VILLAGE SCHOOL AFFORDABLE HOUSING APPLICATION IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 1/13/16)
19. RESOLUTION AUTHORIZING BERGEN COUNTY COOPERATIVE PRICING SYSTEM #11-BeCCP FOR SERVICE/COMMODITY: 40 CETANE PREMIUM DIESEL FUEL AND 40 CETANE PREMIUM WINTER BLEND DIESEL FUEL (BID #15-65) FOR THE CONTRACT PERIOD 9/21/15 THROUGH 9/20/16 (Received from Administrator 1/21/16)
20. RESOLUTION AUTHORIZING BERGEN COUNTY COOPERATIVE PRICING SYSTEM #11-BeCCP FOR SERVICE/COMMODITY: GASOLINE (87 OCTANE UNLEADED GASOLINE) (BID #15-65) FOR THE CONTRACT PERIOD 9/21/15 THROUGH 9/20/16 (Received from Administrator 1/21/16)
21. RESOLUTION AUTHORIZING BERGEN COUNTY COOPERATIVE PRICING SYSTEM #11-BeCCP; CONTRACT PURCHASING SYSTEM #CK04 FOR SERVICE/COMMODITY: ROCK SALT (BID #15-48) FOR THE CONTRACT PERIOD 10/1/15 THROUGH 9/20/16 (Received from Administrator 1/21/16)
22. RESOLUTION AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION (IN THE AMOUNT OF \$285,000 FOR THE PURPOSE OF PAYMENT OF BOND PRINCIPAL) *REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!! (Received from Administrator 1/21/16)
23. RESOLUTION AUTHORIZING THE RELOCATION OF A TELEPHONE POLE FROM 33 JULIA STREET TO 39 JULIA STREET IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 1/21/16)

MOTIONS

24. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 01/08/16) - NO ABSTENTIONS
 - a. SINE DIE MEETING HELD MONDAY, JANUARY 4, 2016
 - b. REORGANIZATION MEETING HELD MONDAY, JANUARY 4, 2016
25. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2016 PER BOROUGH CODE CH. 127 (Received from Chief of Police 2/9/15):
 - 1) PERMIT NO. 16-001 – FOR JUN ZHANG, 7177 159TH STREET, #5C, FRESH MEADOWS, NY 11365, FOR LANDMARK TRADING INC. WHOLESALE AND RETAIL BUSINESS; PRODUCTS FOR SALE – MEN’S SHOES, SOCKS, HATS, GLOVES, UNDERWEAR, PANTS, SWEATSHIRTS, JACKETS AND OUTERWEAR
 - 2) PERMIT NO 16-002 – FOR ANDREW G. MALAFIS, AMA CATERING, 638 WILDWOOD ROAD.W, NORTHVALE, NJ 07647, TO OPERATE CATERING TRUCK FOR SALE OF COFFEE, SNACKS, SODAS, SUBJECT TO APPROVAL BY THE BOARD OF HEALTH

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JANUARY 27, 2016 - 7:30 P.M.

3a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

26. MOTION GRANTING APPROVAL FOR CLOSTER RECREATION COMMISSION TO CONDUCT THE FOLLOWING ACTIVITIES IN 2016 (7. M.L. 1/14/16):

- a. ANNUAL LITTLE LEAGUE PARADE ON SUNDAY, 4/24/16; FORMATION BEHIND THE BOROUGH HALL @12:30 P.M.; PROCEEDING AT 12:50 P.M. SHARP THROUGH THE CENTER OF TOWN TO THE GEORGE POTTERTON LITTLE LEAGUE FIELD FOR THE OPENING DAY CEREMONIES – MAYOR GLIDDEN REQUESTED TO THROW OUT THE FIRST BALL
- b. JOE ACCORDINO JR. MEMORIAL FISHING CONTEST AT RUCKMAN POND ON SATURDAY, 5/7/16, FROM 9:00 A.M. UNTIL 12 NOON
- c. ANNUAL HALLOWEEN PARADE ON SUNDAY, 10/30/16; PARADE TO FORM BEHIND THE BOROUGH HALL AT 12:30 P.M., TO START 12:50 P.M. SHARP PROCEEDING THROUGH THE CENTER OF TOWN TO TENAKILL SCHOOL FOR COSTUME JUDGING

27. MOTION GRANTING APPROVAL FOR ST. MARY RC CHURCH TO CONDUCT OFF-PREMISE DRAW RAFFLE AT THE SCHOOL BUILDING, 300 HIGH STREET, ON 4/16/16, FROM 7 P.M. TO 11 P.M. (Completed application filed and appropriate fees paid)

28. REPORTS

- a. CONSTRUCTION OFFICIAL – DECEMBER 2015 (Received 12/31/15)
- b. FIRE CHIEF – DECEMBER 2015 (Received 1/7/16)
- c. CHIEF OF POLICE – DECEMBER 2015 AND YEAR END REPORT (Received 1/8/16)

3b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

29. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

30. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

31. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 27, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 31, 2015
 - b. MAIL LIST OF JANUARY 7, 2016
 - c. MAIL LIST OF JANUARY 14, 2016
 - d. MAIL LIST OF JANUARY 21, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 27, 2016)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/
8. M.L. 9/25/14)
- 2) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE
CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 3) REPORT RE CONTRACT BETWEEN THE COUNTY OF BERGEN AND THE
INTERBORO REGIONAL COMMUNICATIONS NETWORK FOR THE PERIOD
BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2020 AND THE
LOCAL INTERBORO CONTRACT (Approved RM 12/21/15)
- 4) REPORT RE CONTRACT BETWEEN THE BOROUGH OF CLOSTER AND PBA
LOCAL 233 DATED JANUARY 1, 2015 THROUGH DECEMBER 31, 2019 (Approved
RM 12/21/15)
- 5) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
- 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION
INVESTIGATION (Authorized/RM 7/9/14)
- 3) STATUS REPORT RE CONTRACT AWARDED TO ROCKBORN TRUCKING AND
EXCAVATION, INC. @RM 3/11/15 FOR HICKORY LANE IMPROVEMENTS AND
2014 MUNICIPAL ROAD PROGRAM IN THE BASE BID AMOUNT OF \$484,253.50
- 4) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA)
LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD
AVENUE (Approved RM 9/9/15)
 - c. 309 CLOSTER DOCK ROAD, LLC FOR BLOCK 1701/LOT 1, 309 CLOSTER
DOCK ROAD (Approved RM 9/9/15 - ZBA)
- 5) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 27, 2016 – 7:30 P.M.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance:
 1. Closter Recreation Commission 2016 Event Requests (7. M.L. 1/14/16)
 - a. Summer Concert Series: Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/17 and 6/24; 7/8, 7/15, 7/22
 - b. Closter Coaches Association – Barbeques and Softball games on Fri. 5/27/16 (Memorial Day Weekend); Fri. 7/1/16 (July 4th Weekend); Fri. 9/2/16 (Labor Day Weekend) @ Memorial Field (Rain Dates Sundays @ 4 p.m.: 5/29, 7/2, 9/3)
- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded/RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)
- 3) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond Ordinance No. 2015:1188 adopted 6/24/15):
 - a. PHASE TWO RENOVATION OF POLICE DEPARTMENT FIRING RANGE TO ACTION TARGET IN THE AMOUNT OF \$26,897.18
 - b. UPGRADE of the RECORDS MANAGEMENT SYSTEM POLICE DEPT. TO ENFORSYS POLICE SYSTEMS, INC. IN THE AMOUNT OF \$20,750.00
 - c. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34)
- 4) ONGOING REPORT RE OUTSTANDING ITEMS ON CORRECTIVE ACTION PLAN APPROVED AT RM 7/22/15 (Requested by Councilman Barad @WS 7/8/15)
- 5) REPORT RE PREPARATION OF REQUEST FOR PROPOSALS FOR BANKING SERVICES (Authorized RM 8/12/15)
- 6) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15)
- 7) REPORT RE CONTRACT FOR SKAE POWER SOLUTIONS FOR AN AMOUNT NOT TO EXCEED \$5,700 FOR CLOSTER POLICE FIRING RANGE CANOPY SYSTEM (Authorized RM 10/28/15)
- 8) REPORT RE MITCHELL HUMPHREY & CO. FOR CONSTRUCTION DEPT. SOFTWARE PRODUCT LICENSE AND MAINTENANCE SUPPORT AGREEMENT IN THE AMOUNT NOT TO EXCEED \$24,750.00 FOR SOFTWARE PLUS \$10,500.00 FOR SOFTWARE MIGRATION SERVICES (Ordinance 2015:1188; Capital Account C-04-15-188-005-001 & 002) (Authorized RM 11/9/15)
- 9) REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)
 - b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001)
- 13) REPORT RE FOLLOW-UP OF RESOLUTION APPROVED AT REORGANIZATION MEETING HELD 1/4/16 RE REAFFIRMATION OF BOROUGH'S CIVIL RIGHTS POLICY
- 14) REPORT RE 2016 BUDGET PREPARATIONS
- 15) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 27, 2016 – 7:30 P.M.

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) REPORT RE 2016 APPOINTMENTS
- 2) REPORT RE 2016 OATHS OF OFFICE
- 3) STATUS REPORT RE 2016 LICENSES
- 4) STATUS REPORT RE 2016 MEETING DATES
- 5) STATUS REPORT RE 2015 ORDINANCES FOR CODIFICATION
(Nos. 2015:1184 to 2015:1200) - CODE SUPPLEMENT NO. 22
- 6) REPORT RE ELECTIONS
 - a. NORTHERN VALLEY REGIONAL HIGH SCHOOL DISTRICT SPECIAL
SCHOOL ELECTION TO BE HELD 3/8/16 (2. M.L. 12/31/15)
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY TRANSIT 5310 GRANT PROGRAM TO INITIATE FUNDING
FOR THE TRANSPORTATION ASSISTANCE PROGRAM IN THE BOROUGH
OF CLOSTER (Authorized at RM 4/22/15)
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY
AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000
(Authorized RM 4/22/15)
3. BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK
WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00
(Authorized RM 8/26/15)
4. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SENIOR
TRANSPORTATION SERVICES IN THE AMOUNT OF \$6,000 (Authorized RM
9/21/15)
5. NJ DEPARTMENT OF TRANSPORTATION FOR THE VERVALEN STREET
IMPROVEMENT PROJECT – GRANT AGREEMENT #MA-2016-VERVALEN
STREET-00196 (Authorized RM 10/14/15)

b. AWARDED

1. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR
CLOSTER SENIORS ACTIVITIES IN THE AMOUNT OF \$6,000 (Authorized
RM 9/21/15) \$2,000 awarded - Contract Number: PS-CLOSTERSR15; Term of
Contract: 7/1/15 – 6/30/16 (8. M.L. 1/7/16)

c. TO BE FILED

1. To be announced by Mayor
- 2) REPORT

8. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)

- 1) STATUS REPORT RE CLOSTER WEBSITE
- 2) REPORT

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)

- 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 27, 2016 – 7:30 P.M.

8. COMMITTEE REPORTS (Continued)
 - C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
 - 1) REPORT
 - D. ORDINANCES - BARAD (CHUNG/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
 - 1) REPORT
9. OLD BUSINESS
10. NEW BUSINESS
11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

MAIL LIST
DECEMBER 31, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	<p>12/18/15</p> <p>12/23/15</p> <p>12/24/15</p> <p>12/29/15</p>	<p>12/18/15</p> <p>12/23/15</p> <p>12/24/15</p> <p>12/29/15</p>	<p>Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities</p>	<p>*a. Weekly Round-Up: Weekly Policy Update I. Regulation of Residential Rentals (Copy to Construction Official) II. Four Constitutional Amendments Considered III. Bills on Governor's Desk (A-1347/S-264, S-1940/A-2893, A-4248/S-2867, A-2229, A-3390/S-2309, A-4194/S-2978) IV. Washington Compromise Funds Federal Programs Through September V. Internet Tax Freedom Changes Could Prove Costly VI. Wall Township Named Environmentalist of the Year: Six Towns honored by the Governors Environmental Excellence Awards</p> <p>b. Weekly Round-Up: Weekly Policy Update I. Bills Passed the Senate (S-297, S-785) II. Bills Passed the Assembly (A-4763, S-316) III. Spill Act Amendments Poised to Advance IV. Hospital Tax Exemption Bill Moves to Full Senate, Assembly Version Introduced</p> <p>c. Daily Update: Planning and Participating in a Mayors Book Club</p> <p>d. Daily Update re: I. CEU's from the 2015 NJLM Annual Conference II. Annual League Survey III. January Grant Page Posted – League Contact: Taran Samhammer</p>	<p>Amitai/Construction</p> <p>Borough Attorney Borough Attorney Borough Clerk</p> <p>Borough Attorney</p> <p>Mayor/Grants</p>
2.	12/28/15	12/23/15	<p>Joanette Femia, School Business Administrator/Board Secretary, Northern Valley Regional High School District, to Loretta Castano Also e-mailed to the following Municipal Clerks: Demarest, Harrington Park, Haworth, Northvale, Norwood and Old Tappan</p>	<p>*Informing the Northern Valley Regional High School District intends to hold a Special Election on Tuesday, March 8, 2016 (Copy to Peter Iappelli, Chief Kaine)</p>	<p>Borough Clerk/ Elections Latner/NVRHS</p>

3.	12/22/15 12/29/15 12/30/15	12/22/15 12/29/15 12/30/15	Cindy Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* Press Release(s) re: a. Re-Enactment of Washington’s Crossing of the Delaware b. Christie Administration Invites Residents and Visitors to Take Part in First Day Hikes Spotighting New Jersey’s Spectacular Scenery and Rich History c. 2013 Recycling Tonnage Grant Awards Press Release and Final Report – Closter ONLY! \$13,872.78 grant awarded (Copy to William Dahle III, Carole Dacey)	Administrator 2016 Municipal Budget Latner/Public Works
4.	12/28/15	No Date	Howard D. Geneslaw, Esq., Gibbons, P.C., Attorney for Applicant, to Boro Hall	*Public Notice re Public Hearing to be held at Planning Board Special Meeting on 1/6/16 @ 8 p.m. to review the minor site plan approval for Heidenberg Closter Associates, L.L.C.	Amitai/Planning
5.	12/28/15	12/23/15	Chuck Chiarello, League Past President, Committeeman, Buena Vista Township, Chair, Scholarship Committee, to Mayor	*a. Louis Bay 2 nd Future Municipal Leaders Scholarship Competition promotional kit – Original to Mayor Glidden 12/28/15! b. “What is The League?”	
6.	12/28/15 Hand del’d	12/28/15	Donald M. Farrell, Treasurer and Board Member, Belskie Museum of Art & Science Inc.	*Request for approval to serve wine at the monthly opening receptions during calendar year 2016 (Copy to Glenn Parsells, Chief Kaine)	Reorganization Meeting Agenda 1/4/2016
7.	12/29/15	12/29/15	EZ Ride Meadowlink to Mayor and Borough Clerk	* Meadowlink <i>The Transporter</i> Issue No. 62 Winter 2015	
8.	12/29/15	12/29/15	Gary S. Prettyman, Suez, to Mayor/Business Administrator/Clerk of the Board of Chosen Freeholders	*Notice of Filing of Petition of SUEZ Water New Jersey for Approval of an Increase in Rates for Water Service and Other Tariff Changes	Administrator

ALSO DISTRIBUTED (on 12/31/15):

Unapproved Minutes of Regular Meeting held 12/21/15

Unapproved Work Session Notes of 12/21/15

MAIL LIST
JANUARY 7, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/30/15	12/30/15	Susan Krause, Bergen County Division of Veterans Services, Department of Human Services	*Bergen County Veterans Newsletter 1 st Quarter 2016 Volume 36 (Sent via e-mail to Bill Brewster 12/31/15)	Mayor/Seniors
2.	01/04/16	12/28/15	Yacoub Yacoub, Bureau Chief, Unregulated Heating Oil Tank Program, NJS Department of Environmental Commission, to Frank Torre, 8 Arnold Avenue c: Municipal Clerk, Closter Borough Andrew Waring, Mercury Environmental; Mid Bergen Regional Health, Bergen County Health, Mark Gruzlovic, NJDEP/Unregulated Heating Oil Tank Program	*Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System; Unrestricted Use – No Further Action Letter and Covenant Not to Sue; Block 2211, Lot 33; 8 Arnold Avenue; Closter Borough, Bergen County; Program Interest #713446, Activity Number: CSP150001; Communications Center Number: 15-09-29-1311-11 (Copy to Board of Health, Environmental Commission and Construction Official)	Chung/Health Stabile/Environmental
3.	01/04/16	01/04/16	Terry Beym, Supervisor, Office of Permit Management, New Jersey Department of Environmental Protection, to NJPDES Permittee	*Notice of availability FY2016 Annual Fee Report and Assessment of Fees (Annual Fee Report) for the NJ Pollutant Discharge Elimination System at www.nj.gov/dep/dwq/njpdessfees.htm - Public Hearing for period 7/1/15 through 6/30/16 to be held 2/3/16 @ 9 a.m. at NJ Department of Environmental Protection, 401 East State St 4 th Floor Conference Room (4E002), Trenton, NJ; Public Comment will remain open until 2/3/16 (Copy to William Dahle, III, Environmental Commission)	Chung/Public Works Stabile/Environmental
4.	01/04/16	12/30/15	John L. Molinelli, Office of the County Prosecutor	*Service As Your Prosecutor (Copy to Chief Kaine)	Latner/Public Safety
5.	01/05/16 01/07/16	01/05/16 01/05/16	Coleen P. Zdziarski, Paralegal, on behalf of Lisa A. Gorab, Esq., Wilentz, Goldman & Spitzer P.A. to Bergen County Clerk, Interim Executive BC Supt of Schools, Chief of Staff, NJ Department of Education, Bergen County Board of Elections, Bergen County Supt. of Elections/ Commissioner of Registration c: Municipal Clerks of Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan	*a. E-mailed copy of Letter and Resolution re Special School District Election to be held by the Board of Education of the Northern Valley Regional High School District on Tuesday, 3/8/16 (Copy to Peter Iappelli, Business Administrator, Closter Board of Education; Al Martin, Closter Board of Education Supervisor of Buildings and Grounds; Chief Dennis Kaine) b. Letter and Resolution re Special School District Election to be held by the Board of Education of the Northern Valley Regional High School District on Tuesday, 3/8/16 (Copy to Peter Iappelli, Business Administrator, Closter Board of Education; Al Martin, Closter Board of Education Supervisor of Buildings and Grounds; Chief Dennis Kaine)	Municipal Clerk/ Elections Borough Attorney Latner/Board of Education NVRHS

6.	01/04/16 01/05/16 01/06/16	01/04/16 01/05/16 01/06/16	Municipal Clerks from: a. Tenafly b. Harrington Park c. New Milford d. Alpine e. Waldwick f. Ho-Ho-Kus g. Maywood h. Franklin Lakes i. Old Tappan j. Rutherford	*Certified copies of Resolutions adopted Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
7.	01/05/16 01/06/16 01/07/16	01/05/16 01/06/16 01/07/16	Municipal Clerks from: a. Harrington Park b. Alpine c. Franklin Lakes d. New Milford	*Certified copies of Resolutions adopted Authorizing Continuance of Interboro Mutual Aid Group Agreement (Copy to Chief Pierro)	Latner/Fire
8.	01/07/16	12/29/15	Robert G. Esposito, Director, Bergen County Community Development, to Mayor	*Original fully executed copy of Community Development Block Grant (CDBG Grant) for “Senior Citizen Activities” in the amount of \$2,000.00; Contract Number: PS-CLOSTERSR15; Term of Contract: 7/1/15 – 6/30/16 (Copy to Bill Brewster – letter only!) Original to Mayor Glidden	Borough Administrator Mayor/Grants

ALSO DISTRIBUTED:

Unapproved Minutes of Sine Die Meeting held January 4, 2016

Unapproved Minutes of Reorganization Meeting held January 4, 2016

MAIL LIST
JANUARY 14, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/07/16	01/07/16	Rose Mitchell, Planning Board Coordinator, to Donna J. Vellekamp, Esq.; c: Board Engineer, Zoning Officer, Borough Clerk	*Certified copy of Resolution Denying Application for Approval of Preliminary and Final Site Plan re renovations to 15 William Street, Block/Lot 1202/6.01	Amitai/Planning
2.	01/08/16	No Date	Joseph L. Basralian, Esq., Winne, Banta, Hetherington, Basralian & Kahn, P.C., Attorney for Applicant, to Borough of Closter	*Notice of Zoning Board of Adjustment Public Hearing to be held 1/20/16 @ 8 p.m. regarding Dykes Lumber Company, Inc. Application for Variances for 23 Naugle Street, Block 1206, Lot 1	Chung/Zoning
3.	01/08/16 01/13/16 01/14/16	01/08/16 01/13/16 01/14/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Round-Up: Weekly Policy Update I. Final Voting Sessions for 216th Legislature on Monday II. Thursday, January 7 Session Day Recap III. Superstorm Sandy to apply for low-interest disaster loans IV. Video Explains League Services V. IRS Extends Deadlines for 1094 & 1095 (ACA Reporting) (Copy to Gary Montroy, Maria Passafaro, Wm. Dahle III, Chief Kaine, OEM Coordinator)</p> <p>b. Daily Update re: Governor Delivers 2016 State of the State c. Bills Awaiting Governor's Action (S-3277, A-964, A-1039, A-2925, A-2935, A-3006, S-2521, S-3299, S-316, S-2741) Copy to Construction Official, Tax Collector/TCFO, Chief Kaine, Chief Pierro, Kevin Whitney, Wm. Dahle III) d. Governor Takes Action on Numerous Bills (Copy to Maria Passafaro, Wm. Dahle III, Rose Mitchell)</p>	Latner/Public Safety Stabile/Finance Amitai/Construction Borough Attorney Stabile/Finance Latner/Public Safety Borough Attorney
4.	01/08/16 01/11/16 01/13/16	01/08/16 01/11/16 01/13/16	Municipal Clerks from: a. Upper Saddle River b. Norwood c. Saddle River d. River Edge e. Hasbrouck Heights f. Lyndhurst g. Paramus	*Certified copies of Resolutions adopted Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
5.	01/10/16	01/10/16	Carol Ann Caparros (carolann@wepetitionandlobby.com) to lcastano@closternj.us	*Rail Safety – Requesting to ask DOT to consider adding secondary containment, top-fitting protection to rail tank cars used to transport chlorine gas (Copy to OEM Coordinator)	Latner/Public Safety

6.	01/11/16 01/13/16 01/14/16	01/11/16 01/13/16 01/14/16	Municipal Clerks from: a. Dumont b. Norwood c. Rockleigh d. Cresskill	*Certified copies of Resolutions adopted Authorizing Continuance of Interboro Mutual Aid Group Agreement (Copy to Chief Pierro)	Latner/Fire
7.	01/12/16	01/12/16	Jim Oettinger, Director, Recreation Commission cc: Chief Dennis Kaine	*Request for permission to hold the following 2016 Recreation Commission Events (Copy to Risk Management Consultant): a. Sat. 3/26/15 – Annual Easter Egg Hunt @ Memorial Park (back playground) @ 10 a.m. SHARP b. Sun. 4/24/16 – Opening Day Parade for Little League and Girls Softball forming at 12:30 p.m. behind Closter Borough Hall; parade starting at 12:50 SHARP proceeding through town to Memorial Field for opening day ceremonies. Request for Mayor to throw out ceremonial first pitch of the new season c. Sat. 5/7/16 – Annual Joe Accordino Jr. Memorial Fishing Contest @ Ruckman Pond from 9 a.m. to 12 noon (Copy to Marc Gussen) d. * Summer Concert Series – Following Friday nights @ Closter Lions Band shell/Memorial Park starting at 7:30 p.m.: 6/17 and 6/24; 7/8, 7/15 and 7/22 e.* Closter Coaches Association – Barbeques and Softball games on Fri. 5/27/16 (Memorial Day Weekend); Fri. 7/1/16 (July 4 th Weekend); Fri. 9/2/16 (Labor Day Weekend) @ Memorial Field (Rain Dates on the following Sundays @ 4 p.m.: 5/29, 7/2, 9/3) f. Sun. 10/30/16 – Annual Halloween Parade @ 12:30 p.m. forming behind Borough Hall, PARADE STARTS @ 12:50 p.m. SHARP - proceeding through the center of town to Tenakill School for costume judging (Copy to William Dahle, III)	Glidden/Recreation Administrator/ Insurance *Subject to receipt of approval of insurance requirements from Risk Management Consultant RM Agenda 1/27/16 for all other activities for the year!
8.	01/13/16	01/13/16	Kathy Cook, Public Affairs Specialist, U.S. Small Business Administration Communications Department, to Municipal Clerk	*SBA Sandy News Release re NJ Hurricane Sandy Reopening Disaster Declaration includes eligibility for small businesses and residents in NJ counties including Bergen County	
9.	01/13/16	01/13/16	Neil L. Winter, Jr. (wintern@oru.com) to Borough Clerk	*Rockland Electric Reaches Settlement with the Board of Public Utilities on Service Reliability Improvements	
10.	01/14/16	01/14/16	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*2016 NJDEP Tree Recovery Campaign - Applications for the seedlings must be submitted by February 12, 2016 (Copy to Shade Tree Commission, Environmental Commission)	Barad/Shade Tree Stabile/Environmental
11.	01/14/16	01/07/16	Michele N. Siekerka, Esq., President and CEO, New Jersey Business & Industry Association, to Mayor Glidden	*Request for New Good Neighbor Award nominations (for a company that has done an outstanding job of advancing the quality of life in your community through new construction/renovation/restoration projects. Nomination Deadline: January 27, 2016 (Original to Mayor 1/14/16)	Mayor

MAIL LIST
JANUARY 21, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/13/16	01/07/16	Nick DeNicola, P.E. Borough Engineer, to Mr. Richard Loveless, NJSDOT – District 2 – Local Aid Projects; c: Mayor and Council	*Hickory Lane Improvements and 2014 Borough Road Program, Borough of Closter, Bergen County, NJ; File No. CL-1148 – request for final reimbursement (letter only!) COMPLETE COPY ON FILE IN BOROUGH CLERK'S OFFICE	Borough Engineer
2.	01/14/16	01/05/16	Lerch, Vinci & Higgins, LLP, Certified Public Accountants, Registered Municipal Accountants	*Information re services to be provided to the Borough of Closter for year ending 12/31/16 (Copy to Maria Passafaro)	Administrator Temporary CFO Stabile/Finance
3.	01/15/16	01/12/16	James J. Tedesco, III, Bergen County Executive, to Mayor John Glidden, Jr.	*Information Technology Questionnaire to Mayor and Business Administrator for return by 2/19/16 (Original to Mayor 1/15/16)	Mayor Administrator Stabile/Technology
4.	01/15/16	01/12/16	Kim Guadagno, Lt. Governor/ Secretary of State, to County Clerks and Municipal Clerks - via MCANJ IT Committee	*2016 Campaign Contribution Notice (Copy to Administrator for distribution to all Borough employees)	Administrator
5.	01/15/16	01/15/16	Office of the Bergen County Superintendent of Elections to following Municipal Clerks: Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan	*Voter Registration Deadline for Northern Valley Regional HS District Special School Election to be held Tuesday, 3/8/16, from 2 p.m. to 9 p.m. – request for Clerk's office to be open until 9 p.m. on 2/16/16 to register voters/delivery to County 2/17/16 by 10 a.m.	Borough Clerk Borough Attorney
6.	01/15/16	01/15/16	Eugene Chebra, P.E., Assistant Director, Municipal Finance and Construction Element, NJ DEP Clean Water Financing Program/State Revolving Fund	*Public Notice for Proposed Amendments to The FFY2016 Priority System, Intended Use Plan, and Project Priority List (Copy to William Dahle, III)	Chung/Public Works
7.	01/15/16 01/19/16	01/15/16 01/19/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up: Weekly Policy Update I. Governor Takes Action on Numerous Bills II. Bills Awaiting Governor's Action III. Governor Delivers 2016 State of the State IV. Senator Booker Asks Assistance on Coastal Drilling Issues V. 2016 Campaign Contribution Notice b. Daily Update: Federal Update I. ACA Excise Tax Delayed Until 2020 II. Public Pension Reporting Requirements Postponed (Copy to Maria Passafaro, Pension Certifying Agent)	Administrator Borough Attorney

				<p>III. Will Public Sector Collective Bargaining Survive Supreme Court Scrutiny</p> <p>IV. EPA Solicits Comments on Stormwater Regulation Updates</p> <p>V. DOJ Suspends Reimbursement from the Asset Forfeiture Program</p>	
8.	01/15/16 01/21/16	01/15/16 01/21/16	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	<p>*a. NJDEP Media Advisory re 2nd Phase of Wreck Pond Restoration</p> <p>b. State Policy for Snow Removal and Disposal (Copy to William Dahle, III)</p> <p>c. Winter Storm Jonas Information (Copy to OEM Coordinator, Chief Kaine, William Dahle, III)</p>	<p>Chung/Public Works</p> <p>Latner/Public Safety</p> <p>Chung/Public Works</p>
9.	01/15/16 01/20/16 01/21/16	01/15/16 01/20/16 01/21/16	<p>Municipal Clerks from:</p> <p>a. Little Ferry</p> <p>b. Woodcliff Lake</p> <p>c. East Rutherford</p> <p>d. Lodi</p> <p>e. Fairview</p> <p>f. Wood-Ridge</p> <p>g. Rochelle Park</p> <p>h. Hillsdale</p> <p>i. Elmwood Park</p> <p>j. South Hackensack</p>	*Certified copies of Resolutions adopted Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
10.	01/19/16	01/19/16	Councilwoman Alissa Latner, Chair, Public Safety Committee, to Chief Kaine, Mayor and Council, Administrator	*E-mail forwarded from Jack and Jill Herling (no address provided) re complaint regarding Police Firing Range and Noise	
11.	01/21/16	01/15/16	Layth Taki, Senior Vice President, Controller, Cable Operations, Cablevision, to Office of the Mayor	*Full payment of all franchise fees for period January 1, 2015 to December 31, 2015 in the amount of \$56,902 per check no. 6050776 (Copy of letter and original check hand delivered to Administrator with copy of letter 1/21/16)	Administrator Barad/Cable TV Advisory
12.	Hand del'd 1/21/16 @ 3:30 p.m. by Council- woman Latner	Year End 12/31/14	Lerch, Vinci & Higgins, LLP	*Closter Free Public Library (A Component Unit of the Borough of Closter) Report of Audit for the Year Ended December 31, 2014	