

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 9, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 10/14/15 and was published in The Record on 10/20/15 as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Clerk's Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

BOND ORDINANCE NO. 2015:1198, "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, AMENDING SECTION 3(e) OF ORDINANCE NO. 2014:1164 OF THE BOROUGH FINALLY ADOPTED ON MAY 14, 2014, PROVIDING FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$1,505,600 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,430,570 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME"

4a. VOTE ON CONSENT AGENDA ITEMS

5. ORDINANCES

INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING – 12/9/15 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

6. a. ORDINANCE NO. 2015:1199: "AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$5,000.00 FROM THE CLOSTER OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS" (Received from Administrator 11/4/15)
- b. ORDINANCE NO. 2015:1200: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE MUNICIPAL COURT" (Received from Borough Attorney 11/5/15)

RESOLUTIONS

7. BILL RESOLUTION – NOVEMBER 15, 2015
(Received from Deputy Treasurer 11/3/15)
8. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES RECEIVABLE IN THE AMOUNT OF \$13,534.20 FOR CERTAIN 1ST THROUGH 4TH QUARTERS 2015 AND 1ST AND 2ND QUARTERS 2016 PRELIMINARY TAXES FOR PROPERTY LOCATED AT 421 DURIE AVENUE, BLOCK 1003, LOT 21 (LUSTRON HOUSE) DUE TO PURCHASE OF THE PROPERTY BY THE BOROUGH OF CLOSTER (Received from Tax Collector 10/21/15/Carried from RM 10/28/15)
9. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR "2015 BODY ARMOR GRANT" IN THE AMOUNT OF \$2,015.49
(Received from Temporary CFO 10/29/15)
10. RESOLUTION AWARDDING 2015 SHADE TREE COMMISSION TREE PLANTING PROJECT IN THE AMOUNT OF \$15,925.00 FOR FORTY-SEVEN (47) TREES, PER ATTACHED QUOTE DATED 10/26/15, TO CLEATUS FARMS, INC. (Received from Administrator's office 11/2/15)
11. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENVIRONMENTAL ENGINEERING SERVICES FOR THE UST SITE INVESTIGATION LOCATED AT THE CLOSTER DEPARTMENT OF PUBLIC WORKS FOR AN AMOUNT NOT TO EXCEED \$3,600 PER PROPOSAL DATED 10/20/15 (Ordinance 2015:1188; Capital Account C-04-15-188-012-001) (Received from Administrator 11/2/15)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, NOVEMBER 9, 2015 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN TREE BOND IN THE AMOUNT OF \$3,000, POSTED ON 11/9/10 PER AGREEMENT WITH SIBSTROY INVESTMENT LLC FOR PROPERTY LOCATED AT 499 HOMANS AVENUE, BLOCK 2305, LOT 18, PER EMAIL FROM CODE ENFORCEMENT OFFICIAL – TREES DATED 10/15/15 DUE TO SATISFACTORY COMPLETION UNDER REQUIREMENTS OF THE AGREEMENT (Received from Deputy Treasurer 11/2/15)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$1,000 CASH ESCROW POSTED ON 1/8/14 FOR ROAD OPENING PERMIT NO. 2014:01 TO BRIAN KIM FOR PROPERTY LOCATED AT 106 BIRCH STREET, BLOCK 603, LOT 8 DUE TO THE SATISFACTORY COMPLETION OF REQUIREMENTS OF CHAPTER 171 (Received from Deputy Treasurer 11/2/15)
14. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2014 & 2015: MARKERT (50 O'SHAUGHNESSEY LANE) V. CLOSTER (Received from Borough Attorney 11/2/15)
15. RESOLUTION AUTHORIZING AMENDMENT OF THE COAH PLANNER'S PROFESSIONAL SERVICE AGREEMENT (ORIGINALLY AWARDED 5/13/15) TO PAY ADDITIONAL COMPENSATION NOT TO EXCEED \$7,000 PER PROPOSAL DATED 10/26/15 TO PREPARE THE BOROUGH'S HOUSING ELEMENT AND FAIR SHARE PLAN (Received from Borough Attorney 11/2/15/Revised rec'd from Temporary CFO 11/3/15)
16. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator 11/3/15)
17. RESOLUTION TO PURSUE A "FAIR AND OPEN" PROCESS IN AWARDING 2016 PROFESSIONAL SERVICE CONTRACTS IN THE BOROUGH OF CLOSTER FOR THE FOLLOWING POSITIONS: Borough Attorney, Borough Bond Attorney, Borough Appraiser - Commercial Properties, Borough Appraiser – Residential Properties, Borough Public Defender, Borough Prosecutor, Borough Alternate Prosecutor, Attorney to the Planning Board*, Attorney to the Board of Adjustment*, Borough Planner (Master Plan Reexamination)*, COAH Planner, Borough Auditor, Borough Engineer; including Planning Board and Zoning Board of Adjustment, Risk Manager, Landscaper for foreclosed and abandoned properties, Duly licensed personnel to carry out the following public health activities: (a) Public Health Administration: health officer, electronic information notification (LINCS), health education; (b) Environmental Health Services – Registered Environmental Health Specialist (24 Hours per week); All of the services described in a & b above shall meet "Public Health Practice Standards of Performance for Local Boards of Health in New Jersey." (Received from Borough Attorney 11/4/15)
18. RESOLUTION APPROVING CLOSED SESSION NOTES OF 2011 MEETINGS (Received from Borough Attorney 11/4/15)
19. RESOLUTION AUTHORIZING A CONTRACT WITH MITCHELL HUMPHREY & CO. FOR CONSTRUCTION DEPARTMENT SOFTWARE PRODUCT LICENSE AND MAINTENANCE SUPPORT AGREEMENT IN THE AMOUNT NOT TO EXCEED \$24,750.00 FOR SOFTWARE PLUS \$10,500.00 FOR SOFTWARE MIGRATION SERVICES (Ordinance 2015:1188; Capital Account C-04-15-188-005-001 & 002) (Received from Administrator 11/4/15)
20. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE INTEREST IN THE AMOUNT OF \$125.01 TO APPLICANT B & H DESIGN CONSTRUCTION CO. (Resolution No. 17 Regular Meeting 4/22/15 authorized return of the cash maintenance bond in the amount of \$2,268.00 due to successful completion of parking improvements for Block 1305, LOT 7.01, 136 Oakland Avenue) (Received from Deputy Treasurer 11/4/15)
21. RESOLUTION APPROVING CLOSED SESSION NOTES OF 2004, 2005, 2008 AND 2009 MEETINGS (Received from Borough Attorney 11/5/15)

MOTIONS

22. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 11/6/15) ABSTENTION: DI DIO
 - a. REGULAR MEETING HELD OCTOBER 28, 2015
 - b. WORK SESSION HELD OCTOBER 28, 2015

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, NOVEMBER 9, 2015 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

23. MOTION APPROVING RAFFLES APPLICATION NO. 616 FOR CLOSTER ELKS LODGE #2304 TO CONDUCT ON-PREMISE 50/50 CASH RAFFLE ON SATURDAY, 1/30/16, AT 148 RAILROAD AVENUE, FROM 7:00 P.M. TO 11:00 P.M.; DRAWING TO BE HELD AT 11:30 P.M. (Completed Application filed and appropriate fees paid 10/30/15)

24. REPORTS

a. CONSTRUCTION OFFICIAL – OCTOBER 2015 (Received 11/3/15)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

26. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

27. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 9, 2015 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 29, 2015
 - b. MAIL LIST OF NOVEMBER 5, 2015
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 9, 2015)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/
8. M.L. 9/25/14)
- 2) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE
CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 3) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
- 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION
INVESTIGATION (Authorized/RM 7/9/14)
- 3) STATUS REPORT RE CONTRACT AWARDED TO ROCKBORN TRUCKING AND
EXCAVATION, INC. @RM 3/11/15 FOR HICKORY LANE IMPROVEMENTS AND
2014 MUNICIPAL ROAD PROGRAM IN THE BASE BID AMOUNT OF \$484,253.50
- 4) STATUS REPORT RE DEVELOPER'S AGREEMENT FOR BLOCK 1607, LOT 1 &
BLOCK 1310, LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL
AME ZION CHURCH) Approved RM 5/21/15
- 5) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: None at the time of preparation of this Agenda.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded/RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)
- 3) REPORT RE ACQUISITION AND INSTALLATION OF EMERGENCY GENERATORS FOR THE CLOSTER DEPARTMENT OF PUBLIC WORKS, CLOSTER PUBLIC LIBRARY AND KNICKERBOCKER HOOK & LADDER COMPANY (Funding from FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION GRANT PROGRAM SUB-GRANT AGREEMENT HMGP-DR-4086-NJ-0219-R FOR THE PUBLIC LIBRARY GENERATOR PROJECT IN THE AMOUNT OF \$90,000 (Resolution Authorizing Execution of Sub-Grant Agreement at RM 4/22/15) and Bond Ordinance No. 2015:1188 adopted 6/24/15)
- 4) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond Ordinance No. 2015:1188 adopted 6/24/15):
 - a. PHASE TWO RENOVATION OF POLICE DEPARTMENT FIRING RANGE TO ACTION TARGET IN THE AMOUNT OF \$26,897.18
 - b. UPGRADE of the RECORDS MANAGEMENT SYSTEM POLICE DEPARTMENT TO ENFORSYS POLICE SYSTEMS, INC. IN THE AMOUNT OF \$20,750.00
 - c. RESOLUTION AUTHORIZING UPGRADES TO BOROUGH HALL UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE AMOUNT OF \$17,551.14
 - d. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34)
- 5) ONGOING REPORT RE OUTSTANDING ITEMS ON CORRECTIVE ACTION PLAN APPROVED AT RM 7/22/15 (Requested by Councilman Barad @WS 7/8/15)
- 6) REPORT RE PREPARATION OF REQUEST FOR PROPOSALS FOR BANKING SERVICES (Authorized RM 8/12/15)
- 7) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2015 APPOINTMENTS
 - a. PREPARATIONS FOR 2016 APPOINTMENTS
- 2) STATUS REPORT RE 2015 OATHS OF OFFICE
- 3) STATUS REPORT RE 2015 LICENSES
 - a. PREPARATIONS FOR 2016 LICENSES
- 4) STATUS REPORT RE 2015 MEETING DATES
 - a. PREPARATIONS FOR 2016 MEETING DATES
- 5) REPORT RE ELECTIONS
 - a. RESULTS RE GENERAL ELECTION HELD TUESDAY, 11/3/15, FROM 6 A.M. TO 8 P.M.
- 6) STATUS REPORT RE PREPARATIONS FOR LEAGUE OF MUNICIPALITIES CONFERENCE TO BE HELD FROM 11/16/15 TO 11/19/15
- 7) REPORT RE 2015 ORDINANCES FOR CODIFICATION (Nos. 2015:1184 to 2015:1200)
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

7. REPORTS (Continued)

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY TRANSIT 5310 GRANT PROGRAM TO INITIATE FUNDING FOR THE TRANSPORTATION ASSISTANCE PROGRAM IN THE BOROUGH OF CLOSTER (Authorized at RM 4/22/15)
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized at RM 4/22/15)
3. APPLICATION TO THE BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00 (Authorized at RM 8/26/15)

b. AWARDED

1. To be announced by Mayor

c. TO BE FILED

1. To be announced by Mayor

2) REPORT

8. OLD BUSINESS

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

MAIL LIST
OCTOBER 29, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/22/15	10/22/15	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to David Watkins, Esq. c: Zoning Officer Borough Clerk	*Certified copies of Resolution APPROVING in whole or in part, the Application for Gajera, 265 Demarest Avenue (Block 907/Lot 28)	Dolson/Zoning
2.	10/23/15 10/27/15	10/23/15 10/27/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up I. Assembly Returns November 9: Bills on the Governor's Desk (A-947, A-3500, S-2783) Copy to Chief Kaine, Jim Oettinger II. Senate President announces "New Jersey: Investing in You" III. NEW for the Annual League Conference – Consulting Meetings replace the Consulting Period IV. Mayors invited to Gateway Project Forum V. Complete the Survey on School-Municipal Cooperation: Creative Solutions to the 2% Cap b. URGENT ALERT – Action Needed Now re The Gateway Project – Ask Congressional Delegates to act by 10/29/15!!! Model letter attached c. Daily Update – Federal Advocacy Update I. House Transportation Committee Advances Highway Bill II. House Legislation Would Give Municipal Securities a Favorable Classification III. Senate Blocks Sanctuary City Mandate IV. EPA Announces Tougher Ozone Standard V. NLC Asks Congress to Strip CSO Prohibition from Appropriations Act VI. Guide to Federal Broadband Funding Released VII. ACA "Excise Tax" Would Burden Local Governments	Borough Attorney Mayor/Recreation Dolson/Public Safety
3.	10/26/15	10/22/15	Donald M. Farrell, Treasurer/Board Member, Belskie Museum of Art & Science Inc.	*Thanking the Borough for their continued support and donation and inviting all to attend opening receptions for "The Great Craft Gift Sale & Exhibit" on 11/15/15 from 1 – 5 p.m.	
4.	10/26/15 Hand del'd	10/28/15	James Kolacia, 22 Hawthorne Terrace	*Packet of information regarding code enforcement of tree mitigation at 22 Hawthorne Terrace dated 10/12/12 (Copy to William Fuchs)	

5.	10/26/15	10/23/15	Brigette Bogart, PP, AICP, CGW, Brigette Bogart Planning & Design Professionals LLC, Borough Planner, Borough of Emerson, to Borough Clerk	*Notice of Public Hearing due to technical malfunction on originally scheduled date (see also 6. M.L. 8/6/15): Borough of Emerson 2015 Master Plan Amendment Public Hearing to be held 11/5/15 @8:00 p.m., in the Municipal Building Council Chambers, 2 nd floor, 146 Linwood Avenue (Copy to LUC/Planning Board; LUC/Zoning Board of Adjustment)	Amitai/Planning Dolson/Zoning
6.	10/26/15 10/27/15	10/26/15 10/27/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	*a. FS NFIP Transformation Task Force 10/23/15 b. External Affairs Bulletin (Copy to OEM Coordinator via e-mail)	
7.	10/27/15	September 2015	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Legislative Bulletin No. 4; 2014-2015 Legislative Session	
8.	10/28/15	10/28/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*NJDEP News Release re: 3 rd year Anniversary of Superstorm Sandy	
9.	10/28/15	10/26/15	Daniel Mahler, Mayor, Borough of Wanaque	*Certified copy of Resolution #162-0-15 adopted 10/19/15 urging Governor Chris Christie and members of the New Jersey Legislature to implement a Study Commission to look at the reduction or abolishment of County Government	
10.	10/29/15	10/26/15	Bill Brewster, Post Adjutant, Leroy S. Mead Post 111	*Invitation to attend Veterans Day program on Wednesday, 11/11/15 @ 11 a.m. in Veterans Monument Park, Herbert Avenue; AND requesting that Herbert Avenue, between Closter Dock Road and Homans Avenue, be closed to vehicular traffic during the short ceremony (Copy to Chief Kaine)	Dolson/Public Safety
11.	10/29/15	10/29/15	PERMA (Municipal Joint Insurance Fund), to Bergen JIF Members c: Fund Commissioners, Risk Management Consultants and Fund Professionals	*Public Hearings - 2016 Proposed Budgets for Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Joint Insurance Fund (MEL), New Jersey Environmental Risk Management Fund (E-JIF) and Residual Claims fund (RCF); Public Hearings scheduled as follows: <u>JIF</u> - Monday, 11/23/15 @ 5:30 p.m., Westwood Municipal Building, 100 Washington Avenue; <u>MEL</u> - Wednesday, 11/18/15 @ 5:00 p.m. Atlantic City Convention Center, Room 305 <u>E-JIF & Residual Claims Fund (RCF)</u> adopted 10/21/15 (Copy to Glenn Parsells, Fred Pitofsky) Copy posted on Municipal Clerk's bulletin board 10/30/15!	Administrator/ Insurance

MAIL LIST
NOVEMBER 5, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/29/15 10/30/15 11/03/15 11/05/15	10/29/15 10/30/15 11/03/15 11/05/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Daily Update I. Don't Forget! CEU Tracking System Procedures for 100th Annual NJLM Conference II. Seminar Round Up 1. "OPRA In Depth: Redactions, Personal Privacy, Security, ACD, and Attorney Client Privilege" (12/1/15) 2. The NJLM and NJAPZA Present: Managing Escrow Accounts for Land Development Applications (12/4/15) 3. A Review of the Open Public Records Act Webinar (12/10/15) b. Weekly Round-Up I. Assembly Returns November 9: Bills on the Governor's Desk (A-1726, A-2385, A-2579, A-3807, A-4265, A-947) (Copy to Chief Kaine, Chief Pierro) II. Congress Passes Two-Year Budget and Three-Week Highway Trust Fund Extension III. NEW for the Annual League Conference – Consulting Meetings replace the Consulting Period IV. Survey on High School Youth Civic Engagement c. Daily Update I. Improving Healthcare to Veterans Grant (Copy e-mailed to Bill Brewster 11/3/15) II. November Grant Page Posted d. Daily Update I. Important Conference Opportunity – Experts Available, At Your Convenience II. Education Opportunities for Newly Elected Officials e. Mayor's Newsline – November, 2015</p>	Borough Attorney Mayor/Grants
2.	10/29/15	10/29/15	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders	<p>*Copy of the following County Ordinance adopted 10/28/15 (Introduced 10/14/15 – see also 1. M.L. 10/22/15): 15-33: Guaranty Ordinance Securing the Bergen County Improvement Authority's County Guaranteed Governmental Loan Revenue Refunding Bonds, Series 2015 in an Aggregate Principal Amount Not to Exceed \$90,000,000</p>	
3.	10/29/15 11/04/15	10/29/15 11/04/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	<p>*a. NJDEP News Release re: DEP Announces First Blue Acres Closings in Linden b. NJDEP "Hooked on Fishing – Not On Drugs" Training Program</p>	
4.	10/30/15	10/30/15	egg@dca.state.nj.us to lcastano@closternj.us	*Local Finance Notice 2015-22 re Calendar Year 2016 Municipal and County Budget Cap Information	Administrator Finance Committee

5.	10/30/15	10/28/15	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund	*2015 Dividend to the Borough in the amount of \$10,647.18 Deadline for notification of choice either to receive the dividend in the form of a check or a credit towards next year's first assessment installment: No later than 11/23/15 ; if no notification is received, the entire amount will be refunded in the form of a check (Original to Administrator for response/Copy to Glenn Parsells, Fred Pitofsky)	Administrator
6.	11/02/15	10/29/15	Nancy Wehmann, Acting Municipal Clerk, Borough of Alpine, to Closter Borough Clerk	*Public Notice re Public Hearing for Ordinance No. 755 "An Ordinance to Amend Chapter 179 of the Zoning Code of the Borough of Alpine" to be held 11/23/15 @ 7:30 p.m. at Alpine Borough Hall, 100 Church Street (Copy to Land Use Coordinator/Zoning Board of Adjustment)	Dolson/Zoning
7.	11/02/15	No Date	Florence Savoye, Land Use Clerk, Borough of Harrington Park, to Closter Borough Clerk	*Public Notice re Public Hearing for "Borough of Harrington Park Master Plan and Housing Element" scheduled to be held 11/10/15 @ 8 p.m. at Harrington Park Borough Hall, Council Chambers, 85 Harriot Avenue, Harrington Park (Copy to Land Use Coordinator/Planning Board, Land Use Coordinator/Zoning Board of Adjustment)	Amitai/Planning Dolson/Zoning
8.	11/02/15	No Date	Victoria L. Sidrow, M.P.A., President & CEO, Vantage Health System,	*Vantage Health System – Annual Report 2015 (Individually addressed reports distributed to Mayor and Council) COPY ON FILE IN BOROUGH CLERK'S OFFICE!	2016 Municipal Budget Borough Administrator
9.	11/02/15	11/02/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	*Intergovernmental Affairs Advisory: Fiscal Year 2015 Pre-Disaster Mitigation and Flood Mitigation Assistance Submissions and Selections (Copy to OEM Coordinator via e-mail)	
10.	10/28/15	10/28/15	Jonathan M. DeJoseph, Administrator and QPA	*Forwarded e-mail from Kevin P. Moore, Rockland Electric Company, requesting permission from the Mayor and Council to install a pole at 39 Julia Street	
11.	11/05/15	11/02/15	Tim Adriance, Chair, Historic Preservation Commission, to Borough Clerk's Office	*Notice of Public Hearing to be held Monday, 11/30/15 @ 8 p.m. in the Council Chambers re the proposal for Nomination of Blanch Avenue for Historic Landmark status pursuant to Code Chapter 35, Section 35-54; informing copy of report will be on file in the Land Use Office, Borough Clerk's Office and available online at www.closterhistory.com	Hennessey/Historic Preservation
12.	11/03/15	11/03/15	Elvira Testa Caputo, Secretary, Certified Municipal Registrar, Licensing Official, Closter Board of Health, to Loretta Castano	*a. Certified copy of Resolution setting 2015 salaries for Board of Health Employees: Secretary/Certified Municipal Registrar/Licensing Official - \$55,319.50; Deputy Registrar - \$7,059.11 b. Certified copy of Ordinance No. 2015-2, "An Ordinance Amending Code Section 250-69 to Reflect Fee Changes"	Dolson/Health

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held 10/28/15

Unapproved Work Session Notes of 10/28/15