

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 14, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and The Star Ledger on January 9, 2015, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPOINTMENTS

(Not made at the Reorganization Meeting held 1/5/15):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Affirmative Action Officer</b>	<u>VACANT</u>	_____	1 Year	31-Dec-15
<b>Bergen County Community Development Program</b>				
Governing Body Rep	<u>Victoria Amitai</u>	_____	1 Year Unexp. (Amitai)	30-Jun-15
<b>COAH Planner</b>	<u>Michael G. Hakim</u> <u>Hakim Associates</u>	_____	1 Year	31-Dec-15
<b>*Environmental Commission</b>				
Member	<u>Paul MacDonald</u>	_____	3 Years	31-Dec-17
Member/ Shade Tree Comm. Liaison	<u>Brian Stabile</u>	_____	3 Years	31-Dec-17
Member/ Planning Board Liaison	<u>Robert Di Dio</u> (Elected to Council)	_____	3 Years Unexp (Di Dio)	31-Dec-15
Member/ Council Member/Liaison	<u>John Kashwick</u>	_____	3 Years	31-Dec-17
Associate Member	<u>Arthur Goldberg</u>	_____	1 Year	31-Dec-15
<b>Improvement Commission</b>				
Member/ Historic Preservation Liaison	<u>Susan McTigue</u>	_____	2 Years Unexp (McTigue)	31-Dec-15
Member	<u>Eli Nachmany</u>	_____	2 Years	31-Dec-16
<b>Municipal Court</b>				
Alt. Prosecutor	<u>Elsbeth J. Crusius</u> <u>Law Offices of Elsbeth J. Crusius</u>	_____	1 Year	31-Dec-15
Deputy Court Administrator	<u>VACANT</u>	_____	1 Year	31-Dec-15
<b>Parking Reserve</b>				
Administrator	<u>VACANT</u>	_____	1 Year	31-Dec-15
<b>Planner to Implement Portions of the 2008 Master Plan</b>	<u>Francis J. Banisch, III</u> <u>Banisch Associates, Inc.</u>	_____	1 Year	31-Dec-15
<b>*Planning Board</b>				
*Class II Member/ Rep to Gov. of Closter	<u>Leonard Sinowitz</u>	_____	1 Year	31-Dec-15
<b>*Shade Tree Commission</b>				
Council Liaison/ Voting Member	<u>John Kashwick</u>	_____	3 Years	31-Dec-17
Alternate No. 2	<u>(Vacant)</u>	_____	4 Years Unexp. (P. IX)	31-Dec-15
<b>Treasurer</b>	<u>VACANT</u>	_____	1 Year	31-Dec-15
<b>Zoning Officer</b>	<u>Leonard Sinowitz</u>	_____	1 Year	31-Dec-15

\* *MAYORAL APPOINTMENT*

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – JANUARY 14, 2015 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

- 6. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$634.65 TO LEE, ROSEANN & CHARLES M. III FOR BLOCK 901 LOT 20 (TCJ RENDERED 12/19/14) (Received from Tax Collector 12/30/14)
- 7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$455.61 TO GETTER, YARON & ORLY FOR BLOCK 1606 LOT 3, 47 TRAUTWEIN CRESCENT (TCJ RENDERED 12/31/14) (Received from Tax Collector 1/7/15)
- 8. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR THE NJ Division of Highway Traffic Safety “Drive Sober or Get Pulled Over” Program Grant (Received from Administrator 1/9/15)
- 9. RESOLUTION AUTHORIZING THE BIDDING OF HICKORY LANE IMPROVEMENTS & 2014 BOROUGH ROAD PROGRAM (Requested by Administrator 1/9/15) - TO BE PREPARED BY ADMINISTRATOR

MOTIONS

- 10. *POSSIBLE* MOTION APPROVING THE FOLLOWING COUNCIL COMMITTEE ASSIGNMENTS FOR 2015 (Not made at the Reorganization Meeting held 1/5/15):

<u>Committee</u>	<u>Incumbent Chair</u>	<u>CHAIR</u>	<u>Incumbent Members</u>	<u>MEMBERS</u>
FINANCE & TECHNOLOGY	Dolson	TBA	Glidden/Kashwick	Dolson/Di Dio
ORDINANCES	Barad	Barad	<del>Kashwick</del> /Amitai	TBA/Di Dio
PUBLIC WORKS	Latner	Latner	Amitai/Glidden	TBA/Amitai

- 11. *POSSIBLE* MOTION APPROVING THE FOLLOWING COUNCIL LIAISON ASSIGNMENTS FOR 2015 (Not made at the Reorganization Meeting held 1/5/15):

<u>2015 COUNCIL LIAISONS</u>	<u>INCUMBENT</u>	<u>LIAISON</u>
HISTORIC PRESERVATION COMMISSION	John Kashwick	_____

- 12. MOTION APPROVING THE FOLLOWING MINUTES:  
 (Distributed 1/8/15):

- a. SINE DIE MEETING HELD 01/05/15 (ABSTENTION: DI DIO)
- b. REORGANIZATION MEETING HELD 01/05/15 (NO ABSTENTIONS)

13. REPORTS

- a. CONSTRUCTION OFFICIAL – DECEMBER 2014 (Received 1/6/15)
- b. CHIEF OF POLICE – DECEMBER 2014 (Received 1/7/15)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

15. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

16. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 14, 2015 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF DECEMBER 31, 2014
  - b. MAIL LIST OF JANUARY 8, 2015
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of January 14, 2015)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/  
8. M.L. 9/25/14)
- 2) STATUS REPORT RE DIRECT NEGOTIATION FOR THE CONTRACT FOR SOLID  
WASTE TRANSFER STATION SERVICES INCLUDING THE TRANSFER,  
TRANSPORTATION, DELIVERY AND PAYMENT FOR DISPOSAL OF SOLID WASTE  
FOR THE BOROUGH OF CLOSTER (Authorized at RM 10/8/14)
- 3) STATUS REPORT RE APPRAISALS OF POTENTIAL ACQUISITIONS FOR THE  
BOROUGH (RM 9/10/14 Mayor granted approval to obtain appraisals on two properties)
- 4) STATUS REPORT RE STATUS OF CONTRACT FOR THE PURCHASE OF MULTIPLE  
CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 5) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
- 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION  
INVESTIGATION (Authorized/RM 7/9/14)
- 3) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
  - a) Mail List requests re Insurance: None at the time of preparation of this Agenda
- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT  
AT BOROUGH HALL (Contract Awarded /RM 5/28/14 to 3 Sons Restoration, LLC,  
Union, NJ - \$499,000.00)
- 3) STATUS REPORT RE RE-BID FOR ACQUISITION & INSTALLATION OF  
EMERGENCY GENERATOR AT CLOSTER PUBLIC LIBRARY – Bid opening held 8/5/14  
@ 11:30 a.m./All Bids rejected RM 8/13/14 – To be rebid

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – JANUARY 14, 2015 - 7:30 P.M.

7. REPORTS (Continued)
  - A. BOROUGH ADMINISTRATOR (Continued)
    - 4) STATUS REPORT RE FOLLOWING CONTRACTS:
      - a. POLICE FIRING RANGE PHASE I – CONTRACT AWARDED TO ACTION TARGET/RM 8/13/14 (\$108,220.51)
      - b. INTERIOR RENOVATIONS OF CLOSTER POLICE DEPARTMENT – Contracts awarded RM 11/24/14 to: A. WOODS CONSTRUCTION, INC. IN THE AMOUNT OF \$16,500.00; PESH-E-LECTRIC, INC. FOR ELECTRICAL SERVICES IN THE AMOUNT OF \$8340.00; BUSINESS INTERIORS BY STAPLES IN THE AMOUNT OF \$23,631.01 PURSUANT TO STATE CONTRACT #A81641
    - 5) REPORT
  - B. BOROUGH CLERK
    - 1) STATUS REPORT RE 2015 APPOINTMENTS
    - 2) STATUS REPORT RE 2015 OATHS OF OFFICE
    - 3) STATUS REPORT RE 2015 LICENSES
    - 4) STATUS REPORT RE 2015 MEETING DATES
    - 5) STATUS REPORT RE PREPARATION FOR CODIFICATION OF 2014 ORDINANCE NOS. 2014:1153 to 2014:1183 AS CODE SUPPLEMENT NO. 21
    - 6) REPORT
  - C. CHIEF OF POLICE
    - 1) REPORT
  - D. MAYOR
    - 1) STATUS REPORT RE FOLLOWING GRANTS:
      - a. FILED
        1. To be announced by Mayor
      - b. AWARDED
        1. To be announced by Mayor
      - c. TO BE FILED
        1. To be announced by Mayor
    - 2) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

**MAIL LIST**  
DECEMBER 31, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON		
1.	12/18/14	12/18/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities	*a. Membership Advisory re: I. 23 <sup>rd</sup> Annual Mayor's Legislative Day, 2/4/15 II. League Professional Development Seminar – 2/25/15 – “The Heroin Addiction Epidemic: What It Is and How To Address It” b. Mayor's Advisory re: Weekly Policy Update Bills on the Governor's Desk – REVISED! c. Mayor's Advisory re: State Unveils Spending Plan for Third-Round of Federal Sandy Recovery Funding d. Mayor's Advisory re: I. Governor Signs Permit Extension Act (A-3815/S-2551) (Copy to Construction Official) II. League Professional Development Seminar – 2/25/15 – “The Heroin Addiction Epidemic: What It Is and How To Address It” e. Membership Advisory re: I. 23 <sup>rd</sup> Annual Mayor's Legislative Day, 2/4/15 – to be shared with Mayor and Governing Body Members II. Orientation for the Newly Elected, Re-elected, or Experienced (Sat. 2/7/15 – Rutherford, NJ OR Sat. 1/10/15 Eatontown, NJ) III. Budgeting for the Elected Official: Everything you Need to Know to Create, Balance, and Approve Your Municipalities' Budget – Sat. 2/28/15 West Windsor, NJ)			
	12/19/14	12/19/14					
	12/29/14	12/29/14					
	12/30/14	12/30/14					
2.	12/19/14	12/19/14	Neil Grant, RMC, Borough of Fort Lee, to Municipal Clerks	*Resolution 121814 Supporting Solar Energy – Approved on 12/18/14			
3.	12/19/14	No Date	Martin C. Rothfelder, Associate General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Electric and Gas Customers re Filings to Modify Its Manufactured Gas Plant (MGP) Remediation Component Within Its Electrical Societal Benefits Charge (SBC) and Its Gas SBC; For a Board Order Finding That Its MGP Remediation Work Performed During The Remediation Adjustment Charge (RAC) 22 Period, 8/1/13 to 7/31/14, Was Prudent; That The Resulting RAC 22 Costs Are Reasonable And Available For Recovery; And To Make Changes In The Tariff For Electrical Service B.P.U.N.J. No. 15 And To Make Changes In The Tariff For Gas Service B.P.U.N.J. No. 15, Pursuant to			

				N.J.S.A. 48:2-21 and N.J.S.A. 48:2-21.1 (copies are available for review at the Company's Customer Service Centers online at the PSEG Web Site at <a href="http://www/pseg.com/pseandgfilings">http://www/pseg.com/pseandgfilings</a> and at the Board of Public Utilities, 44 South Clinton Avenue, Seventh Floor, Trenton, NJ 08625-0350)	
4.	12/19/14	12/17/14	Hon. Brian Wahler, League President and Mayor, Piscataway, to Mayor	*NJLM's 2015 State Legislative Priorities (Copy to Mayor Heymann 12/22/14)	Mayor
5.	12/19/14	12/19/14	Paul Demarest, Board Coordinator, Zoning Board of Adjustment  c: Leonard Sinowitz, Zoning Officer Loretta Castano, Borough Clerk	*Certified copies of the following Resolutions: a. to David Watkins, Esq.: Approving the Application for Marzocca, 39 Primrose Lane (Block 1402 Lot 13) b. to David Russo, Esq.: Approving the Application for SRS05, LLC, 50 Harvey Street (Block 901/Lot 8)	Dolson/Zoning
6.	12/23/14	12/23/14	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*Press Releases re: a. Christie Administration Invites State Residents to Join in "First Day Hikes" and other Free Events at State Parks and Natural Areas Across New Jersey (Copy to Environmental Commission) b. Christie Administration Announces that New Jersey Meets New, More Stringent Federal Standard for Harmful Air Pollutant (Copy to Environmental Commission)	Kashwick/ Environmental  Kashwick/ Environmental
7.	12/29/14	12/29/14	Patricia Roach ( <a href="mailto:PROach@co.bergen.nj.us">PROach@co.bergen.nj.us</a> ) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk ( <a href="mailto:boroclerk@closterboro.com">boroclerk@closterboro.com</a> )	*Certified copy of Ordinance Adopted 12/15/14 (Introduced 12/10/14): <b>14-40:</b> An Ordinance Establishing the Salary of the Surrogate of the County of Bergen	

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held 12/22/14

Unapproved Notes of Work Session held 12/22/14

**MAIL LIST**  
JANUARY 8, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/29/14  01/06/15    01/07/15	12/29/14  01/06/15    01/07/15	William G. Dressel, Jr., Executive Director, NJS League of Municipalities	*League Advisories re: a. League's Educational Foundation has published its 24 <sup>th</sup> issue paper in the "Friends of Local Government" series b I. Recruitment of Executive Director II. On line resources for Social Security Applicants III. Educational Foundation Publishes "My Home Town" c. I. Office Suites Available for Lease in Trenton's State House Historic District II. January Grant Pages Posted d. COAH Update – Recap of Today's Supreme Court Oral Argument e. I. 23 <sup>rd</sup> Annual Mayor's Legislative Day, 2/4/15 – Please Share with Your Mayor and Governing Body Members II. <b>New Credits Added</b> - League Professional Development Seminar – 2/25/15 – "The Heroin Addiction Epidemic: What It Is and How To Address It" (2/25/15)	Mayor/Grants Borough Attorney
2.	01/07/15	01/06/15	MCANJ IT Committee, to <a href="mailto:members@njclerks.org">members@njclerks.org</a>	*2015 Campaign Contribution Notice (Copy to Administrator for distribution to Borough employees)	Administrator
3.	01/06/15	01/06/15	Margaret Scanlon, RMC, Borough Clerk, Borough of Rutherford	*Certified copy of Resolution adopted 1/1/15 re Mutual Aid & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Dolson/Public Safety
4.	01/06/15	No Date	Elliot W. Urdang, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held January 8, 2015 re property known as Trautwein Farms	Dolson/Zoning
5.	01/05/15 Hand del'd	01/05/15	Thomas Hennessey, Zoning Board of Adjustment Member	*Informing of resignation as Class IV Member to the Zoning Board of Adjustment for a 4 year term to 12/31/15 effective 1/5/15 (Copy to Land Use Coordinator – Zoning Board)	Dolson/Zoning
6.	01/05/15 Hand del'd	01/05/15	Robert Di Dio, Chairman, Closter Republican County Committee c: Edward Rogan, Esq. Loretta Castano, Borough Clerk	*Recommendation for Council seat of John C. Glidden, Jr. for the vacancy created due to election as Mayor of the Borough of Closter	
7.	01/07/15	01/07/15	Jean Donch, Borough Clerk, Borough of Old Tappan, to Loretta Castano	*Certified copy of Resolution adopted 1/5/15 re Mutual Aid & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Dolson/Public Safety

8.	01/07/15	01/07/15	Laura Borchers, RMC/CMR, Borough Clerk, Borough of Ho-Ho-Kus, to Loretta Castano	*Certified copy of Resolution adopted 1/1/15 re Mutual Aid & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Dolson/Public Safety
9.	01/07/15	01/07/15	Anne Dodd, RMC, Borough Clerk, Borough of Bergenfield, to Loretta Castano	*Certified copy of Resolution adopted 1/1/15 re Authorizing Membership in the Fire Department Mutual Aid Group (Copy to Chief Kaine, Fire Chief Pierro)	Dolson/Public Safety Latner/Fire Dept.
10.	01/07/15	01/07/15	Katie Moore, Acting Borough Clerk, Borough of North Arlington, to Loretta Castano	*Certified copy of Resolution adopted 1/1/15 re Mutual Aid & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief Kaine)	Dolson/Public Safety
11.	01/08/15	01/08/15	Marcella Giampiccolo, RMC, Borough Clerk, Borough of Rockleigh, to Loretta Castano	*Certified copy of Resolution adopted 1/5/15 re Authorizing Membership in the Fire Department Mutual Aid Group (Copy to Chief Kaine, Fire Chief Pierro)	Dolson/Public Safety Latner/Fire Dept.
12.	01/08/15	01/08/15	Jerry Beckmann, Acting Municipal Clerk, Borough of Alpine, to Loretta Castano	*Certified copy of Resolution adopted 1/5/15 re Authorizing Membership in the Fire Department Mutual Aid Group (Copy to Chief Kaine, Fire Chief Pierro)	Dolson/Public Safety Latner/Fire Dept.

**ALSO DISTRIBUTED:**

Unapproved Minutes of Sine Die Meeting held 1/5/15

Unapproved Minutes of Reorganization Meeting held 1/5/15