

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – FEBRUARY 25, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and The Star Ledger on January 9, 2015, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PROCLAMATIONS

MAYORAL PROCLAMATION DECLARING, MONDAY, MARCH 2, 2015, AS  
“**READ ACROSS AMERICA DAY**” HONORING THE 111<sup>TH</sup> BIRTHDAY OF DR. SEUSS  
(2c. M.L. 2/29/15)

4. MAYORAL APPOINTMENTS

<b>Bergen County Community Development Program</b>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Mayor's Alternate	<u>Dr. David Barad</u>	<u>Jonathan M. DeJoseph</u> (Requested by Administrator 2/19/15)	1 Year Unexp. (Glidden)	30-Jun-15

5. APPOINTMENTS (Not made at the Reorganization Meeting held 1/5/15):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>COAH Planner</b>	<u>Michael G. Hakim</u> <u>Hakim Associates</u>	_____	1 Year	31-Dec-15
<b>Improvement Commission</b> Member/ Historic Preservation Liaison	<u>Susan McTigue</u>	_____	2 Years Unexp (McTigue)	31-Dec-15
Member	<u>Eli Nachmany</u>	_____	2 Years	31-Dec-16
<b>Joint Insurance Fund</b> Alternate Fund Commissioner	<u>John C. Glidden, Jr.</u>	<u>Jonathan M. DeJoseph</u> (Requested by Administrator 2/19/15)	1 Year	31-Dec-15
<b>Municipal Court</b> Deputy Court Administrator	<u>VACANT</u>	_____	1 Year	31-Dec-15
<b>Planner to Implement Portions of the 2008 Master Plan</b>	<u>Francis J. Banisch, III</u> <u>Banisch Associates, Inc.</u>	_____	1 Year	31-Dec-15
<b>Treasurer</b>	<u>VACANT</u>	_____	1 Year	31-Dec-15

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL PROPERTY TAXES FOR THE 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTERS FROM THE TAX RECORDS FOR THE 2015 FIRST HALF TAX BILL IN THE AMOUNT OF \$9,117.45, FOR PROPERTY LOCATED AT 21 BRODIL COURT, CLOSTER, NJ, BLOCK 232 LOT 13 ASSESSED TO HWANG, NEIL SEBASTIAN & PATRICIA DUE TO ALLOWANCE FOR DISABLED VETERAN OR SERVICE PERSON GRANTED BY ASSESSOR ON 11/24/14 EFFECTIVE 1/1/15 (Received from Tax Collector 2/13/15)

8. RESOLUTION AUTHORIZING THE MAYOR AND BOROUGH CLERK TO SIGN THE VALLEY HEALTH WORK PLACE CONNECTION AGREEMENT FOR DRUG AND ALCOHOLIC TESTING SERVICES IN AN AMOUNT NOT TO EXCEED \$4,000.00 FOR CALENDAR YEAR 2015 (Received from Administrator 2/18/15)

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6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

9. RESOLUTION AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT WITH THE COUNTY OF BERGEN FOR 2015 IN AN AMOUNT NOT TO EXCEED \$11,583.71 FOR THE FOLLOWING SERVICES: ANIMAL CONTROL SERVICES IN AN AMOUNT NOT TO EXCEED \$10,633.71; EMPLOYEE ASSISTANCE PROGRAM IN AN AMOUNT NOT TO EXCEED \$950.00 (Received from Administrator 2/18/15)
10. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO DETERMINE THE EXTENT OF THE CONTAMINATION AT THE SWIM CLUB, IN ACCORDANCE WITH THE PROPOSAL DATED JANUARY 9, 2015, IN AN AMOUNT NOT TO EXCEED \$9,600 (Received from Administrator 2/18/15)
11. RESOLUTION APPOINTING JOHN R. SKODA TO THE POSITION OF PROBATIONARY CROSSING GUARD AT AN HOURLY RATE OF \$14.62 NOT TO EXCEED 15 HOURS PER WEEK, EFFECTIVE 2/23/15 (Received from Administrator 2/19/15)
12. RESOLUTION APPOINTING ROBERT BEARDSLEY TO THE POSITION OF 1<sup>ST</sup> YEAR CROSSING GUARD, AT AN HOURLY RATE OF \$15.48 NOT TO EXCEED 15 HOURS PER WEEK, EFFECTIVE 2/23/15 (Received from Administrator 2/19/15)
13. RESOLUTION APPOINTING KENNETH F. NORTON TO THE POSITION OF PROBATIONARY CROSSING GUARD, AT AN HOURLY RATE OF \$14.62 NOT TO EXCEED 15 HOURS PER WEEK EFFECTIVE 2/23/15 (Received from Administrator 2/20/15)

MOTIONS

14. MOTION GRANTING APPROVAL FOR BOROUGH CLERK TO SIGN STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF ALCOHOLIC BEVERAGE CONTROL, APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR TEMPLE EMANUEL OF CLOSTER, 180 PIERMONT ROAD, CLOSTER, NJ 07624, TO DISPENSE AND SERVE WINE AT A WINE TASTING EVENT ON 3/15/15 FROM 9:00 P.M. TO 12:00 A.M. AS A PASSOVER EXPO (Completed application received 2/18/15)
15. MOTION APPROVING THE FOLLOWING MINUTES - NO ABSTENTIONS (Distributed 2/19/15):
  - a. REGULAR MEETING HELD 2/11/15
  - b. WORK SESSION HELD 2/11/15

16. REPORTS  
(None received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)
18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
19. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – FEBRUARY 25, 2015 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF FEBRUARY 12, 2015
  - b. MAIL LIST OF FEBRUARY 19, 2015
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of February 25, 2015)
6. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY - HENNESSEY (DOLSON/DI DIO)
    - 1) STATUS REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY - DOLSON (AMITAI/LATNER)
    - 1) REPORT
  - C. PUBLIC WORKS - LATNER (HENNESSEY/DI DIO)
    - 1) REPORT
  - D. ORDINANCES - BARAD (HENNESSEY/AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
    - 2) REPORT
  - E. HUMAN RESOURCES - DI DIO (LATNER/DOLSON)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT
  - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
    - 1) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
    - 2) REPORT

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7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)  
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT  
FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE  
GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
FEBRUARY 12, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/06/15	02/06/15	William G. Dressel, Jr., Executive Director, NJS League of Municipalities	<p>*Mayors Advisory re:</p> <p>a. <b>A. Weekly Policy Update</b></p> <p style="padding-left: 20px;">I. Governor Vetoes “Buy American” Legislation (S-1811/A-3059)</p> <p style="padding-left: 20px;">II. Governor Signs Bill to Facilitate Privatization of Public Water Assets (A-3628/S-2412)</p> <p style="padding-left: 20px;">III. Governor Signs Bill – Authorizing Tax Lien Holders, Other Than Municipalities, To Institute In Rem Tax Foreclosure Action (A-3357/S-2609)</p> <p style="padding-left: 20px;">IV. LOSAP Annual CPI Adjustments for CY 2015</p> <p style="padding-left: 20px;">V. Transitional Aid Application Process</p> <p style="padding-left: 20px;">VI. CY 2015 Municipal Levy Cap Referendum Procedures</p> <p style="padding-left: 20px;"><b>B. Federal Flood Risk Management Standards Issued</b> (Copy to Rose Mitchell, Paul Demarest, Gary Montroy)</p> <p>b. Division of Local Government Services Newsletter Distributed</p> <p style="padding-left: 20px;">1. 2015 Municipal Information Sheet</p> <p style="padding-left: 20px;">2. Municipal User-Friendly Budget</p> <p style="padding-left: 20px;">3. Proposed Rule Amendment – Certification of Available Funds</p> <p style="padding-left: 20px;">4. Late Adoption of Fire District Budgets Due to State of Emergency</p> <p>CONFERENCES:</p> <p style="padding-left: 20px;">1. Seminar: Heroin Addiction Epidemic (2/25/15)</p> <p style="padding-left: 20px;">2. Seminar: Budget, Ethics and Procurement Updates (3/11/15)</p> <p style="padding-left: 20px;">3. Seminar: Open Public Records Act (3/17/15 or 5/8/15)</p> <p>c. I. Information re upcoming Sustainable Jersey webinars of possible interest to constituents (3/11/15 or 3/16/15)</p> <p style="padding-left: 20px;">II. Point of Clarification Regarding January 29<sup>th</sup> Letter on Interstate Oil Pipelines</p> <p>d. I. Urgent Legislative Alert, Your Action Needed on Transportation Trust Fund</p> <p style="padding-left: 20px;">II. Training to Prevent Financial Exploitation – NJ Adult Protective Services</p> <p>e. I. Complimentary Visit by New Jersey Hall of Fame (Mobile Museum)</p>	
	02/09/15	02/09/15			
	02/10/15	02/10/15			
	02/11/15	02/11/15			

				<p>II. NJLM and New Jersey Association of County and City Health Officials Present: “The Heroin Addiction Epidemic: What it is and How to Address It” (2/25/15)</p> <p>III. League Professional Development Seminar : “Budget, Ethics and Procurement Updates”</p>	
2.	02/09/15	02/09/15	Savalia Parminder, <a href="mailto:psavali@valleyhealth.com">psavali@valleyhealth.com</a> to Borough Clerk	*Free Program hosted by The Valley Hospital on 2/24/15 from 7 p.m. to 8:30 p.m., Village Hall, Youth Lounge, 131 N. Maple Avenue, Ridgewood, NJ re “Teenage Stress”	
3.	02/09/15	02/09/15	PERMA Risk Management Services (Municipal Joint Insurance Fund), to Member Municipalities, Bergen County Municipal Joint Insurance Fund c: Fund Commissioners, Risk Management Consultants, Fund Professionals (via e-mail if available)	*Calendar Year 2015 Meeting dates - Posted on Municipal Clerk’s Bulletin Board 2/12/15	Administrator/ Insurance
4.	02/09/15	02/09/15	Lerch, Vinci and Higgins, LLP, Certified Public Accountants	*December 31, 2014 Annual Audit – Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, OMB Circular A-133 and New Jersey OMB Circular 04-04 (Copy to Maria Passafaro)	Administrator Temporary CFO
5.	02/10/15	02/10/15	Coleen P. Zdziarski, Paralegal, on behalf of Lisa A. Gorab, Esq. Wilentz, Goldman & Spitzer P.A. to Bergen County Clerk, Interim Executive BC Supt of Schools, Chief of Staff, NJ Department of Education, Bergen County Board of Elections, Bergen County Supt. of Elections/ Commissioner of Registration c: Municipal Clerks of Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan	*Board of Education of the Northern Valley Regional High School District Special School District Election to be held Tuesday, 3/10/15, from 2 p.m. to 9 p.m. (Distributed via e-mail on 2/10/15) Copy to Peter Iappelli, Board Secretary/ Business Administrator, Closter Board of Education	Municipal Clerk Borough Attorney Latner/Board of Education NVRHS
6.	02/10/15 02/12/15	02/10/15 02/12/15	a. Bogota Borough Clerk b. Lyndhurst Township Clerk	*Certified copy of Resolution Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Dolson/Public Safety

**MAIL LIST**  
FEBRUARY 19, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/13/15 02/17/15  02/18/15	02/13/15 02/17/15  02/18/15	a. Ridgewood Village Clerk b. Norwood Borough Clerk c. Hackensack City Clerk d. Ft. Lee Borough Clerk e. Lodi Borough Clerk	*Certified copy of Resolution Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Dolson/Public Safety
2.	02/13/15  02/17/15  02/19/15	02/13/15  02/17/15  02/19/15	William G. Dressel, Jr., Executive Director, NJS League of Municipalities	*League Advisories re: a. Weekly Policy Update I. Transportation Trust Fund Update II. A-3372 Requires certain parking garages to have on-site emergency vehicles capable of accessing low-clearance areas III. S-316/A-1739 Increases flexibility and available tools for municipal consolidations IV. Open Space Trust Fund Uses (A-3318) V. Municipal Master Plan Element – Unfunded State Mandate (S-2424) Copy to Planning Board, Zoning Board of Adjustment b. Washington Watch Advisory re Analysis of Presidents FY 2016 Budget Proposal c. I. Continuing Education at Reduced Rates II. Police Car Camera Mandate Effective March 1 III. Read Across America – NJ designating March 2 as Read Across America Day – Sample Proclamation Enclosed (Copy to Ruth Rando IV. March 13 Redevelopment Forum V. League Professional Development Seminar	Amitai/Planning Dolson/Zoning
3.	02/13/15	02/13/15	Jared Lautz, Director of Communications and Policy, Bergen County Board of Chosen Freeholders, to Municipal Clerk	* Certified copy of Ordinance Introduced 2/11/15 (Public Hearing and Adoption scheduled to be held 2/25/15): <b>15-03:</b> “An Ordinance of the County of Bergen to Amend the Bergen County District Solid Waste Management Plan” (Copy to William Dahle III)	Latner/Public Works
4.	02/17/15	02/17/15	David M. Watkins, Esq., Attorney for Applicant	*Notice of Zoning Board of Adjustment Public Hearing to be held 2/25/15 at 8 p.m. at the Closter Senior Citizens Center re Application of Dahyalal Gajera for Block 907, Lot 28, 265 Demarest Avenue	Dolson/Zoning

5.	02/18/15	02/18/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*Press Release re – Eight More Charged in DEP Crackdown to Combat Illegal Dumping on State Lands (Copy to Environmental Commission)	Hennessey/ Environmental
6.	02/19/15	02/19/15	Lawrence V. Hughes, Interim Superintendent of Schools, Northern Valley Regional High School District, to Mayor John Glidden	*Invitation to Parents and Students to attend Board of Education Meeting to be held on Monday, 2/23/15 @ 7:30 p.m. in the NVD cafeteria. REMINDER: Save the date and mark your calendars to remember to vote on March 10, 2015 (Copy to Board Secretary/Business Administrator, Closter Board of Education) Original to Mayor Glidden as addressed 2/19/15	Latner/NVRHS Board of Education

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held February 11, 2015

Unapproved Notes of Work Session held February 11, 2015