

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 22, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PRESENTATION TO THE FOLLOWING INDIVIDUALS in recognition of their heroic efforts in reviving a CORE Fitness member on 12/7/13 (Requested by Chief Kaine 1/15/14):
CORE Fitness Employees: Ms. Tyler Williams; Ms. Lisa Knowles
Closter Police Officers: Christopher Barbieri, Aldo Guerino
Closter Ambulance Corps Members: Ex-Captain Tony Lupardi, Ross Herbert, James Gordon,
Tom Migliore

4. MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Associate Member	Bobbie Bouton-Goldberg	_____	1 Year	12/31/14

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING – 2/26/14 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2014:1153 “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 173, SPECIFICALLY 173-80 TO 173-92 REGARDING SIGNS” (Received from Borough Attorney 1/2/14/Removed from RMA 01/08/14 for additions/Received from Borough Attorney 1/16/14)

RESOLUTIONS

7. RESOLUTION AMENDING APPOINTMENT OF ELEVATOR SUB-CODE OFFICIAL/INSPECTOR (RICHARD F. KEELEY, EFFECTIVE 2/1/14 AT THE RATE OF \$2,600.00 PER ANNUM FOR A SIX (6) HOUR WORK WEEK) (Corrected Resolution received from Administrator 1/15/14)
8. RESOLUTION AMENDING APPOINTMENT OF ELECTRICAL SUB-CODE OFFICIAL & ELECTRICAL INSPECTOR (JAMES C. HOFFMAN, EFFECTIVE RETROACTIVE TO 1/8/14 AT THE RATE OF \$45.00 PER HOUR FOR A FOURTEEN (14) HOUR WORK WEEK) (Corrected Resolution received from Administrator 1/15/14)
9. RESOLUTION REGARDING AMENDING AWARD OF (CONTRACT FOR PROFESSIONAL SERVICES TO THE COUNTY OF BERGEN FOR) ANIMAL CONTROL SERVICES (FOR 2014 WITHOUT COMPETITIVE BIDDING PURSUANT TO N.J.S.A. 40A:11-5 AS A SERVICE BEING PROVIDED BY A GOVERNMENTAL ENTITY) (Corrected Resolution received from Administrator 1/15/14)
10. RESOLUTION MEMORIALIZING THE DECISION OF THE COUNCIL REGARDING THE APPEAL BY THE RESIDENT OF 219 DEMAREST AVENUE OF THE RECOMMENDED FINES AND MITIGATION FOR VIOLATION OF THE TREE ORDINANCE (Received from Borough Attorney 1/17/14)
11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$1,025.57 TO WILLIAM S. WINTERS, ESQ. FBO HWANG, JEONG WOOK FOR BLOCK 2205 LOT 21 (TCJ RENDERED 12/13/13) (Received from Collector 1/7/14)
12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$3,666.93 TO WILLIAM S. WINTERS, ESQ. FBO ROSS GROUP HOLDINGS, LLC FOR BLOCK 602 LOT 12 (TCJ RENDERED 12/13/13) (Received from Collector 1/7/14)

CLOSTER MAYOR AND COUNCIL
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5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

13. POSSIBLE APPOINTMENT(S) OF SALARIED EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14): RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ADMINISTRATOR	Richard J. Sheola	_____	1 Year	12/31/14
BUILDING SUB-CODE OFFICIAL	Joseph Zavarino	_____	4 Year	TENURE
<i>(Not included in recommendations received from C.O. on 11/18/2013)</i>				
CHIEF MUNICIPAL FINANCE OFFICER	Richard J. Sheola	_____	1 Year	12/31/14
DEPUTY COURT ADMINISTRATOR	Vacant	_____	1 Year	12/31/14
P/T CLERICAL (RECREATION)	Gina Ferraro	_____	1 Year	12/31/14
P/T CODE ENFORCEMENT OFFICIAL	Youngmin Woo	_____	1 Year	12/31/14
QUALIFIED PURCHASING AGENT	Richard J. Sheola	_____	1 Year	12/31/14
TREASURER	Richard J. Sheola	_____	1 Year	12/31/14

MOTIONS

14. POSSIBLE MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS (Not made at the Reorganization Meeting held 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
AFFIRMATIVE ACTION OFFICER	Richard J. Sheola	_____	1 Year	12/31/14
APPROPRIATE AUTHORITY	Richard J. Sheola	_____	1 Year	12/31/14
BOROUGH HISTORIAN	William Cahill	_____	1 Year	12/31/14
NJ MOTION PICTURE/TV COMMISSION Administrator	Richard J. Sheola	_____	1 Year	12/31/14
PARKING RESERVE Administrator	Richard J. Sheola	_____	1 Year	12/31/14

15. POSSIBLE MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH			4 Years	Unexpired (Neusch)
Member	Mary Neusch	<u>Janice Pierro</u>	to	12/31/14
<i>(from Alt. No. 1 - Requested by Mayor 1/7/14)</i>				
HISTORIC PRESERVATION COMMISSION Alternate No. 2	Francesca Machiavelli	<u>Kurt Haiman</u>	2 Years	12/31/15
<i>(Requested by Mayor 1/7/14)</i>				
IMPROVEMENT COMMISSION Member	Vacant	_____	2 Years	12/31/15
Alternate No. 1	Vacant	_____	2 Years	12/31/15
			2 Years	Unexpired (Slutzky)
Alternate No. 2	Vacant	_____	to	12/31/14
RECREATION COMMISSION Associate Member	None	<u>Dean C. Paltos</u>	1 Year	12/31/14

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JANUARY 22, 2014 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

16. POSSIBLE MOTION APPROVING THE FOLLOWING COUNCIL COMMITTEE ASSIGNMENTS FOR 2014 (Not made at the Reorganization Meeting held 1/2/14):

<u>Committee</u>	<u>Incumbent Chairperson Members</u>	<u>Chairperson Members</u>
Finance and Technology	Arthur Dolson Glidden/Kashwick	
Human Resources	John Kashwick Dolson/Latner	
Ordinances	David Barad Kashwick/Amitai	
Land Use and Construction	Victoria Amitai Barad/Dolson	
Public Safety	John Glidden Dolson/Latner	
Public Works	Alissa Latner Amitai/Glidden	

17. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2014 PER BOROUGH CODE CH. 127 (Received from Chief of Police 1/17/14):

- 1) PERMIT NO 2014-001 – FOR ANDREW G. MALAFIS, 638 WILDWOOD ROAD, NORTHVALE, NJ 07647, TO OPERATE CATERING TRUCK FOR SALE OF COFFEE, SODAS, SANDWICHES, SUBJECT TO APPROVAL BY THE BOARD OF HEALTH

18. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Completed application received 1/8/14):
 MICHAEL P. METZDORF

16. MOTION APPROVING THE FOLLOWING MINUTES – ABSTENTION: NONE
 (Distributed 1/10/14 & 1/17/14):

- a. SINE DIE MEETING HELD 1/2/14
- b. REORGANIZATION MEETING HELD 1/2/14
- c. REGULAR MEETING HELD 1/8/14
- d. WORK SESSION HELD 1/8/14

19. REPORTS

- a. CHIEF OF POLICE – DECEMBER 2013 (Received 1/9/14)
- b. FIRE CHIEF – NOVEMBER 2013 (Received 1/9/14)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

20. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

21. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

22. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 22, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JANUARY 9, 2014
 - b. MAIL LIST OF JANUARY 16, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 22, 2014)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
 - 1) REPORT
 - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JANUARY 22, 2014 - 7:30 P.M.

7. OLD BUSINESS

- a. DISCUSSION RELATIVE TO MR. SHEMTOV'S APPEAL RE TREE CUTTING AT 25 WESTERVELT AVENUE - Discussed at WS 1/8/14 – supporting information was requested for this meeting
- b. HAROLD HESS LUSTRON HOUSE (requested by Mayor 1/17/14)

8. NEW BUSINESS

- a. POSSIBLE PARTICIPATION IN SUBURBANITE PARTNERSHIP PROPOSAL FOR BOROUGH OF CLOSTER COMMUNITY GUIDE 2014 (Requested by Mayor 1/17/14)

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

MAIL LIST
 JANUARY 9, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/03/14	No Date	Andrew S. Kohut, Attorney for the Applicant, Wells, Jaworski & Liebman, LLP, to Borough of Closter	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/15/14 @ 8 p.m. re the application of Dr. Aurora Bairan in connection with premises located at 318 Harrington Avenue, Block 1312, Lot 10		Dolson/Zoning
2.	01/06/14	01/02/14	Morton R. Covitz, Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/15/14 @ 8 p.m. re the application of Shlomo Moalelm in connection with premises located at 250 Madison Avenue, Block 1704, Lot 9		Dolson/Zoning
3.	01/06/14 01/07/14 01/08/14 01/09/14	01/06/14 01/07/14 01/08/14 01/09/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*League Advisories re: a. Defeated School Budget Review Remedy Signed Into law b. I. Save the Date – 22 nd Annual Mayor’s Legislative Day (2/5/14) II. Sustainable Jersey Presents 2013 Year in Review c. I. Action Needed on Verizon Business Personal Property Tax Issue II. Lame Duck Issues d. I. Important PERC Decision re: Step Increases II. Notice from the New Jersey Office of Homeland Security re Special Events Submission Form e. I. Louis Bay 2 nd Future Municipal Leaders Scholarship Competition II. Administrator or Manager Recruitment and Selection Advisory Service		Borough Attorney
4.	01/07/14	01/07/14	Barbara Heskins Davis, PP, AICP, Vice President, Programs, The Land Conservancy of New Jersey, to Borough Clerk	*Grant Opportunity – Assistance from The Land Conservancy of New Jersey (Copy to Environmental Commission)		Kashwick/ Environmental

5.	01/07/14	01/07/14	Jean M. Donch, Borough Clerk, Borough of Old Tappan, to Loretta Castano	*Resolution adopted 1/6/14 approving cooperation of Franklin Lakes Police Department, under the direction of the Chief of Police, to cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid and Rapid Deployment Force (Copy to Chief Kaine)	Glidden/Public Safety
6.	01/08/14	01/08/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copy of Ordinance adopted 12/18/13 (Introduced 11/26/13 – see also 9a. M.L. 12/05/13) <u>No. 13-28</u> : Guaranty Ordinance Securing the Bergen County Improvement Authority's County-Guaranteed Revenue Bonds (County Administration Complex) Series 2013, in an Aggregate Principal Amount Not Exceeding \$13,500,000	
7.	01/09/14	01/06/14	Daniel B. Shapiro, Law Office of Daniel B. Shapiro, to Loretta Castano, RMC, Borough Clerk c: Edward Rogan & Associates, LLC Joseph Andresini, Judge Tax Court of New Jersey	*Guia v. Borough of Closter; Docket No. C-318-12 – Application for Apportionment of Taxes – letter only! (Copy to Assessor – letter only!)	Borough Attorney

ALSO DISTRIBUTED:

Unapproved Minutes of Sine Die Meeting held January 2, 2014

Unapproved Minutes of Reorganization Meeting held January 2, 2014

MAIL LIST
JANUARY 16, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	01/09/14	01/09/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copy of Ordinance adopted 12/30/13 (Introduced 12/11/13 – see also 7. M.L. 12/19/13) a) <u>No. 13-31</u> : An Ordinance Amending the Bergen County Parks Department Permit Fee Schedules		
2.	01/10/14	01/10/14	Susan Connelly, RMC, Municipal Clerk, Borough of Dumont, to closterboroughclerk@yahoo.com	*Certified copy of Resolution #34 supporting Fire Department Interborough Mutual Aid including the following towns: Alpine, Bergenfield, Closter, Cresskill, Demarest, Dumont, Harrington Park, Haworth, New Milford, Northvale, Norwood, Old Tappan, Rockleigh and Tenafly (Copy to Chief Pierro)		Latner/Fire Dept.
3.	01/10/14	01/08/14	Robert Laux, Executive Director, Bergen County Utilities Authority, to Mr. Richard Sheola c: Mayor and Council Municipal Recycling Coordinator	*Re: Certified Recycling Professional Tonnage Grant Assistance Program; offering to extend the free service of a Certified Recycling Professional (CRP) to sign and submit the Annual Tonnage Recycling Report to the NJDEP on or before April 30 of each year per Service Agreement attached to be submitted to the Director of Solid Waste on or before 3/14/14 (Copy to Carole Dacey, William Dahle, III)		Latner/DPW Borough Attorney
4.	01/10/14	01/08/14	Chuck Chiarello, League Past President, Committeeman, Buena Vista Township, Chair, Scholarship Committee, to Mayor	*a. Louis Bay 2 nd Future Municipal Leaders Scholarship Competition promotional kit b. “What is The League?”		
5.	01/13/14	01/10/14	Lerch, Vinci and Higgins, LLP	*December 31, 2013 Annual Audit - Statement on Auditing Standards No. 114, “ <i>The Auditor’s Communication With Those Charged with Governance</i> ” (SAS 114) (Copy to Richard J. Sheola)		Administrator CFO
6.	01/13/14	01/13/14	David B. Hollenbeck, Regional Public Affairs Manager, Bergen County	*Energy Strong Update - (Closter Resolution Supporting Energy Strong Program was adopted at RM of 6/26/13!)		
7.	01/13/14 01/14/14 01/15/14 01/16/14	01/13/14 01/14/14 01/15/14 01/16/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*League Advisories re: a. I. We Can All Do Something to End Veteran Homelessness II. Correction to League Scholarship Competition Package b. I. Governor Takes Action on Various Bills of Interest II. New Content on DLGS Web Site c. I. US Treasury Clarifies Treatment of Volunteer First Responders Under ACA II. Final Actions of New Jersey’s 215 th Legislature d. League Report on Governor’s State of the State Message e. Appellate Division Decision Clarifies OPRA’s Impact on LPCL f. Minimum Wage Requirements for Summer Recreational Program Employees (Copy to Jim Oettinger)		Borough Attorney Borough Administrator Glidden/Recreation

8.	01/15/14	01/15/14	Ann H. Bistriz, Borough Clerk, Borough of Harrington Park, to closterboroughclerk@yahoo.com	*Certified copy of Resolution adopted 1/13/14 supporting Fire Department Interborough Mutual Aid including the following towns: Alpine, Bergenfield, Closter, Cresskill, Demarest, Dumont, Harrington Park, Haworth, New Milford, Northvale, Norwood, Old Tappan, Rockleigh and Tenafly (Copy to Chief Pierro)	Latner/Fire Dept.
9.	01/18/14	01/18/14	David L. Ganz, Freeholder Chairman, Bergen County Board of Chosen Freeholders, to Borough Clerk	*Informing of Bergen County Discount Card programs and requesting a copy of the town's licensed cat and dog owners to provide information regarding the "Pet Discount Card" (Copy to Vi Caputo 1/8/14; copy to FAB)	
10.	01/16/14	01/16/14	Lorraine L. McMackin, Borough Clerk, Borough of Norwood	*Certified copy of Resolution #14:37 supporting Fire Department Interborough Mutual Aid including the following towns: Alpine, Bergenfield, Closter, Cresskill, Demarest, Dumont, Harrington Park, Haworth, New Milford, Northvale, Norwood, Old Tappan, Rockleigh and Tenafly (Copy to Chief Pierro)	Latner/Fire Dept.
11.	01/16/14	01/16/14	Barbara Nasuto, Borough Clerk, Borough of Cresskill, to closterboroughclerk@yahoo.com	*Certified copy of Resolution adopted 1/15/14 supporting Fire Department Interborough Mutual Aid including the following towns: Alpine, Bergenfield, Closter, Cresskill, Demarest, Dumont, Harrington Park, Haworth, New Milford, Northvale, Norwood, Old Tappan, Rockleigh and Tenafly (Copy to Chief Pierro)	Latner/Fire Dept.
12.	01/16/14	01/16/14	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Arthur & Susan Forst c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING in whole or in part the application for Forst, 27 Pine Street, Block 512/Lot 10	Dolson/Zoning
13.	01/16/14	December 2013	David N. Grubb, MEL Executive Director, to Clerk/Administrator, Municipal Excess Liability Joint Insurance Fund cc: Fund Commissioners Risk Management Consultants	*2012-2013 MEL Annual Report (Copy to Glen Parsells, Fred Pitofsky – letter only!)	Administrator Borough Attorney
14.	01/16/14	01/16/14	Marcella Giampiccolo, Borough Clerk, Borough of Rockleigh, to closterboroughclerk@yahoo.com	*Certified copy of Resolution adopted 1/15/14 supporting Fire Department Interborough Mutual Aid including the following towns: Alpine, Bergenfield, Closter, Cresskill, Demarest, Dumont, Harrington Park, Haworth, New Milford, Northvale, Norwood, Old Tappan, Rockleigh and Tenafly (Copy to Chief Pierro)	Latner/Fire Dept.
15.	01/15/14	01/03/14	Chief Dennis Kaine to Mayor	*Request for presentation of Awards to several individuals who assisted with a CPR Save on 12/7/13 – per Sgt. Dippolito's letter dated 1/3/14	RM Agenda 01/22/14

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held January 8, 2014

Unapproved Minutes of Work Session held January 8, 2014