

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MAY 8, 2013 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger issues of January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. The following Ordinances were introduced at the Regular Meeting held April 10, 2013 and were published in The Record on April 17, 2013 as stated in the Borough Clerk's affidavits and newspaper's affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

- 1) ORDINANCE NO. 2013:1140 - "AN ORDINANCE TO DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER"
- 2) BOND ORDINANCE NO. 2013:1142 - "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$1,363,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,294,850 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME"
- 3) ORDINANCE NO. 2013:1144 - "ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL EQUIPMENT BY THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, AND APPROPRIATING \$18,000 THEREFOR FROM CAPITAL SURPLUS OF THE BOROUGH"
- 4) ORDINANCE NO. 2013:1145 - "ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL EQUIPMENT BY THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, AND APPROPRIATING \$8,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH"

b. The following Ordinance was introduced at the Regular Meeting held April 10, 2013 and was published in The Record on April 20, 2013 as stated in the Borough Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

ORDINANCE NO. 2013:1143 - "AN ORDINANCE APPROPRIATING \$262,500 FROM THE CLOSTER OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS"

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. BILL RESOLUTION – MAY 15, 2013
(Received from Deputy Treasurer 5/3/13)

6. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2012 & 2013: NYFENGER V. CLOSTER (Received from Borough Attorney 4/25/13)

7. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2012 & 2013: SABOT V. CLOSTER (Received from Borough Attorney 4/25/13)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MAY 8, 2013 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

8. RESOLUTION MEMORIALIZING THE AWARDING OF A CONTRACT TO SUMMIT COLLABORATIVE ADVISORS, LLC, 27 ARGYLE COURT, SUMMIT, NJ 07901, FOR THE PURPOSES OF CONSULTING AND GOAL SETTING, FOR AN AMOUNT NOT TO EXCEED \$2,000.00 (Received from Borough Attorney 5/2/13)
9. RESOLUTION SUPPORTING SUSTAINABLE STATE FUNDING FOR PRESERVATION AND STEWARDSHIP OF OPEN SPACE, PARKS, FARMLAND AND HISTORIC SITES IN NEW JERSEY (5b. M.L. 4/25/13)
10. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE 2013 ROAD PAVING PROJECTS FOR AN AMOUNT NOT TO EXCEED \$54,000.00 (Received from Administrator 5/1/13)
11. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES IN CONJUNCTION WITH A 2013 NJDOT LOCAL AID PROJECT GRANT FOR RUCKMAN ROAD AND OAKLAND STREET IMPROVEMENTS FOR AN AMOUNT NOT TO EXCEED \$26,000.00 (Received from Administrator 5/1/13)
12. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR ZONING MAP REVISIONS FOR AN AMOUNT NOT TO EXCEED \$1,500.00 (Received from Administrator 5/1/13)
13. RESOLUTION AUTHORIZING THE PREPARATION OF PLANS FOR PROJECT KNOWN AS RUCKMAN ROAD, PERRY STREET, OAKLAND AVENUE, FIRE DEPARTMENT ENTRANCE RAMP AND BOROUGH HALL PARKING LOT IMPROVEMENTS, 2013 ROAD IMPROVEMENTS, & RUCKMAN PARK WALKING PATH (Received from Administrator 5/2/13)
14. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$1,102.00 TO APPLICANT: JOHN AND MAUREEEN GALDI, FOR BLOCK 1704 LOT 17, 343 CLOSTER DOCK ROAD (Received from Deputy Treasurer 5/1/13)
15. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN RECREATION COMMISSION ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Borough Attorney 5/2/13)
16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$189.14 TO WELLS FARGO FOR TAX OVERPAYMENT DUE TO AN ERROR CREATED BY CLOSING ATTORNEY IN 3RD QUARTER 2012 TAX ACCOUNT (Received from Tax Collector 5/2/13)
17. RESOLUTION MEMORIALIZING THE MOTION ACCEPTING THE HISTORIC PRESERVATION COMMISSION'S RECOMMENDATION DESIGNATING 1 STATION COURT AND REFERRING THEIR REPORT TO THE PLANNING BOARD (Received from Borough Attorney 5/2/13)
18. RESOLUTION MEMORIALIZING THE MOTION ACCEPTING THE HISTORIC PRESERVATION COMMISSION'S RECOMMENDATION DESIGNATING 421 DURIE AVENUE AND REFERRING THEIR REPORT TO THE PLANNING BOARD (Received from Borough Attorney 5/2/13)
19. AT APPROXIMATELY 9:00 P.M. - OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION EXCLUDING THE PUBLIC IN ORDER TO PERMIT THE GOVERNING BODY TO DISCUSS IN EXECUTIVE SESSION PER N.J.S.A. 10:4-12 (b) (8), A DPW PERSONNEL MATTER (Rice Notice mailed/via regular and certified mail on 4/30/13)

MOTIONS

20. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS (Distributed via e-mail 5/3/13):
 - a. REGULAR MEETING HELD 4/24/13
 - b. WORK SESSION HELD 4/24/13
21. MOTION GRANTING APPROVAL FOR THE RECREATION COMMISSION AND CLOSTER PBA TO CONDUCT THE ANNUAL FISHING CONTEST AT RUCKMAN POND ON 5/11/13 FROM 9:00 A.M. UNTIL 12 NOON (5. M.L. 5/2/13)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MAY 8, 2013 - 7:30 P.M.

- 4a. VOTE ON CONSENT AGENDA ITEMS (Continued)
- 22. REPORTS
 - a. CONSTRUCTION OFFICIAL – APRIL 2013 (Received 5/1/13)
- 4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
- 23. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
- 24. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 25. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MAY 8, 2013 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger issues of January 8, 2013, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF APRIL 25, 2013
 - b. MAIL LIST OF MAY 2, 2013
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of May 8, 2013)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE HERBERT AVENUE SECTION 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH - Awarded to AJM Contractors, Inc./\$445,911 RM 6/27/12
 - 2) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE MEETING HELD WITH SWIM CLUB REPRESENTATIVES RE *POSSIBLE* ACQUISITION (W.S. 6/27/12) Committee members: Borough Attorney/Administrator/Dr. Barad
 - 2) STATUS REPORT RE APPRAISAL OF LADDER TRUCK (Discussed at WS 8/22/12)
 - 3) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests:
 1. Recreation Commission Labor Day Festivities 2013 (1b. M.L. 4/25/13)
 2. Norwood PTO request for temporary Carnival signs (6. M.L. 5/2/13)
 3. Jewish Family Service "JFS Wheels for Meals" (9. M.L. 5/2/13)
 - 4) REPORT

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2013 APPOINTMENTS
- 2) STATUS REPORT RE 2013 OATHS OF OFFICE
- 3) STATUS REPORT RE 2013 LICENSES
- 4) STATUS REPORT RE 2013 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE FOLLOW UP FOR PROFESSIONAL CONTRACT POSITION/ALTERNATE PROSECUTOR
- 7) STATUS REPORT RE ELECTIONS
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)
2. 2013 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/13/12
3. 2013 CDBG GRANT APPLICATION IN THE AMOUNT OF \$326,300 TOWARDS POTENTIAL \$435,000 RENOVATION/REHABILITATION PROJECT FOR THE EXTERIOR OF BOROUGH HALL (Authorized RM 9/24/12)

b. AWARDED

1. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)/Awarded \$283,000 (7. M.L. 6/14/12)

c. TO BE FILED - To be announced by Mayor

- 2) REPORT

8. OLD BUSINESS

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MAY 8, 2013 - 7:30 P.M.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
APRIL 25, 2013

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	04/07/13	04/07/13	Jim Oettinger to boroclerk@closterboro.com	<p>*Requests for permission for the following activities throughout the year:</p> <p>a. Permission to serve beer at Recreation Commission/Coaches Association Barbecue and Softball Games to be held on the following Fridays in 2013: 5/24; 6/28; 8/30 (Labor Day weekend); at Memorial Field; Rain Dates: Sun. 5/26/13 @ 4 p.m.; Sat. 6/29/13 @ 7 p.m.; Sat. 8/31/13 @ 4 p.m.</p> <p>b. Labor Day Festivities 2013: Request for permission to conduct the following activities on Labor Day weekend: <u>Fri. 8/30</u>, 7 p.m. - Coaches Association Picnic <u>Sat. 8/31</u>, 11 a.m. - 14th Annual 4 Person Volleyball Tournament 7 p.m. - Waldwick Band <u>Sun. 9/1</u>, 10 a.m.- 32nd Annual Dom Mircovich Memorial 5K Run 9:30 a.m. - Kids Fun Run 1 p.m. – 53rd Annual Labor Day field day events featuring the following: Kids rides, Pony Rides, Petting Zoo, Elks Beer Truck, Ambulance Corps Food Truck concession, two concerts, annual recreation awards; fireworks beginning approximately at 8:45 p.m. - 9:00 p.m. depending upon darkness; Rain Date Sat. 9/7 beginning at 1 p.m. for Labor Day Activities (Copy to Glenn Parsells, William Dahle III, Chief Kaine)</p> <p>c. Halloween Parade: Request for permission to conduct the Halloween parade on Sunday, 10/27/13, @ 1:00 p.m.; Parade to form behind Borough Hall at 12:30 p.m. and proceed through the center of town to Tenakill School for the judging of costumes (Copy to William Dahle, III)</p>	<p>RM Agenda 5/8/13</p> <p>Administrator/ Insurance Glidden/Recreation</p> <p>RM Agenda 10/9/13</p>
2.	4/19/13	No Date	County of Bergen, Division of Cultural & Historic Affairs	*Invitation from Bergen County Executive Kathleen A. Donovan and the Board of Chosen Freeholders to the 2013 Bergen County Historic Preservation Awards to be held Thursday, 5/9/13 @ 7:00 p.m. at “Church on the Green”, The First Reformed Church of Hackensack, 42 Court Street, Hackensack (Copy to Historic Preservation Commission)	Kashwick/HPC
3.	4/19/13	No Date	United Water New Jersey, to Borough Clerk	*Watershed Recreation Permit Application, 2013 Season, April 1 – November 30 (Posted 4/25/13) APPLICATION AVAILABLE IN THE BOROUGH CLERK’S OFFICE!!	
4.	4/19/13 4/23/13	4/19/13 4/23/13	Joe Rogers, Program Coordinator, NJDEP Local Government Assistance, to closterboroughclerk	<p>*NJDEP PRESS RELEASE re:</p> <p>a. 4/18/13: DEP Celebrates Earth Day and Earth Week at Multiple Events Around New Jersey</p> <p>b. 4/19/13: Christie Administration Fully Implements Landmark Fertilizer Law to Reduce Pollution and Keep Waterways Clean</p> <p>c. 4/22/13: Christie Administration Celebrates 43rd Anniversary of Earth Day; A Host of Earth Week Events Focus on Sandy Recovery</p>	

5.	4/19/13 4/23/13	4/19/13 4/23/13	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*a. Washington Watch Fax Advisory re: I. Federal Marketplace Fairness Act Can Advance to Senate Floor II. The Mini One Day Conference (6/14/13) b. Mayors Advisory re: Sustainable State Funding Source for Open Space and Farmland Preservation c. Washington Watch Fax Advisory re: U.S. Department of Justice Announces Open Application Period for COPS Grants (Copy to Chief Kaine)	Mayor/Grants Possible Resolution Mayor/Grants Glidden/Public Safety
6.	4/24/13	4/18/13	Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk	*a. Certified copies of ordinances adopted 4/17/13 (Introduced 4/3/13 – 12a & 12b M.L. 4/11/13) 1.) <u>No. 13-03</u> “Bond Ordinance Appropriating \$46,000,000 For Various Improvements for the County Special Services School District and Authorizing Issuance of Bonds or Notes of the County” 2.) <u>No. 13-04</u> “Providing for Rehabilitation of Patterson Street Bridge in the Borough of Hillsdale and Appropriating the Aggregate Amount of \$2,000,000 in Connection with the NJDOT Aid Allocation From the State Fiscal Year 2012 NJ Transportation Trust Fund Local Bridges, Future Needs Program” b. Certified Copies of the following Ordinances introduced 4/17/13 – public hearing 5/1/13 @ 7:30 p.m.: 1.) <u>No. 13-06</u> “Regulating, Limiting and Discouraging Pay-To-Play Practices A Preemptive County Ordinance” 2.) <u>No. 13-07</u> “An Ordinance Amending The Administrative Code To Revise Transparency Publication Requirements”	
7.	4/24/13 hand del'd	4/21/13	Isabelle Lee, Rachel T., and Sophie Han, to Town Council (Read to Council by Isabelle Lee at Work Session held 4/24/13)	*Letter reminding of the harm caused by not recycling plastic water bottles on the environment and encouraging the town to allow the recycling truck to come to Hillside School to pick up recycling (Copy to William Dahle, III, Carole Dacey)	Latner/DPW
8.	4/25/13	4/25/13	Susan Parducci, Administrative Assistant to the Business Administrator, Northern Valley Regional High School District Administration Offices, to Borough Clerk	*SPECIAL MEETING NOTICE: NORTHERN VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION SPECIAL MEETING scheduled to be held Monday, May 6, 2013 @ 7:30 p.m. in the Old Tappan High School Auditorium, 100 Central Avenue, Old Tappan; the Board will have a presentation and discuss a referendum for various building projects; Meeting open to the Public – Posted 4/25/13	Administrator/Board of Education

ON FILE IN BOROUGH CLERK'S OFFICE:

Bergen County Economic Development Corporation (BCEDC) 2013 Q1 Newsletter (Received via e-mail 4/19/13)

ALSO DISTRIBUTED:

Hackensack TIDELINES, Spring 2013, Volume XVI, Issue 1 (Received 4/22/13)

MAIL LIST

MAY 2, 2013

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	4/25/13 4/26/13 5/1/13	4/25/13 4/26/13 5/1/13	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Borough Clerk	*a. An Open Invitation: Jersey City Sixth Annual Sustainable Cities Conference – The Importance of Environmental Education (4/30/13) b. Washington Watch Fax Advisory re: U.S. Department of Transportation Announces Fifth Round of Funding from TIGER Grant Program c. Mayor's Advisory re COAH Board Meeting Scheduled for Wednesday, 5/1/13 – Affordable Housing Trust Funds d. Mayor's Advisory re FEMA Filing Deadline Looms (5/1/13) e. Mayor's Advisory re COAH meets and authorizes the taking of municipal housing trust funds	Kashwick/ Environmental Borough Engineer Borough Attorney
2.	4/26/13	4/24/13	R. Thurman Barnes, Area Director Government & Public Affairs, Cablevision, to Kristi Izzo, Board Secretary, NJ Board of Public Utilities c: All affected municipalities	*Launch of DVR Plus Service with revised tariffs attached	Barad/Cable TV Advisory
3.	4/29/13	4/29/13	mayor@closterboro.com to boroclerk@closterboro.com	*Forwarded message from Assemblywoman Holly Schepisi re Municipal Aid Grants and Transportation Enhancement (TE) Awards for FY2013 and congratulating recipient municipalities (Closter Borough – Ruckman Road and Oakland Avenue Roadway Preservation - \$150,000)	Borough Engineer
4.	4/29/13	4/29/13	David B. Hollenbeck, PSE&G Regional Public Affairs Manager, Bergen County, to Borough Clerk	*NJBIZ – PSE&G's infrastructure spend addresses critical need	
5.	4/29/13 via e-mail	4/29/13	Jim Oettinger, Closter Recreation Commission c: Chief Dennis Kaine Rich D'Amico (retired Lt.) Brian Beddoe	*Requesting permission on behalf of the Recreation Commission and Closter PBA to conduct the Annual Fishing Contest at the Closter Nature Center on Saturday, 5/11/13 from 9 am to 12 Noon and thanking the Closter PBA for their donation to restock the pond (Copy to Nature Center, Glenn Parsells, Chief Kaine)	Administrator/ Insurance RMA 5/8/13

6.	4/29/13	4/29/13	Cathy Santo, Co-Chair and Marlina McMahon, Co-Chair, Norwood Public School PTO Inc.	*Requesting permission to place temporary 48-in. x 48-in. wooden or hung Carnival signs for a temporary period from late May through the end of the Carnival (6/15/13) at the Piermont Road and Homans Avenue intersection AND requesting permission to hang 11-in. x 17-in. posters on telephone poles in some of the major intersections in town (Copy to Zoning Officer, Construction Official, Glenn Parsells, Chief of Police)	Administrator/ Insurance
7.	4/30/12	4/24/13	Lorraine L. McMackin, Borough Clerk/Administrator, Borough of Norwood	*Certified copy of Resolution No. 13:97 adopted 4/24/13 Approving Execution of a Shared Services Agreement for Early-Warning Lightning Detection System with the Northern Valley Regional School Districts and Municipalities from Commercial Recreation Specialists	Administrator/ Potential Shared Services Contract
8.	4/30/12	No Date	Bergen County Community Development, to Mayor	*Home Ownership Fair flyer (English and Spanish) scheduled to be held Saturday, 6/8/13, at the Holiday Inn in Hasbrouck Heights (posted on Municipal Clerk's bulletin board on 5/2/13)	
9.	4/30/12 rec'd open	No Date	Jeff Nadler, Jewish Family Service, to Mayor	*Request for permission to conduct third annual "JFS Wheels for Meals" bike event on Sunday, 6/16/13, partially through the Borough from 8:00 a.m. to 12:30 p.m. and requesting return of Acknowledgement Form upon approval; copy of form attached with maps of proposed route Certificate of Insurance approved by Risk Management Consultant 1/3/13 – NO HOLD HARMLESS AGREEMENT RECEIVED!! (Copy to Chief Kaine, Glenn Parsells, Chief Pesce, Capt. Andrew Galinac)	Administrator/ Insurance
10.	5/1/13	4/26/13	Jody B. Shilan, Executive Director, New Jersey Landscape Contractors Association	*Informing municipalities are still unclear as to language and enforcement of the "Contractor's Registration Act" and clarifying certain provisions with copy of Statute (N.J.S.A. 56:8-147, "Supersedure of municipal ordinance, regulation" (Copy to Construction Official)	Borough Attorney Barad/Ordinances
11.	5/2/13	4/30/12	Senator Gerald Cardinale, 39th Legislative District	*Informing the Governor's office has advised that the Borough of Closter will be receiving \$150,000 for the improvement of Ruckman Road & Oakland Avenue from Municipal Aid Grant from the New Jersey Department of Transportation	Borough Engineer
12.	5/2/13	5/2/13	Sean Thompson, Acting Executive Director, State of New Jersey Council on Affordable Housing, to The Honorable Sophie Heymann	*Municipal Affordable Housing Trust Fund Current Balance	Borough Attorney

ALSO DISTRIBUTED:

PSE&G Solar and EE News – April 2013 Issue (Received via e-mail 4/29/13)

Unapproved Minutes of Regular Meeting held April 24, 2013 (Posted on web portal 5/3/13)

Unapproved Minutes of Work Session held April 24, 2013 (Posted on web portal 5/3/13)