

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENT OF \_\_\_\_\_ TO SERVE AS MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A 3-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/14 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

4. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

5a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

6. BILL RESOLUTION – OCTOBER 15, 2012  
(Received from Deputy Treasurer 10/5/12)

7. RESOLUTION AWARDED CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES IN CONJUNCTION WITH DESIGN AND PREPARATION OF SPECIFICATIONS FOR TWO PARK BATHROOM FACILITIES (MOLLICONE AND SCHAUBLE FIELD RESTROOMS), PER PROPOSAL DATED 9/18/12, TO JOSEPH A. CECCO, AIA, LLC IN AN AMOUNT NOT TO EXCEED \$6,300 (Received from Administrator/CFO 9/19/12)  
Adjourned from RM 9/24/12

8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO REFUND THE ACCOUNT OF GIUA, BENNY JR. & DEBORAH THE AMOUNT OF \$1,253.07 FOR BLOCK 1312 LOT 13 DUE TO RECIPROCAL EASEMENT AGREEMENT ENTERED INTO ON JULY 2, 2007 PRIOR TO REDUCTION IN 2009 (2007: \$405.12 + 2008: \$847.95) Received from Collector 9/21/12

9. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2010, 2011 & 2012: RUSSO V. CLOSTER (Received from Borough Attorney 9/25/12)

10. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE REGULAR MEETING HELD 9/24/12 WAIVING THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY AT 56 WHITNEY STREET, BLOCK 908, LOT 3 (Received from Borough Attorney 10/2/12)

11. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE REGULAR MEETING HELD 9/24/12 AUTHORIZING THE CHAMBER OF COMMERCE’S REQUEST REGARDING THE SCARECROW WALK OF FAME (FROM 10/12/12 TO 11/1/12 IN THE DOWNTOWN AREA), SUBJECT TO RECEIPT OF REQUIRED INSURANCE AND APPROVAL BY THE BOROUGH’S RISK MANAGER (Received from Borough Attorney 10/2/12)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

12. RESOLUTION MEMORIALIZING APPROVAL GRANTED AT THE REGULAR MEEING HELD 9/24/12 FOR THE WAIVER OF FEES ASSOCIATED WITH BUILDING PERMIT SUB CODE APPLICATIONS IN THE AMOUNT OF \$25.00 FOR THE GENERAL CONTRACTOR REGISTRATION FEE AND \$125 FOR THE ZONING PERMIT APPLICATION FOR CLOSTER KINGDOM HALL OF JEHOVAH'S WITNESSES, 25 HARRINGTON AVENUE (Received from Borough Attorney 10/2/12)
13. GRANTING APPROVAL FOR RENEWAL OF INACTIVE/POCKET LICENSE NO. 0207-33-011-012 DUE TO RECEIPT OF 12.39 SPECIAL RULING FROM THE DIRECTOR OF THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL DATED 9/21/12 FOR THE 2012-2013 LICENSE TERM AND 2013-2014 LICENSE TERM FOR MOO KUNG WHA RESTAURANT
14. RESOLUTION APPOINTING ROBERT C. METZDORF AS A PUBLIC DEFENDER FOR AN UNEXPIRED TERM TO 12/31/12 (Received from Borough Attorney 10/3/12)
15. RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ARCHITECTURAL SERVICES TO CLARKE CATON HINTZ IN CONJUNCTION WITH THE PROCESS FOR NOMINATING CLOSTER BOROUGH HALL TO THE STATE AND FEDERAL REGISTERS OF HISTORIC PLACES, PER PROPOSAL DATED 9/18/12, IN AN AMOUNT NOT TO EXCEED \$5,000 (Received from Administrator 10/4/12)
16. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR CLOSTER FOOD LOCKER PURSUANT TO N.J.S.A. 40A:4-39 (Received from Administrator 10/4/12)
17. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR CLOSTER POLICE CONFISCATION AND FORFEITURE FUNDS PURSUANT TO N.J.S.A. 40A:4-39 (Received from Administrator 10/4/12)
18. RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF DEMAREST AND CLOSTER BOROUGH FOR SHARED SERVICES OF GASOLINE AND DIESEL FUEL TO EXPIRE JULY 1, 2014 (Received from Administrator 10/4/12)
19. RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF DEMAREST SCHOOL DISTRICT AND CLOSTER BOROUGH FOR SHARED SERVICES OF GASOLINE AND DIESEL FUEL TO EXPIRE JULY 1, 2014 (Received from Administrator 10/4/12)
20. RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN INTERLOCAL AGREEMENT BETWEEN BOROUGH OF HARRINGTON PARK AND CLOSTER BOROUGH FOR SHARED SERVICES OF GASOLINE AND DIESEL FUEL TO EXPIRE JULY 1, 2014 (Received from Administrator 10/4/12)
21. RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN INTERLOCAL AGREEMENT BETWEEN THE NORTHERN VALLEY REGIONAL SCHOOL DISTRICT AND CLOSTER BOROUGH FOR SHARED SERVICES OF GASOLINE AND DIESEL FUEL TO EXPIRE JULY 1, 2014 (Received from Administrator 10/4/12)
22. RESOLUTION AWARDING CONTRACT FOR THIRD PARTY PAYROLL SERVICES TO ACTION DATA SERVICES, INC. FOR 2013 PAYROLL SERVICES (Received from Administrator 10/5/12)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

23. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION Member	Wilson Reimers	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

24. MOTION APPOINTING \_\_\_\_\_ AS BOARD OF HEALTH ALT. NO. 2 FOR A 2-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/13 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

25. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:  
(Distributed via e-mail on 9/28/12) ABSTENTION: AMITAI

- a. REGULAR MEETING HELD 9/24/12
- b. WORK SESSION HELD 9/24/12

26. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Completed application received 10/3/12): BRIAN A. GROSCHEL

27. MOTION GRANTING APPROVAL FOR THE POLICE DEPARTMENT TO IMPOSE A 9:00 P.M. CURFEW ON CABBAGE NIGHT, TUESDAY, 10/30/12, AND HALLOWEEN, WEDNESDAY, 10/31/12 (Received from Chief of Police 10/3/12)

28. MOTION GRANTING APPROVAL FOR THE RECREATION COMMISSION TO CONDUCT THE ANNUAL HALLOWEEN PARADE ON SUNDAY, 10/28/12; PARADE TO FORM BEHIND THE BOROUGH HALL AT 12:30 P.M. AND PROCEED AT 1:00 P.M. THROUGH THE CENTER OF TOWN TO TENAKILL SCHOOL FOR THE JUDGING OF COSTUMES (9. M.L. 10/4/12)

29. MOTION GRANTING APPROVAL FOR CLOSTER RECREATION COMMISSION TO CLOSE MEMORIAL PARK AND RUCKMAN PARK “PLAYING FIELDS (GRASSY AREA)” ON 11/5/12 WITH TENTATIVE DATE FOR REOPENING (WEATHER PERMITTING) ON 4/20/13 (11. M.L. 10/4/12)

30. MOTION GRANTING APPROVAL FOR ANIMAL LIFE SAVERS INC., P.O. BOX 12, PALISADES PARK, NJ 07650, TO CONDUCT OFF-PREMISE 50/50 CASH RAFFLE AT HARVEST BISTRO, 252 SCHRAALENBURGH ROAD, CLOSTER, NJ 07624, ON 12/12/12; DRAWING TO BE HELD AT 7:00 P.M. (Completed application received and appropriate fees paid 10/4/12)

31. REPORTS  
(None received at the time of preparation of this Agenda)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

32. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

33. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

34. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 6, 2012 and The Star Ledger on January 7, 2012, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF SEPTEMBER 27, 2012
  - b. MAIL LIST OF OCTOBER 4, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of October 10, 2012)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
- 2) STATUS REPORT RE HERBERT AVENUE SECTION 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH - Awarded to AJM Contractors, Inc./\$445,911 RM 6/27/12
- 3) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
  - a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11)
- 3) STATUS REPORT RE ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11) (Notice to Bidders published/The Record & Star-Ledger 9/5/12) Bid opening scheduled to be held 11/6/12 @ 10 a.m.
- 4) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE "DANGEROUS TREES" IN THE PARKS
- 5) STATUS REPORT RE: NEW ROOF AND CHIMNEY/MASONRY WORK/ MAC BAIN FARM HOUSE (WS 12/14/11)
- 6) STATUS REPORT RE MEETING HELD WITH SWIM CLUB REPRESENTATIVES RE *POSSIBLE* ACQUISITION (W.S. 6/27/12)  
Committee members: Borough Attorney/Administrator/Dr. Barad

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 7) STATUS REPORT RE BID OPENING HELD 7/31/12 @ 11:30 A.M. FOR THE PROJECT KNOWN AS RESTROOM FACILITIES FOR MOLLICONE FIELD AND SCHAUBLE FIELD
- 8) STATUS REPORT RE CORRECTIVE ACTION PLAN – 2011 MUNICIPAL AUDIT (Deadline 9/27/12)
- 9) STATUS REPORT RE CY2012 BEST PRACTICES CHECKLIST (Deadline 9/28/12)
- 10) STATUS REPORT RE APPRAISAL OF LADDER TRUCK (Discussed at WS 8/22/12)
- 11) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2012 APPOINTMENTS
- 2) STATUS REPORT RE 2012 OATHS OF OFFICE
- 3) STATUS REPORT RE 2012 LICENSES
- 4) STATUS REPORT RE 2012 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE PAPERLESS PACKETS
- 7) STATUS REPORT RE ELECTIONS
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)
2. DEPARTMENT OF ENVIRONMENTAL PROTECTION IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO FUND THE FOLLOWING PROJECT: COMMUNITY FORESTRY MANAGEMENT PLAN, GREEN COMMUNITIES GRANT (50% match of total project amount) (Authorized RM 2/22/12)
3. 2013 ROID GRANT (REC OPPTS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/13/12
4. 2013 CDBG GRANT APPLICATION IN THE AMOUNT OF \$326,300 TOWARDS POTENTIAL \$435,000 RENOVATION/REHABILITATION PROJECT FOR THE EXTERIOR OF BOROUGH HALL (Authorized RM 9/24/12)

b. AWARDED

1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11. M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
2. 2012 ROID GRANT (REC OPPTS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11/Awarded \$5,000 (8. M.L. 5/31/12) Grant/Loan Agreement No. 2012-05157-0351-00

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – OCTOBER 10, 2012 - 7:30 P.M.

7. REPORTS (Continued)
  - D. MAYOR
    - 1) STATUS REPORT RE FOLLOWING GRANTS (Continued):
    - b. AWARDED
      3. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)/Awarded \$283,000 (7. M.L. 6/14/12)
      4. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)/ Awarded \$12,500 for Memorial Park Batting Cage/Bleachers and \$27,500 for Schauble Park Walking Path (7. M.L. 6/14/12) Memorial Park Contract No. 12-00280/Schauble Park Contract No. 12-00281
    - c. TO BE FILED - To be announced by Mayor
      - 2) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

**MAIL LIST**  
**SEPTEMBER 27, 2012**

<b>NO.</b>	<b>DATE REC=D</b>	<b>DATE</b>	<b>FROM</b>	<b>SUBJECT ~COPY ATTACHED</b>	<b>AGENDA/ COMMITTEE/ LIAISON</b>
1.	09/21/12	09/21/12	Elvira Testa Caputo, Secretary, Board of Health	*Notification of adoption of Board of Health Ordinance No. 2012-2 (Amending Ordinance No. 2011-3)	Dolson/Board of Health Administrator
2.	09/24/12	09/18/12	Governor Chris Christie to Mayor Heymann	*Notification that the Department of Environmental Protection and the Garden State Preservation Trust (GSPT) have approved Closter's Application for a Green Acres matching grant of \$325,000.00 (for the Closter Swim Club) Copy to Michael Hakim	Mayor/Grants
3.	09/24/12	No Date	Department of Human Services, Division of Senior Services	*Caregivers Conference Flyer (Copy to Bill Brewster, President, Closter Senior Citizens Club)	Mayor/Seniors
4.	09/25/12	09/20/12	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	*Certified copy of Ordinance introduced 9/19/12 (public hearing scheduled to be held 10/3/12 @ 7:30 p.m.): <u>12-29: An Ordinance Eliminating Pay-to-Play practices for Bergen County Freeholders, Constitutional Officers, and County Executive, and letting State and Federal election laws and regulations administer federal, state and municipal candidates and elections</u>	
5.	09/25/12	09/17/12	Andy Clark, Supervisor, NJDEP Division of Land Use Regulation, to Evan and Tamara Schwartz c: Closter Borough Clerk Closter Borough Construction Official Agent (original)	*Letter re NJDEP Application for a Letter of Interpretation (LOI) re Proposed Single Family Dwelling, (51 Willow Road), Block 1901, Lot 26, File No. 0207-12-0002.1, Activity Number: FWW120001 – letter only! EXISTING CONDITIONS PLAN ON FILE IN BOROUGH CLERK'S OFFICE (See also 2b. M.L. 6/21/12) Copy to Environmental Commission – letter only!	Kashwick/ Environmental
6.	09/25/12  09/27/12	09/25/12  09/27/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. I. NJDEP Exemption from Permitting Requirements for Hurricane Irene Issues II. League Professional Development Program "Taking the Mystery Out of Applying for Grants" b. FINAL REMINDER! 2012 Conference Resolutions (Summary due 10/5/12; Full text due 10/19/12)	
7.	09/25/12	09/25/12	Diane Grimaldi, Deputy Clerk, Township of Washington, to Loretta Castano	*Certified copy of Resolution adopted 9/10/12 in Support of New York General Assembly Bill S5126 to Create a Bi-State Commission Between New Jersey and New York to Coordinate Management and Flood Prevention	

8.	09/25/12	09/25/12	Joe Rogers, Program Coordinator, NJDEP Local Government Assistance, to Municipal Clerk	*NJDEP PRESS RELEASE: Christie Administration Announces Approval of Green Acres Projects (dated 9/18/12)	
9.	09/27/12	09/27/12	Linda Z. Jordan, Outreach Coordinator, NJDEP Division of Environmental Safety and Health, to Municipal Official	*Informing January 2013 is Radon Action Month; information about Radon Action Partnership Packet with outreach suggestions; and sample Proclamation for "Radon Action Week or Month" (Copy to Board of Health)	Dolson/Board of Health

**ON FILE IN BOROUGH CLERK'S OFFICE:**

Municipal Publications "*New Jersey Municipal Guide 2012*" (Received 09/24/12)

**ALSO DISTRIBUTED:**

Hackensack TIDELINES, Summer 2012, Volume XV, Issue 2 (Received 09/25/12)

Unapproved Minutes of Regular Meeting held September 24, 2012 (sent via e-mail 9/28/12)

Unapproved Minutes of Work Session held September 24, 2012 (sent via e-mail 9/28/12)

**MAIL LIST**  
OCTOBER 4, 2012

NO.	DATE REC=D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/27/12	09/27/12	R. Thurman Barnes, Area Director Government & Public Affairs, Cablevision, to Office of the Mayor	*Copy of letter dated 9/14/12 to Kristi Izzo, NJ Board of Public Utilities re Sundance Channel (SD) Tier and Package Change; tariff references in letter to follow	Barad/Cable TV Advisory Committee
2.	09/28/12	No Date	Barbara Wiederecht, Director, RSVP of Bergen County, Volunteer Center of Bergen County, to Loretta Castano	*Informing of new program called PEAL (Phoning Elderly and Lonely) with informational flyer and informing of willingness to come speak at community meetings or places to discuss Volunteer Center programs (Copy to Bill Brewster, Chief Kaine)	Mayor/Seniors
3.	10/01/12	09/25/12	Paul A. Conciatori, Price, Meese, Shulman & D'Arminio, P.C., Attorneys for Applicant, TD Bank, N.A., to Borough Clerk	*Zoning Board of Adjustment Public Hearing scheduled to be held 10/17/12 @ 8 p.m. at the Borough of Closter Senior Citizen's Center re application of TD Bank, N.A. for property located at 597 Piermont Road, Block 1608, Lot 1	Dolson/Zoning Board of Adjustment
4.	10/01/12	09/26/12	Brian E. Dean, Executive Director, Jersey Cares, to Mayor	*Invitation to participate in 17 <sup>th</sup> Annual Jersey Cares Coat Drive from 11/1/12 through 12/15/12; and requesting if Mayor's office would like to lead a collection site; if so to please complete the included form to receive a Coat Drive Kit (Copy to Chief Kaine)	Glidden/Public Safety
5.	10/01/12	09/25/12	Lawrence J. Baier, Chief, NJDEP Bureau of Coastal and Land Use Compliance and Enforcement, to Rose Tobito, Esq. c: Mayor Sophie Heymann John Showler, NJ Dept. of Agriculture	*Re: Metropolitan Farm – Stream vs. Ditch, NJDEP File #: 0207-12-0001.1, Block 2102; Lot 55, Closter Borough, Bergen County; informing they are unable to honor the request that a Notice of Violation be reinstated for clearing on the Metropolitan Farm due to the reasons stated	Borough Attorney
6.	10/02/12	10/02/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. I. Verizon Business Personal Property Tax Appeal Denied; Hopewell and League Seek Legislative Remedy and Supreme Court Intervention II. League Educational Foundation Presents Solar Energy Policy Study	Borough Attorney Administrator
7.	10/02/12	10/02/12	Jane Dietsche, RMC, Deputy Clerk, Borough of Emerson, to Borough Clerk	*Resolution #167-12 adopted 9/18/12 Opposing PSE&G Rate Increase to Subsidize Solar Programs	

8.	10/03/12	10/03/12	Donna J. Bott, Community Educator/Liaison, Community Hospice of Bergen County, to Mayor	*Requesting notification to the Closter Community via web site or town bulletin board of the following upcoming events: "Annual Hospice Interfaith Memorial Service" on 10/28/12 and "Breakfast with Santa and Mrs. Claus" on 12/2/12 (posted 10/4/12)	Mayor
9.	10/03/12 Via e-mail	10/03/12	Jim Oettinger, Director, Closter Recreation Commission	*Request for permission to conduct the Halloween parade on Sunday, 10/28/12 @ 1:00 p.m.; Parade to form behind Borough Hall at 12:30 p.m. and proceed through the center of town to Tenakill School for the judging of costumes (Copy to William Dahle, III)	RM Agenda 10/10/12
10.	10/03/12 Via e-mail	10/03/12	Jim Oettinger, Director, Closter Recreation Commission CC: Chief Dennis Kaine	*Response re Ordinance No. 2012:1133, re Smoking Ban in Parks (Copy to Board of Health, Chief Kaine, Environmental Commission)	Borough Attorney
11.	10/03/12 Via e-mail	10/03/12	Jim Oettinger, Director, Closter Recreation Commission	*Field Use and Field Closing for the Winter (Fall 2012): Requesting permission to close Memorial Park and Ruckman Park playing fields (grassy areas) commencing 11/5/12 and reopening, weather permitting, on or about 4/20/13 (Copy to William Dahle, III)	Glidden/Recreation Latner/DPW  RM Agenda 10/10/12
12.	10/03/12	10/01/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*Notice of Proposed Membership Dues: 2% increase to be voted on at the Annual Business Meeting to be held 11/15/12 @ 3:30 p.m. in the Pearl Ballroom of the Sheraton Convention Center Hotel in Atlantic City (Copy to Administrator)	2013 Municipal Budget (Dues) Borough Administrator

**ALSO DISTRIBUTED:**

Bergen Blast, Volume 1, Issue 1, September 2012 (Received 10/02/12)