

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 11, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on December 23, 2011 and to the Star Ledger and published on December 26, 2011, posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PRESENTATION OF CERTIFICATES OF RECOGNITION OF SERVICE TO THE POLICE DEPARTMENT TO THE FOLLOWING RETIRED OFFICERS:

- a. LIEUTENANT KEVIN DOERR
- b. SERGEANT ALPHONSO YOUNG, JR.

4. SWEARING IN OF THE FOLLOWING POLICE OFFICERS TO RANK OF SERGEANT:

- a. CHRISTOPHER DIPPOLITO
- b. THOMAS C. BRUECK
- c. TIMOTHY P. CONWAY
- d. DONALD O. NICOLETTI
- e. JOHN McTIGUE (DETECTIVE BUREAU)

5. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

6a. VOTE ON CONSENT AGENDA ITEMS

7. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING – REGULAR MEETING 2/8/12 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD (Received from Borough Attorney 12/15/11 and 1/4/12):

- a. ORDINANCE NO. 2012:1113, “AN ORDINANCE TO AMEND CHAPTER 147 “PROPERTY MAINTENANCE” OF THE CODE OF THE BOROUGH OF CLOSTER TO ADD PROVISIONS FOR CHARITABLE DONATION BINS”
- b. ORDINANCE NO. 2012:1114, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 167 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING SOIL MOVEMENT”
- c. ORDINANCE NO. 2012:1115, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE POLICE DEPARTMENT’S FEES REGARDING TOWING”

RESOLUTIONS

8. BILL RESOLUTION – JANUARY 15, 2012 TO BE PREPARED BY DEPUTY TREASURER

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – JANUARY 11, 2012 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CORE LOGIC FOR THE FOLLOWING PROPERTIES DUE TO TAX OVERPAYMENTS IN THE 4<sup>TH</sup> QUARTER 2011 TAX ACCOUNTS CREATED BY 2011 COUNTY BOARD JUDGMENT (Received from Tax Collector’s office 12/21/11):  
     BLOCK 1203 LOT 20, 48 WESTMINSTER AVENUE - \$977.99  
     BLOCK 1901 LOT 24, 34 WILLOW ROAD - \$1,063.92  
     BLOCK 2105 LOT 9, 180 ANDERSON AVENUE - \$1,162.13  
     BLOCK 2201 LOT 17, 50 WALKER AVENUE - \$605.62

10. *POSSIBLE* RESOLUTION APPOINTING ALTERNATE PROSECUTOR AS PROFESSIONAL SERVICE/IN COMPLIANCE WITH PAY TO PLAY REQUIREMENTS (Appointment not made at Reorganization Meeting held 1/3/12)

11. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed via e-mail on 1/6/12) NO ABSTENTIONS:

- a. SINE DIE MEETING OF JANUARY 3, 2012
- b. REORGANIZATION MEETING OF JANUARY 3, 2012

12. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Member	Wilson Reimers	_____	2 Year	12/31/13
Member	Ophelia MacBain	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13
ZONING BOARD OF ADJUSTMENT				
Member	Robert Knee	_____	4 Year	12/31/15
Member	Lorin Sonenshine	_____	4 Year	12/31/15

13. MOTION GRANTING APPROVAL FOR BELSKIE MUSEUM OF ARTS & SCIENCE, INC. TO SERVE WINE AT THEIR MONTHLY OPENING RECEPTIONS DURING CALENDAR YEAR 2012 (7. M.L. 12/8/11)

14. REPORTS

- a. CONSTRUCTION OFFICIAL – DECEMBER 2011 (Received 12/30/11)
- b. CONSTRUCTION OFFICIAL - 2011 YEAR END REPORT (Received 1/5/12)
- c. FIRE CHIEF – DECEMBER 2011 (Received 1/4/12)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

16. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

17. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JANUARY 11, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on December 23, 2011 and The Star Ledger on December 26, 2011, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF DECEMBER 15, 2011
  - b. MAIL LIST OF DECEMBER 22, 2011
  - c. MAIL LIST OF DECEMBER 29, 2011
  - d. MAIL LIST OF JANUARY 5, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of January 11, 2012)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) SUSTAINABLE DEVELOPMENT ORDINANCE (Requested by Borough Attorney 4/6/11)
- 2) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT NJDOT \$275,000 - Authorization to proceed rec'd 8/9/11; Awarded to Marini Bros. Construction Co., Inc. at RM 10/12/11
- 2) STATUS REPORT RE HERBERT AVENUE IMPVTS., SECTION 4 (2011 NJDOT Municipal Aid - \$145,846; Closter - \$5,000), MEMORIAL FIELD BASKETBALL COURT IMPROVEMENTS (2009 Bergen County Open Space Trust Fund \$37,500/Closter Open Space Trust Fund \$37,500) AND RUCKMAN ROAD IMPROVEMENTS & CRACK SEALING (remaining Funds from 2009 Road Improvement Program - \$51,895) Contract awarded (RM 4/26/11) to AJM Contractors
- 3) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
- 4) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
  - a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11)
  - b. Report re follow up of following Mail List requests:
    1. American Cancer Society (3. M.L. 11/10/11) request to conduct 25<sup>th</sup> Annual George Washington Bridge Challenge partially through the Borough on 6/10/12
    2. American Diabetes Association (7. M.L. 11/10/11) request to conduct Tour de Cure partially through the Borough on 6/3/12
- 3) STATUS REPORT RE COORDINATION OF ADVERTISEMENT OF BIDS FOR VARIOUS EQUIPMENT AND IMPROVEMENTS (RMA 10/13/10)
- 4) FOLLOW UP REPORT RE ROLL OFF TRUCK (Contract received 6/23/11)
- 5) STATUS REPORT RE PREPARATION OF SPECIFICATIONS FOR ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11)
- 6) STATUS REPORT RE DEMOLITION OF 131 WEST STREET
- 7) REPORT RE STATUS OF STREET SWEEPER (CONTRACT AWARDED/RM 12/14/11)
- 8) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE “DANGEROUS TREES” IN THE PARKS
- 9) STATUS REPORT RE FOLLOW UP OF REQUEST BY CONSTRUCTION OFFICIAL FOR APPOINTMENT OF BACK-UP ELECTRICAL INSPECTOR ON PER DIEM BASIS (1.M.L. 12/1/11/WS 11/21/11)
- 10) STATUS REPORT RE:
  - a. REPAIR OF HORN HOUSE (WS 12/14/11)
  - b. NEW ROOF AND CHIMNEY/MASONRY WORK/MAC BAIN FARM HOUSE (WS 12/14/11)
- 11) REPORT

B. BOROUGH CLERK

- 1) REPORT RE 2012 APPOINTMENTS
- 2) REPORT RE 2012 OATHS OF OFFICE
- 3) STATUS REPORT RE 2012 LICENSES
- 4) REPORT RE 2012 MEETING DATES
- 5) REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE PAPERLESS PACKETS
- 7) REPORT RE FOLLOW UP FOR PROFESSIONAL CONTRACT POSITION/ALTERNATE PROSECUTOR
- 8) STATUS REPORT RE CODIFICATION
- 9) REPORT

7. REPORTS (Continued)
  - C. CHIEF OF POLICE
    - 1) REPORT
  - D. MAYOR
    - 1) STATUS REPORT RE FOLLOWING GRANTS:
      - a. FILED
        1. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11
        2. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)
        3. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)
      - b. AWARDED
        1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11.M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
        2. 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10) (Contract authorized for execution/RM 10/12/11)
      - c. TO BE FILED - To be announced by Mayor
        - 2) REPORT
  8. OLD BUSINESS
  9. NEW BUSINESS
  10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
  11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
  12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
  13. ADJOURNMENT

**MAIL LIST**  
DECEMBER 15, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/09/11	12/05/11	Judy O'Connell, Deputy Borough Clerk, Borough of River Edge, to Borough Clerk	*Resolution in Support of Assembly Bill #4287 (Sponsored by Schroeder/Wagner)	
2.	12/08/11  12/09/11  12/12/11	12/08/11  12/09/11  12/12/11	William G. Dressel, Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert re: a. Senate Budget Appropriation Hearing on S-2794 Encouraging Share Services with voter penalty b. Legislative Alert I. Permit Extension Act II. Senate Budget Appropriation Hearing on S-2794, Encouraging Shared Services with voter penalty III. Transitional Aid Advances IV. EMS Bill Advances (Copy to Ambulance Corps. Captain) c. I. Legislative Recap II. NJ Chamber of Commerce Event: What are the State's Plans to Keep Business Moving? D. New Content on DLGS Website	Dolson/Ambulance Corps.
3.	12/12/11	12/07/11	Louise G. Ungar, Secretary, Shade Tree Commission	*Offering the services of the Commission to suggest species of new trees to be planted at Ruckman Park re work being done on trees and potential removal of other trees at the request of the Recreation Commission	
4.	12/12/11	12/09/11	PERMA Risk Management Services, to Accounts Payable/Finance personnel, Bergen County Municipal Joint Insurance Fund Members via certified mail to Mayor and Council	*2012 Assessment Bill - 4 installments: 1/31/12, 4/30/12, 7/31/12 and 1/31/13; with Special Note as follows: under Prior Year Assessment Due, the 2011 Fourth Quarter Installment may have changed; with request to use invoice #BER40-2012, dated 12/8/11 (enclosed) to make fourth quarter payment as the amount may have changed from last year (Original to Quentin Wiest 12/13/11/copy to Michael Mariniello)	Administrator CFO
5.	12/13/11	12/12/11	Linda Mosch, Project Director, Northern Branch Corridor EIS, NJ Transit Corporation, to Borough Clerk (Hard copy also mailed to Mayor, at 14 Garry Road with individually addressed letters to each Council person with CD sent to 14 Garry Road)	*Hard copy of the Draft Environmental Impact Statement (DEIS) for the Northern Branch Corridor Project (Northern Branch) and informing NJ Transit will conduct four (4) public hearing sessions to receive oral and written comments on the Northern Branch DEIS - to include a formal presentation, an open house with information and displays, and the ability to comment on the findings of the DEIS - Letter only! COMPLETE DEIS AND PUBLIC HEARING INFORMATION ON FILE IN BOROUGH CLERK'S OFFICE	
6.	12/13/11	12/12/11	JM Sorge, Inc., Environmental Consultants, to Borough of Closter	*Re Estate of Donald J. Flamm, 37 Homans Avenue, Closter, Block 1318, Lots 3 and 4, PI ID: 566217, NJDEP Case No. 11-10-04-1202-27, JMS Project No. 2010.040 - informing the Estate is conducting an environmental investigation of the referenced property and advising contamination has been identified as Lead	Dolson/Health Kashwick/Environmental

				in soils at the site; and informing of Licensed Site Remediation Professional (LSRP) as Joseph M. Sorge, and contact information for the Estate (Copy to Board of Health, Construction Official, Environmental Commission)	
7.	12/13/11	12/08/11	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	a. Certified copies of following ordinance(s) adopted 12/7/11: 1) <u>No. 11-11</u> : Elimination of Pay to Play practices in Bergen County 2) <u>No. 11-15</u> : Providing for various improvements at the Bergen County Community College 3) <u>No. 11-16</u> : Road Improvement Program - NJDOT 2011 County Aid *b. Certified copy of resolution #1516-11 adopted 12/7/11 proclaiming December 7, 2011 as National Pearl Harbor Remembrance Day	
8.	12/13/11	12/12/11	Christine Demiris, Borough Clerk, Borough of New Milford, to Borough Clerk	*Resolution in Support of Assembly Bill #4287	
9.	12/14/11	12/13/11	Lissette Aportela-Hernandez, MPA, RMC, Borough Clerk, Borough of Tenafly, to Borough Clerk	*Resolution Opposing United Water Rate Increase	
10.	12/14/11 hand del'd by Administrator	12/09/11	Wallace Nowosielecki, Treasurer/CFO, Bergen County Utilities Authority, to County Executive, Board of Chosen Freeholders, County Clerk, Borough Clerks/Administrators - All Bergen County Municipalities	*Proposed 2012 Budget of the Bergen County Utilities Authority; Water Pollution Control and Solid Waste Management Budgets mailed under separate cover (NOT REC'D BY BOROUGH CLERK) which were introduced on 11/10/11 (Copy to William Dahle, III)	Borough Administrator Latner/DPW
11.	12/14/11	12/14/11	Carol Hector-Harris, Assistant External Affairs Officer - IGA, FEMA	*2012 Resolve to be Ready Toolkit; information available at <a href="http://www.Ready.gov">www.Ready.gov</a>	
12.	12/14/11	12/13/11	Lauren P. Vande Vaarst, RMC, City Clerk, City of Englewood, to Borough Clerk	*Resolution Opposing United Water Rate Increase	
13.	12/14/11 hand del'd	12/14/11	Jennifer Rothschild, Chair, Closter Historic Preservation Commission	*Response to request for input from the Commission regarding the naming of parks in the Borough and suggesting additional historic names with background information for consideration	

**MAIL LIST**  
DECEMBER 22, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/15/11  12/16/11 12/19/11 12/21/11	12/15/11  12/16/11 12/19/11 12/21/11	William G. Dressel, Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert re: a. I. New Requirements for Budget Message in 2012 II. Invitation to Attend 20 <sup>th</sup> Annual Mayors Legislative Day b. Division of Local Government Services Issues Guidance on CY2012 Budget c. I. Local Finance Board Paving the Way to Faster Refundings II. Ethics Resources from the League d. I. NJLM's 2012 State Legislative Priorities II. Legislative Alert - Bills on the Governor's Desk e. I. Governor Signs Transitional Aid Restoration Bill II. Sustainable Jersey "Bootcamp Webinar" on 1/24/12 III. Invitation to Attend 20 <sup>th</sup> Annual Mayors' Legislative Day IV. League Professional Development Seminar: "Budget Updates"	
2.	12/16/11	12/13/11	Rebecca Herbert, Environmental Scientist I, Brilliant Environmental Services, LLC, to Loretta Castano	*Public Notification Letter for A&P Shopping Center, 400 Demarest Ave., Closter, New Jersey, Block 1006, Lot 25, Case Number 11-08-30-1507-25 informing of and investigation of potentially, environmentally impacted soil, groundwater and surface water to tentatively begin in January 2012,; and notifying the incident was prompted by a leak of diesel fuel from an above ground storage tank powering an emergency generator into the "Tenakill Brook Tributary" on 8/30/11 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/Environmenta;
3.	12/16/11	12/16/11	Rose Mitchell, Planning Board Coordinator, to David M. Watkins, Esq. c: Loretta Castano	*Certified copy of Resolution granting the applicant site plan approval for Recas Academy, 136 Oakland Avenue, Block 1305 Lot 7.01	Amitai/Planning Borough Engineer
4.	12/19/11 hand del'd by Brian Beddoe	12/19/11	David Blaikie, 640 Riverside Drive #11A, New York, NY 10031	*Requesting permission to film at named locations for MFA Thesis film and requesting a waiver of the associated fees (Copy to Deputy Chief Kaine, Glenn Parsells)	Borough Attorney
5.	12/19/11 hand del'd by Administrator	12/14/11	Marc Schrieks, Chair, Flood Advisory Committee, Deputy Mayor, Borough of Lodi, to Honorable John Driscoll, Chairman, Bergen County Board of Chosen	*Requesting each community to provide information to the Flood Advisory Committee regarding water related issues in the community; information provided to be used on a county-wide basis and be compiled in a comprehensive list that will be used to lobby elected officials in	Borough Administrator



			Freeholders c: Borough Administrator, Closter	Washington and Trenton (Copy to James Winters, OEM, William Dahle III)	
6.	12/19/11	No Date	United States Senator Frank Lautenberg	*Invitation to attend an Economic Development Administration (EDA) Disaster Relief Grants Seminar at Rutgers University, Trayes Hall, Room B on 1/10/12 from 10 am to 12 pm	
7.	12/19/11	11/23/11	Michael Saudino, Bergen County Sheriff, to Deputy Chief Dennis Kaine c: Mayor Sophie Heymann	*Acknowledging receipt of request for the services of the Bergen County Sheriff's Office Inmate Labor Program and informing Sgt. William Phillips, Work Release Administrator is reviewing same and will apprise the Borough on the status of the request	
8.	12/19/11	12/14/11	Bergen County Municipal Joint Insurance Fund to Member Municipalities c: Fund Commissioners Risk Management Consultants Fund Professionals	*Notice of Annual Reorganization Meetings as follows (posted 12/22/11): <u>Bergen County Municipal Joint Insurance Fund</u> - 1/19/12 @ 6:00 p.m. at Seasons Restaurant, Washington Township, NJ - An invitation with RSVP form enclosed separately for Mayor and Council/Administrator/Clerk <u>Municipal Excess Liability Residual Claims Fund (RCF)</u> - 1/04/12 @ 10:30 a.m. at the Forsgate Country Club, Jamesburg, NJ; <u>NJ Municipal Environmental Risk Management Fund (EJIF)</u> - following the RCF @10:50 a.m; <u>Municipal Excess Liability Joint Insurance Fund</u> - following the EJIF @11:15 a.m.; Also requesting a copy of the Agreement between the Authority and their Risk Management Consultant with Model Agreement enclosed (Copy to Glenn Parsells, JIF Commissioner )	Administrator/Insurance Borough Attorney
9.	12/19/11	December 2011	David N. Grubb, MEL Executive Director, to Clerk/Administrator, Municipal Excess Liability Joint Insurance Fund	*2011 MEL Annual Report (Copy to Glenn Parsells - letter only) COPY ON FILE IN BOROUGH CLERK'S OFFICE	Administrator
10.	12/20/11	12/19/11	Bradford A. Bohler, P.E. and Claudia E. Rocca, Senior Environmental Specialist, Bohler Engineering, to NJDEP Division of Land Use Regulation c: Closter Borough Clerk	*Application for a Flood Hazard Area Verification & Individual Permit & Freshwater Wetlands Special Activity Transition Area Waiver for Redevelopment: TD Bank, N.A., Block 1608; Lot 1, Borough of Closter, Bergen County, NJ, BENJ #100023 (Copy to Construction Official, Environmental Commission, Planning Board, Zoning Board of Adjustment - letter only!) COMPLETE COPY ON FILE IN BOROUGH CLERK'S OFFICE	Dolson/Health Kashwick/Environmental Amitai/Planning Dolson/ZBA
11.	12/20/11	12/20/11	Paul Demarest, Coordinator, Zoning Board	*Certified copy of Resolution memorialized 12/19/11 granting, in whole	Dolson/ZBA

			of Adjustment, to Marc Votto c: Borough Clerk	or in part, approval for the application for 551 Closter Dock Road, Block 1709, Lot 12	
12.	12/20/11	December 2011	Paul Sakson, Paul D. Sakson Associates, Inc., to Borough Clerk	*Notification to Owners/Tenants within 200 feet of 120 Railroad Avenue - informing that monitoring of contaminants identified as gasoline and other petroleum related contaminants is ongoing at 120 Railroad Avenue (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/Environmental
13.	12/20/11	12/16/11	Rose Tubito, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/18/12 @ 8:00 p.m. re the application of the Estate of Mary Gianotti for 47-49 Fairview Avenue, Block 705, Lot 11	Dolson/ZBA
14.	12/21/11	December 2011	Chuck Chiarello, League Immediate Past President, Mayor, Buena Vista Township, Chair, Scholarship Committee	*Requesting nominations for the Louis Bay 2 <sup>nd</sup> Future Municipal Scholarship Competition with promotional kit	Mayor
15.	12/21/11	12/20/11	Mark Maddaloni, 163 Closter Dock Road, to James Whitney, Code Enforcement Bureau c: Mayor Heymann	*Acknowledging receipt of "Warning Notice" re location and height of existing fence on the property that was twice previously approved by the Building Department and suggesting a speed limit sign be placed on the curve of Williams Street (Copy to Construction Official, Deputy Chief Kaine)	Borough Attorney
16.	12/22/11	12/19/11	Charlotte Vandervalk, Assemblywoman 39 <sup>th</sup> District, to Marc Votto c: The Honorable Sophie Heymann, Mayor, Borough of Closter	*Response re letter from Marc Votto concerning safety on Closter Dock Road (5 M.L. 12/8/11) Copy to Deputy Chief Kaine	Borough Attorney
17.	12/22/11	12/19/11	Riken Sanghvi, 94 Alpine Drive, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/18/12 @ 8:00 p.m. re the application of Riken Sanghvi for 94 Alpine Drive, Block 2206, Lot 8	Dolson/ZBA

**ALSO DISTRIBUTED:** Via E-Mail on 12/22/11

Unapproved Minutes of Regular Meeting held December 14, 2011

Unapproved Minutes of Work Session held December 14, 2011

**MAIL LIST**  
DECEMBER 29, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/27/11	12/27/11	William G. Dressel, Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert re: I. Update on recent Council on Local Mandates case II. Educational Foundation, Inc. - Save the Date: "Land Use Controls: New Threats, New Challenges" III. Recreational Trails Program	Mayor/Grants
2.	12/27/11	12/19/11	Robert A. Abbatomarco, Executive Director, Open Space Trust Fund, Bergen County Department of Planning and Economic Development, to Loretta Castano	*Public Hearing Notice re County of Bergen Open Space Trust Fund County Program, 2010 Proposed Revised Allocations to be held Monday, 1/30/12 @ 6:00 p.m. in the Freeholder Meeting Room, 5 <sup>th</sup> Floor at One Bergen County Plaza, Hackensack - Posted 12/29/11	
3.	12/29/11	12/28/11	Arthur N. Chagaris, Beattie Padovano, LLC, Attorney for Planning Board, to Rose Mitchell, Planning Board Clerk (with 4 original resolutions enclosed) c: Mayor Heymann (w/o enclosures) John Lignos (w/o enclosures)	*Re: Four (4) original Resolutions signed by John Lignos concerning the LEED Certification requiring signature (no enclosures)	Borough Attorney

**ALSO DISTRIBUTED:**

North Jersey Transportation Planning Authority *Communique - December 2011* (received 12/27/11)

**MAIL LIST**  
JANUARY 5, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/31/11	January 2012	Art Ondish, Mayor, Mount Arlington, President, NJS League of Municipalities, to Mayor	*Mayor's Newslite - January 2012	
2.	01/03/12	12/22/11	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	*Certified copy of following Ordinances adopted 12/21/11: a. <u>No. 11-17</u> : An Ordinance Amending the Bergen County Department of Parks Fee Schedule b. <u>No. 11-20</u> : Bond Ordinance Providing for Survey/Design of Improvements to the Justice Center Complex, in the County of Bergen, New Jersey, Appropriating the Aggregate Amount of \$3,600,000 Therefor, and Authorizing the Issuance of \$3,420,000 Bonds or Notes of the County for Financing Part of the Cost Thereof	
3.	12/21/11	12/20/11	Karen Hughes, Borough Clerk, Borough of Westwood, to Borough Clerk	*Resolution Supporting Assembly Bill #4287	
4.	01/04/12	01/02/12	Donald M. Farrell, Treasurer, Belskie Museum of Art & Science	*Informing of opening of mixed media art exhibit of birds entitled "For the Birds" on 2/12/12; and proposing that the Closter Boy Scout Troop create bird houses from only natural resources, from which the Belskie will select bird houses to be permanently hung in the woods behind the library and requesting permission for same	Borough Attorney
5.	01/04/12	01/04/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) re: a. Bid Acceptance Dates  b. Legislative Action scheduled for Thursday I. S-837/A-3363 (Sex offender registry ordinance) II. A-4366 Changes to Marriage/Civil Union License Issuance & Fees (Copy to Chief Kaine, Vi Caputo)	Borough Administrator Borough Attorney Borough Engineer
6.	01/04/12	12/30/11	Guy Watson, Chief, Recycling & Planning, Solid and Hazardous Waste Management Program, New Jersey Department of Environmental Protection, to Mayor	*Reminder re "Recycling Enhancement Act", N.J.S.A. 13:1E-99.16 requiring the municipality to annually file a Recycling Tonnage Report, grant resolution and tax certification (if applicable) in order to receive a "municipal recycling tonnage grant"; and informing beginning April	

				2012 the annual report must be submitted via email by a Certified Recycling Coordinator (CRP) (Copy to Carole Dacey, William Dahle, III)	
7.	01/04/12	No Date	Elliot W. Urdang, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/18/12 @ 8:00 p.m. re Application of David Hansen, 28 Naugle Street, Block 1302, Lots 2, 3 and 4 for a variance to permit an existing landscaping contractor's business to remain on subject property and a variance to permit two principal uses	Dolson/Zoning
8.	01/05/12 Rec'd from Mayor	No Date	Volker Kuhn, General Manager, Duracell & Phil Stittleburg, Chairman, NVFC, to Dear Partner Station (received from Mayor Heymann)	*Thanking the Borough's emergency services volunteers for their selflessness and heroic work each and every day; and presenting the Fire Department with a package of Duracell batteries (Copy to Chief Varni)	Latner/Fire Department
9.	01/05/12	12/28/11	Lori Grifa, Commissioner, New Jersey Department of Community Affairs, to Mayor	*Two copies of CD: one for Governing Body; one for the Planning Board of the 2 <sup>nd</sup> edition of <u>The Redevelopment Handbook</u> from the NJDCA and NJ Chapter of the American Planning Association (Copy of letter to Planning Board Land Use Coordinator with (1) CD)	Amitai/Planning

**ALSO DISTRIBUTED:** Via E-mail 1/6/12

Unapproved Minutes of the Sine Die Meeting held January 3, 2012

Unapproved Minutes of the Reorganization Meeting held January 3, 2012

**ON FILE IN BOROUGH CLERK'S OFFICE:**

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