

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – AUGUST 8, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

A. The following Ordinances were introduced at the Regular Meeting held 4/11/12 and were published in The Record on 4/17/12 as stated in the affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

At the Regular Meeting held 5/9/12, these ordinances were adjourned to the Regular Meeting of 5/23/12.

At the Regular Meeting held 5/23/12, these ordinances were adjourned to the Regular Meeting of 6/13/12.

At the Regular Meeting held 6/13/12, these ordinances were adjourned to the Regular Meeting of 6/27/12.

At the Regular Meeting held 6/27/12, these ordinances were adjourned to the Regular Meeting of 7/11/12.

At the Regular Meeting held 7/11/12, these ordinances were adjourned to the Regular Meeting of 7/25/12.

At the Regular Meeting held 7/25/12, these ordinances were adjourned to this Regular Meeting.

1) ORDINANCE NO. 2012:1122: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE"

2) ORDINANCE NO. 2012:1123: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE TO ADD PROVISIONS FOR HISTORIC PRESERVATION AND AMENDING CHAPTER 35, ARTICLE VII, HISTORIC PRESERVATION, TO CROSS REFERENCE THE LIMITING SCHEDULE"

B. The following Ordinance was introduced at the Regular Meeting held 7/25/12 and was published in The Record on 7/30/12 as stated in the affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

BOND ORDINANCE NO. 2012:1129, "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$157,800 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$149,915 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME" (Received from Administrator/CFO 7/19/12)

4. PUBLIC HEARING RE REQUEST FOR WAIVER OF BOROUGH CODE SECTION 171-29A(2) FOR PROPERTY LOCATED AT 51 WILLOW ROAD, BLOCK 1901, LOT 26 (10. M.L. 7/26/12) - RESOLUTION OF APPROVAL/DENIAL TO BE PREPARED BY BOROUGH ATTORNEY

5. MAYORAL APPOINTMENT OF _____ TO SERVE AS MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A 3-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/14 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – AUGUST 8, 2012 - 7:30 P.M.

6. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

7a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

8. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING – 9/12/12 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

ORDINANCE NO. 2012:1130 – “AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$_____ FROM THE CLOSTER OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS (Requested by Administrator 8/2/12) TO BE PREPARED BY ADMINISTRATOR

RESOLUTIONS

9. BILL RESOLUTION – AUGUST 15, 2012 TO BE PREPARED BY DEPUTY TREASURER
10. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL THE FOLLOWING AMOUNTS FROM THE TAX RECORDS FOR THE YEAR 2011, 2012 AND 2013 FOR BLOCK 1104, LOT 18 ASSESSED TO VAN SCIVER CORP AT 1 RAILROAD AVENUE (PART OF PILOT PROGRAM) 2011: \$3,930.35; 2012: \$7,879.60 AND PRELIMINARY 2013: \$3,939.80 (Received from Collector 7/16/12) (Adjourned from RM 7/25/12)
11. RESOLUTION GRANTING APPROVAL FOR RELEASE AND RETURN OF REMAINING ZONING BOARD OF ADJUSTMENT ESCROW FUNDS IN THE AMOUNT OF \$708.00 TO APPLICANT: GILAD & SIMAR EVAR FOR DUE TO SATISFACTORY COMPLETION OF THE REQUIRED IMPROVEMENTS FOR BLOCK 2302 LOT 54 LAURENCE COURT, FOR BLOCK 2302 LOT 54 (Received from Deputy Treasurer 7/17/12) (Adjourned from RM 7/25/12)
12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RETURN REMAINING ESCROWS IN THE AMOUNT OF \$1,853.44 TO APPLICANT MARINI BROTHERS CONSTRUCTION CO., INC., 9 LAFAYETTE STREET, HACKENSACK, NJ 07601; ATTN: MIKE DANIELE IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14, FOR OVERPAYMENT OF POLICE TRAFFIC DIRECTOR SERVICES (Received from Chief of Police 7/20/12)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$1,087.31 TO CHAN, BRIAN S. & LEE, CECELIA C/O WILLIAM S. WINTERS, ESQ. FOR 2010, 2011 & 2012 REAL ESTATE TAX OVERPAYMENT (TCJ RENDERED 7/20/12) FOR BLOCK 2404 LOT 24 (Received from Collector 7/27/12)
14. RESOLUTION DENYING WAIVER REQUEST FOR SIDEWALK REQUIREMENT UNDER THE CLOSTER CODE FOR PROPERTY AT 24 YALE PLACE (Discussed at WS of 7/11/12 and 7/25/12/Received from Borough Attorney 8/1/12)
15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$3,795.63 TO AMIR, MEIR & ORLY FOR 3RD QUARTER 2012 REAL ESTATE TAX OVERPAYMENT FOR BLOCK 2106 LOT 3, 8 TAYLOR DRIVE DUE TO A DUPLICATE PAYMENT (Received from Collector 7/31/12)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – AUGUST 8, 2012 - 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$3,145.87 TO BAC TAX SERVICES CORPORATION FOR 3RD QUARTER 2012 REAL ESTATE TAX OVERPAYMENT FOR BLOCK 506 LOT 9, 61 CRESCENT STREET DUE TO A DUPLICATE PAYMENT (Received from Collector 7/31/12)
- 17. RESOLUTION EVIDENCING COMPLIANCE BY THE GOVERNING BODY WITH N.J.S.A. 40A:5-4 AND N.J.S.A. 40A:5-6 RE 2011 AUDIT (Audit Report rec'd. (8. M.L. 8/2/12/distributed 8/3/12) GROUP AFFIDAVIT FORM CERTIFICATION OF GOVERNING BODY RE 2011 AUDIT REPORT (to be signed by each member of the Governing Body certifying they have personally reviewed and are familiar with at least the "Letter of Comments and Recommendations" Section of the Annual Report of Audit)
- 18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$5,232.36 and \$12,100.00 FROM ESCROW FOR PREMIUM PAID AT TAX SALE TO US BANK CUSTODIAN PRO CAPITAL 1 FOR REDEMPTION OF TAX SALE CERTIFICATE #12-00003 FOR BLOCK 1711, LOT 13, ALSO KNOWN AS 19 WESTERVELT AVENUE, SOLD AT THE MUNICIPAL TAX SALE HELD 6/28/12 FOR 2011 DELINQUENT TAXES (Received from Collector 8/2/12)
- 19. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO MARINI BROTHERS CONSTRUCTION CO., INC. FOR 2009 SAFE SIDEWALKS TO TENAKILL SCHOOL INFRASTRUCTURE PROJECT (Requested by Administrator)
TO BE PREPARED BY ADMINISTRATOR
- 20. *POSSIBLE* RESOLUTION AWARDDING LOW BID RECEIVED AT BID OPENING HELD 7/31/12 @11:30 A.M. FROM _____ FOR MOLLICONE AND SHAUBLE FIELD RESTROOMS IN THE TOTAL AMOUNT \$ _____
TO BE PREPARED BY ADMINISTRATOR

MOTIONS

- 21. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Member	Wilson Reimers	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

- 22. MOTION APPOINTING _____ AS BOARD OF HEALTH ALT. NO. 2 FOR A 2-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/13 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

- 23. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:
 (Distributed via e-mail on 8/3/12) NO ABSTENTIONS

- a. REGULAR MEETING HELD 7/25/12
- b. WORK SESSION HELD 7/25/12

- 24. MOTION GRANTING APPROVAL FOR CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS, INC. TO ERECT STAND AT MEMORIAL FIELD ON SUNDAY, 9/2/12, FOR THE PURPOSE OF SELLING HAMBURGERS, HOT DOGS, SODA AND WATER DURING THE LABOR DAY ACTIVITIES, SUBJECT TO RECEIPT OF APPROVALS FROM THE BOARD OF HEALTH AND FIRE OFFICIAL (1. M.L. 8/2/12)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – AUGUST 8, 2012 - 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

25. MOTION GRANTING APPROVAL FOR SADHU VASWANI CENTER, 494 DURIE AVENUE, TO POST SIGN OPPOSITE PNC BANK, ANNOUNCING ANNUAL CARNIVAL TO BE HELD SUNDAY, 9/16/12 (9. M.L. 7/26/12) (Approval received from Risk Management Consultant 7/25/12)
26. MOTION GRANTING APPROVAL FOR THE RECREATION COMMISSION TO CONDUCT THE ANNUAL LABOR DAY ACTIVITIES, SUBJECT TO RECEIPT OF APPROVALS OF ALL REQUIRED INSURANCES FROM THE RISK MANAGEMENT CONSULTANT AND MEL/JIF (11. M.L. 7/26/12):
FRIDAY, 8/31/12 @ 7 pm - COACHES ASSOCIATION PICNIC
SATURDAY, 9/1/12
11:00 a.m. - 13th ANNUAL 4-PERSON VOLLEYBALL TOURNAMENT
7:00 p.m. - **THE WALDWICK BAND @CLOSTER LIONS CLUB BANDSHELL
SUNDAY, 9/2/12
10:00 a.m. – 31ST ANNUAL DOM MIRCOVICH MEMORIAL 5K RUN
(KID’S RUN TO START @9:30 A.M.)
12:30 p.m. - ANNUAL LABOR DAY FIELD DAY EVENTS AT MEMORIAL FIELD
(RAIN DATE: SATURDAY 9/8/12 @ 1:00 p.m.) TO INCLUDE: **KID’S RIDES,
**PONY RIDES/PETTING ZOO, **TWO CONCERTS
8:45 p.m/9:00 p.m. start time - **FIREWORKS
**Subject to receipt of approval from Risk Management Consultant and MEL/JIF
27. *POSSIBLE* MOTION GRANTING/DENYING APPROVAL FOR DEDICATED INDIANS OF AMERICA (DIA) TO HOLD BASKETBALL TOURNAMENT AT RUCKMAN PARK ON SUNDAY, 8/12/12 FROM 5 P.M. TO 8 P.M. (15. M.L. 7/26/12), SUBJECT TO RECEIPT OF APPROVAL FROM RISK MANAGEMENT CONSULTANT OF REQUIRED INSURANCE
28. REPORTS
- a. CONSTRUCTION OFFICIAL – JULY 2012 (Received 8/1/12)
- 7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
29. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
30. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
31. ADJOURNMENT

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – AUGUST 8, 2012 - 7:30 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – AUGUST 8, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 6, 2012 and The Star Ledger on January 7, 2012, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JULY 26, 2012
 - b. MAIL LIST OF AUGUST 2, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of August 8, 2012)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
 - 2) REPORT RE HERBERT AVENUE SECTION 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH - Awarded to AJM Contractors, Inc./\$445,911 RM 6/27/12
 - 3) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE BOROUGH WEB SITE
 - 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11)
 - b. Report re follow up of following Mail List requests:
 1. Temple Emanu-El request to conduct Tashlich services at Closter Nature Center on 9/17/12 @ 6 p.m. (4. M.L. 6/14/12 – Approved RM 7/25/12 - possible change of location to be ascertained by Mayor due to ongoing dredging and restoration of Ruckman Pond)

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- b. Report re follow up of following Mail List requests (continued):
 - 2. Closter Recreation Commission request to conduct annual Labor Day Activities (11. M.L. 7/26/12)
 - 3. Dedicated Indians of America (DIA) request to hold basketball tournament at Ruckman Park on Sunday, 8/12/12 from 5 p.m. to 8 p.m. (15. M.L. 7/26/12)
 - 4. 14th Annual Bergen Bike Tour to be held partially through the Borough on 9/30/12 (10. M.L. 7/19/12)
- 3) STATUS REPORT RE PREPARATION OF SPECIFICATIONS FOR ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11)
- 4) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE “DANGEROUS TREES” IN THE PARKS
- 5) STATUS REPORT RE: NEW ROOF AND CHIMNEY/MASONRY WORK/ MAC BAIN FARM HOUSE (WS 12/14/11)
- 6) REPORT RE MEETING HELD WITH SWIM CLUB REPRESENTATIVES RE *POSSIBLE* ACQUISITION (W.S. 6/27/12) Committee members: Borough Attorney/Administrator/Dr. Barad
- 7) REPORT RE BID OPENING HELD 7/31/12 @ 11:30 A.M. FOR THE PROJECT KNOWN AS RESTROOM FACILITIES FOR MOLLICONE FIELD AND SCHAUBLE FIELD
- 8) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2012 APPOINTMENTS
- 2) STATUS REPORT RE 2012 OATHS OF OFFICE
- 3) STATUS REPORT RE 2012 LICENSES
- 4) STATUS REPORT RE 2012 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE PAPERLESS PACKETS
- 7) STATUS REPORT RE ELECTIONS
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

- 1. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – AUGUST 8, 2012 - 7:30 P.M.

7. REPORTS (Continued)
 - D. MAYOR
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED (Continued)
 2. DEPARTMENT OF ENVIRONMENTAL PROTECTION IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO FUND THE FOLLOWING PROJECT:
COMMUNITY FORESTRY MANAGEMENT PLAN, GREEN COMMUNITIES GRANT (50% match of total project amount) (Authorized RM 2/22/12)
 3. 2013 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000)
Authorization for application RM 6/13/12
 - b. AWARDED
 1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11.M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
 2. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000)
Authorization for application RM 6/8/11/Awarded \$5,000 (8. M.L. 5/31/12)
Grant/Loan Agreement No. 2012-05157-0351-00
 3. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)/Awarded \$283,000 (7. M.L. 6/14/12)
 4. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)/
Awarded \$12,500 for Memorial Park Batting Cage/Bleachers and \$27,500 for Schauble Park Walking Path (7. M.L. 6/14/12) Memorial Park Contract No. 12-00280/Schauble Park Contract No. 12-00281
 - c. TO BE FILED - To be announced by Mayor
 - 2) REPORT
8. OLD BUSINESS
 - a. USE OF LAPTOPS & PAPERLESS OFFICE (Requested by Administrator 8/2/12)
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
JULY 26, 2012

NO.	DATE REC=D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/20/12	07/16/12	Jane C. Linter, Department Director, Bergen County Department of Human Services, Division of Senior Services, to Mayor	*Requesting assistance by the Borough to provide transportation to the Annual Senior Citizens Picnic to be held from 10 a.m. to 3 p.m. at Overpeck County Park, Ridgefield Park, on Wed, 9/12/12; Rain Date: Wed., 9/19/12; invitation and directions attached (11. M.L. 7/19/12) (Copy to Bill Brewster)	Mayor/Seniors
2.	07/20/12	07/20/12	Karen Hughes, Borough Clerk, Borough of Westwood, to Borough Clerk	*Copy of Resolution #12-205 adopted 7/19/12 Opposing PSE&G Rate Increase to Subsidize Solar Programs	
3.	07/20/12	07/20/12	Jennifer Sneed, Deputy State Director, Economic Development Administration, Office of U.S. Senator Frank R. Lautenberg, to Borough Clerk	*EDA Federal Disaster Relief Grant Application Period Announcement	
4.	07/23/12 07/24/12 07/25/12	07/23/12 07/24/12 07/25/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) re: a. I. 2012 New Jersey Governor's Environmental Excellence Awards; Applications due by 9/12/12 II. Governor Signs Solar Legislation, S-1925/A-2966 III. US Green Building Council New Jersey Chapter Seeking Nominations for 10 th Anniversary Gala Awards b. New Content on DLGS Web Site c. Contractor's Registration Act (Copy to Construction Official) d. An important decision regarding the Open Public Meetings Act e. Affordable Housing, Trust Funds, State begins process to seize funds	Borough Attorney Borough Attorney
5.	07/23/12	07/23/12	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJDE, to Mayors and Municipal Leaders	*Announcing 2012 Governor's Environmental Excellence Awards applications are now available; Completed applications are due 9/12/12 (Copy to Environmental Commission)	Mayor/Grants Kashwick/ Environmental

6.	07/24/12	07/24/12	Sean Thompson, Acting Executive Director, State of New Jersey Council on Affordable Housing, to Mayor	*Municipal Affordable Housing Trust Fund Current Balance and Certification of Housing Trust Fund Status; AND requesting a check for the balance due be remitted by <u>8/13/12</u>	
7.	07/23/12	07/23/12	Lauren St. Helaire to Boro Clerk	*Applications Available for the Bergen County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Grants Available for Historic Bergen County Properties (letter of intent to apply due 7/19/12; grant application due 8/30/12; additional information available on County website @ http://www.co.bergen.nj.us/planning/os/hp.html and by email to rbrown@co.bergen.nj.us or calling 201-336-7294 (see also 5. M.L 7/5/12) Copy to Historic Preservation Commission	Mayor/Grants Kashwick/HPC
8.	07/24/12	07/24/12	John S. Hogan, Bergen County Clerk, to Municipal Clerks and Borough Administrators	*Reminder the deadline to place a public question on the ballot for the November 6, 2012 General Election is <u>8/17/12 by 10:00 a.m.</u> (81 days prior to election)	
9.	07/24/12 hand del'd @ 11 a.m.	07/21/12	Asha C. Jotwani, CEO, Sadhu Vaswani Center, to Mayor	*Request for permission to hang banners opposite the PNC Bank and on Sadhu Vaswani premises at 494 Durie Avenue and 399 Demarest Avenue, if permitted, for annual Carnival to be held Sunday, 9/16/12, to be placed 4 weeks prior to event; <u>AND</u> requesting special permission to place a big banner across Durie Avenue; Hold Harmless Agreement attached (Copy to Zoning Officer, Glenn Parsells, Chief Kaine, Construction Official)	Administrator/ Insurance
10.	07/25/12 hand del'd	07/23/12	Tamara & Evan Schwartz, 51 Willow Road	*Requesting waiver of (Borough Code) Section 171-29A(2) of the sidewalk ordinance for property located at 51 Willow Road, Block 1901, Lot 26; application and photo attached	RM Agenda 8/8/12 Borough Engineer
11.	07/25/12	07/25/12	Jim Oettinger, Director, Recreation Commission c: Chief Dennis Kaine Borough Admin Rich Sheola	*Request for permission to conduct the following activities on Labor Day weekend: <u>Fri. 8/31/12</u> , 7 p.m. - Coaches Association Picnic <u>Sat. 9/1/12</u> , 11 a.m. - 13 th Annual 4 Person Volleyball Tournament 7 p.m. - Waldwick Band <u>Sun. 9/2/12</u> , 10 a.m.- 31 st Annual Dom Mircovich Memorial 5K Run 9:30 a.m. - Kids Fun Run	Administrator/ Insurance Glidden/Recreation

				<p>12:30 p.m. - 52nd Annual Labor Day field day events featuring the following: Kids rides, Pony Rides, Petting Zoo, Elks Beer Truck, Ambulance Corps Food Truck concession, two concerts, annual recreation awards; fireworks beginning approximately at 8:45 p.m. - 9:00 p.m. depending upon darkness; Rain Date Sat. 9/8/12 beginning at 1 p.m. for Labor Day Activities (Copy to Glenn Parsells, William Dahle III, Chief Kaine</p>	
12.	07/25/12	07/12/12	<p>Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk</p> <p>To Governor Chris Christie</p>	<p>a. Certified copies of following Ordinances introduced 6/20/12 and adopted on 7/11/12: (See also 5C M.L. 6/28/12)</p> <ol style="list-style-type: none"> 1. <u>No. 12-19</u>, “Bond Ordinance (Appropriating \$6,232,000) for Various Capital Improvements Relating to Law Enforcement” 2. <u>No. 12-20</u>, “Bond Ordinance (Appropriating \$1,065,000) for Various Capital Improvements for the Departments of Health and Human Services” 3. <u>No. 12-21</u>, “Bond Ordinance (Appropriating \$1,000,000) for Various Capital Improvements at Bergen County Community College” 4. <u>No. 12-22</u>, “Bond Ordinance (Appropriating \$500,000) for Various Capital Improvements for the Bergen County Special Services School District” 5. <u>No. 12-23</u>, “Bond Ordinance (Appropriating \$750,000) for Various Capital Improvements for the Bergen County Technical Schools” 6. <u>No. 12-24</u>, “Ordinance (Appropriating \$8,103,000) Providing for Various Public Works Road Improvement Projects in the County” <p>*b. Certified copies of following Resolutions adopted 7/11/12:</p> <ol style="list-style-type: none"> 1. #913-12 proclaiming the month of July 2012 as Recreation and Parks Month 2. #1034-12 expressing sadness and deepest sympathy to the family and friends of Spc. Jonathan Batista 3. #1035-12 supporting Governor Christie’s proposed amendments to deliver tax relief for New Jersey families 	
13.	07/25/12	07/23/12	<p>Assemblyman Robert Schroeder, Legislative District 39</p>	<p>*Summer 2012 edition of free quarterly newsletter (Copy to Ruth Rando w/copies of Newsletter)</p>	Latner/Library
14.	07/25/12	No Date	<p>Mally Becker, Esq., Assistant</p>	<p>*Public Hearing Notice to Pubic Service Electric and Gas</p>	

			General Regulatory Counsel, PSE&G, to Municipal Clerk	Company Customers re Petition to Revise its Weather Normalization Charge and for Changes in the Tariff for Gas Service B.P.U.N.J. No. 15 Gas Pursuant to N.J.S.A. 48:2-21 and 48:2-21.1	
15.	07/25/12 hand del'd	07/25/12	Priya Navani, Founder & Director, Dedicated Indians of America (DIA)	*Requesting permission to hold a basketball tournament at Ruckman Park on Sunday, 8/12/12, from 5 p.m. to 8 p.m. for approximately 30-35 children between the ages of 8-17; calendar and fundraiser program enclosed (Copy to Glenn Parsells, Jim Oettinger, Chief Kaine) Certificate of Insurance rec'd 7/26/12	Administrator/ Insurance Glidden/Recreation
16.	07/26/12	07/26/12	Paul Demarest, Coordinator, Zoning Board of Adjustment, to Elliot Urdang, Esq., Attorney for Applicant c: Leonard Sinowitz, Zoning Officer Loretta Castano, Borough Clerk Dorothy Woods, Deputy Treasurer	*Certified copy of Resolution memorialized at the 7/25/12 Special Hearing denying in whole or part the application for Hansen, 24 Naugle Street, Block 1302, Lot 4	Dolson/Zoning

MAIL LIST
AUGUST 2, 2012

NO.	DATE REC=D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/26/12	07/24/12	Don Albelli, Closter Volunteer Ambulance and Rescue Corps, Inc.	*Request for permission to erect stand at Memorial Field on 9/2/12 in order to sell hamburgers, hot dogs, soda and water during the Labor Day festivities (Copy to Jim Oettinger, Board of Health, Fire Official, Glenn Parsells)	RM Agenda 08/08/12
2.	07/27/12 07/30/12 07/31/12	07/27/12 07/30/12 07/31/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*League Information re: a. SCR-110 – Constitutional Amendment regarding Judicial Salaries b. I. Affordable Housing Trust Funds c. I. Utilize State Museum’s 911 Commemorative Resources II. NEW CREDITS ADDED – League Professional Development Program “Ethics, Conflicts of Interest, and the Open Public Records Act” III. League Professional Development Program “Taking the Mystery Out of Applying for Grants” IV. League Professional Development Seminar “Labor Negotiations Primer: Collective Negotiations and Interest Arbitration” d. A-323/S-2074 – Permits “Agricultural Tourism” Activities on Preserved Farmland – The League opposes the legislation! e. Federal Update I. House Holds a Hearing on Marketplace Equity Act II. House Subcommittee Moves FY2013 Labor, HHS, Education Spending Bill III. House Agricultural Committee Passes Farm Bill IV. Legislation to Require FEMA to Consider Impact on Smaller Local Units in Disaster Declaration Eligibility V. NLC Prepares to Head to National Political Conventions	
3.	07/30/12	07/27/12	Dr. John Pagano, The Pagano Organization, 35 Hudson Terrace, Englewood Cliffs, N 07632	*Request for consideration of the Mayor and Council to accept donation to the Borough of his original painting “The Closter Horseman”; and extending invitation to see the original 44” x 56” painting (support material enclosed including picture/Suburbanite article 9/24/09)	Mayor Administrator Borough Attorney

4.	07/30/12	07/24/12	Dennis Contois, Supervisor, Division of Land Use Regulation, NJS Department of Environmental Protection, to Closter Borough C: Applicant Municipal Construction Official Municipal Clerk	*Flood Hazard Area individual Permit/Freshwater Wetlands Transition Area Waiver for Applicant: TD Bank, N.A., 12000 Horizon Way, Mount Laurel, NJ 08054 re Block 1608, Lot 1; permit grants permission to stabilize approximately 130LF of westerly bank of Anderson Brook on site located immediately easterly of intersection of Piermont Road and Ver Valen Street	Borough Engineer
5.	07/30/12	07/25/12	Denise Sentek, Technical Assistant, Division of Housing, NJS Department of Community Affairs, to Mayor	*Fully Executed Grant/Loan Agreement Number: 2012-05157-0351-99; ROID – \$5,000 – 1/1/12 through 5/30/12 – liquidation to be made by 8/28/12/Recreational sports activities for all individuals with varying disabilities within the Northern Valley Regional School District in n/e Bergen County (letter only!) Complete copy to Mayor, Administrator)	Mayor/Grants Administrator/CFO
6.	07/30/12	07/30/12	egg@dca.state.nj.us , to Municipal Clerk	*Low Income Energy Assistance Program (LIHEAP) notice regarding supplemental benefits (posted 8/2/12)	
7.	07/31/12	07/27/12	Vicki Sidrow, MPA, President and CEO, Van Sciver Corporation	*Thanking the Borough for its \$212,145.00 contribution from the Borough's COAH fund for the Van Sciver Supportive Housing Project and congratulating the Borough for being chosen as a recipient of the Ann Klein Advocate Award from the Community Health Law Project	
8.	07/31/12	07/25/12	Gary J. Vinci, RMA, Lerch, Vinci & Higgins, LLP	*Letter re Report of Audit for the year ended December 31, 2011 (Audit Reports distributed to Mayor and Council, Administrator/CFO on 8/3/12)	RM Agenda 8/8/12
9.	07/31/12	07/30/12	Gary J. Vinci, Certified Public Accountant, to Borough Clerk c: Thomas Neff, Director Division of Local Government Services	*Original Length of Service Awards Program Financial Statements for the year ended 12/31/2011 (distributed to Mayor and Council, Administrator/Chief Financial Officer) FINANCIAL STATEMENTS ON FILE IN BOROUGH CLERK'S OFFICE	Administrator/CFO
10.	08/01/12	07/30/12	Michael R. Dressler, Bergen County Surrogate, Bergen County Surrogate's Court to Borough of Closter	*Offer to schedule speaking engagement to discuss serious issues i.e. wills, probate procedures, administration of estates, etc. (Copy to Bill Brewster)	
11.	08/01/12	07/24/12	David Robinson, Senior Associate, NJDEP LSRP #562877, Synergy Environmental Inc., to Loretta Castano c: Local Health Department	*Community Notification Documents Per N.J.A.C. 7:26 C Section 1.7 for Facility Name: Closter Plaza, Address: 6-130 Vervalen Street, with enclosed Public Notification and Outreach Form, Picture documenting posting of the sign and CD with electronic copy of documents (Copy to Board of Health, Construction Official, Environmental Commission) CD ON FILE IN BOROUGH CLERK'S	Dolson/Board of Health Kashwick/ Environmental

				OFFICE	
12.	08/02/12	No Date	Deb Hutton, Recycling Logistics Coordinator, Yellowbook, to Loretta Castano	*Informing of upcoming Yellowbook delivery in Northern Bergen County and reminding outdated Yellowbooks are 100% recyclable; recycling and opt-out information for residents (Copy to Carole Dacey) Posted 8/2/12	Latner/DPW
13.	08/02/12	07/31/12	Dave Paladino, Director of Fitness, CORE, 91 Ruckman Road, Closter	*a. Announcing 7 th Annual “Sweat for the Cure” to be held Saturday, 9/15/12; with request for approval to conduct Ruckman Road 5K run and Senior Walk starting at 9:30 a.m. to take approximately 1 to 1 ½ hours; copy of route attached (Copy to Glenn Parsells, Chief Kaine) b. Requesting permission to place a temporary banner on the Core Fitness property using two tree trunks as anchors AND requesting permission to place temporary lawn signs on the Core Fitness property to promote the “Sweat for the Cure” event; AND requesting permission to place temporary lawn signs in the Borough Right-of-Way at indicated locations – copies of artwork for proposed banner and lawn signs and letter granting permission from property owner of 91 Ruckman Road attached (Copy to Glenn Parsells, Chief Kaine, Construction Official, Zoning Officer)	Administrator/ Insurance Possible Agenda item upon receipt of Certificate of Insurance and receipt of approval of Risk Management Consultant

ALSO DISTRIBUTED: (via e-mail on 8/3/12):

Unapproved Minutes of Regular Meeting held July 25, 2012

Unapproved Minutes of Work Session held July 25, 2012